

No Excuses 2020 Team Meeting

February 24, 2017
Dutton Hall, 103
9:00 a.m.

Minutes

MEMBERS PRESENT: Bob Austin – Chair, Carol Bevel, Diane Brice, Edythe Carter, Lyndy Forrester, Emily Gilbert, Olga Kleffman, Terry Kleffman, Jarrod Madden, Penny Massey, Kelly Prater, Mark Rowh, Steve Smith, Collin Witherspoon, and Reem Witherspoon

Student Representative: Logan Nelson

Others Present: Recorder: Carolyn Leslie

MEMBERS ABSENT: Kevin Ball, Janet Barton, Claudie Biggers, Tamara Clunis, Cara Crowley, Nancy Forrest, Chris Hays, Jordan Herrera, Alan Kee, Russell Lowery-Hart, Jason Norman, and Karen Taylor

APPROVAL OF MINUTES - (Bob Austin)

- Bob Austin asked for approval of the minutes from the October 28th, 2016 No Excuses Core Team meeting. Collin Witherspoon made a motion to approve the minutes. Penney Massey seconded the motion. The minutes were approved by majority vote.

ACHIEVING THE DREAM – (Bob Austin)

- There was a follow up discussion from the October 28, 2016 meeting concerning the drop policy. The committee met in January and it was decided to not make any changes at this time. Clarification of the drop policy needs to be made before changes are implemented. The emergency alert system to initiate the drop process will continue to be used.
- Bob Austin discussed the results of the Institutional Capacity Assessment Tool.
 - An email was sent to 135 employees with approximately 50 people completing the survey.
 - Achieving the Dream created the assessment tool to evaluate where participating colleges think they are in the student completion agenda for persistence and transfer rates.
 - The Leadership and Vision category scored the highest with a 3.6 out 4 rating. The Data and Technology category received the lowest score at 3.0.
 - Institutional Research has made progress during the last year gathering more information on students and activities. The 3.0 score could have been given because employees don't know how to get the information they need or what data is available. This score will hopefully be higher next year.
 - The leadership is doing a good job with communicating the priorities and vision of the college which is reflected in the 3.6 score.
 - The Developmental Education subcategory under the Teaching and Learning category received high marks. The individuals working in this area have made significant changes during the past year.
 - Professional Development was also listed under Teaching and Learning and received the lowest mark at 2.4. This is an area of concern for Dr. Clunis and she will be addressing this. Campus wide professional development is being addressed by Lyndy Forrester and Employee and Organizational Development.
 - The category of Strategy and Planning received a high rating because of the strategic plan. A great deal of discussion has occurred about the Strategic Plan in the No Excuses committee and in cabinet. The Strategic Plan is specifically designed to help the college reach the goal of 70% completion by 2020.

- Carolyn Leslie will forward a copy of the handouts to everyone who signed in at today's meeting. It is important for everyone to look at the survey to get a sense of where Amarillo College is. Bob would like to see the survey sent out next year, and include more faculty and staff to get a better sense of where the college is with those groups.

ADJOURNMENT

- The meeting adjourned at 9:40 a.m.

NEXT MEETING

- March 24, 2017 at 9:00 a.m. in Dutton Hall, 103.

Recorder: Carolyn Leslie

Carolyn Leslie