

**PRESIDENT'S CABINET MEETING**  
**May 20, 2008**  
**MINUTES**

**MEMBERS PRESENT:**

Terry Berg, Laura Grandgenett, Ellen Green, Brad Johnson, Paul Matney and Damaris Schlong

**MEMBER ABSENT:**

Steven Jones

**OTHERS PRESENT:**

Theresa Rider, Lynn Thornton, and Brenda Sadler

**SALARY SURVEY** – Salary survey results were distributed. Lynn Thornton said the survey was conducted via email in January 2008. It was sent to 12 Texas Community Colleges, West Texas A & M, and the City of Amarillo. One question asked on the survey was if they had tried any incentives to attract employees to difficult to fill positions; two responded. Alamo Community College District approved a stipend of \$5,000 for BSN and \$7,500 for MSN for FY08; they are uncertain if this practice will continue. Del Mar College starts MSNs at Assistant Professor rank and all other faculty begin at Instructor rank. It was determined that longevity impacted some salaries reported. When determining what played a role in some differences of the positions sorted by actual salary it was decided that local job market and location played a significant part. Grandgenett recommended we try to retain the talent we have especially in IT; salary is one issue of why we lose employees and the other is classification of job titles and progression or lack thereof to higher positions.

**AD VALOREM TAX CALCULATION** – A handout was distributed. Berg discussed the taxable value which is frozen for people 65 years of age and older and how it would impact the amount of tax revenue AC receives and how individuals younger than 65 would be impacted. Calculation of Ad Valorem taxes for the upcoming fiscal year was discussed.

The budget for FY09 is getting closer to being balanced.

**FINANCIALS** – Berg distributed handouts for the financials as of April 30, 2008. We are 66% through the year. The indirect cost recovery is down from last year partially due to Bell Helicopter not offering as much training through AC due to more manufacturing. We are at 60% in expenditures. The bookstores are profitable; food service and rental properties are down. The RFP for cafeteria food service will go out at the end of May.

Bond rating meetings will be held on June 12 with Drs. Matney and Johnson, Terry Berg, and Steven Adams in attendance.

**MISCELLANEOUS –**

Ashton Allison is the new Executive Director of the Entrepreneur Alliance.

The AEDC/AISD/AC Workforce Development Collaborative has market tested the program “PRO” (pursuing real opportunities). There will be a presentation at AEDC for CEOs to discuss their

workforce needs. A more fine-tuned list of people to do job specific mentoring training has been created.

LMS vendors will be on campus the next three days.

Leaders in the region are teaming up with TSTC-West Texas to form the West Texas Wind Energy Consortium.

The catalog is now online; a portion of the catalog will be made available for advisors to use as hands-on information for students. It was suggested that a computer kiosk with four computers in the middle of the Advising Center would be useful. For marketing purposes, the class schedule may need to be revamped to include less concrete information as far as instructor names and times and dates of classes.

Grandgenett reported that the IT Council met and they focused on membership. The Computer Replacement Taskforce is making progress; they are going through lists and prioritizing; they will meet weekly.

#### **ADMINISTRATIVE/STAFF UPDATES –**

Kim Crowley has been promoted to Director of Center for Continuing Healthcare Education replacing Pilar Suarez who is moving from the area.

All the Dental Hygiene students passed and scored high on their State Board exams.

The Radiography accreditation site visit was on Thursday.

Johnson was congratulated on his new position as President of Northeast Texas Community College in Mt. Pleasant; he reported that he will be leaving AC the week of June 23.

Next meeting: June 3, 2008  
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