

PRESIDENT'S CABINET MEETING

April 3, 2018

MINUTES

CALLED TO ORDER

8:48 am on 04/03/18

ADJOURNED

10:19 am on 04/03/18

MEMBERS PRESENT

Bob Austin, Kevin Ball, Tamara Clunis, Cara Crowley, Lyndy Forrester, Russell Lowery-Hart, Denese Skinner, Steve Smith, Mark White

MEMBERS ABSENT

OTHERS PRESENT

Joy Brenneman

DISCUSSION:

1. COMMENCEMENT MEMO	Austin
<p>Mr. Austin asked for input on who may present a diploma to a student at Commencement. Over the past few years, faculty and staff have requested to present diplomas and have been denied by the Registrar's and/or the President's office. Parameters on who can and who can't needs to be decided and codified by Cabinet. After discussion, Cabinet determined it should remain only those related to the student by blood or marriage which has been the standard practice. Mr. Austin had prepared a list of these relationships which will be distributed to the appropriate parties who receive these requests.</p> <p>Cabinet also discussed listing information regarding the Coaches and Champions Program in the Commencement brochure and script and asking those coaches in attendance to stand along with the family of a student when the student's name is called at graduation.</p>	
Action Items: <ul style="list-style-type: none">Add coaches and champions information to the Commencement brochure and script	Brenneman

2. UPDATES	Cabinet
<p>Cabinet members were asked to share updates for their divisions.</p> <p>Mr. Smith</p> <ul style="list-style-type: none">The business office staff had their first run through with the new Vena budgeting software. It worked well but the computer they used was too slow.Sale of the property at 3rd and Harrison closed yesterday. <p>Mr. Austin</p> <ul style="list-style-type: none">Registration starts next Monday.IT staff from WT and AC worked together to find a way to facilitate the exchange of records. The information is delivered to a separate server location which both institutions are able to access.AC and WT are still working on dual admission for students. Mr. Austin met with Dr. Brad Johnson and Tana Miller of WT. Nothing has been codified. If possible, once an AC student applies and selects a major, they would receive a "popup" notifying them they are formally/preliminarily admitted to WTAMU and that their records will be shared	

with WT. They will have an option to opt out. They are waiting on a FERPA compliance question to be answered by Texas A&M attorneys before proceeding. This would allow West Texas to put these students on a path, communicate with them, and help them determine the best time to transfer.

- AC and WT staff are still working on electronic reverse transfer. The current program is clunky and time-consuming but is being used to apply reverse transfer to any degree that applies for the student, not just the declared major

Mr. Ball

- Mr. Ball gave an update on ACE. Communications and Marketing has been working on the concept and name for the new ACE Scholarship program. He presented a flyer with the name BLUE (Because Learning Unites Everyone) Scholarship Program at Amarillo College. Cabinet liked the idea and the term “Blue Scholar” as will AISD since they use the term scholar instead of student. It will need approval from the Amarillo Area Foundation. His team is still working on ideas.
- Colleague uses 3 characters so it will be easy to identify these students with the letters “BLU.”
- Dr. Lowery-Hart is working with Tracey Morgan of AISD.
- Amarillo College will be at Tascosa High School during April to work with those students on applications and FAFSA’s.
- Mr. Austin is meeting with each AISD high school principal to give them the data reflecting the majority of their students come to Amarillo College.

Mr. White

- Mr. White, Dr. Clunis, Victoria Taylor-Gore and others met with Mary Clare Munger to help her work on a business plan to make the Hagy Childcare Center profitable.
- Jim McLaughlin is trying to expand June Jazz due to its popularity. The time frame may be extended and with more than one band performing at each event. A meeting on this will be held next week.
- Steve Pair, President for the Plemons-Eakle Neighborhood Association, will tour the greenhouse at 10:00 am on April 12th. Cabinet members who would like a tour may come at 10:30, but will need a hard hat. Ms. Crowley will work on getting this organized and have hard hats available.

Ms. Forrester

- The next No Excuses meeting will be this Friday in the Burrow (basement of the CUB). Dr. Lowery-Hart will be discussing data from the SENSE survey and the Hope Lab Survey which was released this morning. Amarillo College is referenced in this report and the data on AC students is overwhelming. AC is 10%+ higher than its peer schools in food insecurity for students and 72% of students listed at least one insecurity.

Dr. Lowery-Hart

- Dr. Lowery-Hart noted that the Apple announcement was well-attended. Amarillo College is being recognized as a partner in the community.
- Michael Kitten and Mr. Smith represented the college recently at the Inc. Magazine conference in Los Angeles.

Action Items:

- Schedule meeting with Broc Carter and Clay Stribling, Reagan Hales, Dr. Lowery-Hart, Wes Condray and Kevin Ball

Brenneman

3. ENROLLMENT UPDATE	Austin
Not covered	
Action Items:	
<ul style="list-style-type: none"> • None 	
4. BRAGGING ON EMPLOYEES	Cabinet
Not covered	
5. COMMUNICATION POINTS	Forrester
Not covered	
6. POSITION JUSTIFICATIONS	Cabinet
None	
7. OTHER DISCUSSION	Cabinet