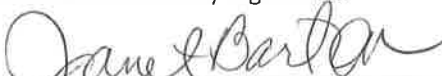


# Advisory Committee Minutes

PROGRAM COMMITTEE		Dental Assisting			
CHAIRPERSON:	Dr. Ormson			MEETING DATE:	4-10-19
MEETING TIME:		12:00 pm		MEETING PLACE:	WC Jones Hall 105
RECORDER:	Janet Barton, Executive Secretary, Health Sciences jlbarton@actx.edu			PREVIOUS MEETING:	4-11-18
MEMBERS PRESENT					
List all members of the committee, then place an X in the box left of name if present					
	NAME	TITLE	EMPLOYER	PHONE	EMAIL
X	Dr. John Ormson	Dentist	Private Practice	806.353.6422	Ormsondds@gmail.com
	Dr. Amy Brewton	Dentist			amybrewtondds@amarillo.com
X	Irma Dunlap	Dental Assistant	Steve Banks DDS		
	Tiffany Cloud	Dental Office Manager	Dr. Eric Crawford, DDS	806.359.0008	raidergirl87@hotmail.com
+	Matt		Community Rep		
EX-OFFICIO'S PRESENT					
X	Dana Scott	Director	Amarillo College	806-356-3636	dcscott@actx.edu
X	Kimberly Crowley	Dean HS	Amarillo College	806-354-6087	kacrowley@actx.edu
X	Sandra De La Rosa	Advisor	Amarillo College	806-371-5456	S0053236@act.edu
	Javier Herrera	Advisor	Amarillo College	806-354-6007	jfherrera@actx.edu
	Melissa Burns	Director/CCHCE	Amarillo College	806-354-3650	mdburns@actx.edu
	Tamara Clunis	VPAA	Amarillo College	806-371-5429	ttclunis@actx.edu
X	Erica Brassfield	Adjunct Faculty	Amarillo College	806-354-6087	edbrassfield@actx.edu
	Pamela Madden	Perkins	Amarillo College	806-374-5456	pjmadden@actx.edu
X	Cassie Hall	Adjunct Faculty	Amarillo College	806-356-3616	cmnirschl@actx.edu
X	Stephanie Braddock	Student	Amarillo College		
AGENDA ITEM		ACTION DISCUSSION			RESPONSIBILITY
Welcome & Introductions					Dr. Ormson
Approval of Minutes		All approved minutes with the Change of Nitro to Nitrous			Committee
Health Science Advisor Report		Sandra – Javier is not able to attend today. He is at Caprock HS. Sandra mentioned summer registration opens Monday April 15 <sup>th</sup> and the Health Science application for fall closes May 31 <sup>st</sup> . Students have asked if observation hours are mandatory. Sandra Feels observation hours should be required. Sandra reached out to Outstanding Majors leniency about gen ed class not being completed. No leniency, gen ed classes must be completed.			Sandra de la Rosa

Student Report	<p>Stephanie stated she appreciates the resources that are available. She has not used the tutoring center. Stephanie mentioned she has visited elementary schools to talk about proper teeth care. Enjoys working with the kids. On 4-11-19, AC hosting screening in the AC Dental clinic for about 300 students. Stephanie also mentioned the food pantry and knows of students who have used this resource. Need more awareness. Suggestion was to host a lunch and learn to talk about the services AC provides. Stephanie is in clinicals with Dr. Ormson. The group was reminded that we now have a food pantry on west campus in building A. Stephanie stated she is excited about graduating.</p>	Stephanie Braddock
Program Director Report	<p>Requested Digital impression scanner that is reported to be able to help detect oral cancer. Might be able to purchase with Perkins Grant funds. Ledford will allow students to scan to them and they will create the impression for a fee. If we get equipment, we can have a CE course.</p> <p><b>STRATEGIC PLAN:</b>  <b>Program Data:</b>  100% Pass Rate for RDA. Will be applying to CDA this week. 100% who took it last year passed.  <b>Completion Goal</b> – high success rate. Lost one student this year. Without being able to do interviews, may not be able to recognize if they are really interested in the program.  <b>Degree Alignment:</b> Start to finish AC to University. Have had a few students go to WT after AC. There is a pathway and will accept some dental classes. At Wayland, if a student works full time, they get 12 hours toward degree.</p>	

Pt Faculty	<p><b>Erica</b> stated the students are great this year. Working on interpersonal skills. RDA – backed up test one month. Students did well. State slow to send licenses.</p> <p><b>Cassie</b> – Proud to have to have the class this year go out in Dental Community. Students have worked very hard. 4 weeks to graduation.</p>	Erica Brassfield, Cassie Hall
Affiliation Reports	<p><b>Dr. Ormson</b> – Dr. Ormson stated AC is great. Has had a couple of incidents but feels they were addressed. AC student are prepared well when they come to clinicals and Stephanie has done a great job. The Nitrous Certification being presented to state board – online at Tarrant County, six openings. Cost is \$125.00. June Course in Dallas – in person. Hopefully will be able to offer in Amarillo in the future.</p> <p><b>Irma (Steve Banks DDS)</b> – Current students not on phones or smart watches. Things are good. Irma stated they go over expectations when students get to clinicals. Encourages students to continue on path. Students at her facility are focused and willing to learn.</p> <p><b>Matt (Community Rep)</b> Matt stated there is a lack of public Education, lack in preparing students. Need more formal education. Matt mentioned the certificate program for students is a great benefit. Assoc. Degree program is also a good option for students.</p>	Dr.Ormson, Irma, Matt
Continuing Education	Kim spoke for Melissa Burns and stated if there are any needs for CE's please contact Melissa Burns.	Kim Crowley
Dean of Health Sciences	Kim thanked the members for attending. Appreciates the offices that participate in educating our students. Kim mentioned that we are starting the budgeting process so if there are any needs such as equipment being used that we might need to train students, please let us know so we can stay current.	Kim Crowley
Adjournment	8:29 AM	Dr. Ormson
Date: 6-13-19	<p>Executive Secretary Signature:</p> 	<p>Next Meeting:</p> <p>TBD</p>

**DENTAL ASSISTING ADVISORY COMMITTEE MEETING**  
**AGENDA – April 10, 2019**

1. Welcome and Introductions – Dr. Ormson
2. Approval of Minutes
3. Health Science Advisor – Javier Herrera, Sandra dela Rosa
4. Student Representatives –
  - a. Tutoring
  - b. Social Services
  - c. Other concerns/issues
5. Affiliation Reports:
  - a. Dr. John Ormson - Dentist ✓
  - b. Dr. Amy Brewton– Dentist
  - c. Irma Dunlap – Dental Assistant ✓
  - d. Tiffany Cloud – Dental Office Manager
  - e. Community Member
6. Vice President of Academic Affairs – Dr. Tamara Clunis
7. Dean of Health Sciences – Kim Crowley
8. Continuing Healthcare Education – Melissa Burns
9. Perkins Coordinator – Pam Madden
10. Director's Report
  - a. Accreditation Report
    - i. Annual Report
  - b. AC Strategic Plan –
    - i. IDS
    - ii. Completion Goal
    - iii. Degree Alignment
    - iv. Learning
    - v. Equity
    - vi. Financial
11. Faculty Report
  - a. Erica Brassfield
  - b. Cassie Hall
12. Other Business
13. Adjourn

# Dental Assisting AB meeting sign-in 4-10-19

Dana Scott

Stephanie Braddock student

Matt Adams Community Rep

Emilia Mainfield - AC

Cassie Hall - AC

Jimmi Dunlap - Dr Banks office

Don Ormson - Dentist Private Practice

Janet DelaRe