

# Faculty Senate Minutes

October 6, 2017

Ware Student Commons, Room 207

<b>Members Present</b>	Jodi Lindseth, President Nathan Fryml, Secretary Donna Cleere Robert Gustin Tammy Holmes Robert Johnson Shawna Lopez Tara Meraz Sarah Milford Courtney Milleson Bill Netherton Phyllis Pastwa DeeAnne Sisco Sarah Uselding Karen White
<b>Members Absent</b>	Mary Dodson, Vice President Nichol Dolby
<b>Guests</b>	<b>N/A</b>

Topics	Discussion/Information	Actions/Decisions Recommendations/Timelines
<b>Call to Order</b>	President Jodi Lindseth called the meeting to order at 2:09 PM	
<b>Approval of Minutes</b>		MOTION: Sarah Milford SECOND: Bill Netherton YEA: all

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		NAY: none
<b>Special Guest Report</b>		
<b>President's Report</b>	<p>BOARD OF REGENTS MEETING</p> <p>HEALTH CARE UPDATE:  Melissa Burns spoke regarding personal impact. Nathan Fryml made a statement on behalf of faculty/staff during Public Comments. Recommendation from Annette Carlisle that faculty/staff make direct and persistent contact with state representatives. Negotiation between doctors and BCBS occurred, but no update on that yet.</p> <p>Q: When did AC become aware?  A: Network lists released only shortly before the start of term (after open-enrollment). Late in the summer, too late to take meaningful action. Whole state is affected. Doctors are still trying to sort out what they can make work for their own practices.</p> <p>“GREAT PLACE TO WORK” SURVEY RESULTS  Faculty/staff/administrators  Lots of “highs”, but concerns about fairness, shared governance, and communication. Plan in place to improve in key areas.</p>	

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<b>Secretary's Report</b>	WEBSITE UPDATE Nathan Fryml was just trained and will be given administrator access. Will be able to update the website soon.	
<b>Courtesy</b>		
<b>Elections</b>		
<b>Legislative</b>		
<b>Mead Award</b>		
<b>Professor Emeritus Award</b>	<p>Bill Netherton (on behalf of Mary Dodson) reported on the nominations.</p> <p>Changes to the nominations process suggested:</p> <ul style="list-style-type: none"> <li>- Opening up to all faculty to nominate.</li> <li>- Faculty senate would vote via secret ballot.</li> </ul> <p>DISCUSSION (including subcommittee discussion)</p> <p>Important to have a reasoning behind nomination, especially for younger faculty who may not be familiar with retired faculty.</p>	<p>MOTION (to approve changes): Karen White</p> <p>SECOND: Shawna Lopez</p> <p>YEA: all</p> <p>NAY: none</p>
<b>Questions</b>	<p>Q1: What does "security" mean on survey?</p> <p>A1: Police, etc. Will be clarified on future surveys.</p>	

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	<p>Q2: How are local businesses chosen to work with/at AC (specifically with regards to coffee shop in the Badger Den)?</p> <p>A2: [Summary of] email response from Steve Smith:</p> <ul style="list-style-type: none"><li>- PLI recommended creation of a coffee shop</li><li>- Mark White, Lisa Gray, and Steve Smith contacted all local coffee shops, and met with them individually as consultants (on specific dates given)</li><li>- AC issued RFP (request for proposal) in the newspaper, and all coffee shops were contacted to make sure they were aware of the posting</li><li>- 3 shops placed bids, and Palace was deemed most beneficial to AC on the basis of rental income primarily.</li><li>- Board approved the recommendation.</li><li>- “Friendships” had nothing to do with the decision.</li></ul> <p>Q3: How can we solve student withdrawal issues? (students can’t seem to find form, and it is very hard for online students to withdraw.....should be fair for all students)</p> <p>A3: Online student process can be conducted by email....must be INITIATED by the drop date. But of course there are still deadlines with grades submission, etc. Current process does tend to lead to backlog....but geared towards retention and clear communication</p>	
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	<p>with students of the ramifications of their decision to drop. Information is emailed to students, but not clear whether they read it. There does seem to be motion on the procedures side, so hopefully some issues resolved.</p> <p><i>Questions committee will have discussion with Denese Skinner, Dianne Brice, and/or Bob Austin (and possibly Heather Voran, for accessibility of information), and see where we go from here.</i></p> <p>Q4: How is faculty grievance process handled/initiated, and can this process be more clearly communicated on faculty website?</p> <p>A4: <i>Questions committee will look more into the current grievance procedures and report back to Senate. Emphasis will be on clear communication of procedures to faculty, and Senate website will certainly be harnessed to this end.</i></p> <p>DISCUSSION regarding when questions are brought to Senate (whether committee should seek answers in advance, or after Senate consideration)</p> <p>CONCLUSION: Easier to discuss in session and disseminate answers if there is research done in advance.</p>	
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<b>Salary</b>		
<b>Technology</b>		
<b>Faculty Survey</b>		
<b>Hospitality</b>		
<b>Faculty Development</b>	<p>DISCUSSION of new faculty development plan, with stipend attached (just sent out via email by Becky Burton).</p> <p>Recommendation that we send as much through CTL as possible, for tracking purposes.</p> <p>It will NOT hurt you (merit pay, etc.) if you don't do it. But money is a good incentive to RECORD what you're already doing, to do more pedagogy-based development, and to think creatively as departments about development options.</p> <p>Question for Merit Pay Committee: Can this sort of professional development be logged in Merit Pay as well? Faculty seem to be confused because not a hard line between them. <i>Committee will meet to clarify.</i></p> <p>This is PEDAGOGY-based faculty development. There will be some overlap for a lot of people. This is NOT a double work situation. Whatever can't be counted here (stipend credits) can generally be counted as prof dev in merit pay.</p>	

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	<p>Do points equate to dollars, even if not meeting the full 1,000?          YES, pro-rated stipends will be awarded, at the rate of \$1/point.</p> <p>Can one have a different load of points each term? YES, but no rollover to following year (next round begins Summer 2018).</p> <p>What is “redesigning course with CTL oversight”?          Basically what is was before, just making sure we are putting in high-impact educational practices. CTL stipulation also intended to facilitate accurate and consistent reporting.</p> <p>There seems to be a lot of flexibility with this.</p> <p>QUESTION: Where can we see the tracking? Is this in AC Connect?</p> <p>Currently unclear, at least as pertains to stipend specifically.</p> <p>How to report? FORM and C/E Certificate sent to CTL, at least right now.</p> <p>For organized events, needs to be approved/opened by CTL in advance (hopefully more than 48 hours in advance). Waiting for response on more particulars.</p>	
<b>Instructional Technology</b>		
<b>Pinning</b>		

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<b>Faculty Committee Appointments</b>		
<b>New Business</b>		
<b>Unfinished Business</b>	<p>Textbook policy. Senate voted on revisions by email proxy, and 12 out of 16 approved. Sent back to Frank Sobey to present to Board of Regents.</p> <p>Merit Pay (Cornerstone) training video forthcoming from Charles Hendrick. Training sessions are done now.</p> <p>DISCUSSION on when goals need to be submitted. Consensus is that goals are to be submitted for NEXT year (current year is voluntary but does not affect Cornerstone).</p> <p>Clarification: Merit Pay model REPLACES the previous procedures for faculty evaluation.</p>	
<b>Updates and Announcements</b>		Meeting adjourned at 3:18.

Recorder: Nathaniel Fryml, Instructor, Senator for Liberal Arts