

Vice President's Council
June 25, 2008
Summary Notes

Members Present: Paul Matney, Robert Boyd, Bill Crawford, Daniel Esquivel, Toni Gordy, David Hernandez, Patsy Lemaster, Jerry Moller, Sheryl Mueller, Ed Nolte, Lou Ann Seabourn, Jack Stanley, Renee Vincent; Carol Moore-recorder

Members Absent: Judy Johnson

Also Present: Bob Austin, Lynda Barksdale, Jason Norman

Announcements:

- None

Dr Jones Update

Dr. Jones has been in his office briefly over the last 2 weeks. He continues to travel to San Antonio for treatments.

Board of Regents Meeting

- Judy Carter, along with her students, delivered a presentation about the Honors Program. They plan to increase scholarship funds available to Honors students. The Foundation has also provided \$30,000 to the program for a trip abroad.
- Board approved the sale of \$22 million in bond funds
- There will be groundbreaking ceremony prior to General Assembly for the new science building on August 20.
- Laura Grandgenett and Sherry Hendrix gave an update on implementation of the IT Tactical Plan and the LMS decision.
- ANGEL LMS system purchase was approved

Divisional Advisors—How's it working?—Lynda Barksdale

Barksdale and Norman now supervise all divisional advisors and they have regular meetings to keep all the advisors up to date. Barksdale expressed some concern that faculty are not as involved in advising students as they had been in the past. However, the divisional advisors can see new students and determine testing needs and take the burden of assessing testing needs off the faculty.

They hope faculty will advise continuing students as they progress through the program. Under the new system, faculty can provide students with “true advising.”

Norman indicated they are including “State of the Division” presentations given by each divisional advisor at Advising Department meetings.

Barksdale asked for questions from the Council that might be addressed during the summer term, before the Fall semester gears up. Hernandez indicated that the advisors from LCFA and Business are working very closely and he is pleased with the results.

Esquivel expressed concern that students on the Hereford campus don't have immediate access to Divisional Advisors. Barksdale indicated she would encourage advisors to be more pro-active in responding to those students' requests. Norman indicated the E-Advising module should improve access to advising by all students. Norman also indicated he will make a conscious effort to include Hereford and Moore County advising staff in emails sent to advisors.

Matney reminded the Council that teaching faculty are still required to advise students and asked if advising training is needed for faculty. Crawford expressed a need for training in emergency intervention (suicide threats, etc.). Barksdale also indicated a need for more early intervention assistance to retain students who might otherwise drop out.

Mueller expressed concern about the divisional advisors accountability and expressed a desire for standardized reporting to both the Division and the Advising Center.

AC Learning Communities and Supplemental Instruction

Matney reminded the Council that, after an evaluation of the Learning Communities and Supplemental Instruction programs, it was determined they should not continue as unique programs. Learning communities are still available and encouraged as pedagogical tools. Peer tutoring also remains available.

Summer Classes—Online v. Traditional

Austin provided an overview of summer enrollment. The headcount is down 3.48%, contact hours are down 5.84% and credit hours are down 4.39% from Summer 2007. The projection for the end of summer is a 3.5% drop. Demographic information will not be available until the end of the semester. Enrollment information is available for Summer 2008 and Fall 2008 on the P:/Public drive.

Matney is concerned that enrollment data is being captured but is not being shared with and utilized by the instructional departments to determine course offerings.

We must determine a process to gather enrollment data and to have academic leaders brainstorm ways to use the data for scheduling, marketing and decision-making.

Matney also shared information regarding the number of hybrid and web courses offered. AC needs to develop standards that define a hybrid class and also develop a method to highlight and promote the courses to students. We need to begin making data-driven decisions to increase enrollment and encourage program completion.

LMS Implementation Update– Lou Ann Seabourn & Patsy Lemaster

The LMS team selected ANGEL. ANGEL has features that the faculty preferred over the other systems such as better test security and customer support. The LMS team contacted peers from other institutions who use all the proposed vendors and received no negative feedback about ANGEL. The LMS team will begin training this summer; the new system will be live in Summer 2009. A policy committee will begin meeting soon to develop procedures on migrating courses into ANGEL. A screening committee will begin to meet regarding the new Director of eLearning position.

2008-09 Budget (Equipment)

2008-09 budget has been balanced. A Perkins and Institutional Equipment and Travel budget was distributed.

Supervision/Evaluation of Branch Campus FT Faculty Work Group—Jerry Moller

Moller will chair a work team including Robert Boyd, Jack Stanley, Michael Kopenits, Kathy Wetzel, Dan Ferguson, Renee Vincent, and Daniel Esquivel to develop a set of guidelines that will comply with SACS requirements in the evaluation and supervision of faculty at the Hereford and Moore County campuses. Since faculty report to both department chairs as well as branch campus directors, the current process needs improvement.

Perkins Historical Report

We are down \$150,000 from last year in Perkins.

E-Catalog—Carol Moore

Moore quickly showcased the features of the new online catalog. A presentation of the online catalog will be made during the All College Faculty Meeting in August.

Let the record show, after repeated attempts by David Hernandez to extend the meeting, it concluded at 3:00 pm and Paul successfully collected his winnings.