

**PHYSICAL THERAPIST ASSISTANT PROGRAM
ADVISORY COMMITTEE MEETING**

October 18, 2006 @ 12:00 p.m.

Minutes

COMMITTEE MEMBERS PRESENT: Randy Clark-Chairperson, Velecia Snyder, Linda Hall, Melissa Shipley, Tom Weaber, Stacy Skeen

EX-OFFICIO'S PRESENT: Kelly Jones, Rena Hutches, Pilar Suarez, Bill Crawford, Dr. Matney

1. CALL TO ORDER – Mr. Clark, Chairperson, welcomed everyone to the meeting.
2. INTRODUCTIONS - Everyone introduced themselves and the sites they represent.
3. MINUTES – The minutes of the September 21, 2005, meeting were approved as written.
4. CONTINUING HEALTH CARE EDUCATION – Ms. Suarez reported that there will be two workshops offered for PTA's. One will be in January and the second in February. For more information, call Pilar Suarez at 354-6085.
5. STUDENT REPRESENTATIVE REPORT - Ms. Shipley reported that the students have done several activities and projects. The students participated in the Badger Heart Program, in which they purchased kitchen items for the adult foster care program. Students also raised, thus far, \$1000 selling T-shirts. Ms. Snyder asked if any students were planning on attending the student conclave in Dallas next week. None of the students are planning to go. Ms. Hutches stated that for the students to use college money to go on a trip, a faculty must sponsor the students as well as attend the conference and she is not willing to accept that legal responsibility. Ms. Snyder said the whole class does not need to go - one student could go to the conclave to represent the program.
6. DIRECTORS REPORT
 - a. New members to advisory committee - Ms. Jones reported that she has added several new members to the committee: Stacy Skeen, Derek Neill, Kevin Nicholson, and Tom Weaber. Welcome!
 - b. CAPTE Results – The program received 10 years accreditation! There were a few things that Ms. Jones needed to address and has addressed: The accreditation team thought the program did not have enough clinical sites; ensure student competency; student grading. Ms. Jones and Ms. Hutches addressed these issues and reported them back to the accreditation team. The next accreditation visit will be in 2016.
 - c. New Equipment – Thanks to Carl Perkins Funds this year, the program was able to buy 24 Therapy Dolls.
 - d. Student Information – Currently there are 16 sophomores and 35 student applications for the spring semester. The program has a cap of 24 students each year. Jones addressed retention in the program. Most students who leave the program say that they did not realize the amount and time and investment involved. Jones said that she and Ms. Hutches advise all students inquiring about the program how much time and investment the program will take. Jones reported that out the 15 students who graduated in last May, 11 passed their exam. They are not sure of the other 2 graduates.
 - e. Website/myAC – Jones is working on updating the program's website. Also, the college has a new portal called myAC. This portal allows new ways of communicating with the students. Such as making announcements, calendars, news articles, and email.
7. CLINIC REPORT

- a. Clinic Site Visits – Ms. Hutches will be presenting, in person, to most clinic sites, the new clinic grading policy. To the out-of-town sites, she will mail the information to them with a follow-up phone call. Hutches gave everyone a copy of the Amarillo College Clinic Education Program Evaluation Form and a breakdown of clinic sites. Hutches redid the CI Manual and will email the document to the clinic sites.
8. OLD BUSINESS - Thanks to the curriculum review committee for review the program curriculum.
9. NEW BUSINESS – Student interviews will take place on Friday, November 10. Jones will need to 4-5 volunteers (meals will be provided) to help out. Student observations were discussed. Randy Clark would like a dress code to be reinforced. Jones asked that the CI's give their input on what they want of the perspective student visiting their clinic site and she will pass that on to the students.
10. ADJOURNMENT – Being no further business, the meeting was adjourned at 1:00 p.m.

Minutes were written and submitted by Kim Lacey, Administrative Assistant.
