

PROGRAM COMMITTEE NAME:		Radiation Therapy	
CHAIRPERSON:			
MEETING DATE:	04/28/17	MEETING TIME:	12:00 pm
RECORDER:	Sherrie S. Nunn, Administrative Systems Specialist ssnunn@actx.edu	MEETING PLACE:	West Campus Allied Health Conf Room March 30, 2016
MEMBERS PRESENT			
List all members of the committee, then place an X in the box left of name if present			
	NAME	TITLE	EMPLOYER INFO
	Tommie Gressett	Radiation Therapist	UMC Southwest Center
x	Minnie Venable	Community Rep.	Retired
x	Meredith Yarnold	Radiation Oncology	Harrington Cancer Center
x	Dale Barker	Chief Therapist	Texas Oncology
	Roy Goodwin	Radiation Therapist	Panhandle Regional Cancer Ctr
	Sarah Haro	Radiation Therapist	Joe Arrington Cancer Center
EX-OFFICIO'S PRESENT			
X	Tony Tackitt	Director	Amarillo College
X	Mark Rowh	Dean, Health Sciences	Amarillo College
	Javier Herrera	Advisor	Amarillo College
	Melissa Burns	CE Coordinator – CCHcE	Amarillo College
X	Judy Massie	MDS Program Director	Amarillo College
X	Candy Habeger	Part time faculty	Amarillo College
X	Kim Crowley	Assoc Dean Health	Amarillo College
X	Jason Laher	Student	Amarillo College
X	Susie Wheeler	Grants Coordinator	Amarillo College
X	Kacy Wheeler	Student	Amarillo College
AGENDA ITEM		ACTION DISCUSSION INFORMATION	
Welcome & Introductions		Judy Massie called the meeting to order and introductions were given.	
		Judy Massie	

Approval of Minutes	The minutes of the March 30, 2016 meeting were approved with an amendment: Addition- Program data (all PET form outcomes assessment data) was presented by the director- including attrition rates- the committee agreed these were unusual events relating to attrition for which the program could not be blamed.	Tony Tackitt Dale Barker motion to approve <i>Minnie Venable seconded the motion</i>
Review program Mission & Goals	The committee reviewed the stated mission & goals for the Radiation Therapy Programs; The committee agreed that there was no need for any revisions at this time.	
Health Science Advisor Report	Herrera was not present, but Massie stated that application deadline is May 31, 2017; there is also a new advisor on Washington St. Campus, Sandra De La Rosa.	Javier Herrera/Judy Massie
Program Director Report	The program director noted that there are state budget cuts; Mission and Goals for the Radiation Therapy Program were reviewed in an attached handout. Review of 5 year program data reflects that there is a 100% pass rate of the program. The graduation rate is 67% and the employment rates are 78%; concern about over saturation of the market seems to be easing up. Regarding attrition – there are scenarios that could not be helped: two students left the program (1 had a leg amputation and another passed away) 2016 attrition – completion rates were 80% and graduation rate of 78% - the program graduates expressed overall satisfaction with the program itself; 5.3 employers rated the program at either excellent or good which equivocates to ≥3.25 (4.0 scale). The clinical site evaluations of students reflect that the 75% of students exhibit critical thinking; 100% of the students demonstrate clinical competence with respect to technical/psychomotor applications; Program requirements are that students score at least 80% on “will demonstrate the ability to communicate ideas and relevant information” – the Advisory Committee voted to increase that score to 85% - Dale Barker made motion; Jason Laher seconded motion. This is the 1st year the program has been online and the last ‘in classroom’ classes held; the students are taking tests online using a webcam to record them as they test to prevent cheating; application numbers will increase for the next fall – 16 total students for last fall and the maximum or optimum size is 20-25 students. Although it is difficult to find clinical sites; There is an endowed scholarship at this time in the amount of \$100,000. The online classes bring change in how students are tracked. There will be a new clinical tracking site that will be introduced – the current students will migrate over to it at no charge allowing AC to test the waters. The clinical supervisor’s input/feedback evaluation wasn’t categorized appropriately and it has been retooled to ensure it flows better.	Tony Tackitt

Affiliation Reports	Harrington reported all is good – no complaints Texas Oncology – had no comments – all is well UMC – not present Parkview Hosp -Indiana- conferenced via webcam with an online student- the clinical site is great; the site does not take students just to take care of its own staffing, but to contribute to the future of the profession by virtue of being involved in education, to “pay it forward” as it were.	Affiliations
Student Report	Jason – wanted to say thanks to all the distance sites as there are risks and slow learners/ slow the employees down. Kacy – was really nervous about online classes – but it is good to be accepted into that program; she was afraid she would get the ‘class feel’ but the Facebook groups and the small chat groups required for projects make it better.	Students
Continuing Education	Kim Crowley talked about CE offerings for all Health Science programs and CCHCE would love to help get their CEUs for license renewals	Kim Crowley
Other Comments	Minnie Venable just wanted to state what an impressive job that has been accomplished getting the classes online.	Minnie Venable
Vice President – Academic Success	Suzie Wheeler represented the VP – inquired of the 2 student reps – What led them to this particular career? One was a military / friend and the other was an Aunt. Also wondered what the gender breakdown for this field was – it is 75% female online & 50%/50% ‘in class’; Kacy also stated that this degree was not available at South Plains and that is why she chose AC.	Suzie Wheeler
Dean of Health Sciences	Mark Rowh commended everyone for getting the program online – great program and it took time to create everything to put information online.	
Adjournment	Being no further business the meeting adjourned at 1:05 pm	
Date: 5/24/17	Executive Secretary Signature: <i>Anerui S. Munn</i>	Next Meeting: <i>Spring 18</i>