

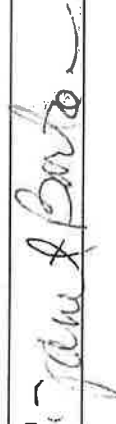
Advisory Committee Minutes

PROGRAM COMMITTEE NAME:		Sonography	
CHAIRPERSON:	Rhaelynn Leon		
MEETING DATE:	11-13-18	MEETING TIME:	4:00 PM
RECORDER:	Janet Barton – Executive Secretary		MEETING PLACE:
			6-19-18
MEMBERS PRESENT			
List all members of the committee, then place an X in the box left of name if present			
NAME	TITLE	EMPLOYER INFO	PHONE
x Nicole Dunnam	Supervisor	BSAHS	Nicole.Dunnam@bsahs.org
x Karen Alarcon	Sonographer	Memorial Hospital Guymon	562-277-5468
x Rhaelynn Leon		ADC	alwinfrey@aol.com
	Cynthany Weese or Rep	Borger	
	Cindy brassfield or Rep	Harrington Cancer Center	cbrassfield@harringtonccc.org
x Tara White	Sonographer	Pampa Regional	tu211@yahoo.com
x Linda Williams	RTR	ADC	
x Nita Mehta	RDMS, RVT, RDCS	NWTHS	806-351-5780
x Tim Hightower		Childress Hospital	940-585-1313
x Tony Tackitt	Program Director – Rad. Therapy	AC	354-6063
EX-OFFICIO'S PRESENT			
x Sandy Parker	Program Director	Amarillo College	356-3613
x 2 Student Reps – Haley Millner, Alexis Baker		Amarillo College	N/A
			NA
x Kim Crowley	Dean Of Health Sciences	Amarillo College	354-6087
Melissa Burns	Director/CCHE	Amarillo College	
Tamara Clunis	VP Academic	Amarillo College	371-5297
Pam Madden	Director Title V, Perkins	Amarillo College	
Javier Herrera	Advisor	Amarillo College	354-6007
x Mark Rowh	Dean of Employer Engagement	Amarillo College	354-6070

AGENDA ITEM		ACTION DISCUSSION INFORMATION			RESPONSIBILITY
Call to Order		introductions			Rhaelynn Leon
Approval of Minutes		Reviewed old business in reference to moving vascular class. More discussion on this later in meeting. Motion made to approve minutes. Talked about interview process and application 1 st – Tim Hightower, 2 nd Belinda Williams			Rhaelynn Leon
Health Science Advisor Report		Javier – Advising and registration opened on 11-12-18. Please tell students to go him if they need any assistance. Fall 2019 registration opens December 1 st . Visiting with H.S. Students.			Javier
Student Report		Haley (Sophomore) – Thanked the clinical sites. Appreciates the time they take for students. Haley mentioned several students are nervous about going to clinicals. It is helpful to have some guidance on the first day. It is confusing and can feel lost. Haley stated she was finishing up this past summer and preparing for review courses to be ready to take registry exam. The review courses are helpful. Haley mentioned that the program needs new equipment. 2 of the 3 machines don't give accurate pictures. Specifically – Phantom practice dummy worn out. Haley stated that the services the College provides to students are helpful...counseling, food pantry, clothes closet and legal services. Also received re-imbursement for some travel. Alexis (Freshman) – 12 weeks into program. Very thankful to have been chosen. Other freshman have stated that they are grateful to be in program and take pride in having been selected. Learning abdomen scans. 8 weeks ago didn't realize there are several different shades of gray. Not Confident yet but getting there. Alex stated he spent 1 day at ADC with Sandy. Nervous but excited to do clinicals. A struggle he has is learning to study. Trying to figure out balance between scanning and studying. Tony Tackitt asked if there are clear objectives the 1st few weeks. Alex stated he was not sure if could ask questions while tech is performing exam. Each clinical site has different expectations.			Haley, Alex
Director's Report		New business – we have a new Clinical Coordinator. We have been able to purchase a new ultra sound machine with Perkins Grant funds. Should be delivered on 11-14-18. Goals – Continue to build program, help students prepare to take and pass registry. One issue is once students graduate they are not taking the registry exam. Mark asked Sandy why the students are not taking the registry. Sandy stated that currently in Amarillo and smaller towns it is not required to get a job and do scans. Sandy feels that eventually, ultra sound techs will have to be registered for insurance to do reimbursements. It is possible by 2020 techs will have to be			Sandy Parker

	registered to do O.B. scans. Have to be registered for vascular scans. It was mentioned that some clinics are doing scans for no reason and getting reimbursed. Changes - Sandy informed the committee that she is looking at curriculum changes that will benefit the students. Will need a vote from the committee. Sandy wants to take out med term pre-requisition. There was a discussion on which classes should be moved. Decision was made to take out med-term and allow Sandy to adjust the classes for optimum learning. The committee also stated that if an applicant has taken and passed med-term, points should be added to the application. Rhaelynn asked for a Motion to approve, 1st Nita, 2nd Nicole. All approved. Sandy stated when she gets the classes scheduled, she will send an email to committee members to get their approval. Sandy reviewed the strategic plan – provided the link to the IDS information for Sonography. (see attached PowerPoint) Completion Goal 70 % by 2020 – Sandy reviewed the charts Degree Alignment Learning – Students get hands on learning by scanning OB patients Equity – Insure application process is fair and equitable Financial – able to get a lot of gloves donated. This will save money.	
Affiliation Reports	Nita – NwTH - Nita states she has good students. Would like for the students to be more hands on. Need to step up some. Also, if a student has any issues or suggestions, they should start with the person they are reporting to. They should be willing to learn different things and communicate. Nita also feels we should lower the number of students we accept in the program because there are not enough locations in Amarillo for clinicals. Nita mentioned El Centro takes 10. Nita does not want the program to drop pre-reqs such as anatomy. Feels students need to be exposed to medical acronyms. Nita believes students will do better if they have Anatomy. Sandy made the statement students are doing mandatory abdomen scans every week. Nita stated the new students in May asked questions. Give them a crash course periodically. Students need to have a protocol book. First 2 days of clinicals show them what is required. Nicole BSA – Nicole is the BSA Ultra Sound Supervisor and graduated from Sonography program. Nicole stated she agrees with the statements Nita gave. Nicole feels the admission process should be changed to include an interview and mandatory shadowing before accepting a spot in the program. This may help them decide if Sonography is really what they want to do. Student would be responsible for setting up the shadow. Sandy stated she received 100 applications. Students must have pre-reqs to do shadowing. Nicole stated 20 hours of shadowing would be good. Sandy mentioned that she takes freshmen to sites. Can do 1 day at BSA and 1 at	ADC, MHTC, PRMC, BSA, Childress Hosp., NWTH

	NWTXH observing. Karen Memorial Hosp. in Guymon – Karen is new. Had a few students and asked questions. Rhaelynn ADC – Her students are pretty good. Rhaelynn stated she likes the idea of a crash course. Students have been helpful, she give them a list of expectations and protocol. Tara Pampa Regional – expectation from students is to have a notebook and take notes. Do not turn down offers to scan. She mentioned the AC application could be stricter. If students are comfortable to scan on their own, she will leave the room. Students need to learn how to do the more personal scans also. Need to look for ovaries. Sandy stated she does not do many trans-vaginal scans. Nita mentioned students should not be afraid to ask tech if they can scan. Tim Childress Hosp. – Tim stated he was happy to be at the meeting. He enjoys spending time with the students. No problems. Tim stated it is not easy for students to start scanning until he trusts them. Tim stated technologists make every decision on scans. There are different parameters. Tim also mentioned they can stay several days to get exposure to multiple modalities. Haley (student) has seen several scans. Tim also stated if ultra sound tech is not busy students should ask another department if they can do anything...for example X-ray. Students also need to learn how to complete reports. Radiologists are very dependent on Ultra sound reports. Students should scan like there is something wrong. Tim also stated the community needs a social media page for ultra sound to share information. Students should also go to the smaller towns. More opportunity to do scans. Tim reminded students that every day at clinicals is a job interview. Students need to pay attention. Tim would like to see uniformity within the clinical sites. Would help students. In Childress students spend a couple of days in CT, 1 day with Radiologist and spend time with Dr. Baily and Dr. Daniel. Nita mentioned it is the clinical site's responsibility to teach students what they are looking for when doing scans. Need to give crash courses. Tim mentioned it is important to build a relationship with students, share tricks of the trade, use constructive feedback.	
VP of Academic Affairs Report	NA	
CHCE		
Dean of Health Sciences	New Dean of Health Sciences...was the Associate Dean of Health Sciences. Working closely with Mark who is retiring in January. Kim stated she appreciates the AB members for attending and for their dedication to the program. When the Sonography program started, we received assistance from a couple of hospitals to help with the process. It is important that our sites give suggestions and tell us what they need. Comments from the students about equipment was very helpful.	

Adjournment	Adjournment call at 6: 10 PM	Rhaelynn
Date: 11-13-18	Executive Secretary Signature: Janet Barton 	Next Meeting: TBD

AC



Amarillo College

SONOGRAPHY

Agenda

1. Introductions
2. Approval of Minutes
3. Student Representatives
4. Academic Advisory Report- Javier Herrera
5. Continuing Healthcare Education- Melissa Burns
6. Perkins Coordinator- Pam Madden
7. Dean of Health Sciences- Kim Crowley
8. Vice President of Academic Affairs- Dr. Tamara Clunis
9. Affiliation Reports

Director's Report

- New business
- Program goals
- Accreditation
- Outcomes
- Changes for committee approval

Current Curriculum				
Fall 1			Fall 2	
Intro to Sonography		1	Intro to Vascular	1
Abdominopelvic		4	Pediatrics	3
Clinical		2	Practicum	2
		7		6
Spring 1			Spring 2	
OB/GYN		4	Advanced Practices	2
Basic Ultrasound Physics		3	Review	1
Practicum		2	Practicum	3
		9		6
Summer				
Doppler Physics		3		
Superficial		3		
Practicum		2		
		8	Program Total	36

Proposed taking out pediatrics				
Fall 1			Fall 2	
Intro to Sonography		2	Superficial Structures	3
Abdominopelvic		4	Practicum	3
Clinical		2		
Basic Ultrasound Physics		3		6
		11		
Spring 1			Spring 2	
OB/GYN		4	Advanced Ultrasound Review	2
Advanced Ultrasound Physics		3	Practicum	3
Practicum		2		
		9		5
Summer				
Introduction to Vascular		1		
High Risk OB		2		
Practicum		2		
		5	Program Total	36

Taking out Med Term				
Fall 1			Fall 2	
Intro to Sonography		2	High Risk OB	3
Abdominopelvic		4	Practicum	3
Basic Ultrasound Physics		3		
Clinical		2		6
		11		
Spring 1			Spring 2	
OB/GYN		4	Advanced Review	2
Advanced Ultrasound Physics		3	Practicum	3
Sonography Of Abdominopelvic Pathology		2		
Practicum		2		5
		11		
Summer				
Superficial Structures		3		
Intro to Vascular		1		
Practicum		2		
		6	Program Total	39

Director's Report

- AC strategic plan
- IDS - <http://iresearch.actx.edu:3838/IDS-Shiny-App/>
- Completion goal
- Degree alignment
- Learning
- Equity
- Financial

SONOGRAPHY ADVISORY COMMITTEE MEETING

Agenda- November 13,2018

1. Welcome and Introductions
2. Approval of Minutes
3. Student Representatives
 - a. Haley Millner
 - b. Alex Baker
4. Academic Advisory Report- Javier Herrera
5. Continuing Healthcare Education- Melissa Burns
6. Perkins Coordinator- Pam Madden
7. Vice President of Academic Affairs- Dr. Tamara Clunis
8. Dean of Health Sciences- Kim Crowley
9. Affiliation Reports
 - a. Northwest Texas Health System- Nita Mehta
 - b. BSA- Nicole Dunnam
 - c. Childress- Tim Hightower
 - d. Guymon- Karen Alarcon
 - e. ADC- Rhaelynn Leon
 - f. Pampa- Tara White
10. Director's Report-
 - a. New business
 - i. Program goals/accreditation
 - ii. Program outcomes
 - iii. Curriculum changes
 - b. Strategic plan
 - i. IDS
 - ii. Completion goal
 - iii. Degree alignment
 - iv. Learning
 - v. Equity
 - vi. Financial effectiveness
11. Lynda Williams, community representative
12. Tony Tackitt, higher education representative; radiation therapy program director
13. Adjourn

ADVISORY COMMITTEE MEMBERS

Program: Sonography

Year: Fall 2018

Program Director: Sandy Parker

Committee Chair:

Name	Title	Company	Phone	E-Mail
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Synda Williams	RT(R) Com Rep	ADC		
Alex Baker	Student		817-316-9412	akbaker088@gmail.com
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