

# **PRESIDENT'S CABINET MEETING**

## **March 18, 2008**

### **MINUTES**

#### **MEMBERS PRESENT:**

Steven Jones, Terry Berg, Laura Grandgenett, Ellen Green, Brad Johnson, Paul Matney, and Damaris Schlong

#### **OTHERS PRESENT:**

Brenda Sadler

**INTRODUCTION OF DR. LAURA GRANDGENETT** – Dr. Grandgenett will serve as the new IT CIO for the next nine months. She is employed by EduServe and her permanent address is in Wisconsin. Grandgenett will sit on the President's Cabinet while at Amarillo College. She helped bring technology to the University of Dubuque campus. Grandgenett lived in southern California and before that she taught in Kansas as a science teacher. She distributed a contact information sheet and a brief schedule for the rest of March.

**FINANCIALS** – Berg distributed the financial report as of February 29, 2008. He said we are 50% through the year. We have received 59% of revenue expectations and received 83% of tuition and fees. Expenditures are at 45% of budget. Physical Plant operation and maintenance is at 54%; utility costs continue to increase. The bookstores show a net profit of \$233,000. Profit for the rental property is approximately \$138,000 compared to \$302,000 last year. Income should increase as each rental unit had an increase of \$30 per month. Employee tuition scholarships continue to be utilized and spent. Restricted federal grants and contracts and state grants and contracts have increased. Local grants and contracts have decreased. Resident instruction is up due to the GearUp grant. Cash and investments are at \$37.0 million for February 2008 compared to \$33.0 million in February 2007 and \$31.0 million in February 2006. In alterations and improvements, \$411,566.00 has actually been spent. We have collected \$14.0 million taxes out of \$14.4 million budgeted. The report of expenditures by category and departments was distributed.

**OLD BUSINESS** – Schlong explained that the seats for the B&I auditorium have come in; they will be put in place next week.

Architects and directors or chairs met last week to discuss the science building and nursing/dental hygiene building. They hope to begin construction December 2008; finish December 2009; and open for use in January 2010. Grandgenett and Linda Hendrick will sign off on technology plans for the architects; they plan to meet with Bruce Cotgreave.

Schlong expressed concern about getting "no skateboarding" signs for the B&I campus.

Green said FM 90 has been off the air sometimes lately due to the fact that KAMR – NBC, Channel 4 who owns the tower we share has been having repairs done and asked us to go off at that time. Everything should be repaired and ready for business by the first of April.

Green reported on the marketing consultants and study and said that the study encompasses much more than marketing. They should have a final report for us in May and give a report to the Board in June. These consultants conducting the marketing study were selected partially because of their corporate experience.

Johnson distributed an article regarding Alamo Community Colleges in San Antonio to vote on a plan to roll fees into one higher tuition bill. If this passes, ACC would be the third community college district in Texas to roll fees into tuition, behind Dallas and Tarrant counties.

Matney expressed appreciation to Dr. Jones and Wes Reeves, president of the Amarillo Historical Preservation Foundation, who will have historical plaques made and placed at entry ways for Ordway Hall, built in 1937; and Russell Hall, built in 1939. Cost will be \$2,200.

**MISCELLANEOUS** – Bruce Cotgreave has ordered the no smoking signs. He has also scheduled a meeting with Chief Duval to discuss enforcement of infringement of the policy.

Next meeting: April 1, 2008

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