

PRESIDENT'S CABINET MEETING

May 5, 2009

MINUTES

MEMBERS PRESENT:

Bob Austin, Terry Berg, Paul Matney, Danita McAnally, Jerry Moller and Damaris Schlong

MEMBERS ABSENT:

Laura Grandgenett and Ellen Green

OTHERS PRESENT:

Brenda Sadler

Matney told Cabinet members that the Texas House of Representatives met on Friday. House Bill 2083 passed 142-0 and we are still waiting and hoping for Senate Bill 41 to pass. TACC negotiated a compromise agreement with the Governor's Office; they agreed that when future employees are added to the college's payroll, we will have to demonstrate the need for these employees due to increases in student enrollment. The TACC staff has been very helpful in communicating information. The goal is to do away with proportionality. We expect the State will fulfill its obligation to higher education.

STRATEGIC PLAN FOR DISTANCE LEARNING – McAnally distributed a draft of the Strategic Plan for Distance Learning. The Internal scan includes growing online programs. This would embrace adapting degree and workforce programs to take advantage of web technology by expanding the inventory of online degree/certificate programs and continuing education will expand course inventory by paralleling with tactical partners who provide current, high-quality online content. In February 2009 a draft of the Strategic Plan for Distance Education was written by a group of writers and referenced in a SACS-COC Substantive Change for Distance Learning (DL). Academic Affairs needs to approve; the President's Cabinet needs to review; and then it needs to be taken to the Board of Regents for their approval. The Overview, Amarillo College Vision and Mission were discussed. McAnally asked Cabinet members to peruse the seven goals of the AC Strategic Plan and get back with her concerning any desired changes. Several goals and tactics were discussed. AC Goal 4: Impact economic and community development in the Texas Panhandle. DL Tactic 4.1.2: The Division Chair for Sciences & Engineering and the Wind Energy Coordinator in conjunction with Wind Energy faculty and other professionals in the region will develop online scenario-based training to supplement the online Wind Technician courses provided by TSTC Northwest Texas using TWC regional funds by June 2010. AC Strategy 1.3: Deliver "anytime, anywhere" student services; DL Tactic 1.1.3.1.1: The President's Cabinet will assign responsibility to a group of stakeholders who will co-own the portal and ensure that the web portal is fully deployed by assigning responsibilities by fall 2009. This updated document will be brought back to Cabinet for approval and then to the Board of Regents for their approval.

FACULTY SURVEY – Matney distributed a draft of Institutional Priority Improvements; these were based on information gathered from a recent Faculty Senate Survey conducted in spring 2009. It was discussed that Cabinet members should determine how one can most productively use survey results in their area in a positive and constructive fashion and with whom the survey should be shared; list several priority Improvement recommendations in their specific area of responsibility; list what they believe are current overall institutional priority improvement issues; and list

recommendations on how AC can improve in each issue area. Matney expressed a desire for himself, Moller, and McAnally to work on a better survey and process for faculty; the current survey is too divisive. Two items for action: 1) determine how best to use the survey constructively and positively; 2) aid in creating a more improved survey for the following year. Matney hopes to meet with Faculty Senate officers soon.

BUDGET – Berg distributed a draft of the fiscal 2010 budget. As of May 4, 2009, the budget has a deficit of \$1.9 million. The Technology Replacement Task Force budget to-date has \$313,300 left to use out of \$1.6 million. Second and third priorities were removed from the institutional equipment/software requests; first priorities only remained on the list. A decision needs to be made next week regarding employee raises for 2010. A 1% across-the-board raise for all employees would be around \$300,000; if faculty received a step raise it would cost around \$90,000, \$500 across-the-board x 231 faculty = \$115,000; \$750 across-the-board plus step = \$665,666; 72 administrators x \$500 = \$36,000; 379 classified x \$500 across-the-board = \$189,000.

ADMINISTRATIVE/STAFF UPDATES –

- ◆ Dr. Richard Pullen received the Piper Professor award; Faculty Senate will host a reception in his honor.

MISCELLANEOUS –

AC's Mortuary Science program lost its accreditation; we will have the opportunity to become reaccredited. A hearing will be held in Austin on June 8; Matney and Moller will both be there. We will follow the model Delgado Community College in New Orleans used in their attempt to regain accreditation.

Gene Shelburne, AC's Distinguished Alumnus, will be honored at a luncheon at the Amarillo Country Club on May 7.

Two AC landmarks, Ordway Hall and Russell Hall, will be dedicated as historical sites at a ceremony May 7, at 2:00 p.m.

Damaris Schlong presented AC with a special donation/gift of \$31,459.34, to provide the new client-friendly décor in the lobby and auditorium of Amarillo College's Polk Street Campus – Business and Industry Center. Cabinet members were grateful and thanked Schlong.

Next meeting: May 19, 2009

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