

RESPIRATORY CARE ADVISORY COMMITTEE MEETING

MINUTES

April 16, 2008 @ 4:00 p.m.

MEMBERS PRESENT: Susan Young – Chair, Sam Guitierrez, Rick Barron, Lucy Cardenas, Lisa Eaves, Debbie Chavez, Alan Sissel.

EX-OFFICIO'S PRESENT: Bill Young, Neil Allen, Valerie Hansen, Bill Crawford, Dr. Matney, Pilar Suarez, Kim Crowley, Cherie Clifton.

1. Welcome – S. Young welcomed everyone to the meeting and introductions were made around the table.
2. Minutes – The minutes of the April 10, 2007 meeting were approved as written.
3. Continuing HealthCare Education – Suarez and Crowley reported that they have nothing on the docket for Respiratory CE's but if anyone would like to add a workshop, please call 354-6085. Suarez will be leaving AC and moving to Seattle, Washington.
4. Advising/Counseling – Clifton reported that summer and fall registration started Monday, and the advising office has been busy.
5. Student Representative – Cardenas reported that the students are very satisfied with the program but would like to do more clinic time. Young added that Cardenas is this year's program Outstanding Major.
6. Committee on Accreditation for Respiratory Care (CoARC) – Young reported that the program's attrition rate is higher than what they would like to see, but it is getting better. See attached report.
7. NBRC – A copy of the summary graduate performance report for the last 7 years was given to the committee to look over. See attached.
8. Goals & Objectives – A copy of the programs goals and objectives were given to everyone. *Barron made a motion to accept the goals and objectives as written, seconded by Guitierrez, and unanimously approved by the committee members.*
9. PET Report 2007 – Young gave everyone a copy of the 2007 Planning and Evaluation Tracking report (PET Form).
10. Clinical Updates – Allen thanked everyone for all their support. As far as clinic sites, BSA Sleep Lab and the Pulmonary Rehab program at NWTN has been added to the rotation schedule. BritKare Home Medical is under new management and may be added next year as a clinic rotation. Students are currently doing their home health care rotation at Precision. Sophomores will start their summer rotation May 12th, and the freshmen will start June 3.
11. Change in Program Director – Young announced his retirement after 36 years of service, and will be leaving in August. He hopes that administration recognizes how important the program is to the community and hospitals and will allow the program to keep three full-time faculty. Crawford and Matney both said that AC is committed to this program and will do whatever needs to be done to keep the integrity of the program.
12. Adjournment – Being no further business, the meeting was adjourned at 4:45 p.m.

Minutes were written and submitted by Kim Lacey, Administrative Assistant.
