

AMARILLO COLLEGE

ASSOCIATE DEGREE NURSING FACULTY COMMITTEE MINUTES

DATE: February 22, 2017

TIME & PLACE: 2:00 p.m. – WCJH 205

ATTENDANCE: Present: Kati Alley, Angela Downs, Deborah Hall, Denise Hirsch, Paul Hogue, Rhonda Howard, Verena Johnson, Marianne Jones, Marcia Julian, Jodi Kile, Tabatha Mathias, Becky Matthews, Kristi McKelvy, Phyllis Pastwa, Claudia Reed, Lyndi Shadbolt, Deeanne Sisco, Catherine Stout, Kelly Voelm, Kerrie Young, April Maxwell – VN Staff Assistant

ABSENT: Jan Cannon, Jeanette Embrey, Susan McClure, Kim Pinter, Tamara Rhodes, Annette Watts, Ramona Yarbrough, Mark Rowh, Kim Crowley, Connie Bonds – Executive Secretary

AGENDA: See Attached

MINUTES:

TOPIC	DISCUSSION/RATIONALE	ACTION/RECOMMENDATION
1. Call to Order Approval of Minutes	<p>Call to Order and Approval of Minutes –</p> <ul style="list-style-type: none"> • Lyndi Shadbolt called the meeting to order at 2:00 p.m. • The minutes from the faculty meeting on January 10, 2017 were approved 	<p>Hall made a motion to accept the January 10, 2017 minutes. Mathias seconded the motion. The motion carried by majority vote.</p>
2. Director Report	<p>Shadbolt reported the following:</p> <ol style="list-style-type: none"> 1. Summer/fall registration- in the past our students have been unable to register for the next level without difficulty due to the pre-requisites required. In visiting with Diane Brice, Registrar, several options were considered including removing all of the course pre-requisites. But, that would allow students to register for courses in two levels. So, beginning this semester all students taking RNSG courses will not register until after all grades have been posted- Monday, May 15 at 8:00 am. This will also include summer courses. Students will just register first come- first serve for summer classes. This change will not affect any general education courses that student 	<p>Shadbolt will inform all students of this registration change by announcing in each class in Amarillo. Instructors on MCC will make this announcement to their classes.</p> <p>Those responsible for</p>

	<p>will be taking- only nursing courses. Hopefully, this will remedy the frustration that always accompanies registration. Shadbolt will get around to all classes to give this information to students. Please do not begin discussing this until all students have been informed.</p> <p>2. Texas BON Director's Orientation- Dr. Jan Hooper complimented Amarillo College on how well we are doing. Thankfully, there were no big surprises in the information gathered in Austin. The BON has loosened their recommendation for simulation to no more than 50% of the total hours of a clinical course. In the past they have recommended no more than 30%. They recognize the advancements that have been made in the area of simulation.</p> <p>3. nursys.com is a license renewal/expiration notification service. It is free to use, so Shadbolt will be using this system in the future to keep up with faculty licenses. Faculty are encouraged to sign up for personal notification regarding their own licenses.</p> <p>4. Texas State hiring freeze- everyone received the email from Dr. Lowery-Hart regarding areas of critical need. Dr. Lowery-Hart believes that nursing education falls within that critical need, so for the positions that are vacant due to resignations, we will submit the waivers necessary. At this point, we have no idea how long the process will take to go through the Governor's office. R. Howard's position vacancy will be the first test of this system.</p> <p>5. Booklists- the summer booklist will be due soon to the bookstore and the fall booklist will be due toward the end of the semester. Any changes in currently required books need to go through the Curriculum Committee for approval.</p> <p>6. Budget- this process will begin soon. Zero-based budgeting is a new system for AC and for all Directors and Deans. Faculty members that are taking courses affecting their salary steps, will need to project their change in salary so that can be added into the budget.</p> <p>7. <u>ACEN Standard discussion-</u></p> <p><u>Standard 2.5</u> The number of full-time faculty is sufficient to ensure that the end-of-program student learning outcomes and program outcomes are achieved.</p> <p><u>Texas Administrative Code TBON Rule 215.7 (b)</u> A professional nursing education program <u>shall</u> employ sufficient faculty members with graduate preparation and expertise necessary to enable the students to meet the program goals. The number of faculty members <u>shall be determined</u> by such factors as:</p>	<p>registration of MCC students will also be informed by email.</p> <p>Shadbolt will keep faculty updated on hiring freeze.</p> <p>Booklist was approved by faculty that are teaching in summer 2017. Shadbolt will transmit electronically to the Bookstore. The fall 2017 list will be due in the bookstore in April.</p>
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	<p>(1) The number and level of students enrolled;</p> <p>(2) The curriculum plan;</p> <p>(3) Activities and responsibilities required of faculty;</p> <p>(4) The number and geographic locations of affiliating agencies and clinical practice settings;</p> <p>(5) The level of care and acuity of clients.</p> <p>D. Hall and Shadbolt participating in ongoing meetings to plan for the future needs of this Program. Hall, Shadbolt, M. Rowh, K. Crowley will be meeting next week with the VPAA to discuss these needs. More information will be available at the March 29th faculty meeting.</p> <p>8. Fall 2016 graduate NCLEX-RN pass rate: 92.47% (1 grad left to test)</p> <p>9. March Birthdays: Jody Kile (25)</p>	
<p>3.0 ADN Program Committee Reports</p>	<p><u>3.1 Admission and Progression – Mathias</u></p> <p>Will meet at the end of the semester and will need one more faculty member.</p> <p><u>3.2 Curriculum – Young</u></p> <p>Met on Feb 6th</p> <p>Reviewed several policies:</p> <p>FACULTY HANDBOOK:</p> <p>GUIDELINES FOR DEVELOPING A CLASSROOM AND/OR CLINICAL COURSE MANUAL-minor verbal changes made</p> <p>EVALUATION OF INDIVIDUAL FACULTY MEMBERS-reviewed, no changes</p> <p>FACULTY EVALUATION OF A CLINICAL AGENCY-the scale has been reversed; will send to R&PE for review; no changes from Curriculum</p> <p>STUDENT EVALUATION OF A CLINICAL AGENCY-same; send to R&PE committee for review and scale changes</p> <p>STUDENT EVALUATION OF A CLINICAL INSTRUCTOR-same; R&PE</p> <p>STUDENT HANDBOOK: no additions; all updated</p> <p>PUBLIC RELATIONS: Congratulations to Marianne Jones on her OCN certification; Phyllis Pastwa on being the Leadership program; D. Hall and K. McKelvy with article published in Nursing Perspectives</p> <p>NCLEX Pass rates: updated my Shadbolt</p> <p>SPE STANDARD ASSIGNMENTS: Standard 3 and 4 will be reviewed and updated as the CC meets; will be reflected in the minutes as we address them.</p> <p>DOCUMENTATION TASK FORCE: Busily working on the electronic care plan. The</p>	<p>Updates to these policies were brought from Curriculum Committee in the form of a motion. Sisco seconded the motion-majority approval.</p>

	<p>documentation grading is in progress on Blackboard and continues to be piloted in the program. CC further requesting survey of students/faculty regarding the use and effectiveness of the electronic documentation; need a larger pool of students to get a good picture of how this documentation process is working out.</p> <p>TEXT BOOK REVIEW: The Lewis Med/Surg text book was reviewed by CC; however, a recommendation is being made that there be further text book reviews based on concept-based curriculums/texts. The committee noted that Lewis had some strong points but lacked Nursing Process and Patho information that needs to be more in-depth for students as the progress through the Med/Surg courses. Text book reviews will continue and will be brought to Faculty as we review them.</p> <p>STAFF DEVELOPMENT: J. Kyle continues to schedule those; B. Rosnagle gave a presentation on Student Disability Services.</p> <p>OTHER: next chair will be J. Embrey ☺ in Fall 2017</p> <p><u>3.3 Research & Program Effectiveness – Rhodes</u></p> <p>RPE meeting was 2/20/17</p> <p>Clinical warning- Changes proposed. #15 Does not allow students to improve and get a score better than “1” if a clinical warning is given. See the mark up for proposed changes. Approved by RPE 7 to 1 votes. Discuss with faculty, make any wording changes, and vote to implement.</p> <p>CPEC- The committee is looking at numeric grading changes in the hopes to give a more realistic grade or differentiate better between varied levels of student performance. We plan to look at it further at our next meeting, tweak it, and then bring it to faculty.</p> <p>Clinical Course SLO Analysis- The committee review the grade results for Fall 16. The clinical courses achieved 93-100% achievement of students receiving a grade of greater than 75% on CPEC. The goal on the SPE was met and data will be added to the SPE.</p> <p>Graduate Exit Survey- Results were reviewed. 75 out of 93 students responded. The SPE goals were met and this data will be added to the SPE.</p> <p>Results were:</p> <p>Employed after graduation—84%</p> <p>Employed within the Amarillo area—80%</p> <p>Pursuing a BSN degree within 6mos to 1 year—90.67%</p> <p>SPE- The committee discussed the new 2017 ACEN Standard Number 6 and aligning them with the SPE. Revisions are in progress and will be reviewed at our next meeting.</p>	<p>Johnson will conduct a survey of all students by the end of the spring semester.</p>
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4.0 ADN Level Reports		No actions or recommendations.
4.1 <u>Level I—J. Cannon</u> <u>RNSG 1309 – 001 and 002 - Intro</u> 72 students initially enrolled 2 drops 1 not attending 12 not passing after Exam 2; 55 passing <u>RNSG 1309 – 004 Intro Dumas Campus</u> 13 students attending No drops 1 not passing after exam 1; 12 passing <u>RNSG 1105 – Nursing Skills</u> 72 students initially enrolled 2 drops 1 not attending Everyone is passing <u>RNSG 1301 – 001 and 002 - Pharmacology</u> 80 students initially enrolled between section 001 and 002 78 students attending 13 not passing after second exam; 65 passing 2 drops <u>RNSG 1301-004 – Pharmacology Dumas Campus</u> 13 students attending		

	<p>No drops</p> <p>1 failing after Exam 2; 12 passing</p> <p><u>RNSG 1331-001 and 002 – Principles of Clinical Decision Making</u></p> <p>65 attending between both sections</p> <p>No drops</p> <p>15 not passing after Exam 1; 50 passing</p> <p><u>RNSG 1331-003 – Principles of Clinical Decision Making-Dumas Campus</u></p> <p>7 attending</p> <p>No drops</p> <p>2 not passing after Exam 1; 5 passing</p> <p><u>4.2 Level II—T. Rhodes</u></p> <p>Began with 76 students, currently 74 students</p> <p>2 drops</p> <ul style="list-style-type: none">• 1 Student did not attend any classes & dropped• 1 Student dropped the first week of classes due to long distance driving/housing <p>Of 74 currently enrolled</p> <ul style="list-style-type: none">• 18 are currently failing 1 course• 4 are currently failing 2 courses <p><u>RNSG 1247 (CDM I)</u></p> <p>34 enrolled (0 dropped)</p> <p>Exam 1 was given 2/14, Average score 80.77, 2 questions nullified</p> <p>8 currently below 75 % (7 between 70-75.9) (1 at 68)</p> <p>4 exams remaining</p> <p><u>RNSG 1227 (Transition)</u></p> <p>35 enrolled (2 dropped as noted above)</p> <p>Exam 1 was given 2/14 (Another Valentine celebration), Average Score 78.75, 2 questions nullified</p>	
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	<p>10 currently below 75% (7 between 70-74.9) (3 between 64-68) 4 exams remaining</p> <p><u>RNSG 1151 (OB)</u> Section 1: 33 enrolled (0 drops) Exam 1 was today Instructors are concerned regarding upcoming exam performance. Overall, the group has not performed well in clinical or in simulation experiences.</p> <p>Section 2: Begins March 22nd 31 enrolled (2 drops as noted above)</p> <p><u>4.3 Level III—P. Hogue</u> Med Surg – 61 enrolled 12 failing after module 1</p> <p>Mental Health – 61 enrolled 12 failing after module 1</p> <p><u>4.4 Level IV—Johnson</u></p> <ul style="list-style-type: none"> • Advanced Concepts: 3 student not passing • Professional Nursing: 4 student not passing • NCLEX Prep: 24 potential grads: all students are completed their EAQ assignments 	No action or recommendation
5.0 Additional items/ Announcements	<p><u>5.0:</u> Pastwa reported on Palo Duro Showcase which will be April 3. She is needing tour guides and assistance with setting up the meal. They are expecting around 200 students. Since last semester they have mentored 21 students. Also Palo Duro High School is remodeling and there will be a Health Science area for the students.</p> <p><u>5.1</u> <u>Birthdays:</u> March 25 – Jodi Kile</p>	

6.0 Adjournment

- The meeting was adjourned at 3:10 p.m. by faculty consensus.

Lyndi C Shadbolt

Lyndi C. Shadbolt, ADN Program Director

10/4/17

Date