

**Curriculum Committee Minutes**  
**10:00 – 12:00 pm, February 2, 2018**  
**Ware Student Commons Room 207**

**Present:** Becky Burton, Becky Easton, Brian Farmer, Brian Jacob, Carol Buse, Carol Summers, Christy Robinson, Claudie Biggers, Collin Witherspoon, Daniel Esquivel, David Hall, Diane Brice, Edie Carter, Ernesto Olmos, Frank Sobey, Jerry Terry, Jodi Lindseth, Judy Massie, Kristin McDonald-Wiley, LaVon Barrett, Lesley Ingham, Lynne Seal, Margie Netherton, Mark Rowh, Mary Clare Munger, Michael Hart, Michael Kitten, Penelope Davies, Ray Newburg, Renee Vincent, Shawn Palmer, Shawna Lopez, Stefanie Decker, Victoria Taylor-Gore and Sarah Davis, recorder.

**I. Minutes**

Frank Sobey summarized minutes of November 17.  
Motion made to approve, seconded and approved by all.

**II. Auto body Technology: Frank Sobey**

- a. Revise Curriculum ABDR.CERT.ABRT: replace tech core Program Revision  
AUMT.CERT.PTRN: replace tech core Deactivate Program  
AUMT.CERT.BAS: Program under utilized
- b. Course Revision: Pre-requisite MCHN 1320, remove MCHN 1343
- c. Program Revision AUMT.AAS: replace tech core
- d. Course Revision: Add new course AUMT 1213
- e. Course Revision: Add new course AUMT 1307
- f. Course Revision: Pre-requisite AUMT 1305
- g. Course Revision: Add new course AUMT 1191
- h. Course Revision: Add new course AUMT 2305
- i. Program Revision AUMT.CERT.CHSS: replace tech core
- j. Course Revision: Pre-requisite AUMT 1316
- k. Course Revision: Add new course AUMT 1320

Frank Sobey explained the issue previously presented regarding these course changes and that he had met with Brian Jacob, Diane Brice and Dr. Clunis to discuss the college prep class that provides a 2-year waiver. The number of students involved is small.

It was agreed the curriculum does not need to be changed due to waivers expiring if a student does not fulfill the TSI completion.

To manage the student population with the issue: we will work/manage the issue with advising, pre-screening and the possibility of a student contract that the student understands it is their responsibility to complete the TSI requirement. They can take advantage of the rapid reviews, retake the TSI or take a transfer level course that completes the TSI requirement.

Now that we are aware of the HB5 waiver issue with our Level II Certs, Frank Sobey will be developing with Registrar and Advising a manual as to how to handle the issue.

Discussion followed:

Motion made to approve, seconded and approved by all.

### **III. Diesel Engine Mechanics: Brian Jacob**

- a. Revise Curriculum DEMR.AAS: replace tech core
- b. Course Revision: Pre-requisite MCHN 1320
- c. Course Revision: Pre-requisites AUMT 1305 and MCHN 1320
- d. Revise Curriculum DEME.CERT: replace tech core
- e. Course Revision: Pre-requisite AUMT 1307, drop ELPT 1311
- f. Program Revision DEMR.CERT.D: replace tech core

Brian Jacob presented the requests of Diesel changes due to the tech core going away. The core is same as automotive core and needs approval for these changes to take place in the Level II Certificate for Diesel.

Motion made to approve, seconded and approved by all.

### **IV. Continuing Healthcare: Michele Rupe**

- a. Course Revision NURA 1260: Reduction in clinical hours
- b. Course Revision HPRS 1105: Reduction in clinical hours

Michele Rupe presented the request for reduction in clinical hours for the above mentioned classes to align the CE classes with the academic classes.

Discussion followed:

During discussion it was determined the CNA Advisory Board had not reviewed the proposal

This proposal will be tabled pending Advisory Board recommendation. (Update: will not be brought to committee again this year.)

### **V. Theatre Arts: Ray Newburg**

- a. Program Revision THEA.AS
- b. Other Issue: Creative Arts Core
- c. Course Revision DRAM 2361 – History of the Theatre I

Ray Newburg presented the proposed core curriculum changes due to the ruling by THECB: starting Fall 2018 “skills based” courses can no longer be included in the Creative Arts core.

- a. Program Revision adds DRAM 2361 Theatre History I to the Creative Arts core section for the Theatre Arts AS degree.
  - 1) Thus under Language Philosophy and Culture, majors will be required to take ENGL 2341 Forms of Literature. The English and Theatre departments are coordinating their efforts so that Ray’s majors will take this course.
  - 2) With these moves DRAM 1322 Stage Movement and DRAM 2336 Voice for the Theatre become interchangeable options instead of both being required.

Discussion followed regarding DRAM 2361 being added to the core and needing the approval of the Co-board.

Due to DRAM 2361 being in the last sequence, if approved by the committee to go into the Creative Arts Core, it would not be offered until spring 2020 and we would have the approval/or not, by the co-board before spring 2020.

Option offered: allow student to take any Creative Arts core and submit DRAM 2361 to the Co-board to be added to the Creative Arts Core. Then change the core requirement after the Co-board approves.

Motion made to approve to keep Creative Arts core open and advising toward DRAM 2361 pending Co-board approval, seconded and approved by all.

**VI. English: Program Revision – Becky Easton**

Becky Easton presented the proposal to remove French and German from the Major Course Requirements for an AA degree in English.

Amarillo College has a full time Spanish instructor and have not been offering the French and German due to low enrollment.

Motion made to approve, seconded and approved by all.

**VII. Medical Laboratory Tech: Program Revision – Kim Boyd**

Mark Rowh announced Kim Boyd was not available to present and stated this proposal has not been presented to the guiding Advisory Board. Mr. Rowh requests the proposal be resubmitted at a later date.

Request for later submission accepted.

**VIII. Medical Data Specialist: Other Issue – Judy Massie**

Judy Massie presented the proposal to delete the prerequisite MDCA 1302 for the HITT 1341 Coding and Classifications systems and the prerequisite POFI 2301 for the MRMT Medical Transcription I class.

Discussion followed:

Motion made to approve, seconded and approved by all.

**IX. Physical Therapy Assistant – Sue Grady and Shawn Palmer**

- a. Course Revision PTHA 1260 Clinical I
- b. Course Revision PTHA 1391 Special Topics

Shawn Palmer presented the Course Revisions request:

- a. This is to correct the reading in the catalog of PTHA 1260 Clinical I. Presently it states "2 sem. hrs.; 2 lec; it should read "2 sem. hrs. 30 clinical". Printing correction only.
- b. PTHA 1391 Special Topics: to increase emphasis on orthopedic topics in order to increase student competencies for orthopedic interventions during clinical experiences and after graduation.

Advisory Board involvement discussed.

Motion made to approve catalog correction of PTHA 1260 Clinical. Motion includes tabling of PTHA 1391 Special Topics until formal approval by Advisory Board is received.

Motion seconded and approved by all.

#### **X. Radiography Tech: Other Issue - Michael Hart**

Michael Hart presented the two requests:

- a. Remove RADR 1309 Introduction to Radiography and Patient Care from RADR inventory and the catalog. This course was replaced with RADR 1201 Introduction to Radiography and RADR 1203 Patient Care.
- b. Remove RADR 2270 Principles of Radiologic Science from RADR inventory and catalog. This course was removed from the curriculum when it was decreased to 64 hours and is not currently offered in the curriculum.

These changes were presented and approved by the Advisory Board in years past. This is a catalog correction only.

Motion made to approve, seconded and approved by all.

#### **XI. Reading – Carol Summers**

- a. Course Revision: Change name from RDNG 0321 to RDNG 0302
- b. Course Revision: Delete Course from Inventory: ENGL 0301, 0301 and 0303
- c. Course Revision: Add new course INRW 0303
- d. Course Revision: Delete Course from Inventory: RDNG 0301,0331
- e. Course Revision: Add new course AERW 001
- f. Course Revision: Delete Course from Inventory: BASR 0301 and 0302

Carol Summers stated these are mostly for up-dates.

- a. Deleting BASR 0301 and 0302 as these are no longer being taught.

Motion made to approve, seconded and approved by all.

- b. New revision: INRW 0303 Integrated Reading and Writing. If taught at the upper (exit) level fulfills TSI requirements for reading and/or writing.

AERW 001, RDNG 0302 and INRW 0303 is the aligning sequence. This will combine ENGL 0302 and RDNG 0331. With this streamlining, Amarillo College will move from a 15 hour requirement for Reading and Writing to only 9 hours with only 6 of those costing the student.

- c. AERW 0001 will follow the sequence: AERW 0001, RDNG 0302, and INRW 0303. By replacing RDNG 0301 and AEW 0001 with AERW 0001, a student may complete both Basic reading and writing developmental requirements with only a 3 hour course rather than the combined 6 hours. Also the AERW 0001 will be funded by the Adult Education and Literacy Grant.
- d. Requesting name change from RDNG 0321 to RDNG 0302 to align with the following sequence: AERW 0001, RDNG 0302 and INRW 0303.
- e. Requesting deletion of RDNG 0301 and RDNG 0331. These courses will no longer be offered at Amarillo College. Credit for RDNG 0301 will be earned in AERW 0001 and credit for RDNG 0331 will be earned in INRW 0303.
- f. Requesting deletion of ENGL 0301, 0302, and 0303. These courses will no longer be offered at Amarillo College. They will be replaced with AERW 0001 and INRW 0303.

Discussion followed of these changes are at the insistence of the State.

Motion made to approved, seconded and approved by all.

## **VII. Last Meeting: March 2, 2018**

Curriculum Petitions may be viewed at the following link  
<https://www.actx.edu/forms/curriculum/index.php>