

RADIOLOGY ADVISORY COMMITTEE MEETING

**November 9, 2004 @ Tuesday at 7:30 A.M.
Coulter Station Cafe'**

Present: Kim LaFaver-ADC, Dr. Bickers-BSA, Helena Leonard-Golden Plains Hospital, Mike Veal-Pampa Regional Hospital, Carole Ann Ellertson-NWTH, Diana Foster-Student Rep.,

Ex-Officio's Present: Bill Crawford, Dr. Matney, Becky Burton, Barbara Gray, Pilar Suarez.

1. Appointment of committee chairperson – Ms. Leonard, Chairperson, welcomed everyone to the meeting.
2. Introductions – Everyone introduced themselves.
3. Review of Minutes – The minutes of the April 28, 2004, meeting was approved as written.
4. Continuing Education – Ms. Suarez reported that all the evaluations for the radiology symposium were tallied. They had 150 registered and 67 evaluations were returned and were mostly positive.
5. West Campus Counselor – Ms. McClure reported on her new role she will play in advising all allied health and nursing students. Currently there are 10,000 students attending AC and radiology has 350 official majors, and 32 are new students.
6. Old Business- none at this time
7. Member Reports
 - A. Dr. Bickers: Are the students supposed to wear their name badges backwards, is that policy? Ms. Burton replied that it is not policy and she will remind the students not to wear them backwards in clinic.
 - B. VA Hospital: Ms. Birch asked if the first year students could stay 10 weeks instead of five weeks during their rotation. Ms. Burton will look into it.
 - C. Dr. Garvish's Office: Nothing to report

- D. BSA Hospital – It was asked who fills out the evaluations on the students during their clinic rotation? The person who works the most with the students can evaluate the student.
 - E. Allergy ARTS Clinic – The first year students are really green but have enjoyed them. They are very impressed with the second year students, they are doing great!
 - F. Nwth - Girls with long hair need to pin it up. Students also need to make a copy of their yellow sheets as it helps the CI's keep up with everything.
 - G. Moore County – They also want the girls to pin their up.
 - H. ADC – The second year students are doing great!
 - I. Golden Plains Hospital – The students are great! Students need to fill out evaluations on the technicians.
 - J. Dr. McKay & Fraizer - Students are having trouble with technique, otherwise, they are doing great!
 - K. Amarillo Bone & Joint – Very pleased with the students.
 - L. Pampa Regional Hospital - Students are doing well.
 - M. Hereford Regional - Proud to say the students are great! Hired a graduate and he is doing very well. The freshman students are a little afraid, but doing well. They would like for us to keep them on campus a little longer before their first rotation. When the weathers bad have the students call their clinic site before they decide to drive in. Ms. Burton said that if the college is open the students must try and get to their clinic site, if they cannot make it, it must be made up.
7. Student Representative – The first year students do not know what to think and are trying to remember everything. The second year students enjoy every rotation they have been through.
8. Program Director – Mr. Crawford thanked everyone for their dedication at AC and this program, because without them, AC would not have a program. The ARRT reports are in with a 95% pass rate. Graduates can take the test anytime which is not good for the students because they forget the information if they wait to long to take the test. There are 350 declared majors and each faculty is assigned to students alphabetically. When a student calls for information about the program, they are sent a detailed packet. The packet is now available on the AC WEB site: www.actx.edu

Currently there are 139 applicants, and 30 will be selected for the fall of next year. Mr. Crawford accepted 30 students this fall, and have 29 students, as one dropped. Mr. Crawford went through the programs acceptance policy, and the point system.

Immunizations – The Texas Department of Health has made some changes regarding immunizations. They have mandated that students have to have all three Hep. B shots prior to their starting clinic. Chicken Pox / Varicella immunizations are required that two shots are prior to their starting clinic. Also, it was asked to remind the students to bring a copy of their shot records to clinic to show the clinic's health nurse.

Criminal Background Check - All students must have a criminal background check. The college as contracted with a company called PreCheck. The cost to the student is \$48.50. The report is then sent to Mr. Crawford, and if the student has an “alert” that name is then sent to the affiliations human resource department on which they will make the determination if the student can attend that particular facility or not.

Bio-Terrorism Course – Amarillo College has partnered with UT Health Science Center in San Antonio, for a \$2 million grant to start a class that is a bio-terrorism course and the students and/or graduates can enroll and will be taught at AC every fall and spring semester by our paramedic program and trained to be a secondary responders not as first responders. Develop modules to be offered online course and add the module specific to each program, i.e. dental, X-Ray, etc.

Becky Burton - Mid rotation evaluation form is available for a pass/fail grade. A new clinical handbook - changes are: no call or show, call Barbara; tardiness after 30 minutes of start time they need to be sent home, discretion up to the clinical sites; absences they get three then after that deductions are given of points; they can make up clinic if missed; freshman comp. card with a few changes due to the ART guidelines; still requiring barium enema's and myelograms, and may allow them to them on manikins; student asked that the affiliations push them into doing BE's; myelogram can be simulated at the clinical site because we do not have tables that tilt.

Barbara Gray - Thanked everyone to come to the meeting and all their cooperation.

New Business - Dr. Matney said that he was privileged to be here today. Thanked everyone for their commitment to the program and AC. The committee is very grateful to Barbara and Mark Rowh, of their efforts and input with the Radiology symposium.

Meeting adjourned.

Minutes were written and submitted by Kim Lacey, Administrative Assistant.
