

Deans Council
Minutes – January 18, 2018
Ware Student Commons 207, 1:30 pm – 3:30 pm

Members Present: Dr. Tamara Clunis, Frank Sobey, Tina Babb, Vicky Taylor-Gore, Mark Rowh, Edie Carter, Toni Gray, Dr. Carol Buse, Michael Kitten, Daniel Esquivel, Renee Vincent, Jill Gibson, Kim Crowley

Others Present: Toni Van Dyke

Members Absent: Becky Burton

Roles & Responsibilities

VPAA is here to be a resource for the deans. Frank handles Curriculum and Career Pathways; Dr. Clunis handles everything else. The day-to-day items are handled by the deans and the VPAA can assist when needed.

Dean of Technical Education

Michael announced that David Hall has been hired as the Associate Dean of Technical Education. David starts on February 1, 2018 and his office will be in MAC 105E.

Faculty Development Stipends

Faculty Development stipends will be on their January pay. CTL is here for faculty development and remember to use your faculty as well.

FWA – Retirees vs. Adjuncts

EOD communicated that TRS retirees could not be scheduled for more than one eight-week session in any given period. They can do one 8-week with a 16-week overlap. Adjuncts can proceed with the current adjunct schedule this semester as usual. Remember to be cautious with summer load. Frank is working with EOD on the different adjunct/TRS scenarios and will send it out to the deans for review once completed. Contact EOD with any other questions or concerns regarding TRS retiree faculty.

Dean's Council/Collaboration Mtg Time

Continue to protect the collaboration time on your calendar; do not book over.

Hiring Faculty after August Contract

There will no longer be 4.5-month contracts with faculty. Moving forward, faculty hired after new academic year will be hired as duty days.

Cornerstone Performance Review Timeline

Performance reviews will be via email unless there are questions or concerns. If deans have questions or concerns, they need to contact Tamara.

Budgets – Preliminary Observation

The current deadline from the Business Office is May 25, 2018. The new VENA software will allow all budget officers, deans, & VPAA office to see all changes made and who made the changes. Remember to budget for Career Pathways and Communities.

Professional Development

Deans Council will start doing Gallup Strengths coaching. There will be group sessions and individual sessions for each member. Strengths coaching is on schedule for after David Hall starts at Amarillo College.

Texas Career Pathways Institute #4

Tamara presented the list of who will be attending Texas Pathways in Houston, TX on April 15-18, 2018.

Deans Council reviewed the Short-Term Action Plan so that the deans can review the data and provide feedback. Attached is a template. Deans were asked to review the action plan with their area.