

AMARILLO COLLEGE

ASSOCIATE DEGREE NURSING FACULTY MEETING MINUTES

DATE: October 20, 2017

TIME & PLACE: 12:30 pm WCJH 207

ATTENDANCE: Kati Alley, Angela Downs, Michelle Edmonds, Jeanette Embrey, Deborah Hall, Denise Hirsch, Paul Hogue, Verena Johnson, Marianne Jones, Jody Kile, Becky Matthews, Susan McClure, Khristi McKelvy, Phyllis Pastwa, Tamara Rhodes, Lyndi Shadbolt, DeeAnne Sisco, Catherine Stout, Annette Watts, Mona Yarbrough, Kerrie Young, Connie Bonds – Executive Secretary

ABSENT: Jan Cannon, Tabatha Mathias, Becky Matthews, Kim Pinter, Claudia Reed, Kelly Voelm

AGENDA: See attached

MINUTES:

TOPIC	Standard/Rule	DISCUSSION/RATIONALE	ACTION/RECOMMENDATION
1.0 Opening Remarks Approval of Minutes	TBON 215.7(n)(2)	Ms. Shadbolt called the meeting to order at 12:30 p.m. The minutes from the faculty meeting on September 25, 2017 were approved.	Kerrie Young made a motion to accept the minutes. Kati Alley seconded the motion. The motion carried by majority vote.
2.0 Director Report	ACEN 1.4	Shadbolt reported the following: Community Information: Step up to Success (SUTS)- November 15, 2017 at Central Church of Christ. Dr. Embrey and D. Hirsch will attend and give information about Nursing to high school students. Program Information: The 'official' NCSBN report came from the TBON today. Our 2017 pass rate is presently listed as 92.31%! I have contested one graduate listed because she tested after the 4 year time limit. I	No actions/recommendations
	ACEN 1.3 TBON Rule 215.3 (c)(2)		Shadbolt has been in contact with TBON regarding this student.

		have sent an email to Dr. Jan Hooper asking her to review that particular situation. Yearly reports have been sent to the following: Texas Board of Nursing- <u>NEPIS (Nursing Education Program Information Survey)</u> looks at enrollment, demographics of enrolled students, graduate numbers, curriculum and faculty information. The <u>CANEP (Compliance Audit for Nursing Education Programs)</u> gathers information regarding our policies and whether we review those periodically, how faculty are evaluated, how clinical preceptors are verified, do students evaluate preceptors, whether students have input into our curriculum and they are able to evaluate all aspects of the Program, how we utilize the Differentiated Essential Competencies, how clinical sites are selected, if skills labs are adequate for student learning, etc. NLN- yearly report dealt specifically with faculty demographics and applied all of that information back to rank and tenure. ACEN yearly report- reviews compliance with the standards.	Update: Dr. Hooper's reply regarding this situation was that NCSBN reports that graduate made her eligible to test within the 4 year time limit. Shadbolt will notify College Administration and College Relations about the TBON reported results. (See attached Amarillo Globe New article)
	TBON Rule 215.3(c)(1)		
		ACEN Standards	

	1,2,3,4,5,6 ACEN 3.3	<u>Spring 2018 class schedules</u> have been approved. Early registration for general education classes is November 6, 2017. Registration for RNSG courses will be December 18, 2017 after all grades are finalized and students have pre-requisites needed to enroll for their next level. Shadbolt is personally making this announcement to all levels. Shadbolt gave a copy of the new policy from A&P regarding acceleration of Level 3 classes in the summer sessions to the Level 1 students. That is the class that would be most affected by this policy. <u>Moore County Campus-</u> spring 2018 students will be attending RNSG 1309 on Monday's in Amarillo. RNSG 1105-Skills will be taught at MCC on Tuesday and RNSG 1309-Pharmacology will be at MCC on Wednesday's. Level 1 Med-Surg RNSG 1331 will not be taught in Dumas this spring. Students will be required to attend class in Amarillo. There will be a clinical rotation at MC Hospital next spring. <u>Application orientation</u> continues- to date there have been 187 Traditional prospects and 73 Transition prospects. Applications are beginning to be turned in- due date is November 21, 2017. <u>Budget-</u> we have yet to see a breakdown of the 2017-2018 budget accounts. We have not been allowed to post Marcia Julian's position because no one is sure that her position is still intact. Shadbolt has been communicating with Mark Rowh, Tamara Clunis, Dr. Lowery-Hart, and Steve Smith regarding this position, but has not gotten an answer.
	ACEN 1.4	
	ACEN 3.1	
	ACEN 1.9	

	Summer 2017. The multiplier for 4's, 3's, 2's, 1's was adjusted in an effort to make clinical grades to be more reflective of student performance. (See attached example) There were 89 students that were graded using this CPEC. The pilot CPEC grades in comparison to the CPEC currently in use, showed differences as follows: 19 shifted from A to B (21%) and 2 shifted from B to C (2.2%). Faculty who participated in the pilot gave positive feedback regarding the grading system. Instructors were in agreement that the piloted CPEC was a better reflection of students' performance in clinical versus the current CPEC. Discussion ensued regarding the piloted CPEC. Pastwa voiced concerns regarding the wide range of scores that would result in a "B" versus an "A" or "C". Scoring on the piloted CPEC was as follows: $4-3.5 = A$, $3.4 - 2.6 = B$, $2.5- 2 = C$, less than 2 =D. Pastwa was also concerned that the scale was confusing because it was like the 4-point scale for GPA. Johnson and Hall clarified that the pilot should not be compared to a 4 point scale. The intention behind the change is to encourage students to work harder to achieve 4's and to keep from 'over-inflating' clinical grades. For example, students who previous had had less than half of their scores at a level of "4" were still achieving an "A". After lengthy discussion no decision could be reached, so the vote was tabled and sent back to Committee for further review.	The RPE committee will further review this proposal and disseminate information to faculty prior to the next faculty meeting.
ACEN 6	The RPE committee also reviewed clinical grades from Fall 2017 and Summer 2017 and updated ACEN Standard 6 with the data. It was noted that the program is achieving the goals under ACEN Standard 6 very well.	RPE Committee will continue to update the SPE as data becomes available.
ACEN 4.3, 4.7, 4.11	<u>3.4 Testing Committee –Johnson</u> Met on 9-12-17 Reviewed the goals and objectives for 2017-2018 AY. Discussed Blackboard access for Professional Tutors and SI personnel. Certain levels of access can allow tutors and SI leaders	

		to see exams and student grades. This could potentially lead to test security issues. Changes to the Test Development policy have been made to address this issue. Only faculty directly involved with a course should be given "Instructor" access. All others should be given "Student" access rights. (See attached Testing Policy changes) Committee reviewed test questions for RNSG 1248. Met on 10-3-17 Reviewed the Dosage and Solution policy and the Test Development policies. Changes to these policies had been made in March 2016 for the Test Development policy and fall of 2016 for the Dosage and Solution policy. It was not noted in the Faculty minutes that these changes were voted on. The committee accepted the changes. The Committee also discussed Pastwa making a dosage and solution review that all clinical courses could use as student preparation. This review would have course-specific information such as Pediatrics and Advanced Concepts which have dosage problems specific to the area. The committee feels it is important to have consistency between dosage and solution exams and what students are taught in Pharmacology/med administration. The Committee recommends that it would be best to have Pastwa review all the currently used dosage and solution exams. Pastwa stated that in the Pharmacology course the dosage questions are ½ multiple-choice and ½ fill-in-the-blanks. The Committee concluded that the Level 1 exam (RNSG 1362) should be approximately 70% fill-in-the-blanks and 30% multiple-choice. Several instructors had questions regarding the practice of allowing students to 'backtrack' on Blackboard exams. One testing strategy that students are taught is to write down a question number they are having difficulty with and then return to it at the end of the exam. The Committee recognizes that the NCLEX exam does not allow backtracking. The Committee feels that it is up to individual Instructor to decide this issue and the	Shadbolt will communicate this information to the Supervisor of the West Campus Tutoring Center. Changes to these Testing policies were brought as a motion by the Committee. Yarbrough seconded the motion. The motion carried by majority vote.
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4.0 Associate Degree Nursing level Reports		ultimate goal is to have students test successfully. Reviewed test questions from RNSG 1247-CDM1 and RNSG 1301-Pharmacology.	
	ACEN 4.3	4.1 Level I – J. Cannon – <u>RNSG 1309 – 001 and 002 – Introduction to Nursing</u> 91 students initially enrolled 2 drops 89 attending 26 not passing after first exam Next exam is Monday, September 25 <u>RNSG 1105 – Nursing Skills</u> For all sections of skills: Starting enrollment: 91 2 drops 89 students currently attending Passing: 89 students currently attending are passing <u>RNSG 1301 – 001 and 002- Pharmacology</u> 79 students initially enrolled 78 students attending 1 drop Section 001- Started with 40, 1 drop, 39 currently attending A-6 B-19 C-7 D-8 (5 >70) F-0 Section 002- Started with 39, 39 currently attending. A-4 B-19 C-6 D-9 (6 > 70)	No actions/recommendations

		F-0 <u>RNSG 1301-004 – Pharmacology Dumas Campus</u> 7 students initially enrolled and 7 attending No drops 1 not passing <u>RNSG 1331-001 and RNSG 1331-002 - Principles</u> Starting enrollment: 60 students (71 total with Dumas) 1 drop 59 attending between both sections 27 failing after second exam <u>RNSG 1331-003 – Principles – Dumas</u> 11 initially enrolled 0 drops 11 attending 2 not passing after Exam 2 <u>RNSG 1362 – Clinical – Principles of Clinical Decision Making</u> Starting enrollment: 71 students 1 drop 70 attending <u>4.2 Level II – T. Rhodes –</u> 90 Students in Level II <u>RNSG 1247</u> Exam 2 completed <u>Sect 1-35 Students, 4 questions nullified</u> A-3 B-23 C-4 D-4 F-1 2 students currently failing	
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		<u>Sect 2- 31 Students, 5 questions nullified</u> A-2 B-19 C-8 D-2 F-0 No students currently failing <u>RNSG 1227 –Transition to Professional Nursing</u> Exam 1 Completed A-3 B-12 C-3 D-4 4 currently failing <u>RNSG 1151 OB-Sect 1, 48 Students, Final Grades</u> A-9 B-32 C-5 D-2 2 failed the course <u>RNSG 2101 Pedi-Sect 1, 37 Students, Final Grades</u> A-2 B-13 C-14 D-8 F-0 8 failed the course <u>4.3 Level III - P. Hogue –</u> <u>RNSG 1248 Ms. Reed/Ms. Pinter</u> B: 21	
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		C: 9 D: 13 range from 74-64. <u>RNSG 2213 Mental Health</u> A= 6 B= 25 C= 7 D= 6 F= 2 Total 46 students Failing course at this time 10 students Grades range from 67 to 74 HESI specialty exam mean 780, test given with little content learned due to early test date. <u>4.4 Level IV – V. Johnson -</u> <u>RNSG 2231 Advanced Concepts:</u> 15 student not passing; second exam is Wednesday <u>RNSG 2221 Professional Nursing</u> 13 students not passing after two exams <u>NCLEX Prep:</u> all students are completed their EAQ assignments	
5.0 Additional Items/Announcements			
6.0 Adjournment		Meeting was adjourned at 2:00 p.m.	

Lyndi C. Shadbolt

Lyndi Shadbolt, ADN Program Director

1/19/18

Date