

PRESIDENT'S CABINET MEETING

April 7, 2009

MINUTES

MEMBERS PRESENT:

Terry Berg, Ellen Green, Paul Matney, Danita McAnally, and Damaris Schlong

MEMBERS ABSENT:

Bob Austin, Laura Grandgenett and Jerry Moller

OTHERS PRESENT:

Bruce Cotgreave and Brenda Sadler

Matney told of his trip on Monday to Austin to attend the House Appropriations Hearing. There were four community colleges which gave testimony. The vote was 22-0 in favor of House Bill 2083. There is a little concern about how the Senate will vote; Senator Seliger said he would vote for Senate Bill 41. These bills represent amount of state contribution for participation by certain junior college employees in the state employees' group benefits program.

BOND CONSTRUCTION UPDATE – Bruce Cotgreave distributed a draft of what the bond issue projects plaques would have printed on them when placed in new buildings. It was decided to place the names of the Board of Regents who were serving at the time of the bond election in November 2007; Dr. Steven W. Jones will be listed as president since he was president during this time period. Cotgreave displayed samples of tile, terrazzo, paint, paneling, and carpet to be used in B Building on West Campus. Cabinet members had a consensus of approval for the color scheme and materials. Cotgreave said the equipment has been ordered; furniture will be ordered soon. So far, \$138,000 has been allotted for the furniture purchase. Furnishings for Steven W. Jones Hall, B Building and Allied Health have \$2.79 million budgeted. The budget for the dental equipment is at \$2 million; \$900,000 is budgeted for the Science Lab Building furnishings; \$175,000 is allotted for 133 computers and several printers in the Science Lab Building; funding for these computers and printers will be taken out of the bond fund rather than the replacement computers selected by the Technology Replacement Task Force Committee. Computers will be replaced when the Biology faculty are moved into the Science Lab Building. Cotgreave said we are working well within the budget for construction projects; as of today, we are under budget by \$2.9 million. If Amarillo College is granted funds from the stimulus package, funds will help finance some of the B Building project. Matney stated that as we await the opening of B Building, the nursing program needs the use of room 112 in C Building for beds and nursing resources; the south end of room 112 will be screened off until Jones Hall opens. The Cabinet reached consensus for approval to proceed with the \$800,000 from bond funds for the Science Lab Building furnishings and to proceed with the furnishings for B Building as well. Carl Perkins funds will finance some of the furnishings.

Cotgreave distributed and discussed a timeline for upcoming bond projects for Washington Street, West, East, and Polk Street Campuses. Employees being moved from the Biology Building into the Science Lab Building will take place December 2009 – January 2010. Cabinet approved moving Parcels Hall employees until summer or fall 2010. The first classes in the Science Lab Building should be held in spring 2010. Construction of Jones Hall is scheduled to be completed in mid-summer 2010. Design for the East Campus HVAC systems will begin in fall 2009; construction should begin in summer 2010.

SACS UPDATE – McAnally distributed a handout. Matney said that McAnally is on deadline for submitting the substantive change to SACS COC (official new name) for Tuesday, April 14; Cabinet needs to have a special meeting to approve the substantive change on Thursday, April 9; minutes will be taken and submitted with substantive change report. Amarillo College needs to provide more information on the substantive changes, 11 new programs and 51 closed programs (closed programs might include two courses which were collapsed into one) which were submitted December 2008. We need to furnish a substantive change prospectus for Amarillo and Randall High School Off-Campus sites due to them offering courses which enable students to complete 50% of a degree or certificate. We are expected to submit these six months in advance. We will create a process for avoiding future unreported substantive changes and a substantive change prospectus for Distance Learning. These three submissions will be looked at by SACS COC at their June meeting. There is potential for negative action toward AC by the Commission. McAnally alerted Matney, Moller, Austin and Lee Colaw to make their reservations to the SACS COC Annual meeting December 5-8 in Atlanta, Georgia.

FACULTY SURVEY – Matney will meet with a group from Faculty Senate regarding the most recent Faculty Survey. There were 139 responses out of 231 faculty. He will make copies of the confidential document available to Cabinet. Matney believes that Cabinet members need to be aware of what faculty believe is working well at AC and where the troubled areas are and respond accordingly. Matney requested that Cabinet peruse the summary and bring any discussion items regarding the survey to the next President's Cabinet meeting.

BADGER HEARTS SPONSORSHIP – As expressed at the last Cabinet meeting, President's Cabinet has sponsored a Badger Hearts hope chest for foster kids who are graduating; sponsorship of one student costs between \$300-400. Matney encouraged Cabinet members to donate money for sponsorship this year; Sadler will collect the money. He thanked members who already donated.

HARRINGTON FELLOWS – Dr. Bill Powers, president of The University of Texas at Austin and a group of Harrington Faculty Fellows and Harrington Graduate Fellows from the University of Texas at Austin will be honored at a symposium to be held in the Concert Hall Theatre at 2:30 today; a reception will be held in the Amarillo Museum of Art at 4:00. Cabinet members were encouraged to attend.

REGENTS AGENDA ONLINE – David Pittman, *Amarillo Globe News* education reporter, requested AC furnish Board of Regent minutes in a pdf file to place on their website. We would prefer to furnish media a link to AC's website. At present, they are faxed the notice of the meeting and then mailed a full agenda. Berg, Green and Sadler will schedule a conference call with Bob Sanders, College legal counsel, to learn what the law requires us to provide the media.

SUMMER CMS REDESIGN – Tommy deJesus, Web Application Developer, said that during summer 2009 he plans to execute a minor CMS redesign. He will check other schools' designs and confirm any proposed changes with Lee Colaw, Chief Information Officer and Dean of Information Technology, before making the alterations.

ADMINISTRATIVE/STAFF UPDATE –

- ◆ Schlong relayed news of the upcoming Entrepreneur Alliance conference which Amarillo College will be hosting on June 11. The topic is "The Power of Angel Investing." It will attempt to give conference attendees knowledge on how to tap into the big investors. Some

names of those who might benefit from this one-day conference were Linda Pitner and Lynn Groom from KACV; Kathy Dowdy and Tracy Dougherty from AC Foundation; and Green, Matney, McAnally, and Schlong from President's Cabinet. WTAMU will have attendees and Buzz David, President & CEO, Amarillo Economic Development Corporation, will be in attendance.

MISCELLANEOUS –

Recently, McAnally submitted a National Science Foundation grant for renewable solar power; it was co-written by Jack Stanley, current Sciences and Engineering Division Chair and Therese Jones, former and retired division chair.

AC received an invitation to a one-day conference on Wednesday, April 22, 2009, at the Sheraton Austin Hotel from 8:30-4:30 on Community Colleges, the Texas Workforce Commission, and the Texas economy. At the conference, the most up-to-date information and guidelines on how local communities can draw on the federal economic stimulus funds and other state resources of the Texas Workforce Commission will be discussed. Matney and McAnally, among other AC employees, plan to attend.

Amarillo College will take the lead in training misplaced Owens Corning employees for possible job opportunities at Bell Helicopter.

Next meeting: April 21, 2009
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