

PRESIDENT'S CABINET MEETING

January 16, 2007

MINUTES

MEMBERS PRESENT:

Steven Jones, Victor Fite, Brad Johnson, Paul Matney, and Damaris Schlong

MEMBER ABSENT:

Terry Berg

OTHERS PRESENT:

Brenda Sadler

PROFESSIONAL TRAVEL FUNDS – Johnson said that since Danita McAnally is the TCCTA president this year, he had hoped for a larger delegation of faculty to attend the annual conference in February; five have indicated their participation and plan to pay their own way; three plan to go and have received \$300 from the travel committee and then will pay the rest. Travel seems to be the first to be cut from budgets each year. Jones authorized up to \$500 to cover travel expenses for the faculty who already planned to go to the conference.

PODIUM PROTOCOL – Cabinet discussed the storage, use and transportation of the new AC Podiums (two floor and one table-top).

It is a priority to protect, move carefully, and take exceptional care of these new lecterns. They are to be used for PR/media events (first priority) and public events (second priority). Protective pads have been ordered which will be kept on the podiums at all times for transporting and when not in use.

After discussion, it was determined the best people to decide who may use the podiums would be College Relations (primarily Ellen &/or Norma) since CR is the most logical area to be aware of media coverage and public events that would warrant use of the new podiums.

The units will be covered and stored behind the screen in the hallway that runs east and west between the Palo Duro Room and Badger Den. When these podiums are needed in other buildings, a sturdy dolly with padding or carpeting will be used to transport them.

Transportation of the units from storage to use site, and returning them safely, will continue to rest with Bruce Cotgreave, et al. Jeff Gibson, et al will still be responsible for making sure that appropriate electrical/audio connections are made when these units are to be used. Any damage to any unit should be reported to College Relations immediately so as to assign responsibility for damage and replacement, if necessary. Everyone involved will be notified of these decisions.

MISCELLANEOUS –

Panhandle Twenty/20 has a meeting today where Diane Rath, Chair and Commissioner representing the Public for the Texas Workforce Commission, is the keynote speaker. She will speak on methods to shift the mindset of students and their parents regarding going to college.

Spring enrollment is down 2.5% from last spring; Spring Too classes will be offered again this semester.

One of Vicky Taylor Gore's paintings has been selected to be exhibited in a one year tour of China. She is one of only 65 artists whose work was accepted for the exhibition. Her painting will first be exhibited in an art show in Washington, D.C. before exhibiting in China. This is a nice honor for Vicky and the art department at AC.

The Amarillo Area Foundation will be celebrating their 50th anniversary of giving on January 23; Cabinet members were invited to attend.

Dr. Duffy McBrayer passed away Friday. He was instrumental in getting a campus opened in Hereford and served on the advisory board. Matney encouraged individuals to donate money to the scholarship set up in his name in the AC Foundation.

On Thursday, January 18, a group from the Army Corp of Engineers will be on campus to discuss and visit the East Campus.

Next meeting: February 6, 2007

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