

AMARILLO COLLEGE

ASSOCIATE DEGREE NURSING FACULTY MEETING MINUTES

DATE: March 29, 2017

TIME & PLACE: 2:15 pm WCJH 205

ATTENDANCE: Angela Downs, Jeanette Embrey, Deborah Hall, Denise Hirsch, Paul Hogue, Rhonda Howard, Verena Johnson, Marcia Julian, Kim Pinter, Tamara Rhodes, Lyndi Shadbolt, DeeAnne Sisco, Kerri Young, Connie Bonds – Executive Secretary

ABSENT: Kati Alley, Jan Cannon, Marianne Jones, Jody Kile, Tabatha Mathias, Becky Matthews, Khristi McKelvy, Phyllis Pastwa, Claudia Reed, Catherine Stout, Kelly Voelm, Annette Watts, Ramona Yarbrough

AGENDA: See attached

MINUTES:

TOPIC	DISCUSSION/RATIONALE	ACTION/RECOMMENDATION
<b>1.0 Opening Remarks Approval of Minutes</b>	Ms. Shadbolt called the meeting to order at 2:15 p.m. The minutes from the faculty meeting on February 22, 2017 were approved.	Kerrie Young made a motion to accept the minutes. Denise Hirsch seconded the motion. The motion carried by majority vote.
<b>2.0 Director Report</b>	Shadbolt reported the following: ADN budget has been submitted along with the Perkins equipment requests. The ADN budget is around \$2.7 million including benefits. The ADN Program is the largest degree program at AC. Dr. Clunis has agreed to increase clinical pay to 100% from 80% that we had this semester. <u>ACEN Standard 2:</u> Dr. Clunis has also agreed that we can request the faculty position that was deleted from the 2016-2017 budget. We have begun the process of hiring a 19-hour BSN for Dumas- Kelli Weatherford. She will do orientation for the	No actions/recommendations

	<p>remainder of the semester and then be on-board for tutoring, SI, and NRC skills practice/supervision in the fall.</p> <p>Summer schedule- 20 students + 5 alternates were drawn randomly for accelerated Level 3 summer classes</p> <ul style="list-style-type: none"> <li>- 1<sup>st</sup> summer: May 22- June 29 <ul style="list-style-type: none"> <li>Critical Care</li> <li>Mental Health</li> <li>OB</li> <li>Pediatrics</li> </ul> </li> <li>- 2<sup>nd</sup> summer: July 5- August 10 <ul style="list-style-type: none"> <li>Level 3 Med-Surg</li> </ul> </li> </ul> <p>All levels have been notified in person regarding courses offered during the summer and about May 15<sup>th</sup> registration date for RNSG courses.</p> <p>To date there have been a total of <u>235</u> students who have attended Application Orientation sessions. <u>47</u> Transition and <u>188</u> Traditional Fall 2017 Booklist will be due to the bookstore around April 14, 2017, so any textbook change requests should be presented to Curriculum Committee by the April 10, 2017 meeting.</p> <p>Jeannie George with SSS wants to know how things are going regarding using her tutors for any required tutoring?</p> <p>Nurse Licensure Compact- everyone has received information regarding the eNLC (enhanced). Please be familiar with how this impacts Nurse Educators. One of the glaring changes will be the need for an additional license if teaching online to out-of-state students.</p> <p>March 2017 Board of Regents meeting- approved an increase in tuition beginning April 10, 2017. It will increase by \$5.25 to 89.25/hr which is lower than any college in the South Plains. Only raised it \$2 /hr in the past 6 years. Grant-funded greenhouse on the WSC which will be instructional.</p> <p>April birthdays: Debby Hall (13) and Rachel Botkin</p>	
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<p><b>3.0 ADN Program Committee Reports</b></p>	<p><b><u>3.1 Admission and Progression – Mathias</u></b> No report</p> <p><b><u>3.2 Curriculum – Young</u></b> Committee met March 6th Reviewed several policies: <b>FACULTY HANDBOOK:</b> New minutes format for committees to reflect the Standards addressed in each meeting...copy is attached.</p> <p><b>STUDENT HANDBOOK:</b> no additions; all updated</p> <p><b>PUBLIC RELATIONS:</b> no report; Palo Duro student tours/event is on Monday, April 3<sup>rd</sup>.</p> <p><b>NCLEX Pass rates:</b> updated by Mrs. Shadbolt</p> <p><b>SPE STANDARD ASSIGNMENTS:</b> No new updates</p> <p><b>DOCUMENTATION TASK FORCE:</b> Surveys for online documentation and care plans have been sent out by Mrs. Johnson and need to be forwarded to students. Need this feedback so that the DTF can continue reviewing and improving the online files, grading, etc. Please send those out to the students ASAP so we can get results and review in the next CC meeting in April.</p> <p><b>TEXT BOOK REVIEW:</b> New online pharm program reviewed; called Shadow Health. Could thread through the Med/Surg courses. The presentation was done; Mr. Hogue attended; is going to be piloted by Mental Health this summer; report will be done in the Fall with results of its use. Text book list is due April 15<sup>th</sup>??</p> <p><b>STAFF DEVELOPMENT:</b> done for the semester</p> <p><b>OTHER:</b> next meeting is Monday April 10<sup>th</sup>.</p> <p><b><u>3.3 Research and Program Effectiveness – Rhodes</u></b> No report</p>	<p>Please forward surveys to students.</p>
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4.0 Associate Degree Nursing level Reports		No actions/recommendations
<p><b><u>4.1 Level I – J. Cannon –</u></b>  <b><u>RNSG 1309 – 001 and 002 - Intro</u></b>  72 students initially enrolled  3 drops  69 attending  16 not passing; 53 passing</p> <p><b><u>RNSG 1309 – 004 Intro Dumas Campus</u></b>  13 students attending  No drops  1 not passing; 12 passing</p> <p><b><u>RNSG 1105 – Nursing Skills</u></b>  For all sections of skills:  Starting enrollment: 72  Drops: 3  Attending: 69  Passing: 69</p> <p><b><u>RNSG 1301 – 001 and 002- Pharmacology</u></b>  80 students initially enrolled between section 001 and 002  students attending  not passing; passing  drops</p> <p><b><u>RNSG 1301-004 – Pharmacology Dumas Campus</u></b>  13 students attending  No drops  Everyone is passing. Giving 4<sup>th</sup> exam today.</p> <p><b><u>RNSG 1331-001 and RNSG 1331-002 - Principles</u></b>  Starting enrollment: 65 students  64 attending between both sections</p>		

	<p>1 not attending but has not dropped – did not get BON clearance</p> <p>No drops</p> <p>22 not passing after Exam 2; 42 passing</p> <p><b><u>RNSG 1331-003 – Principles – Dumas</u></b></p> <p>7 attending</p> <p>0 drops</p> <p>1 not passing after Exam 2</p> <p><b><u>4.2 Level II – T. Rhodes –</u></b></p> <p>Started with 76 students. 3 drops (1 before start date-financial difficulties; 1 week 1- commuting concerns; 1 week 9- ineligible to continue). Currently 73 students.</p> <p><b><u>CDM II</u></b></p> <p>Module 1 &amp; 2 Exams completed. Currently, 1 failing with 74. Module 3 Exam- April 18th</p> <p><b><u>Transition</u></b></p> <p>Module 1 &amp; 2 exams completed. Started with 35, now 34. 1 student dropped- missed too much class to be able to meet attendance requirements &amp; failed OB. Currently, 5 failing (3 at 74). Of the students currently failing, 1 is only taking Trans, 2 failed Pedi and 1 failed OB. Module 3 exam- April 25<sup>th</sup>.</p> <p>Course redesign is underway.</p> <p><b><u>OB</u></b></p> <p><b><u>Section 1</u></b>- Ended March 10<sup>th</sup>. 33 enrolled. 2 failures. Final grades: A-2, B-21, C-8, D-2. Hesi specialty exam mean score 859 (national mean 869).</p> <p><b><u>Section 2</u></b>- Began on March 21<sup>st</sup>. Exam 1-April 26<sup>th</sup>.</p> <p><b><u>Pedi</u></b></p> <p><b><u>Section 1</u></b>- Ended March 10<sup>th</sup>. 36 enrolled. 7 failures. Final grades: A-0, B-19, C-10, D-7. Hesi specialty exam mean score 934 (national mean 849).</p> <p><b><u>Section 2</u></b>- Began on March 21<sup>st</sup>. 33 enrolled. 1 drop before the start date due to health concerns. 1 drop during week 1 due to had 2 strikes (OB failure &amp; Trans absences) and ineligible to continue. Module 1 exam April 3<sup>rd</sup>.</p>	
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	<u><b>4.3 Level III - P. Hogue</b></u> Level 3 Med/Surg 60 enrolled 7 not passing after module 2 exam Mental Health 61 enrolled 8 not passing after module 2 exam  <u><b>4.4 Level IV – V. Johnson -</b></u> Advanced Concepts: module 2 exam today Professional Nursing: 1 student not passing NCLEX Prep: 24 potential grads: all students are completed their EAQ assignments	
<b>5.0 Additional Items/Announcements</b>	Honors convocation is Sunday, April 23, 2017.	
<b>6.0 Adjournment</b>	Meeting was adjourned at 3:00 p.m.	

Lyndi O Shadbolt

Lyndi Shadbolt, ADN Program Director

June 6, 2017

Date