

PRESIDENT'S CABINET MEETING

April 6, 2010

MINUTES

MEMBERS PRESENT:

Bob Austin, Terry Berg, Lee M. Colaw, Ellen Green, Paul Matney, Danita McAnally, Jerry Moller, and Damaris Schlong

OTHERS PRESENT:

Delton Moore and Brenda Sadler

Core Values: Integrity + Innovation + Teamwork = SUCCESS

Action Item:

2010-2011 ACADEMIC AFFAIRS COMMITTEE MEMBERSHIP – Moller distributed a handout of the Academic Affairs Committee membership. There are currently six faculty, three department chairs, and three division chairs on the committee; permanent members are the Vice President of Academic Affairs, a representative from the Continuing Education Division, the Dean of Enrollment Management, the Registrar and the Director of Advising. It was discussed to change the structure to have two division chairs and one dean on a three year rotating basis. The Vice President of Academic Affairs will chair the committee.

McAnally moved, seconded by Berg to accept the changes to the Academic Affairs Committee membership. Motion carried.

Discussion:

ACCOUNTABILITY REPORT DISCUSSION – McAnally distributed handouts of online resumes for prospective students, parents and the public and an online resume for legislators and other policymakers regarding Amarillo College. Areas covered and discussed were student success which includes two-year persistence of first-time, full-time, credential-seeking undergraduates for a particular semester; it compared AC to the peer group of other peer two-year institutions. Also, it showed the graduation rate of first-time, full-time, credential-seeking students after three, four and six years; and degrees awarded. This report displays how we are doing and identifies areas which need more work. AC needs more completers and transfer students. Other areas of discipline besides math need to organize outreach centers; the Math Outreach Center has displayed exemplary results. The resume for legislators needs to focus on milestones or momentum points rather than graduates. Some of the information captured on these resumes could pose a problem and may be somewhat skewed when the state appropriations are considered.

NEW NATIONAL BROADBAND PLAN – Colaw distributed a copy of the executive summary about broadband and a copy of U.S. frequency allocations by radio spectrum. In 2009, Congress directed the Federal Communications Commission to develop a National Broadband Plan to ensure every American has access to broadband capability. There are four major ways to accomplish this which include establishing competition policies; ensuring efficient allocation and use of government owned and government influenced assets; creating incentives for universal availability and adoption of

broadband; and updating policies, setting standards and aligning incentives to maximize use for national priorities. In the field of education, broadband can enable improvements in public education through e-learning and online content, which can provide more personalized learning opportunities for students. Last year KACV-TV moved to digital from the analog system which freed up broadband frequencies. One of the changes since these applications have been implemented has been satellite communication.

JACC-PAC – Matney distributed a sheet of JACC-PAC goals for Texas community colleges. The overall goal for Texas is \$100,000. Matney encouraged Cabinet to contribute; he indicated that he believed that as a leadership team he thought they should support this effort. Anyone supporting this effort should send Matney a check and he will forward to the proper group of the Texas Association of Community Colleges. Amarillo College's goal is \$1,860, but Matney would like to surpass this amount.

BUDGET MEETINGS – Berg distributed drafts of the FY 11 budget showing bottom line analysis, schedule of revenues, and budget overview by Cabinet member. Projected revenues totals \$50,198,929; with the use of Moore County and Hereford campuses and net revenues from auxiliary enterprises the projected revenue total was \$51,812,898. Projected expenditures were \$52,542,573 which left a deficit of \$729,675; projected 5% decrease in State funding would be \$857,663 plus reinstatement of professional travel pool for faculty at \$56,650 leaves a projected deficit of \$1,643,988; these amounts do not include any raises. A 1% raise would be \$313,135; 2% would be \$626,270; and 3% would be \$939,405. Berg said we do not have taxing values from Potter and Randall Counties yet. Contingencies are the same amounts as last year with the exception of Technology Replacement Taskforce which is \$1,850,000 as compared to \$1,795,329 last year. The line item State appropriations shows the same amount as last year; as of yet it does not have 5% removed. Academic tuition and fees shows \$14,117,714 compared to \$12,022,997 or a 17.4% increase, depending on enrollment next year. All reserve budgets except the branch campuses has been removed for now. Each Cabinet member area's projected budget was discussed briefly. Matney told the Cabinet that budget meetings would be scheduled through May on the Tuesdays which did not already have Cabinet meetings calendared in order to balance the budget.

2009-2010 INSTITUTIONAL PRIORITIES – Deferred

Announcements:

- Harrington Fellows from the University of Texas will be giving a symposium at the Amarillo College Concert Theatre on April 29 from 2:30 – 4:00.
- Matney invited Cabinet members to attend the Amarillo Museum of Art Third Thursdays; this month it is sponsored by the Amarillo College Visual Arts Department. It will be the opening of the AC/WTAMU art show which will officially open on Friday.
- There was a follow-up meeting regarding the lessons learned from the assault last week on a part-time instructor in the parking lot east of the Carter Fitness Center. Green said that the instructor did all the right things in this incident.
- The AC Alert System is up and running; an everyone email will be sent out by email later this week to inform employees and students of this service and allowing them to sign up for this service. On April 15 they will test the system.
- Matney asked Schlong to give an update of the AHS sign situation on the Polk Street Campus. There seems to be a plan to placate all parties.
- McAnally distributed a handout regarding the Strategic Plan Mission vetting process. April is the month in which she was scheduled to present Values, Vision, Core Purpose and Mission

to the Board for approval. McAnally indicated that this item might not be ready to present at the April Board meeting. Each employee group president has been contacted by McAnally to allow them an opportunity for a presentation and gathering input for the mission vetting.

- McAnally distributed a copy of an article which appeared in *The Chronicle of Higher Education* entitled, "Community Colleges Report Another Year of Shrinking Budget and Growing Enrollments."

Next meeting: April 20, 2010

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