

**PHARMACY TECHNOLOGY ADVISORY MEETING**  
**May 3, 2005**

**MEMBERS PRESENT:** Joe Ellison, Mark Kendrick, Brent Collier, Casey Cutrell, Shawna Lopez, Judy Massie

**EX-OFFICIO'S PRESENT:** Doug Adcock, Bill Crawford, Pilar Suarez, Susan McClure.

1. Welcome – The meeting was called to order following breakfast.
2. Introductions – Introduction were made around the table.
3. Minutes - Not available.
4. Continuing Healthcare Education – Ms. Suarez had nothing to report.
5. Allied Health Counselor – Ms. McClure reported that currently there are 63 declared majors for Pharmacy Technology and 21 of those are new majors as last fall.
6. Student Representative Report – Ms. Cutrell reported that she has enjoyed the program and hopes one day to continue on to Pharmacy school. She added that she would like to see the program add a clinic rotation in the fall.
7. Director's Report - Doug Adcock
  - A. Program Accreditation – Currently, Mr. Adcock and Mr. Crawford are working on getting the program accredited. In doing so, a full-time director must be hired by the fall semester. Accreditation requires that the program have two advisory meeting per year. A site visit will be done sometime next year. Mr. Crawford said that the new director will schedule an advisory meeting sometime in the fall semester.
  - B. WECM – Mr. Adcock gave everyone a copy of the programs current curriculum and Mr. Crawford asked everyone to look at the WECM courses that are tied to the program and also to look at the list of six other Pharmacy programs in the state of Texas and their course offerings. After a lengthy discussion a *motion was made by Mr. Kendrick, and seconded by Mr. Collier, to delete: PHRA 1304 Pharmacotherapy, Disease Processes and COSC 1301 Computer Concepts. To add: PHRA 1441 Pharmacy Drug Therapy and Treatment and PHRA 1102 Pharmacy Law. Members voted and all were in favor of this change in the current curriculum.* The discussion of whether or not to keep the clinical hours at 160 or increase the hours

was tabled until a director was hired. The committee thought that 160 hours was sufficient.

- C. Criminal Background Check – All allied health students are required to have a criminal background check completed by the time they start their clinic rotations. The student will send \$48.50 to PreCheck, Inc., and the results are sent to each director who will contact the student if an “Alert” shows up.
  - D. Immunizations – All allied health students are required by the State of Texas to have completed all their immunizations, including Varicella, before they start their clinic rotations.
- 8. Practicum Report – Ms. Lopez reported that there will be 8 students graduating May 13<sup>th</sup>. Currently, students complete 80 hours of clinic time in a hospital setting and 80 hours of clinic time in a retail setting.
  - 9. Adjournment – Being no further business the meeting was adjourned at 8:20 a.m.

The minutes were written and submitted by Kim Lacey, Administrative Assistant.

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