

AMARILLO COLLEGE

ASSOCIATE DEGREE NURSING FACULTY COMMITTEE MINUTES

DATE: November 2, 2016

TIME & PLACE: 2:00 p.m. – WCJH 207

ATTENDANCE: Present: Kati Alley, Angela Downs, Jeanette Embry, Anna Min Esquibel, Deborah Hall, Rhonda Howard, Verena Johnson, Marianne Jones, Jodi Kile, Susan McClure, Khristi McKelvy, Phyllis Pastwa, Kim Pinter, Claudia Reed, Tamara Rhodes, Lyndi Shadbolt, Deeanne Sisco, Catherine Stout, Annette Watts, Kerrie Young, Connie Bonds-Executive Secretary

ABSENT: Jan Cannon, Denise Hirsch, Paul Hogue, Marcia Julian, Tabatha Mathias, Becky Matthews, Mark Rowh, Kelly Voelm, Ramona Yarbrough

AGENDA: See Attached

MINUTES:

TOPIC	DISCUSSION/RATIONALE	ACTION/RECOMMENDATION
1.Call to Order Approval of Minutes	Call to Order and Approval of Minutes – <ul style="list-style-type: none">• Lyndi Shadbolt called the meeting to order at 2:15 p.m.• The minutes from the faculty meeting on September 28, 2016 were approved	Young made a motion to accept the September 28, 2016 minutes. Howard seconded the motion. The motion carried by majority vote.
2. Director Report	Preliminary data from Texas BON shows that the ADN Program had a 95.15% first-time candidate pass rate for 2016. The draft shows that we had 98/103 graduates pass, and that differs from our numbers here. We show that there were 98/102 graduates that passed giving us 96.07%. The list of names is on its way from TBON, so I will review that and see where the numbers differ. Shadbolt met with representatives from the Moore County Campus and Dr. Vess on October 26, 2016 regarding the nursing classes now ongoing and in the future. Dumas would like to expand nursing program courses, so we discussed the feasibility and the	Final Pass Rate data will be reported by the TBON in January 2017. No action or recommendation at this time.

	<p>need for Master's-prepared instructors. Also, beginning in Level 2 we have our specialty areas of OB and Pedi, plus students need a more advanced med-surg patient experience. We will be offering an additional section of RNSG 1331 Principles of Clinical Decision Making (Level 1 med-surg) for the spring 2017. This will accommodate the present Intro/Pharm students who are taking courses this fall 2016. Those students will still be required to come to Amarillo for Level 1 clinical in the spring 2017. We will then begin to look at utilizing the Moore County Hospital/Nursing Home for a Level 1 clinical site in the fall 2017 semester.</p> <p>Application Orientation through November 1, 2016- 177 Traditional and 83 Transition. Shadbolt has visited with S. McClure and M. Rowh regarding the function of faculty attending application orientation sessions. Historically, faculty were required to 'Advise' students in their major, so to handle the large numbers of Nursing majors faculty would attend these sessions. McClure and Shadbolt will be working on a different system for spring 2017 that will help to free-up time that faculty spend in Advising.</p> <p>Booklist updates- Saunders NCLEX-RN Review book will have a new addition for the Intro bundle, so Will Lowry has sent some new desk copies for the Intro/Pharm instructors, the Tutoring Center and the NRC.</p> <p>Lecture/Lab/Clinical data- each course instructor-of-record needs to begin to write out how your hours are allocated for each of these areas. (See attached) Every semester you should make this a part of your preparation. It should also be listed as part of your class schedule that students receive. (See attached)</p>	<p>Shadbolt, McClure, and office staff will make a plan for 2017 Application Orientation sessions and report back to Faculty.</p> <p>No action or recommendation</p> <p>Shadbolt will email examples to follow. Faculty who are instructor-of-record for courses will be responsible to have this information ready by the time the Level Team meetings each semester. This information will be filed in the Level notebooks each semester.</p> <p>Faculty will have further discussion regarding ACEN vs</p>
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<p>ACEN meeting in Atlanta, GA- October 14, 2016. Shadbolt attended the mandatory New Director's Workshop.</p> <ul style="list-style-type: none">- Executive Director- Dr. Marci Stoll- Began her nursing career as an LPN- Taught ADN's in a community college- Founding President of Coleman Community College in Houston- Worked in the past for SACS <p>Amarillo College ADN program was last accredited in 2012- the site visit was in the fall of 2011. The next self-study and site visit will be in 2019 to be approved for accreditation in 2020. Because this process of self-study and preparation for the site visit should begin in fall 2017 and throughout 2018, we need to be prepared to decide if we want to remain with the ACEN or change to the NLN accrediting agency the CNEA. Each faculty will be sent the Standards from both agencies and everyone is encouraged to take some time to read through them. With the ACEN 2017 Standard changes, the two agencies have come closer to being similar. Everyone has received the side-by-side comparison of the ACEN 2013 and 2017 Standards. CNEA Standards will be emailed to everyone.</p> <p>The CNEA is still in the process of gaining full approval from Department of Education. They began this year making their first site visits. It is required that they visit each type of program before full approval is granted. One area of difference that we may want to consider is the cost for accreditation. Because every program that gains accreditation from CNEA will be consider an "Initial" and will have to receive a "Pre-accreditation status" the initial costs will be higher if we change agencies. Also, the CNEA would require a re-accreditation visit for "New" programs in 6 years versus the 8 year cycle</p>				<p>CNEA. Shadbolt will email all Faculty the CNEA Standards to compare to the ACEN 2017 Standards.</p> <p>A decision will need to be made in January 2017.</p>	
<p>that we are on with the ACEN.</p> <p>New opportunities offered by the ACEN:</p>					
ACEN		CNEA			
Yearly Fee (8 yr)	\$2875	Yearly (6 yr)	\$2600 (\$3,100 / 2)		
		Pre-Candidacy	\$3200 (\$4,700 / 2)		
Site Visit	\$6490	Site Visit	\$6500 (1-2 progr.)		
Total	\$9,365 (1 program)	Total Initially	\$ 9,700 \$ 11,200 (2 program)		

	- Shadow a Site Visitor to learn the process Evaluator training is online and open to anyone	
3.0 ADN Program Committee Reports	<p>3.1 Admission and Progression – Mathias No report</p> <p>3.2 Curriculum – Young We met on October 24th and reviewed the following policies:</p> <p>a. Organization chart with revisions for the ADN Chair to report to the Dean of Allied Health</p> <p>b. Organization rules and committees policy was reviewed and updated to reflect the Testing Committee policy making/enforcement of test security.</p> <p>c. IV medication administration procedures for clinical have changed. Students will administer ALL IV medications under the direct supervision of the clinical instructor. All other medications may be administered with either the clinical instructor or the registered nurse- at the discretion of the clinical instructor.</p> <p>d. Staff Development: V. Johnson did a report from OADN regarding NCLEX testing and exam question requirements. The next staff development will be a presentation from those faculty that attended Breckenridge Nurse Educators Conference. Date to be determined.</p> <p>e. Public Relations: Michelle Atkins received an award from TNA; also has a number of AC nursing grads received the Panhandle top 25 nurses awards this past October. The Ranger wants to do an article on those nurses and the program.</p> <p>f. Documentation Task Force Update: still reviewing and building the electronic chart for all clinical areas. J. Kile and committee will meet at the end of this semester to continue that work. There should be a transition from paper to electronic charts by Spring 2017. All students will be required to have an electronic device in clinical to complete all charting requirements. The book list has been updated to reflect these changes.</p> <p>g. Tutoring Center: Tutoring center has been very busy. There is discussions about what will be done with the empty bookstore spaces; sounds like the Tutoring Center</p>	<p>Changes were brought by the curriculum committee in the form of a motion. The motion was seconded by Rhodes.</p> <p>The motion carried by majority vote.</p> <p>Documentation Task Force will present findings from 2016 Pilot for electronic documentation at the December 2016 meeting. A decision will be made for Spring 2017 use.</p>

	<p>will be getting that space for students.</p> <p>h. Other business:</p> <ol style="list-style-type: none">1. Disabilities services needs to update faculty on testing issues/policies that students are presenting with (isolation rooms, time extensions, etc.). Brenda Rossnagle will be contacted to come do an in service for faculty if the need arises.2. New standards from ACEN fir 2017 were sent by Mrs. Shadbolt via email. These standards were discussed and only Standard 6 will be included in the SPE. All of the other Standards will still be required, but not placed in the SPE. There have also been educational requirement changes for faculty. As of January 1, 2017 the ACEN will allow ADN Programs to utilize Master-prepared nurses who qualify based on the individual state BON requirements. <p>Next meeting will be Monday, November28th at 1:00pm</p> <p><u>3.3 Research & Program Effectiveness – Rhodes</u></p> <p>The committee updated goals and reviewed new standards.</p>	<p>No actions or recommendations.</p>
<p>4.0 ADN Level Reports</p>	<p><u>4.1</u></p> <p><u>Level I—J. Cannon</u></p> <p><u>RNSG 1309 – 001 - Intro</u></p> <p>All students attending</p> <p><u>RNSG 1309 – 002 - Intro</u></p> <p>All students attending</p> <p><u>RNSG 1309 – 004 Intro Dumas Campus</u></p> <p>6 students attending</p> <p>No drops</p> <p>2 not passing after third exam.</p> <p><u>RNSG 1105 – Nursing Skills</u></p> <p>Started with 89 students</p>	<p>No actions or recommendations.</p>

	<p>4 drops</p> <p>1 not attending</p> <p>84 are passing</p> <p><u>RNSG 1301 – 001 - Pharmacology</u></p> <p>27 students attending</p> <p>11 not passing after the first exam</p> <p>1 drop</p> <p><u>RNSG 1301 – 002 - Pharmacology</u></p> <p>53 students attending</p> <p>1 drop</p> <p>19 not passing after the second exam</p> <p>Both Sections: Total of 81 students and 29% not passing after module 2 exam.</p> <p><u>RNSG 1301-004 – Pharmacology Dumas Campus</u></p> <p>6 students attending</p> <p>No drops</p> <p>2 failing after Exam 3</p> <p><u>RNSG 1331-001 – Principles of Clinical Decision Making</u></p> <p>23 attending</p> <p>3 drops</p> <p>7 not passing after Exam 1</p> <p><u>RNSG 1331-002 – Principles of Clinical Decision Making</u></p> <p>12 attending</p> <p>1 dropped</p>	
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	<p>6 not passing after Exam 2</p> <p>Both Sections: Of the 35 students attending, 13 are not passing</p> <p><u>4.2 Level II—T. Rhodes</u></p> <p>CDM started with 42 and now has 41. One student has dropped due to extenuating circumstances.</p> <p>Two exams have been given. (One more med exam, specialty and final)</p> <p>1 student is currently failing.</p> <p>Trans started with 26 and now has 25. Same student dropped this class also.</p> <p>2 exams have been given (One more exam, specialty and final)</p> <p>No students failing at this time.</p> <p>OB started with 65 and ended with 64. The 8-week course finished on October 14th. Same student dropped this class also.</p> <p>1 failed</p> <p>Attrition rate is 3%.</p> <p>Specialty exam average was 978. National average is 849</p> <p>Pedi 8-week course stated October 25th. 69 students were enrolled, however 2 dropped prior to the start date.</p> <p>Clinicals start this week.</p> <p>1st exam is Nov. 14th.</p> <p><u>4.3 Level III—P. Hogue</u></p> <p>Mental health report</p> <p>12 students attending</p> <p>2 failing after module 2 test</p> <p><u>4.4 Level IV—Johnson</u></p> <p>10 not passing RNSG 2221 after 2nd exam.</p> <p>RNSG 2231- 2nd exam in progress today.</p>	<p>No action or recommendation</p>
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5.0 Additional items/Announcements	<p>5.1</p> <p><u>Birthdays:</u> October 30- Khristi McKelvy November 20- Claudia Reed November 24- April Maxwell</p> <p>5.2 Next Meeting:</p> <p>Next ADN Faculty meeting: December 7, 2016 at 1:30 pm Room 207</p> <p>- Pinning awards</p>	
	<p>6.0 Adjournment</p> <ul style="list-style-type: none"> The meeting was adjourned at 3:30 p.m. by faculty consensus. 	

Lyndi C Shadbolt
Lyndi C. Shadbolt, ADN Program Director

Dec. 7, 2017
Date