

**Vice President's Council**  
**January 20, 2010**  
**Summary Notes**

Members Present: Robert Boyd, Bill Crawford, Daniel Esquivel, Toni Gray, David Hernandez, Judy Johnson, Patsy Lemaster, Jerry Moller, Sheryl Mueller, Ed Nolte, Lou Ann Seabourn, Jack Stanley, Renee Vincent (ITV); Carol Moore-recorder

**Members Absent:**

**Others Present:** Paul Matney

**Announcements:**

- Enrollment Spring 2010 – 10,640 as of 1/20 – first time over 10,000 in a spring semester
- Mileage Guide – use Mapquest or Googlemap to measure city to city for travel
- Ribbon Cutting Ceremony Science Lab Building – January 21 @ 3:00pm
- Assessment Matters meetings – very well attended by faculty
- FWA
- Small Classes
- VPAA Search – All qualified applicants will be sent 5 broad questions for response; the committee will be evaluating the responses and selecting interviewees
- Adjunct Faculty Certification

**Instructional Administrative Assignments – Paul Matney**

Matney announced the change in instructional administration. Dr. Shawn Fouts will become Dean of Career and Technical Education and will office at East Campus. The Business and ITT Divisions will now report to him, as well as contract training and apprenticeships. Jerry Moller will become Dean of Academic Transfer (Behavioral Studies, LCFA, Sciences & Engineering, ACcess) and Bill Crawford will become Dean of Health Sciences (Allied Health, Nursing).

Shawn will also become the Coordinator of the Rapid Response Team.

Hernandez and Nolte have been very supportive of the change and have already introduced Shawn to the departments within their divisions.

Matney is looking at other institutions comparable in size to AC and comparing administrative titles. Damaris Schlong has also had her title changed to Dean of Continuing Education. Other administrative position titles will be evaluated in the future.

### **Continuing Education/Linked Courses**

The process of linking continuing education and academic courses is currently very cumbersome. Kim Davis and Diane Brice will begin working on better processes to streamline the linking of CE and academic courses. Kim Davis will also become a member of the Vice President's Council.

### **Budget Discussion with handout**

The President's Office received a letter from the Governor's Office requesting each institution submit a plan to reduce budget expenditures. The current cost to AC is estimated to be \$1.7 million over the biennium. The upcoming AC budget process will require tighter scrutiny throughout the institution.

### **Career Clusters (Identify new clusters for 2010-11)**

It is necessary to identify the new clusters for 2010-11 to replace Information Technology and Manufacturing clusters that rotate off in 2009-10. The approved clusters receive Perkins funding and need to be identified prior to the budget process. Based on Lana Jackson's experience at the state level her recommendations include Arts, AV Technology & Communications and Education & Training. The need to address Law, Public Safety, Corrections & Security was expressed by the Council based on the state of the public sector and the need for programs that are Perkins eligible.

The Council unanimously selected Law, Public Safety, Corrections & Security as the first priority and Education & Training will be added if multiple clusters can be addressed.

### **Spring 2010 Online ACSE Program**

Moller stressed the importance of receiving student evaluations for the online and enhanced online courses in the Spring 2010 semester. Evaluations need to be administered and information gathered based on courses not instructors. The data is important to determine how well the institution is performing and is not specifically targeting faculty performance. Faculty are welcome to use the results in the Faculty Performance Review Process.

The meeting was adjourned at 3:00 pm.