

# Advisory Committee Meeting Minutes

<b>PROGRAM COMMITTEE NAME:</b>		Medical Laboratory Technology	
<b>CHAIRPERSON:</b>	Denise Marnell		
<b>MEETING DATE:</b>	4.21.17	<b>MEETING TIME:</b>	12:00 p.m.
<b>RECORDER:</b>	Deborah Brown, Executive Secretary 806.354.6055 <a href="mailto:dbrown@actx.edu">dbrown@actx.edu</a>		<b>MEETING PLACE:</b>
			Allied Health 109
		<b>PREVIOUS MEETING:</b>	4.22.16
<b>MEMBERS PRESENT</b>			
List all members of the committee, then place an X in the box left of name if present			
<b>NAME</b>	<b>TITLE</b>	<b>EMPLOYER INFO</b>	<b>PHONE</b>
X Antone Sanders	Lab Manager	BSA	806.212.7014
Tony Black	Manger	Coon Memorial Hospital	806.333.2531
X Carol Ford	Lab Director	Moore County Hospital	806.934.7826
Janice Betzen	Lab Director	Castro County Hospital	806.647.8746
X Kim Leggett	Lab Supervisor	Amarillo Diagnostic Clinic	806.358.0285
X Viva Pierson	Director	Baptist St. Anthony's Hospital	806.212.5143
X Linda Bush	Manager	Physicians Preferred Laboratory	806.358.1211
Carley Schuman	Lab Director	Allergy ARTS	806-353-7000
X Kay Selman	Lab Director	Texas Oncology	806-457-2011
X Denise Marnell	Lab Manager	Hereford Regional Hospital	806-349-9213
Jeanne Pericoli	Lab Supervisor	NWTH	806-354-1750
Rita Berry	Compliance coordinator	NWTH	806.351.5794
X Zela Young	Lab Director	Golden Plains Hospital	806.467.5845
X Vicki Bueue	MLT - Micro	PPL	806.358.1211
<b>EX-OFFICIO'S PRESENT</b>			
X Kim Boyd	Program Director	Amarillo College	806.354.6060
X Mary Schneider	Faculty	Amarillo College	806.354.6059
X Judy Massie	MDS Program Director	Amarillo College	806.354.6068
X Mark Rowh	Dean, Health Sciences	Amarillo College	806.354.6070
Dr. Tamara Clunis/Susie Wheeler	Interim VPAA	Amarillo College	806.371.5429
Javier Herrera	Advisor	Amarillo College	806.354.6007
Kim Crowley/Melissa Burns	CCHCE	Amarillo College	806.354.6087
Janice Johnston	Director DOL Grant	Amarillo College	806-467-3110
Sandra De La Rosa	Advisor	Amarillo College	806.371.5456
X Krista Jones	Student	Amarillo College	
<b>AGENDA ITEM</b>		<b>ACTION DISCUSSION INFORMATION</b>	
Welcome & Introductions		Marnell welcomed everyone to the meeting and introductions were made around the table.	
		<b>RESPONSIBILITY</b>	
		Denise Marnell	

### Advisory Committee Meeting Minutes

Approval of Minutes	Minutes were approved with no corrections.	Committee
Health Science Advisor	(Absent) Javier is our advisor on the West Campus they were able to give an advisor on the Washington Street campus to help the students that's first coming in with the Health Sciences.	Javier Herrera (Absent), Kim Boyd
Student Representative	Jones, reported every graduate in the program has a job and is doing well. I really enjoyed going to all of the sites.	Krista Jones
Director Report	<p>Boyd, displayed Amarillo College Strategic Plan for 2020. Every city growth is determined by the Education detained.</p> <p>Facts:</p> <ul style="list-style-type: none"> <li>• 70% in Amarillo don't have a degree or certificate beyond high school.</li> <li>• 61% of high school graduates in Amarillo who go to college goes to Amarillo College.</li> <li>• 74% are first generation students</li> <li>• 70% are part time students</li> <li>• 48% are minority students</li> <li>• 63% are Female students</li> <li>• 1.7% they have 1.7 jobs</li> <li>• 1.2% have children</li> </ul> <p>Our strategic plan give us 5 goals which will focus on students completion our goal is to insure 70% by 2020.</p> <ol style="list-style-type: none"> <li>1. Complete – 70% by 2020 will obtain a degree, certificate or transfer to four year college. Completion for State is completing a degree in 3 years instead of 5 or 6 years.</li> <li>Improve – Persistence</li> <li>Increase – Completers</li> <li>Decrease – Time-to-complete</li> <li>Align degrees and certificate with labor market demand</li> <li>Learning - Action: High impact</li> </ol> <p>Amarillo College has taken a lot of their courses and put them into 8 week courses. By fall 17, 80% want to have most 8 week classes. The college has gone to mandatory touring. If a student make below a 70 on an exam they have to do touring.</p>	Kim Boyd

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Director Report (continue)	Our data:	Kim Boyd
	<p>Boyd stated the biggest goal is to bring our numbers up. Started with 19 students, 16 is freshman and we take 20 students. Last year was the first time we had started online applications as of right now we have 40 applicants.</p>	
	<p>Curriculum:</p> <ul style="list-style-type: none"> <li>• Can't have more than 60 hours</li> <li>• Removed Chemistry after reviewing need to put chemistry back</li> <li>• Don't have a phlebotomy within the program and make it a pre requisition that would take 3 hours out of our program (2hr lec/1hr lab).</li> <li>• They have to have phlebotomy before they can do clinical. Phlebotomy not part of the program have to be complete before they apply. Get phlebotomy done in summer. Not proposing to get read of it just to make it a pre-req.</li> <li>• CE do not transfer between colleges that's only 3 hrs in order to put Chemistry back.</li> <li>• I'm proposing that we accept either or because I don't want to take phlebotomy out because we get to many nursing students who have A&amp;P.</li> <li>• Have to go before the board for approval first. Changes want go into effect until fall 18.</li> <li>• If we get it approved it gives the students a chance to know it ahead of time.</li> <li>• Has to go before our committee in the fall before it goes in the curriculum.</li> <li>• Changes won't go into effect until fall 18, need it done because 2019 – is our self-study.</li> <li>• 2022 – Is our site visit. So we need to have changes done by then.</li> <li>• If we get it approved it gives students a chance to know ahead of time so we want have a big gap in students trying to get chemistry.</li> <li>• Has to go through our curriculum by fall 17.</li> </ul>	
	Committee – Voted to approve changes of Curriculum.	

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Faculty Report	Schneider reported:	Mary Schneider
	<ul style="list-style-type: none"> <li>• 11 students going to graduate walking stage in May will be done in June.</li> <li>• Majority of students have jobs next semester</li> <li>• 16 students doing clinical</li> </ul> <p>Before students go to clinical they have study questions and do success exam after clinical.</p> <p>Schneider, thanked everybody for coming and enjoyed getting to know everyone.</p>	
Continuing Healthcare Education	(Absent), Rowh asked where to get the CE's do you get them online. Is there any requirements to get CE's online? Boyd stated we give them enough options that they don't have to do them online (36 hrs for 3 yrs) we do 6 hrs per year.	Melissa Burns (Absent), Mark Rowh
Interim Vice President	Absent	Dr. Tamara Clunis
Affiliation Reports	Clinical sites are very pleased with the students and that everything is going well.	Committee
Dean, Health Sciences	Rowh thanked all committee members for their time and support of the program.	Mark Rowh
Adjournment	Being no further business the meeting adjourned at 1:16 p.m.	Denise Marrell
<b>Executive Secretary Signature:</b> <i>Wendell Brown</i> <b>Date:</b> 4/21/17 <b>Next Meeting:</b> Spring 2018		