

AMARILLO COLLEGE

ASSOCIATE DEGREE NURSING FACULTY MEETING MINUTES

DATE: January 10, 2017

TIME & PLACE: 10:30 am WCJH 205

ATTENDANCE: Kati Alley, Jan Cannon, Angela Downs, Jeanette Embrey, Anna Min Esquivel, Deborah Hall, Denise Hirsch, Rhonda Howard, Verena Johnson, Marianne Jones, Marcia Julian, Jody Kile, Tabatha Mathias, Becky Matthews, Khristi McKelvy, Phyllis Pastwa, Kim Pinter, Claudia Reed, Tamara Rhodes, Lyndi Shadbolt, DeeAnne Sisco, Catherine Stout, Kelly Voelm, Annette Watts, Ramona Yarbrough, Kerri Young, Connie Bonds – Executive Secretary

ABSENT: Paul Hogue

AGENDA:

MINUTES:

TOPIC	DISCUSSION/RATIONALE	ACTION/RECOMMENDATION
1.0 Opening Remarks Approval of Minutes	Shadbolt called the meeting to order at 11:00 a.m. The minutes from the faculty meeting on December 7, 2016 will be approved at the next meeting in February 2017. November 2, 2016 were approved.	
2.0 Director Report	Shadbolt reported the following: 1. Admission and Progression numbers: RNSG 1105- 69 (Amarillo) 13 (Dumas) RNSG 1309 69 (Amarillo) 13 (Dumas) RNSG 1301 75 (Amarillo) 13 (Dumas) RNSG 1331/1362 75 (Amarillo) 7 (Dumas) 82 Total	

<p>RNSG 1247/1263 34</p> <p>RNSG 1160/1151 66</p> <p>RNSG 2101/2160 73</p> <p>RNSG 1227/1261 36 (37)</p> <p>RNSG 2213/2161 62</p> <p>RNSG 1248/2261 60</p> <p>RNSG 2221/2263 22</p> <p>RNSG 2231/2262 22</p> <p>Admission- Generic + Transition 82 + 37 =119</p>	
<p>2. As of January 1, 2017, we are working under the new Standards from the ACEN. This is a great time for us to all to have a better understanding of these Standards that we work within and to prepare for re-accreditation in 2019. The first decision that we need to finalize is which agency (ACEN or CNEA) we plan to gain either re-accreditation or initial accreditation with. Everyone has had the opportunity to view the Standards from both agencies.</p> <p>In an effort for all faculty to take ownership of the accreditation process, all committees will be assigned parts of the 2017 ACEN standards (because this is what we will work under) to review each academic year. Faculty have been provided an overview of each Standard and where responsibility will be assigned. Committees will be asked to do the following:</p> <p>1) cover all areas of the assigned Standards during an academic year; 2) include the Standard on the meeting agenda and reflect committee discussion and decisions in the meeting minutes; and 3) committee chairs should include discussions and decisions regarding the Standards in their report to Faculty throughout the semester.</p> <p>3. Meetings this week:</p> <p>Wednesday 10-11 am-Ordway Hall- Faculty meeting w/Dr. Clunis</p> <p>Thursday 9:30-11:00 Building B- Health Sciences meeting</p> <p>Thursday afternoon- Team Coordinator's meeting</p> <p>Friday- Level meetings</p> <p>4. Jennie Hailes, RN will be the SI Leader for Level 1 Med-Surg and she</p>	<p>Faculty agreed that remaining with ACEN as the accrediting agency in 2019 would be best.</p> <p>Shadbolt will give further explanation to committee chairs and will also send each committee member specific information on the Standards that will be assigned.</p>

	<p>will travel to Dumas to hold an SI session for those Level 1 students. We have not hired an SI Leader for the Intro courses in Dumas.</p> <p>5. Birthday's in January: Jan Cannon (16), Annette Watts (22), Angela Bray (26)</p> <p>6. Birthday's in February: Mona Yarbrough (8), Catherine Stout (18), Kim Pinter (25)</p>	
3.0 ADN Program Committee Reports	<p><u>3.1 Admission and Progression – Mathias</u> No report</p> <p><u>3.2 Curriculum – Young</u> No report</p> <p><u>3.3 Research and Program Effectiveness – Rhodes</u> No report</p>	
4.0 Associate Degree Nursing level Reports	<p><u>4.1 Level I – J. Cannon</u> – No report</p> <p><u>4.2 Level II – T. Rhodes</u> – No report</p> <p><u>4.3 Level III - P. Hogue</u> No report</p> <p><u>4.4 Level IV – V. Johnson</u> - No report</p>	
5.0 Additional Items/Announcements	<p><u>Online Assessment</u> - Kim Pinter presented the new online assessment. It was reviewed by faculty with Ms. Pinter and changes and revisions were discussed. Agreed upon changes/revisions will be completed.</p>	<p>Pinter will make requested changes/revisions in the electronic assessment forms.</p> <p>All clinical courses will begin using the electronic format in spring 2017 semester.</p> <p>Pilot projects will continue with the electronic care planning document.</p>
6.0 Adjournment	Meeting was adjourned at 12:35 p.m.	

Lyndi C Shadbolt
Lyndi C. Shadbolt, ADN Program Director

10/4/17
Date