

RADIATION THERAPY ADVISORY COMMITTEE MEETING  
MINUTES – MAY 3, 2004 @ 3:30 P.M.

MEMBERS PRESENT: Judy Massie, Michael Leach, Jennifer Teitz, Kit Rodriguez;

EX-OFFICIO'S PRESENT: Tony Tackitt, Bill Crawford, Marianne Jones.

1. Welcome – Ms. Teitz, Chairperson, welcomed everyone.
2. Introductions – Introductions made around the table.
3. Minutes – The minutes of the last meeting May 3, 2004, were approved as written.
4. Continuing Health Care Education – Absent
5. West Campus Counselor – Reported that registration for the students is going on for summer and fall and the mini semester too. Spring Fling is Wednesday at the West Campus. The student's graduation ceremony is May 14<sup>th</sup>.
6. Student Representative – The student's felt that the PET / CT rotation was too long and not helpful. They also felt that the Nuclear Medicine rotation was too long and not their favorite rotation. They would like more clinic time at Harrington Cancer Center. Mr. Tackitt responded by saying that the program is limited on the number of clinic hours because of accreditation. However, during the summer, the therapists are little more liberal with the machines and allow the students to use them more. Ms. Teitz said that she thinks the therapists are pretty good about allowing the students do more things, when they have the time. Lubbock is different because there the students have their own machine so it's not as crowded. The first year class does not go to Lubbock. The students felt they wasted their time last summer because they only had 4 hours of clinic a week.
7. Old Business – Make up time for students outside of school sessions are not supposed to be done – due to insurance liability. Incompletes are to be given on "rare" occasions. Mr. Tackitt will try and make a more stringent policy for students that are sick and need to make up a clinic time. Clinic hours are 1500 or less according to accreditation standards. A handout was given to all advisory members on all program updates. The blue sheets are done in a live setting or a simulation setting. This year the program will only take 10 students because Harrington only has 3 machines.

New Business – Mr. Tackitt has proposed to start the program in the summer semester instead of the fall semester. The advantages to this are clinical consistency and job market availability. The disadvantage is it would be difficult to allow "Advanced Standing Students" in the shorter program and the teaching load would be 20 hours more than in the fall. Allow the students to graduate in May vs. the summer and the job market (other students are graduating earlier) and more clinical consistency. Current and Proposed curriculum was handed out to everyone. Ms. Teitz and Ms. Massie made a motion to accept the curriculum changes at the earliest opportunity, all in favor, and unanimously agreed.

8. Ms. Teitz would like the therapists to be involved in the interview process when selecting students and add the Allied Health Aptitude Test and add the interview process. Mr. Tackitt will take this under advisement. Mr. Tackitt said that the Dental Hygiene Program has a good interview process and he will look at that too. The advisory committee was given a copy of the Program Mission and Goals to look over.
9. Other Business – Mr. Leach suggested that Mr. Tackitt come to the Wednesday meetings at Harrington so that they can discuss issues and concerns. Mr. Tackitt reported that he has 35 applicants so far for the fall semester.
10. Adjournment - Meeting was adjourned at 5:00 P.M.

Minutes were written and submitted by Kim Lacey on May 3, 2004

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