

RESPIRATORY CARE ADVISORY COMMITTEE MEETING

MINUTES

April 30, 2009 @ 12:00 p.m.

MEMBERS PRESENT: Rick Barron – Chairperson, Sam Guitierrez, Lisa Eaves, David Sledge, Alan Sissel, Melissa Bundy, Susan Sledge, Michelle Weese.

MEMBER-AT-LARGE: Nancy Gerard-Altwwager

EX-OFFICIO'S PRESENT: Valerie Hansen, Neil Allen, Becky Byrd, Jerry Moller, Cherie Clifton, Bill Crawford.

1. Welcome – Rick Barron – Chairperson, welcomed everyone to the meeting and introductions were made around the table.
2. Minutes – The minutes of the April 16, 2008 meeting were approved as written.
3. Continuing Health Care Education – Absent
4. Advising & Counseling – Clifton reported that student registration for the program has been good. Summer and fall registration is in full swing. Spring Fling, west campus party for the students, faculty and staff is today from 11:00-1:00.
5. Student Representative – Wesse stated that the students felt the program was well structured and the instructors were doing an awesome job.
6. Director Report – Hansen reported that attrition was low. Currently there are 21 students, only 3 have dropped. The NBRC Summary Graduate Performance was given to the members to look at.

CoARC is revising their standards this summer, and the program will adjust accordingly.

Goals and objectives were given to all the members to read and approve. *Barron made a motion to accept the goals and objectives as written, seconded by S. Sledge, and unanimously approved by all other committee members.*

Everyone was given a copy of the Planning and Evaluation Tracking report (PET form) to read.

Hansen gave everyone a copy of the updated curriculum that will start in fall of 2009. *Attached are the changes that were made and approved by Academic Affairs on February 13, 2009 that will take place in the fall semester of 2009.*

The employer's survey required by CoARC was handed out at the meeting as well as the program personnel resource survey.

7. Clinical Updates – Allen reported that the students will be wearing black scrubs with a light grey logo. Also, it was brought to his attention that the therapist did not like filling out the student evaluation while the student was standing there. There was some discussion on how to handle that in the future. Allen mentioned that there is a program out there where the therapist can fill out the student evaluation on-line and it will go directly to the instructor. As far as clinic rotations go, students will not be going to Amarillo Diagnostic Clinic or BritKare in the fall. Currently, students do three day rotations at Precision Respiratory Services which will be cut to one to two days. Starting in the fall students will be going one day a week to NWTH/BSA neonatal nursery.
8. New Business – Currently there are 16 applications for the fall semester. Hansen thanked all the CI's for their time and efforts with the students and loaning equipment to the program. Through Carl Perkins Funds the program was able to purchase a Spiral Ii Multifunction Spirometer. Hansen passed out the advisory committee survey for everyone to fill out.

The next advisory committee meeting: April 2010.

Minutes were written and submitted by Kim Lacey, Administrative Assistant.
