

Faculty Senate Minutes
May 4, 2018
Ware Student Commons, Room 207

Members Present	Jodi Lindseth, President Mary Dodson, Vice President Nathan Fryml, Secretary Donna Cleere Nichol Dolby Robert Gustin Tammy Holmes Shawna Lopez Tara Meraz Sarah Milford Courtney Milleson Bill Netherton DeeAnne Sisco Sarah Uselding Karen White
Members Absent	Phyllis Pastwa (sick)
Guests	

Topics	Discussion/Information	Actions/Decisions Recommendations/Timelines
Call to Order	President Jodi Lindseth called the meeting to order at 2:12pm	
Approval of Minutes	Point of order discussion. Need to be more generic in minutes, especially when pertains to Questions Committee. It is very important that what is said in Senate stays in Senate. It is crucial	MOTION to approve: Mary Dodson SECOND: Bob Gustin YEA: all

Faculty Senate Minutes
May 4, 2018
Ware Student Commons, Room 207

	<p>for faculty trust and the freedom to bring truly anonymous questions. Discretion is as important as accuracy. Secretary relies on Senator review of minutes to make these challenging calls regarding minutes content.</p>	<p>NAY: none</p>
<p>Special Guest Report</p>	<p>Introduction of New Members.</p> <p>Amanda Wheeler and Frank Sobey commented on Rank and Tenure town hall meeting earlier in the day. R&T will be updating certain policies to clarify and make more effective. A list of questions raised by faculty and administrators present have been taken down and will be addressed by the committee. Meeting was video-recorded and will be available to faculty.</p> <p>Verbal announcement of those who achieved rank in the most recent round of applications.</p> <p>Need feedback from Senate for appeals process. Current policy says that four past chairs (or possibly members) of the Rank and Tenure committee will be assembled by VPAA to evaluate the appeal. Currently there are not enough former chairs (not currently on committee) to make this policy feasible. Do we need to adjust the policy on who populates the appeals committee? Or remove the appeals process</p>	

Faculty Senate Minutes

May 4, 2018

Ware Student Commons, Room 207

completely? Suggestion to retain appeals process but allow for up to 2 committee members to be past members. Senate affirms need for appeals process. But there is need for clarity on how the appeals committee is populated

Discussion about whether a current R&T member could be present on appeals committee. This seems unwise. R&T already has input on the appeals process through submission of relevant materials and comment to the appeals committee. Need to keep them separate when it comes to the DECISION.

There have been a small handful of appeals in the past few years (as well as one recent request for Dr. Clunis to look at some details), reinforcing the need for presence and clarity.

Also discussed in the town hall: advice for faculty members intent on pursuing promotion, the general move towards google-drive organization (eventually hoping to move to Cornerstone), suggestion to make check-in by department heads an annual part of faculty performance review process.

Dr. Clunis wants to support the Rank and Tenure committee and the Faculty Senate. VPAA office will not be inserting

Faculty Senate Minutes

May 4, 2018

Ware Student Commons, Room 207

	<p>itself into these decisions, but is eager to review faculty decisions and initiatives.</p> <p>Timeline for policy revisions? Plan is to have recommendations for policy updates by first Faculty Senate meeting in September. Should be able to expedite this process so changes are in effect for upcoming academic year / applicants.</p>	
President's Report	Rank and Tenure discussion (see above).	
Secretary's Report		
Courtesy		
Elections	Final list is now set.	
Legislative		
Mead Award	<p>A variety of things did not go well this year, mostly in the realm of clarifying criteria for Mead recipient and transfer of information from previous committees. For this year, there seems to be a very clear awardee, but the need for improved process is obvious.</p> <p>There needs to be a RUBRIC, and formation of that rubric is in process.</p>	

Faculty Senate Minutes

May 4, 2018

Ware Student Commons, Room 207

	<p>Important that SGA sponsors are aware of SGA representation on the Mead committee and relay this to SGA officers. West and East campus representatives have been solid and involved.</p> <p>Part of the challenge is how much is crunched at the end of the year. Need to get this set up in the Fall and start testing systems at that time.</p> <p>Eliminating the award is not an option, if only because of how much effort has been put into it and how many qualified faculty we have.</p> <p>Another urgent need is better response from College Relations and ITS when it comes to marketing the award and executing the nominations process.</p> <p>Recommendation to do at least two rounds of nominations (since we are largely an 8-week institution now). Or a long-standing call for nominations? Also should consider regularly referencing past nominations to provide supplemental material in distinguishing front-runners in the current process (something that was a necessary part of this year's process because nominations were so few and scattered).</p> <p>Current committee willing to work with new committee to put pieces into place.</p>	
--	--	--

Faculty Senate Minutes

May 4, 2018

Ware Student Commons, Room 207

	<p>RUBRIC suggestions:</p> <ul style="list-style-type: none">- Number of votes- Consistency amongst votes- Teaching impact of the teacher- Passionate nomination from students whose lives have been impacted- Impact on students outside of the classroom- Longevity of the faculty member's impact on AC community (compiling a certain number of years of nominations ... "retrospective nominations")- Numbers vs. Qualitative nominations (quality trumps quantity, but quantity must still be a factor) <p>Suggestion to tack Mead reminders onto Student Eval's process?</p> <p>Need to make sure the Mead nomination announcements are prominent on website. Put on Blackboard as well? Need a marketing PLAN, and hitting students from multiple sources. Many students don't know the award exists. Faculty reminders are important. Can be most certainly be done without promoting oneself.</p>	
<p>Professor Emeritus Award</p>	<p>Lovely ceremony. Ken was thrilled, and Paul Matney's tribute was outstanding. Seeing all the retirees there was really special. Faculty presence in general was rather low, however. Somehow need to find a way to increase that support.</p>	

Faculty Senate Minutes

May 4, 2018

Ware Student Commons, Room 207

<p>Questions</p>	<p>Q3 (OLD): On Van Buren Street, there is no parking 7 a.m. - 1 p.m. Can we make it 7 a.m. - 6 p.m. because it is difficult to navigate the street (one lane road when people park there). <i>[Senate follow-up question: Can city also look at pedestrian traffic on 22nd street? Very unsafe, particularly at rush hours.]</i></p> <p>UPDATE: See attached “Memo on Parking Signage Changes.”</p> <p>NO OFFICIAL REPORT on current questions being processed by the Committee. However, Senate briefly recapped comments made by Dr. Clunis at the Rank and Tenure Town Hall meeting earlier in the day, in which she referenced a pressing question currently with the Committee regarding <u>due process</u>. According to the VPAA’s office, <i>tenured faculty members have access to due process when they are being fired after academic effectiveness issues or financial exigency. Due process is not available to tenured faculty when the issue involves illegal, Title IX, or sexual harassment issues.</i> The Questions Committee intends to pursue a more thorough answer to the question posed.</p>	
<p>Technology</p>		
<p>Faculty Survey</p>	<p>We have results. A reasonably good response, and subcommittee’s initial assessment is that nothing needs to be redacted. Brief walk-through of the results.</p>	<p>MOTION to release to all senate: Bill Netherton SECOND: Shawna Lopez YEA: all</p>

Faculty Senate Minutes

May 4, 2018

Ware Student Commons, Room 207

	<p>Strong support for Prof Emeritus award, but comments from faculty who don't know what it is. Need to include in new faculty training?</p> <p>Professional development alternatives for Rank and Tenure process strongly supported.</p> <p>Cornerstone effectiveness rated very low.</p> <p>Academic Quality, Student Services/Support, and Campus Police got good support for things that work well.</p> <p>EOD by far the front-runner for improvement, with salary, morale, and administration following (though there was a pretty wide spread on "needs improvement").</p> <p>Most comments were actually favorable / positive. Department specific things were pointed out, but no direct finger-pointing this year.</p> <p><i>[Faculty Survey is included as an attachment to the 5/4 Senate minutes.]</i></p>	<p>NAY: none</p>
Hospitality	Thanks!	
Faculty Development		
Instructional Technology		

Faculty Senate Minutes
May 4, 2018
Ware Student Commons, Room 207

Pinning		
Faculty Committee Appointments	<p>Should have more requests (only 53), especially in light of current need for meritorious committee involvement in Rank and Tenure processes. Will be difficult to argue for more committee opportunities (only 17 spots to fill this time around) until campus needs are made known and faculty start expressing more willingness to serve.</p> <p>Some appointments are made by VPAA office, and some recommendations are “unofficial” for certain committees.</p>	<p>MOTION to approve committee assignments to pass to VPAA: Nichol Dolby SECOND: Mary Dodson YEA: all NAY: none</p>
New Business	<p>Announcement that Faculty Stipend is being scaled back from \$1,000 to \$500 for next year, with the reason of “lack of participation” being the primary cited. But needs to be given a chance for faculty to learn how to make use of the opportunity.</p>	
Unfinished Business		
Updates and Announcements		
Meeting Adjournment	<p>President Jodi Lindseth adjourned meeting at 3:42pm.</p>	

Recorder: Nathaniel Fryml, Instructor, Senator for Liberal Arts

MEMO

On Monday 4-16-18, Chief Birkenfeld, Corporal Acker and myself [Nichol Dolby] met with Amarillo Traffic engineering representative David Szmagalski. We talked about various signage around the college, adopting a school zone area on SW 22nd thus reducing the speed to 20 mph and allowing enforcement of cell phone usage as a state law vs enforcing a city ordinance and altering the parking on S Jackson from 2400 to 2500 block on the East side of the roadway. Some of the changes were based on concerns of the Faculty Senate.

I spent the next 3 hours walking around the campus with David monitoring traffic in some are concerned areas. The following areas were looked at and recommendations were made to complete or research:

- 1.) **2125 S Monroe** – Area currently marked as no parking 8-1 M-F. A request made to consider either No Parking Anytime for about 50 feet from SW 22 to the middle area to the south entrance of Lot 3. State Law states no parking at intersection controlled by traffic device (stop sign) within 30 feet. Parking in this area cuts the flow of traffic to one lane when parking on both sides congesting both S Monroe and SW 22nd streets. A no parking anytime sign would also be added between the area of the north and south entry points to lot 3 on Monroe street. An alternative would be to make the area from Lot 3 south to SW 22nd all a No Parking area. Research and Commission approval would have to be sought because area was over 100 ft in length in the change. No parking signs entering Lot 1 on the west side of Monroe for about 25 feet either side to allow visibility when exiting lot and avoid wide turns coming in and out of the lot.
- 2.) **2116 and 2117 S Jackson**—Currently 2 signs on east side of roadway—by entry of lot 4, an arrow with no parking anytime pointing north and another sign in front of 2117 Jackson indicating no parking either way M-F, 8 am to 1 pm. Signs somewhat conflict with each other. Recommended one sign change to No Parking Anytime with arrow going south. Basically No Parking Anytime from 2117 S Jackson’s southern end to the corner of SW 22nd. A sign would also be replaced on the west side of the road indicating No Parking anytime between Lot 3 entry/exit driveways. Visibility issues cited.
- 3.) **2100 block of S Van Buren**--West side of roadway by entry/exits Lot 5 add a No Parking Anytime sign—Visibility issue. At Cross Walk on both sides of street adding No Parking Anytime 15 feet either side of crosswalk. (State Law). Add No Parking Anytime sign between entry/exit driveways of Lot 8. Last, No Parking Anytime with arrow 30 feet from intersection at 24th (State Law)
- 4.) **2400 Block of S Jackson**—currently posted No Parking M-F 8am to 1pm. Change signage to read No Parking Anytime. Traffic Engineer Department didn’t like because of

Memorial Park and weekend gatherings and sports. Better to have signage of No Parking Anytime during School days or No Parking Mon-Fri, or No Parking 7am-7pm M-F. They would research which would be best for College and Community as a whole.

- 5.) **Crosswalks**—enlarging or make a second crosswalk under the bridge on 24th Ave. Area hasn't been updated since the redesign of both sides of the roadway. Refreshing the paint or striping on all crosswalks around the college. Starting time would begin after the May graduation when traffic slows down and would include 24th Ave, Van Buren and SW 22nd.

NOTE: Some areas of adding additional sign will require calling 811 for marking of utilities before city workers can dig holes. This may call for additional time for completion.

Not asking for overhead flashing lights on 22nd School Zone change as these are about \$50,000.00 each with labor and supplies. Engineers will have to complete number of vehicles using counter. Last survey we did not have the traffic to designate as a school zone.

Taylor 108