

**Vice President's Council Meeting
October 27, 2004
Summary Notes**

Members Present: Dr. R. E. Byrd, Toni Brasher, Bill Crawford, David Fike, Renea Fike, Mark Hanna, Paul Matney, Jerry Moller, Sheryl Mueller, Lou Ann Seabourn, Robert Sloger, Renee Vincent

Members Absent: Ron Faulkner and Bob Lee

INCLEMENT WEATHER

Conclusion by the President's Cabinet is that the campus will rarely close but will follow AISD's lead. FM90 which signs on at 6 a.m. will be the primary contact. Vincent will make the call at Moore County. Chairs, at their discretion, may decide to have classes meet although the campus has closed and need to follow up with telephone trees. Campus will be closed – not just cancel classes. Essential personnel may be called upon to report during such closings.

STUDENT AND ACADEMIC DEVELOPMENT DIVISION

Dr. Fike distributed a draft of an organization chart for her division. The Advising and Counseling Center has the most restructuring with the divisional advisers being assigned to the divisions. The structure is not finalized and Fike is open to suggestions. Bob Austin will take care of student discipline with Judy Williams working with him. Developmental English and Developmental Math has a relationship not supervision role with her division.

Fike noted Accessibility Services has changed its name to Disability Services and needs to be changed where appropriate. Bobbie will have Tommy change such on the on-line syllabi.

Community Link received one of nine Star Awards awarded by the Coordinating Board.

STUDENT COLLEAGUE TEAM

Fike is now chair of the Student Colleague Team. Johnson is chair of the Colleague Oversight Team.

DIVISION CHAIR MEETING TOPICS– Matney

Mentor program.

\$6,000 in professional development budget for distribution.

Employee Performance Training – academic personnel will have opportunity for p.m. training.

Counselors Round Table

Testing outside the classroom

Distance Education/WEB Based Education

Inservice Day

Short Track

Industry Certification Brochure

Division Counselors

PET Forms and Training

May Term

Smart Classroom

Outstanding Classified Employees Performance Awards
Androgogy 101

PRESIDENT'S COUNCIL – Matney

Matney reported that the meeting was short and quiet.

PRESIDENT'S CABINET – Byrd

Byrd said this meeting was also quiet. Student worker's pay increase – dead issue for now. ELE funds available if justified.

BOARD OF REGENTS REPORT – Byrd

East Campus

Contract Customized Technical Training. Owens is shifting to a robotic operated plant and this process will lead to a downsizing of personnel. AEDC funding the development of a robotics certificate program.

We've collected 48% of what we budgeted from tuition and fees; therefore, we will over-receipt our projected revenue

SCHEDULING TASK FORCE - Byrd

The task force is in the process of creating surveys for students, faculty, and other institutions to see if we can come up with a better way to utilize, space, time, parking. The task force is meeting weekly on Thursdays and hopes to accomplish task before the building of the Fall 05 schedule.

HEREFORD BRANCH UPDATE – Byrd

McDuffy working with us. A director should be on Board no later than June 1st with the campus beginning operation Fall 05. Chairs need to remember when building the Fall 05 schedule to include the Hereford Campus.

COMPUTER ROLL DOWN

Sloger will be getting new computers releasing others for distribution. About 12 good machines from drafting will be available for distribution. Chairs should let Byrd know of their needs. Seabourn suggested that chairs check with their on-line instructors.

MOORE COUNTY CAMPUS

Vincent said they are working on a 3-phase project to finish the Moore County Campus Building and bid one will be opened today. Phase 2 will build an auditorium and two bathrooms. Phase 3 will add classrooms and office space.

FACULTY TECHNOLOGY USERS COMMITTEE

Byrd met with the group this week. He is amazed at the list of items they have that impact the divisions. Byrd encouraged the chairs to communicate with members of the committee about their needs/suggestions.

EAST CAMPUS PLANNING

Groups have been meeting about the East Campus including the Board and selective "movers/shakers" in the community. Hopefully a consensus will be reached regarding "How can the East Campus be used to best advantage to help fulfill the mission of Amarillo College."

There are 1,648 acres Byrd asked the chairs to get ideas from their faculty/staff. The chairs discussed and listed the following ideas.

- Programs
(IM – Showcase)
- Business Park/Corporate Training
(Training and Support Services)
- Heavy Equipment
- Agriculture Related
- City Recreation
Soccer Fields
- Golf Course/Parks
Management
Administration
- Package Complete Concept
- Partnerships
TT, WT, AISD
- Program – Culinary Arts, Hotel-Restaurant Management
- Aviation
- Clubs/Organizations
Gun Club
Rodeo
- Development in Phases
Part at a time
- Lighting
- Trees
- Looks
- Ambiance
- Campus Ownership
- Movie Set Destruction

REGISTRATION REVIEW COMMITTEE

Fike said there is a meeting next week – send her any concerns/suggestions.