

Vice President's Council
May 23, 2007
Summary Notes

Members Present: Paul Matney, Robert Boyd, Bill Crawford, Toni Gordy, Mark Hanna, David Hernandez, Judy Johnson, Jerry Moller, Sheryl Mueller, Lou Ann Seabourn, Robert Sloger and Renee Vincent

Members Absent: Daniel Esquivel, Ed Nolte and Jack Stanley

Announcements:

- ACTS, Santa Fe, NM—Matney reported an excellent retreat; good mixture of veteran and new faculty. He indicated the retreat has returned to its former quality and encouraged chairs to consider attending in the future.
- National Dental Hygiene Board Results—Crawford reported that 100% of students testing passed the exam.
- ABSFE Accreditation—Preston Childress and Lisa Meehan attended conference and received a 7-year accreditation approval.
- Summer Payment Plan—Approximately 113 Washington Street, 7 Hereford, 13 Moore County students participating in payment plan.
- Missing grades—Doing well in submission of grades; whatever you are doing, keep doing it
- Dr. Jones and Dr. O'Brien letter to AC graduates—Letters of congratulations signed by the presidents of AC and WT were inserted into the diploma covers given to graduates at commencement. Matney recognized that in the past a joint venture between the schools would not have happened.
- Strategic Plan revision—Matney stated he was pleased at participation by division chairs and faculty in the Strategic Plan revision process. He encouraged everyone to go to the web site and view the updates.
- Bobbie Glasscock—Bobbie is currently in Houston for training with Continental Airlines.
- Boyd inquired about the status of summer enrollment. Moller indicated concern about the high number of students de-registered for non-payment.

Board of Regents Meeting

Matney reviewed the Board of Regents Meeting agenda for May 22, 2007.

Renee Vincent gave a report on the status of the Moore County facilities update. Vincent reported that summer enrollment is really down at the campus, probably due to the tornado in Cactus and the loss of Swift employees. 107 QUEST students will qualify to enroll at MCC in Fall '07.

Reported on the annexation of a small piece of property in south Amarillo to the AC tax district.

President's Report—Report on the Shiver-Meger Architects meeting

Shiver-Megert Architects Update

Matney believes that in 1994 we didn't have such a comprehensive architectural assessment with campus representatives before the bond issue election.

Matney is pleased that so many people are participating in the meetings with the architects. Crawford indicated the architects were very open, upbeat and energetic. Moller believes they may be able to see the bigger picture better than internal staff. Seabourn indicated they walked through the library and looked at the facilities and didn't just read desires. Architects don't like the pedestrian bridge and would like to see it come down. They commented on the wasted space in the Byrd and Parcels foyers and would like to create more "sticky" space—warm, inviting Starbucks-type space for students and faculty to gather. Other possibilities include enclosing the breezeway and building a new Biology Building east-west along 24th street. There is a need on West Campus for a conference center.

Matney brought up the need for a critical mass of general education courses to be offered on the West Campus. An A&P lab currently available on the campus is under-utilized because students don't want to go there for just one class. Crawford indicated there is barely enough space for their current Allied Health classes. Gordy indicated there are two classrooms in Building C that are under-utilized. Several mentioned that non-Allied Health students in the community would prefer to take classes on the West Campus because of proximity to their homes.

The summer will be busy as we plan for a bond election. The Board doesn't want to push for bond election until all preliminary work is done by the architects, a "Friends of AC" group is developed and a marketing plan is in place. Dr Jones told the Board a bond election must be requested 62-days prior to election date. Amarillo College needs an infusion of capital. Vincent commented on the possibility of extending the current bond.

Eastern New Mexico University Opportunities

ENMU will accept 95 hours in transfer from Amarillo College leaving only 33 hours necessary to complete a bachelor's degree. The Bachelor of Applied Arts & Sciences and the Bachelor of Occupational Education degrees are available completely online. We need to increase the awareness of this opportunity for our students. The tuition cost will be less than any Texas public university because out-of-state tuition is waived. Scholarship opportunities are also available. Hernandez expressed concern about the financial aid implications for students. Moore and Matney will follow-up with Kay Mooney in Financial Aid Office. Plans to attend ENMU on June 13 include Vincent, Hernandez, Boyd, Jones, Matney, Evans and Sloger.

2007 – 2008 Budget Update

Matney announced the budget is balanced including a pay increase, but it is balanced based on the current state funding expectations. The board will attend a budget retreat on June 26 for their next meeting. Institutional equipment totals \$254,623 and Perkins equipment totals \$410,234 in next year's budget. Mueller is concerned about the increase in supply cost although the supply budget never increases. Matney noted this is the 4th year in a row that

taxes have not increased; property valuations are increasing. Vincent questioned whether mileage compensation will be increased next year. The answer is “No”.

Tech Prep Update – Seabourn

New “Top of Texas Consortium” established and has given away \$60,000 in sub-grants. Seabourn indicated the mini-grant amounts were increased from \$1,000 to \$10,000. Director position posted and currently there are 7 or 8 applications submitted with more expected from Human Resources. Director will work for AC, be housed at East Campus and be paid from a grant. There will be a 50% position at Frank Phillips and a 50% position in Clarendon. Consortium will represent the needs of all 26 counties rather than focusing on Amarillo area.

Online Learning Management System (LMS) Update – Sloger

A number of faculty are looking at Course Cruiser (Time Cruiser’s learning management system) and have access to it until June 30. IT is working on a version of Blackboard 6 and we will have ample time to work with it because we are currently WebCT customers and Blackboard bought-out WebCT. We will have until November 2007 to determine what product we want to use. E-Learning is working to develop a beta-test learning management system for faculty work with. Matney noted that it is imperative that faculty test these products and make recommendations regarding their preference. The plan is to implement whatever is chosen by Fall 2008. Sloger indicated we are also working with a product called Software Secure, which is a product that makes online tests more secure.

Matney questioned whether a faculty using an e-pack to create an online course should be compensated 3 overload hours for course development. Vincent questioned ownership of online curriculum. Seabourn indicated that faculty are compensated for the development of curriculum and the curriculum is property of Amarillo College. Hernandez believes the information is in the Board Policy Manual. It is located in section DBD titled “Intellectual Property Rights”. Mueller believes the online courses are intellectual property of Amarillo College and a developed course should be shared with other instructors.

Matney questioned Hernandez about his faculty’s experience with the E-Learning Center. Hernandez believes that most of his faculty have had positive experiences, although some have been less than positive.

Part-time Faculty Pay

Matney asked, “What criteria is used to determine how much a part-time faculty will be paid?” Procedures were developed and approved by Dr. Byrd. Most are paying \$18 to \$20/hour; some nursing instructors are paid at \$25/hours.

Perkins IV – Seabourn

Seabourn attended conference with McAnally and Crowley in Georgia. There is a significant change and the message is “be prepared to lose funding if you don’t follow the new mandates”. Much more statistical tracking will be required and outcomes must be documented. Main push is high demand, high wage, high skill programs. All Perkins money must be tied to specific outcomes.

Mueller concerned that we need to start looking now at Perkins expectations next year.

Matney asked Seabourn to put together information to share with everyone on the new Perkins IV expectations.

Division/Department Scholarships

Scholarship award letters are being sent to recipients. Matney encouraged everyone to participate and find qualified students to receive scholarships.

Classified Combination Opportunities

Matney commended Stanley, Pickle, Johnson and Hernandez on the ability to re-structure classified support needs. One full-time position will provide assistance to both Real Estate and Electronics replacing a full-time and a $\frac{3}{4}$ time position. Johnson will move a Perkins-funded position into an assistant position.

CampusWorks Technology Study (May 30 – June 1)

The Board in April approved hiring a consulting firm, CampusWorks, Inc. to conduct a campus technology audit.

CampusWorks Technology will be on campus May 30-June 1 to conduct a Technology Planning Retreat. If anyone wants to participate in the technology study, please contact Paul.