

## SURGICAL TECHNOLOGY ADVISORY COMMITTEE MEETING

### MINUTES

February 21, 2007 @ 12:00 p.m.

**MEMBERS PRESENT:** Mary Lou Roberts – Chairperson, Judy Kelln, Judy Smith, Ben Segura, Janet Ambs, Linda Shelton, Maria Gutierrez, Carol Lowry, Melinda Thompson, Troy Wilson, Jeanine Malone

**EX-OFFICIO'S PRESENT:** Lisa Holdaway, Holly Bentley, Bill Crawford, Dr. Matney

1. Welcome – Roberts welcomed everyone to the meeting.
2. Introductions – Introductions were made around the table.
3. Minutes – The minutes of the February 22, 2006, meeting were approved as written.
4. continuing HealthCare Education – Suarez gave everyone the spring 2007 conference schedule to look at. Suarez added that she could set up continuing education workshops for CST's, and/or RN's if need be – just let her know.
5. Student Representative Report – Shelton reported that the students are going to have a fundraiser this semester.
6. Director's Report – Holdaway thanked everyone for allowing the students to participate in clinic at their facility. She also gave a big thank you to Kelln & Smith (BSA) for allowing them to use room 19 – it has been very positive learning experience for the students.

The graduate class of 2006, started with 25 students, two dropped, one student returned this year. Twenty-three students completed the program. Fourteen graduates are currently working in the area hospitals, and nine graduates have decided to continue their education (nursing, radiology, and teacher). Twenty-four students started in the fall of 2006, one dropped, and Holdaway anticipates there will be 23 graduates this year.

Some of the changes that have taken place this fall are schedule changes for lecture, lab and clinic have made a positive impact on how well the students are doing in clinic (the class is split in half). Some changes to be made this summer will be two day lectures for eight weeks, and three days of clinic on M, T, and W for eight weeks, and the last four weeks will be clinic only.

AST as begun the certification process 30 days prior to graduation. Holdaway encourages the students to do this, due to the increase cost of recertifying. It is \$230 to take the exam, and \$499.00 to recertify. AST does offer CEU's on-line for free.

A big thank you to Northwest Texas Hospital for donating a very nice operating room bed, and Holdaway was able to buy new back tables, mayo stands, and instruments with Carl Perkins Funds.

7. Lab/Clinical Manager – Bentley stated that this year's class is a good one. The students are going through mock procedures, and they are lectured weekly about good work ethics. She will address issues such as: as employees they should not make doctor's appointments during work hours, and remind them that once they are employees they will be required to take call and that they need to make on call arrangements with children, etc.
8. Adjournment – Being no further business, the meeting was adjourned at 1:00 p.m.

Minutes were written and submitted by Kim Lacey, Administrative Assistant.

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