

Advisory Committee Minutes

PROGRAM COMMITTEE NAME:	Pharmacy Technology		
CHAIRPERSON:			
MEETING DATE:	10-29-18	MEETING TIME: 12:00 PM	MEETING PLACE: WC, AH Bldg Room 130
RECORDER:	Janet Barton, Executive Secretary jlbarton@actx.edu	PREVIOUS MEETING:	6-5-18

MEMBERS PRESENT

List all members of the committee, then place an X in the box left of name if present

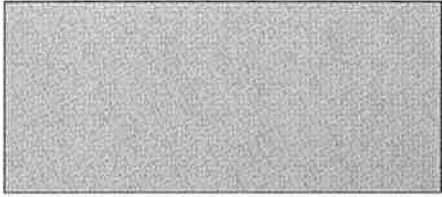
	NAME	TITLE	EMPLOYER INFO	PHONE	EMAIL
x	Chad Simpson	Pharmacist	BSA Hospital	212-4538	chad.simpson@bsahs.org
x	Brent Collier	Pharmacist	J.O. Wyatt Clinic	351-7241	brent.collier@nwths.com
x	Deann Harmon	Certified Pharmacy Tech.	J.O. Wyatt Clinic	351-7254	deann.harmon@nwths.com
x	Lori Henke	Pharmacist	NWTH	354-1747	lori.henke@nwths.com
	Joe Ellison	Pharmacist	Vibra Hospital	N/A	mellison@vhamarillo.com
x	Hayley Liston	Lead Pharm. Tech	VA Hospital		hayley.liston@va.gov
x	Janice Landon	Pharmacist	Vibra Hospital	467-7172	jlandon@vhamarillo.com
x	Robert Medina	Pharmacist	VA Hospital	354-7898	robertmedinajr@va.gov
x	Saul Ballard	Pharmacist	BSA	212-3789	Ballard.saul@bsahs.or
X	Todd Walls	Pharmacist	J.O. Wyatt	351-7244	todd.walls@nwths.com

EX-OFFICIO'S PRESENT

x	Shawna Lopez	Program Director	Amarillo College	356-3655	smlopez@actx.edu
x	Mark Rowh	Dean of Employer Engagement	Amarillo College	654-6070	merowh@actx.edu
x	Kim Crowley	Dean of Health Sciences	Amarillo College	354-6087	kacrowley@actx.edu
x	Matt Simon	Part-Time Faculty	Amarillo College	N/A	simplesimon2536@gmail.com
x	Melissa Burns	Director of Center for	Amarillo College	806-356-3650	m0084211@actx.edu
	Pam Madden	Director of Title V Project, Perkins	Amarillo College	806-371-5087	pjmadden@actx.edu
	Dr. Clunis	VPAA	Amarillo College	371-5297	ttclunis@actx.edu
	Judy Massie	MDS Director	Amarillo College	354-6068	jmassie@actx.edu
x	Sandra Dela Rosa	Advisor	Amarillo College	371-5456	smdelarosa@actx.edu
x	Javier Herrera	Advisor	Amarillo College	806-354-6007	jfherrera@actx.edu
x	Leah Woods	Student Rep	Amarillo College	N/A	N/A

AGENDA ITEM	ACTION DISCUSSION INFORMATION				RESPONSIBILITY	
Call to Order	Welcome and Introductions				Robert Medina	
Approval of Minutes	Robert called for a motion to approve 1 st Chad Simpson, 2 nd Brent Collier, all approved.				Robert Medina	
Health Science Advisor Report	Getting ready for spring enrollment, starts November 12th. Beginning December 1 st , Health Science applications open for fall 2019. Sandra stated she is busy helping High School Seniors. Javier gave update on enrollment – 9865.				Javier, Sandra	
Student Report	Intro to pharmacy, pharmacy math, pharmacy law all hard. Some students need extra help. There are 6 different locations for tutoring assistance. Leah mentioned the other resources AC has such as the ARC for . Leah asked the Sites what they expect from students. NWTN stated they don't expect them to know everything. Don't be on phones, have a good attitude, willing to learn and get involved. Robert stated students need to be flexible. Always in a position to learn.				Leah	
Director's Report	Shawna mentioned the new accreditation standards. Have a year to implement. Have to be ready by 2020. (See PowerPoint). S Standard 8 – Advisory Board Committee (PowerPoint) Standard 9 – Curriculum – Changed the length. Current 336 load. Doing hands on but not documented (PowerPoint). Changed contact hours. Currently 80 hours, increase to 96. With Change 320 80 Sim, 160 experience for total of 560 contact hours. No cost increase. Students will go to Sim lab and will observe the flow of a Pharmacy before they get to Clinicals. (PowerPoint). Current – Maintain sequence without registration barriers. Removed pre-reqs that were not listed in WECM. Add statement on webpage. (PowerPoint) No vote today. Emailed to committee for vote. (need results for documentation) Shawna presented information on training sites...Walgreens, Jo Wyatt. Sent an affiliation agreement to Centrx. – In process. Suggestion was made to use United. They were used for out of town student. Shawna has also used CVS in the past. Shawna stated she feels good about clinical sites for now. Using Sim lab will give hours. (PowerPoint) Shawna reviewed AC's Strategic Plan/ IDS information: (PowerPoint)					
Affiliation Reports	Committee voted on the curriculum and experiential sites.					
	Todd – JO Wyatt – Last group of students was good...eager to learn. Todd stated he is ready for more students.					

	Chad – BSA – Recently hired two students. Chad stated they are working on Camera Technology. Cost of the Camera is \$300. Lori – NWTHS – In process of implementing Cameras. Great for archiving. Lori stated she has had a positive student experience. Was not able to hire any students. Janice – VIBRA – Students have been good. One took too long to get licensure. VA – Had two students both did well. It was mentioned that they had to push one student more. Students need to learn drug names...in VA world they use drug name.	
VP of Academic Affairs Report	Kim spoke for Dr. Clunis	
Dean of Health Sciences Report	Kim Crowley – Kim thanked the Committee members for attending. Stated it is important that we get their feedback. They may be getting a survey requesting input on the advisory board meetings.	Kim Crowley
CCHCE	Melissa – Melissa asked the group about CEs for licensure. AC has not been able to help because of cost. Question was asked if Amarillo College can collaborate with Texas Tech. If employer does not provide CEs, Pharm Techs have to find out where to get them.	Melissa Burns
Adjournment	Meeting Adjourned 12:54	Robert Medina
Date: 10-29-18	Executive Secretary Signature: Janet Barton 	Next Meeting: TBD



AMARILLO COLLEGE

PHARMACY TECHNOLOGY ADVISORY
COMMITTEE MEETING

FALL 2018
DIRECTOR'S REPORT

ACCREDITATION

- New accreditation standard effective Jan 1, 2019
- We will be up for reaccreditation 2020
- All programs have 1 year to implement the updates

ACCREDITATION

- **Standard 8: Advisory Committee**
- **An advisory committee, comprised of a broad-based group of pharmacists, faculty, pharmacy technicians, and others as deemed appropriate, is established and meets at least twice a year.**
- **The advisory committee has specific authority for approving:**
 - **8.1 the curriculum;**
 - **8.2 experiential training sites;**
 - **8.3 criteria for admission and dismissal;**
 - **8.4 criteria for successful completion of the program; and**
 - **8.5 the training program's strategic plan.**

CURRICULUM

- **Standard 9: Curricular Length**

- Students are required to complete the number of hours for each component to graduate.

- **Key Elements for Entry-level**

- **9.1** The training schedule consists of a minimum of 400 hours total, of health-related education and training, extending over a period of at least 8 weeks.
- **9.2** The period of training includes the following educational modalities: Didactic; Simulated; and Experiential.
- **9.3** The minimum number of hours for each component is as follows: Didactic – 120 hours; Simulated – 50 hours; Experiential – 130 hours (total of 300 hours); plus 100 additional hours, to obtain the minimum of 400 hours of training total. The additional 100 hours may be allocated to the three educational modalities listed above, based on the discretion of the program director and faculty.

CURRICULUM

- Current:
- 336 Didactic
- 32 Simulation (Lab)
- 160 Experiential
- Total: 528

CURRICULUM

- **2 Changes:**

- Add one hour of lab to Sterile Compounding 3 lect 2 lab, 80 contact hours making it 3 lect 3 lab and increasing the contact hours to 96 hours

- 96 hours = 48 hours lecture and 48 hours lab

- Add 2 hours of lab to Computerized Delivery Systems 3 lect, 48 contact hours to 2 lect 2 lab increasing contact hours to 64 hours

- 64 hours = 32 hours lecture and 32 hours lab

CURRICULUM

- **Proposed:**
- **320 Didactic**
- **80 Simulation (Lab)**
- **160 Experiential**
- **Total: 560 (32 contact hour increase)**

CURRICULUM

- **Maintain sequence without registration barriers**
- **Remove prerequisites from courses that are not listed as prerequisites in WECM**
- **Add statement in catalog program description**
- **“All of the major requirement courses are to be taken in a sequential order.”**

CURRICULUM

- Catalog change:
- See handout
- No Vote required today, email vote was unanimous in favor of the 3 curriculum/catalog changes

EXPERIENTIAL TRAINING SITES

Current

- BSA Hospital
- Northwest Hospital
- Vibra
- VA hospital
- Walgreens
- J.O. Wyatt

New

- CentRx (in progress)
- Any other ideas

EXPERIENTIAL TRAINING SITES

- Vote on the current sites and the pending new site

AC STRATEGIC PLAN

- 6 areas:
- IDS Data
 - <http://iesearch.acx.edu:3838/IDS-Shiny-App/>
- Completion – 70% by 2020
- Pharmacy Technology efforts:
 - Mandatory Tutoring when GPA < 75%
 - Added feedback to Law exams working on expanding
 - Added online textbook resources
 - Provide answers and work to Math problems online
- Align Degrees/certs with Labor Market
- Pharmacy Technology efforts:
 - 1 exit point (Certificate in Pharmacy Technology)
 - Involved in student recruitment opportunities to help fill the needs of area pharmacies

AC STRATEGIC PLAN

- 6 areas (con't):
 - Learning
 - Pharmacy Technology efforts:
 - High Impact Learning practice implementation by all instructors
 - Curriculum maps are under review.
 - Currently working on Simulation Certification
 - Equity
 - Pharmacy Technology efforts:
 - Connect students with the ARC
 - Financial
 - Pharmacy Technology efforts:
 - Moving to paperless
 - Instructional equipment purchases with Perkins grants or via donation from pharmacies
 - Program Budget held at minimums

THANK YOU

We really appreciate all the time and effort you all dedicate to our program.

We would not be as great as we are without you all

Amarillo College thanks you

Program thanks you

But most importantly, the students thank you

**AMARILLO COLLEGE ADVISORY BOARD APPROVAL OF PHARMACY TECHNOLOGY
PROGRAM PLANS AND DOCUMENTS FALL 2018**

DOCUMENT		CURRICULUM		EXPERIENTIAL TRAINING SITES	
Voted Action		Y/N		Y/N	
Printed Name	Lori Henke			Y	Signature Lori Henke

Please provide any comments on voted actions:

1. Curriculum

2. Experiential Training Sites

CentRx would be an excellent addition to our
list of training sites!

AMARILLO COLLEGE ADVISORY BOARD APPROVAL OF PHARMACY TECHNOLOGY PROGRAM PLANS AND DOCUMENTS FALL 2018

DOCUMENT	CURRICULUM	EXPERIENTIAL TRAINING SITES
Voted Action	Y/N	Y/N
Printed Name Chad Simpson		Signature 

Please provide any comments on voted actions:

1. Curriculum
2. Experiential Training Sites

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DOCUMENT		CURRICULUM	EXPERIENTIAL TRAINING SITES
Voted Action		YN	YN
Printed Name			
Robert Medina			
			Signature
			Robert Medina

Please provide any comments on voted actions:

1. Curriculum

2. Experiential Training Sites

Approved as presented

AMARILLO COLLEGE ADVISORY BOARD APPROVAL OF PHARMACY TECHNOLOGY PROGRAM PLANS AND DOCUMENTS FALL 2018

DOCUMENT	CURRICULUM	EXPERIENTIAL TRAINING SITES
Voted Action	Y/N	Y/N
Printed Name Hayley Liston		Signature Hayley Liston

Please provide any comments on voted actions:

1. Curriculum

2. Experiential Training Sites

Approved as presented

**AMARILLO COLLEGE ADVISORY BOARD APPROVAL OF PHARMACY TECHNOLOGY
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DOCUMENT		CURRICULUM		EXPERIENTIAL TRAINING SITES	
Voted Action		Y/N		Y/N	
Printed Name	Deann Harmon	Y		Y	Signature Deann Harmon

Please provide any comments on voted actions:

1. Curriculum
2. Experiential Training Sites
Maxor Specialty Pharmacy ?

AMARILLO COLLEGE ADVISORY BOARD APPROVAL OF PHARMACY TECHNOLOGY PROGRAM PLANS AND DOCUMENTS FALL 2018

DOCUMENT	CURRICULUM	EXPERIENTIAL TRAINING SITES
Voted Action	Y/N	Y/N
Printed Name		Signature
Todd Walls	Y	Y

Please provide any comments on voted actions:

1. Curriculum
2. Experiential Training Sites

**AMARILLO COLLEGE ADVISORY BOARD APPROVAL OF PHARMACY TECHNOLOGY
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DOCUMENT		CURRICULUM		EXPERIENTIAL TRAINING SITES	
Voted Action		Y/N		Y/N	
Printed Name	Janice Landon				
		Y		Y	
					Signature
					2222

Please provide any comments on voted actions:

1. Curriculum
2. Experiential Training Sites

AMARILLO COLLEGE ADVISORY BOARD APPROVAL OF PHARMACY TECHNOLOGY PROGRAM PLANS AND DOCUMENTS FALL 2018

DOCUMENT	CURRICULUM	EXPERIENTIAL TRAINING SITES
Voted Action	Y/N	Y/N
Printed Name <i>Brent Collier</i>		Signature <i>Brent Collier</i>

Please provide any comments on voted actions:

1. Curriculum
2. Experiential Training Sites