

Automotive Advisory Committee Meeting

Agenda- November 9, 2018

1. Welcome and Introductions
2. Approval of minutes
3. East Campus Advisor Report-Claudia Arnold
4. Student Representatives
5. Affiliation Reports
 - a. Steve Young-Young's Automotive
 - b. Tony Young-Young's Automotive
 - c. Roger Cross- Meineke Muffler
 - d. Rudy Ibarra-Gene Messer Ford
 - e. Pedro Hernandez-Street Toyota
 - f. Jason Reed-Street Toyota
 - g. Jeff Young-Texas Panhandle Centers
 - h. Gary Burns-Brown GMC
 - i. Art Perez-Scottie's Transmission
 - j. Jay Barrett-AACAL
 - k. Karyn Pierce-AISD CTE
 - l. George Arrants-NATEF consultant
6. Dr. Tamara Clunis-VPAA Amarillo College
7. Dean of Technical Education-Michael Kitten
8. Perkins Coordinator Report-Pam Madden or Becky Burton
9. Coordinators Report-Brian Jacob
 - a. Accreditation Report-NATEF standards-On Sight Visit for accreditation
 - b. AC Strategic Plan alignment-70 percent completion goal-IDS data
 - c. Equipment needs/report
 - d. Budget
10. Other business
11. Adjourn

AMARILLO COLLEGE

SIGN-IN SHEET
11/8/2018

Automotive Advisory Committee

PRINT NAME POSITION COMPANY PHONE EMAIL

1.	ISAAC BERNAL	Instructor	Amarillo College	806 236 2623	isaac.bernal@actx.edu
2.	MICHAEL KITTEW	DEAN	AC	335-4352	MDKITTEW@ACTX-EDU
3.	JASON REED	Partners & Service Director	STREET TOWN	806 282 1841	jason-reed@street-town.com
4.	Claudia Tenorio	Advisor	AC	371-5355	---
5.	Bryan Coesop	Instructor	AC	353-9369	bryan.coesop@actx.edu
6.	Scott Bratche	Instructor	AC	305 352-4383	sbratche@actx.edu
7.	Art Perez		Scottie Transmission Scottie Transmission	358-4040	scottiestransmission@yahoo.co
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AMARILLO COLLEGE

SIGN-IN SHEET
11/8/2018
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Automotive Advisory Committee

PRINT NAME POSITION COMPANY PHONE EMAIL

1.	Rebecca Archer	Secretary	AC	806-335-4211	rebecca.archer@amarillocollege.edu
2.	Pedro Hernandez	Shop Foreman	Street Toyota	806-674-7357	pedro.hernandez@streettoyota.com
3.	Jordan Taylor	Student Rep	AC	806-677-3294	Jordan.taylor@amarillocollege.edu
4.	Jose Maldonado	Student	AC	806-930-9420	cherylene1359@gmail.com
5.	Jay Barrett	Advisor	AISD	806-236-0681	jay.barrett@aisd.org
6.	Karyn Pierce	CTE Director	AISD	806-326-1305	Karyn.pierce@amarillocollege.edu
7.	Gary Burns	SVMR	Brown Buick GMC	806-467-7507	Gary.Burns@brownbuickgmc.com
8.	Riley Guily	Student	AC	806-333-5584	ro476476@amarillocollege.edu
9.	Tamara Clunis				
10.	Brian Good	Faculty	AC		
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Advisory Committee Meeting Minutes

PROGRAM COMMITTEE NAME:		Automotive Technology Advisory Committee				
CHAIRPERSON:		Jason Reed				
MEETING DATE:		11/09/18	MEETING TIME:	11am – 1:00pm	MEETING PLACE:	Amarillo College, ETCC 116
RECORDER:		Rebecca Archer		PREVIOUS MEETING:	4/17/18	
COMMITTEE MEMBERS						
List all members of the committee, then place an X in the box left of name of those present						
	NAME	TITLE	EMPLOYER INFO		PHONE	EMAIL
X	Jay Barrett	Advisor	AISD		806-236-0681	jay.barrett@amaisd.org
	George Arrants	The Fault Box	Auto Ed Consultant (ASE)		281-850-1676	george@georgearrants.com
	Marcos Banuelos		Express Oil			mmanuelos@expressoil.com
X	Gary Burns	Service Manager	Brown Buick GMC		806-467-7507	gary.burns@brownautogrp.com
	Roger Cross	Owner	Meineke		806-236-8823	meinekeamarillo@gmail.com
X	Pedro Hernandez	Shop Foreman	Street Toyota		806-674-7357	pedro_hernandez@street-toyota.com
	Rudy Ibarra	Parts and Service Manager	Gene Messer Ford		806-355-7471	ribarra@genemesser.com
	Brandon Lee	Manager	Lang Tire		806-674-3108	brandonlee@langtire.com
X	Art Perez	Manager	Scotties Transmission		806-358-4040	scottiestransmission@yahoo.com
X	Karyn Pierce	CTE Director	AISD		806-326-1305	karyn.pierce@amaisd.org
	Danny Ramirez	Tech	Scotties Transmission		806-358-4040	scottiestransmission@yahoo.com
X	Jason Reed	Parts & Service Director	Street Toyota Mazda		806-282-1881	jason_reed@street-toyota.com
	Jeff Young	Shop Foreman	Texas Panhandle Centers		806-570-0401	jjyoung1123@hotmail.com
	Cody Posey		Toot n Totum			
	Steve Young	Shop Manager	Young's Automotive		806-353-4113	papa-steve66@yahoo.com
	Tony Young	Owner	Young's Automotive		806-353-4113	anyyoung@yahoo.com
EX-OFFICIO'S PRESENT						
X	Rebecca Archer	Automotive Department Secretary	Amarillo College		806-335-4211	rcarcher@actx.edu
X	Claudia Arnold	Technical Education Advisor	Amarillo College		806-371-5355	caarnold@actx.edu
X	Isaac Bernal	Automotive Faculty	Amarillo College		806-335-4209	isaac.bernal@actx.edu
X	Scott Bratcher	Automotive Faculty	Amarillo College		806-335-4383	sbratcher@actx.edu
X	Tamara Clunis	VP of Academic Affairs	Amarillo College		806-371-5226	ttclunis@actx.edu
X	Bryan Cresap	Automotive Faculty	Amarillo College		806-335-4375	bryan.cresap@actx.edu
X	Riley Guile	Automotive Student	Amarillo College		806-333-5584	R0476976@amarillocollege.com
X	Brian Jacob	Transportation Program Director	Amarillo College		806-335-4219	bjiacob@actx.edu
X	Michael Kitten	Dean of Technical Education	Amarillo College		806-335-4352	mdkitten@actx.edu
X	Jose Maldonado	Automotive Student	Amarillo College		806-930-9420	chewylanner13579@gmail.com
X	Jordan Taylor	Automotive Student	Amarillo College		806-677-3294	jordantaylorrhs76@gmail.com

Advisory Committee Meeting Minutes

1. Welcome and Introductions

Introductions were made and Jason Reed, Chairperson welcomed everyone to the meeting.

2. Approval of minutes

The minutes from the joint meeting with AACAL back in April were passed out to the Committee Members and Karyn Pierce made a motion for them to be approved. The motion was seconded by Gary Burns. Motion carried.

3. East Campus Advisor Report

Claudia Arnold reported that we will have about 10 students coming in from the Washington Street campus in the Spring. Four of them were on a wait list since our entry point class (AUMT 1305) was at capacity even with 2 sections. While waiting these students have been working on TSI completion or their GEN Ed classes or both. Nine out of twenty-five automotive students currently taking classes on Washington street still have developmental courses. Claudia will be visiting with them to see if they want to take the wrap around services like rapid review and save a semester so they can get started on their Automotive courses in the Spring. She mentioned that we have 6 set to graduate, 2 of whom are dual credit.

Spring Enrollment starts November 12th with classes starting on January 14th.

4. Student Representative

We had three Automotive students in attendance today. Some of the comments made by the students were:

- The program is lacking demonstrator cars to learn on. They rely on the student's personal vehicles to have something to work on.
- This is a good program and you get through the basics quickly so that you can get into a shop.
- There is a need for more tools for student usage. While each instructor has a toolbox filled with tools, when you have a class of 7 or 8 students in the shop, there just are not enough tools to go around.
- The key to this program is that it is so cheap compared to other programs like it. UTI in Dallas was mentioned as one of those programs.
- They chose the Amarillo College Automotive program due to it being close to home and it's affordability.

Advisory Committee Meeting Minutes

5. Affiliation Reports

Karyn Pierce – AISD reported that they are in the same process with their automotive program over at AACAL that AC is currently in. That is trying to gain their ASE Accreditation (formerly called NATEF). Their purpose in doing so is that ASE lays out a set of national standards that will give their program some credibility and some industry standards that their instructors can follow. This will ensure that their graduates are better prepared for their next step, whether it is to continue their education at Amarillo College or to go directly into the Automotive industry in an entry level position.

Jason Reed – Street Toyota – asked if our recent expansion has allowed for ASE testing. Mr. Jacob clarified that the new expansion was to give the Diesel program more room, but that it by moving Diesel over, it also gave the Automotive program more room to meet the standards for the ASE accreditation. Mr. Reed commented that Toyota has now given them a route where they could take someone with a two year technical student with ASE and streamline them into the manufacture specific certifications. He said that ASEs would be a huge asset for the students. Gary Burns – Brown GMC said that General Motors and Suburu have not followed suit. They require, strictly their brand certification. Their new hires are sent to school at GMC's expense for a year and a half at roughly \$50,000 - \$60,000 over a 10 year period.

Dr. Clunis was curious to know how Industry would feel in Amarillo College had a chance to do industry specific training. For example, if we taught Ford specific, would Toyota, be upset? Would that be pitting our partners against each other? They said that they would look at it from a college standpoint. What specific industry would be best for our graduates? Would brand specific training in a domestic brand such as Ford, Chevrolet, or GMC would be more conducive for our students than say a foreign brand specific training? They felt that the college should consider the majority industry need in our area. They would be comfortable with our decision in that matter. Brian said that we are open to manufacture training.

Gary Burns – Brown GMC / Suburu – regarding this line of conversation, added that in this part of the country there is no industry specific training available for Suburu. They have been in discussion with AISD/AACAL to include Suburu University training in their curriculum. He stated that he would love to see that at AC as well. Gary reported that at this time he has to send his folks to other states for training at great expense to the company. He mentioned that he has an AC graduates that he has gotten thorough his Master Training through Suburu. He expects him to graduate by March or April. Gary made the observation that industry has changed a lot over the years. It has gone from mechanical to computerized electronics.

6. VPAA Amarillo College

Dr. Clunis was concerned with how long it would take to onboard someone after they have graduated from AC. Mr. Burns said that it was not a big issue. The graduate would just need to transition from taking a test to show his knowledge to apply what he has learned. He feels it is up to industry to train them to do so and that would only come with on the job experience.

Tamara is really excited about the ASE Certification. She said her biggest goal is to continue support us so that there is better alignment with AACAL and Amarillo College so that we are not competing against, but complimenting one another.

Dr. Clunis thanked industry for coming and expressed how valuable their input is to our program. She stated that we need them to tell us what their needs are, how we can beef up our program, what courses we need to add, what equipment/tools we need to teach our students what they need them to know.

7. Dean of Technical Education

Mr. Kitten had to leave suddenly due to an emergency situation.

Advisory Committee Meeting Minutes

8. Perkins Coordinator Report

Before leaving, Mr. Kitten gave a brief report regarding the Perkins Grant, and spoke about the equipment that we have been able to purchase with those funds. Dr. Clunis stated that she wanted to sit down and visit with the Automotive folks so that she can prioritize what equipment we need to purchase with Perkins funding. She stated that our program is in line to receive some of her attention as far as funding for new equipment is concerned. Tamara stated that the Perkins Grant is tied to Non-Traditional students, which in this case is females. The question was posed about how we could attract and retain females in Automotive. No answer was found.

9. Coordinators Report

Brian Jacob reported on the upcoming ASE site visit and spoke briefly about the accreditation process and what the ETL and his team would be looking at/for. He explained a little bit about what this would do for our students and what they have to do to become ASE certified. He said that the Amarillo College Foundation reimburses our students for the ASE exam fees, when they pass their test and will do so for up to 6 months after they graduate from AC.

Mr. Jacob then led a discussion regarding our strategic plan. He stated that thanks to our Advisory Board, last Spring we did make curriculum revisions with their guidance and those are in place as of this semester. Brian reported that our goal at AC is to have 70% of our students be completers by the year 2020. He showed us a few of the current automotive program statistics which exceed the 70% success rate.

Brian asked our industry folks if they would let us know when they hire our students because that would help us with a graduate follow up report we are required to maintain for both the State and for ASE. This report is tough to maintain because graduates change their numbers, move etc and do not update their contact information with us so any help would be appreciated. Tamara also pointed out that our advisory committee / industry partners play an important role in the job placement of our graduates.

Mr. Jacob presented the committee with our budget report. Dr. Clunis requested that we add lines showing our Perkins and Kritser fund allocation.

Advisory Committee Meeting Minutes

10. Other Business

In response to the student comment regarding a need for more tools, the question was posed by Jason Reed, "Does the school have an affiliation with any tool vendors that would allow the student to purchase tools at a heavy discount during their time here?" Brian Jacob replied that Snap On and Mac both offer our students a 50% discounts. He also mentioned that we also received a request from the Matco Representative who wants to come out and visit with our students about their tool program. Dr. Clunis assured us that student success is a very high priority for her. She was adamant about finding a way to get the equipment/tools our program needs to have enough for ALL students.

Jason Reed, committee chairman brought up that a couple of his technicians were able to go to school under grants and the pulled student loans at a good rate and used them to purchase tools at student rates. He said that in his experience, Matco has a good "bang for the buck", less expensive and good quality tools.

Dr. Clunis asked if Mr Reed required his employees to bring their own tools. He said that while they were working in their express business, they furnished the tools, but once they go to work in the shop, they had to have their own tools. She explored the possibility of have a tool crib and the mechanics of operating one.

Jay Barrett with AACAL inquired as to an approximate figure of how much it would cost a student to acquire all of the tools that Industry would expect them to have when they come to work. Jason said of course it would depend on the brand, but a rough estimate if purchasing mid-range tools is \$4,000 (student pricing) or \$8,000 (if no student discount).

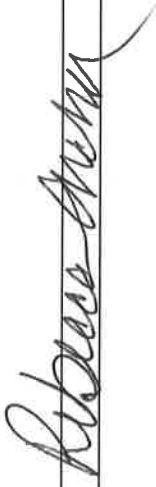
Brian Jacob assured the group that we do encourage our students to purchase their tools as they attend school. We have a tool list in each class syllabus as to the basic tools they will need for that class and our bookstore offers most of those tools so that the students can use their financial aid.

In response to the student concern for vehicles to work on, Mr. Jacob stated that we just acquired two older model Crown Victorias from the Criminal Justice program just for this purpose. We also have a Jeep Wrangler, a Chrysler 300, a Saturn and a Camaro also for this purpose. We also have a 2014 Ford Fusion (hybrid) and a 2013 Lincoln MKZ (hybrid) that can be utilized by the program for teaching.

subjects industry need students to know
non-traditional students needed

11. Adjourn

The meeting was adjourned and a tour was given of our facilities.

		Date: 12/11/18	Next Meeting: TBD
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