

Advisory Committee Minutes

PROGRAM COMMITTEE NAME:		Radiation Therapy			
CHAIRPERSON:	Meredith Yarnold				
MEETING DATE:	04/05/18	MEETING TIME:	12:00 pm	MEETING PLACE:	West Campus Allied Health Conf Room
RECORDER:	Sherrie S. Nunn, Administrative Systems Specialist ssnunn@actx.edu			PREVIOUS MEETING:	April 28, 2017

MEMBERS PRESENT


List all members of the committee, then place an X in the box left of name if present

	NAME	TITLE	EMPLOYER INFO	PHONE	EMAIL
	Tommie Gressett	Radiation Therapist	UMC Southwest Center	806-775-8600	tommie.gressett@umchealthsystem.com
X	Minnie Venable	Community Rep.	Retired	806-353-0385	mgvenable@gmail.com
X	Meredith Yarnold	Radiation Oncology	Harrington Cancer Center	806-212-1957	myarnold@harringtoncc.org
X	Dale Barker	Chief Therapist	Texas Oncology	806-231-0614	cas.barker@usoncology.com
	Roy Goodwin	Radiation Therapist	Panhandle Regional Cancer Ctr	575-769-7657	rgoodwin@phys.org
	Sarah Haro	Radiation Therapist	Joe Arrington Cancer Center	806-725-8141	Sharo@covhs.org

EX-OFFICIO'S PRESENT

[illegible]

AGENDA ITEM	ACTION DISCUSSION INFORMATION	RESPONSIBILITY
Welcome & Introductions	Meredith called the meeting to order and introductions were given.	Judy Massie
Student Report	Rachel (student in Reno Nevada) joined via web – stated everything is going well; she has learned a lot and is grateful that the program works around her schedule. All of the courses are set up well for the work online. This program seems to work better than other schools as their courses seem to all be rushed.	Student
Approval of Minutes	The minutes of the April 28, 2017 meeting were approved with an amendment:	Tony Tackitt Dale motioned to approve Minnie seconded the motion
Program Director Report	<p>The program director reviewed the program’s Mission and Goals and the committee agreed there are no changes needed at this time. Social media was discussed – there is an active secret group that the students in the program must be a member of. It instills a sense of community in the students as they are spread out all over the country. The Program Director presented a PowerPoint describing program effectiveness and other PET form data, as well as general happenings with the online program development. Included in the presentation was discussion of ARRT pass rate (100% for the past five years), five year graduation rate (68%), employment rate (75%) and other data related to the PET form.</p> <p>Discussion to possibly investigate raising the minimum grade for A&P & Math from “C” to “B” – students that do well in those classes, then they tend to do well in the Radiation Therapy program’s classes. The focus would be on academic readiness (and accreditation focus on academic attrition as unprepared students are less likely to complete the program). The committee feels it would be a positive thing. Tony Tackitt will look into curriculum committee to be able to propose the change.</p> <p>Other suggestions discussed included JRCERT Standard 5.4 – analyzes and shares student learning outcome data and program effectiveness data to foster continuous program improvement. – possible creation of assessment committee which would be used to provide feedback on student achievement and assist the program with new strategies for improving its overall effectiveness.</p>	<p>Tony Tackitt</p> <p>Proposal to vote on A&P/Math grade scheme – Minnie motioned to approve Dale seconded the motion</p>
Review program Mission & Goals	The committee reviewed the stated mission & goals for the Radiation Therapy Programs; The committee agreed that there was no need for any revisions at this time.	
Affiliation Reports	Harrington – great idea to have mock interviews for students. Texas Oncology – agreement on the mock interview.	Affiliations

Health Science Advisor Report	Advisors are there any time to help if students have questions. First day of registration is next week. We can green light students and map out their entire program from the first semester to their last semester.	Javier Herrera/Sandra De La Rosa
Student Report	<p>Everything is going well. Kacy's class will be the first complete online class in RTT program at Amarillo College and that feels pretty good. She likes the interactive piece.</p> <p>Shayna likes the study guide – it helps quite a bit. The lectures are recorded and the students can replay them. She was leery of the online class but it was very good.</p> <p>Mark offered kudos to Tony to be able to get the program completely online.</p>	Students
Continuing Education	Sherrie Nunn stated that CE offerings for all Health Science programs are always welcomed and the CCHcE department would love to help get their CEUs for license renewals	Sherrie Nunn
Dean of Health Sciences	Mark Rowh thanked everyone for their time. Pass rates are stellar. The online environment is very good.	Mark Rowh
Adjournment	Being no further business the meeting adjourned at 1:05 pm	Dale made a motion / Minnie seconded the motion
Date: 4/7/18	Executive Secretary Signature: 	Next Meeting: Spring 19