

AMARILLO COLLEGE

ASSOCIATE DEGREE NURSING FACULTY MEETING MINUTES

DATE: December 6, 2017

TIME & PLACE: 1:00 pm WCJH NRC

ATTENDANCE: Kati Alley, Jan Cannon, Angela Downs, Michelle Edmonds, Jeanette Embrey, Denise Hirsch, Paul Hogue, Verena Johnson, Marianne Jones, Jody Kile, Becky Matthews, Susan McClure, Khristi McKelvy, Phyllis Pastwa, Kim Pinter, Claudia Reed, Tamara Rhodes, Lyndi Shadbolt, DeeAnne Sisco, Catherine Stout, Kelly Voelm, Annette Watts, Ramona Yarbrough, Kerri Young, Connie Bonds – Executive Secretary

ABSENT: Anna Min Esquibel, Deborah Hall, Tabatha Mathias, Phyllis Pastwa,

AGENDA: See attached

MINUTES:

TOPIC	Standard/Rule	DISCUSSION/RATIONALE	ACTION/RECOMMENDATION
1.0 Opening Remarks Approval of Minutes	TBON 215.7(n)(1)(2)	Ms. Shadbolt called the meeting to order at 1:00 p.m. The minutes from the faculty meeting on October 30, 2017 were approved.	Kati Alley made a motion to accept the minutes. Kerrie Young seconded the motion. The motion carried by majority vote.
2.0 Director Report	ACEN 2.6 2.10	Shadbolt reported the following: College Information <u>VPAA/Director's meeting 11.10.17</u> • 2019 budget will be flat • Faculty development videos will be made available until the week after finals, then will be back up in 2018. • Paul Hernandez books have been sent over.	No actions required

		Presentation will be Jan. 26, 2018 and will be videotaped for those that cannot attend. • Frank Sobey sent out a rubric for the development and assessment of Blackboard and/or Hybrid courses. If you utilize this rubric and CTL, it can be used for Merit Pay. A copy of the rubric will be emailed to everyone. • T-shirts for AC recruitment will be coming. • Cornerstone evaluations- mid-point 'conversations' are taking place during this time and are due to be completed in January 2018. Meeting 12.11.17 with Tamara Clunis will be in regards to Title VI requiring that students be referred for ESL help. Community Information Events: Super Showcase will be in January or February 2018 at the Civic Center- faculty involvement will be requested. Interactive displays that will involve students are the best. In the AM: AISD students; PM- Bushland, River Road, Highland Park, and Canyon students. Program Information <u>Application Numbers- spring 2018</u> Traditional- 282 Transition- 113 Eligible Applications: 91 Traditional/49 Transition Shadbolt, Hall and ADN Level Coordinators will meet on December 15, 2017 to discuss spring 2018 admission	
	BON 215.7(a)(6)(C) ACEN 2.9		
	BON 215.8(a)		

	ACEN 2.6 2.10	numbers for Intro and Transition. <u>Nursing Shortage Reduction Program funds-</u> Amarillo College has received an additional awards- \$27,000. With the moneys that have been in escrow, that will bring us to approximately \$100,000 to be used over the next 4 years. <u>Accreditation-</u> It is important as we move toward reaccreditation this next year to keep a notebook of all of the great faculty development presentations, course redesign information, capstone projects that include course redesign, etc. This is proof of our Program staying up with the latest evidence and best practices in the field. <u>Dumas update-</u> Cindy Crabtree has requested to teach Level 1 Med-Surg in Dumas this next semester to allow these students to continue on MCC for one additional semester. So, we will have the following classes taught at MCC for spring 2018: RNSG 1105- Nursing Skills (Michelle Edmonds), RNSG 1301- Pharmacology (Cindy Crabtree), and RNSG 1331- Principles (Cindy Crabtree). Michelle Edmonds will handle the Level 1 clinical rotation at MC Hospital next semester. <u>Other course changes:</u> RNSG 1309- Introduction to Nursing and RNSG 1105- Nursing Skills will be taught by DeeAnne Sisco in spring 2018. We will continue to have our retired faculty helping in the NRC- which takes a big burden off of full-time faculty. <u>Faculty vacancy update-</u> full-time positions have not been posted because Dr. Clunis has been out of town and needs
	BON 215.13(a)(10)	
	ACEN 2.7	

	BON 215.7(c)(4)	to approve those. To help with clinical rotations for Pediatrics and possibly OB, the BON has approved a Faculty Waiver for Hayley Gibson. (She is 36 hours into her FNP and has experience in Pedi ICU, OB, and ER. She will be ready to go in January 2018. Also, Raquel Williams, MSN, will be helping with Mental Health clinical next semester. She has experience in Critical Care and Psychiatric care. She presently works in the Pavilion. Faculty Pinning: Catherine Stout and Jeanette Embrey Graduate Thank-you's: Marianne Jones <u>Reminders:</u> Commencement- Friday, December 15, 2017 at 7:00 pm, Civic Center December Birthdays: Cele Rangel (14), Rebecca Vincent , LaVon Barrett (19)	
3.0 ADN Program Committee Reports	BON 215.7(i)(4) BON 215.7(i)(3) ACEN 4.3	<u>3.1 Admission and Progression – Pastwa</u> The committee will be meeting December 14-15, 2017 <u>3.2 Curriculum – Embrey</u> The committee met on November 20, 2017 - The committee reviewed the following: - Curriculum statement - Mission statement - Evaluation of CTA - Classroom observation tool - Student Learning Outcomes - Level Student Outcomes - Only minor changes were needed to update everything. - All faculty need to assure that the Level Student Outcomes are reflected in the course syllabi and course module objectives. - Staff development opportunities are being sent by email	See Admission & Progression Committee minutes

		and include registration links for programs. - Presently there is no funding for NurseTim, Inc. - Reminder regarding new edition textbooks: Please update course information to align with new edition information. - Update on Electronic Care Plan: In answer to some difficulties experienced by students, the Task force has suggested that pdf files be converted to Word documents for the electronic plans of care. This will help with downloading issues and entering information issues. The pilot will begin Spring 2018. This should be more user friendly. If after the free pilot, this meets the needs, online codes/access will be accessed through Blackboard. - Student Clinical Shoe Color: The committee suggests that students be allowed to wear white, grey, black or dark blue colored shoes according to already stated policy. - A task force is being formed to investigate the use of NANDA nursing diagnoses. NCLEX no longer uses NANDA nursing diagnoses nor has any questions that require student recognition of NANDA. - A curriculum survey will be scheduled for next semester. Next meeting will be February 12, 2018 <u>3.3 Research and Program Effectiveness – Rhodes</u> The committee is revisiting CPEC grading changes. Extensive discussion has taken place regarding pros & cons of the proposed changes. Recommendations for a detailed rubric rather than changing the grading schema were made. Many faculty opposed a rubric due to the tediousness in implementing a rubric on such a lengthy document and a rubric or grading guidelines already exists.	The change in clinical shoe color was brought by committee as a motion. Verena Johnson seconded the motion. Motion carried by majority vote. This will be effective Spring 2018. The change will be placed in the Student Handbook. The RPE committee will revisit the CPEC in Sp 2018 and bring back to the Faculty group.
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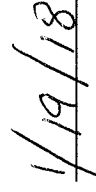
4.0 Associate Degree Nursing level Reports			4.1 Level I – J. Cannon – <u>RNSG 1309 – 001 and 002 - Intro</u> 90 students initially enrolled 6 drops 84 attending 20 not passing (POTENTIAL of 76 to pass course) <u>RNSG 1105 – Nursing Skills</u> For all sections of skills: Starting enrollment: 90 6 drops 84 students currently attending Passing: 84 students currently attending are passing 21 students need to repeat central line dressing changes <u>RNSG 1301 – 001 and 002- Pharmacology</u> 79 students initially enrolled between section 001 and 002 5 drops 74 attending 7 not passing (3 of these will not be able to pass, but 4 have potential to go either way) (POTENTIAL of 71 to pass course) <u>RNSG 1301-004 – Pharmacology Dumas Campus</u> 7 students initially enrolled and 7 attending No drops 1 not passing <u>RNSG 1331-001 and RNSG 1331-002 - Principles</u> Starting enrollment: 60 students (71 total with Dumas)	

		1 drop 59 attending between both sections 13 failing after fourth exam <u>RNSG 1331-003 – Principles – Dumas</u> 11 initially enrolled 0 drops 11 attending 1 not passing after Exam 4 (POTENTIAL of 58 to 62 to pass course) <u>RNSG 1362 – Clinical – Principles of Clinical Decision Making</u> Starting enrollment: 71 students 1 drop 70 attending, 1 clinical failure <u>4.2 Level II – T. Rhodes – MS RNSG 1247</u> Sect 1- Currently 2 failing Additional 4 at 75 Final exam only exam pending Sect 2- Currently 3 failing Final exam only exam pending <u>Trans- RNSG 1227</u> Currently 1 failing (This student already failed OB) Final exam only exam pending <u>OB</u> Sect 1- Completed- 2 failures Sect 2- Module 1 Exam given- 1 currently failing <u>Pedi</u> Sect 1 Completed- 8 failures Sect 2- Currently 4 failing Final exam only exam pending	
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		4.3 Level III - P. Hogue Failing the course after this exam: 7 students (3 are at 74) 4.4 Level IV – V. Johnson - Advanced Concepts: 7 student not passing; third exam is Wednesday. Professional Nursing: 9 students not passing after two exam NCLEX Prep: all students are completing their EAQ assignments	
5.0 Nominate and vote for pinning ceremony awards		Recipients for the pinning ceremony awards chosen as follows: Outstanding Major: Hannah Moffit Honor Graduate: Leopoldo Regalado (3.66) Clinical Awards: Adrian Mugalula Gerardo Ruiz Leadership Award: Blu Malone	No actions/recommendations
5.0 Additional Items/Announcements			
6.0 Adjournment		Meeting was adjourned at 3:00 p.m.	



Lyndi Shadbolt, ADN Program Director



Date