

Deans Council
Minutes – August 10, 2017
Ware Student Commons 207, 1:30 pm – 3:30 pm

Members Present: Dr. Carol Buse, Daniel Esquivel, Tina Babb, Renee Vincent, Kim Crowley, Mark Rowh, Becky Burton, Toni Gray, Megan Eikner. Vicky Taylor-Gore

Others Present: Lyndy Forrester, Emily Gilbert, Toni Van Dyke

Members Absent: Dr. Tamara Clunis, Frank Sobey, Edie Carter, Jill Gibson

Conversation with EOD

The compensation plan in Cornerstone has three levels of approvers, so it's imperative not to miss deadlines. A couple of the errors in Cornerstone include over compensating single employee departments and 3% increase in funds for employees who are no longer with Amarillo College. If one of the above errors have occurred, or any other error, contact Lyndy in E.O.D.

Part-time employees will get added into Cornerstone within the next year. However, all employees, part-time or full-time, are required to have a job description in order to be added into Cornerstone. Also, new employees will need the employee access form completed under the forms page in order for them to have access to email, blackboard, voicemail, etc.

Discussion followed regarding what job descriptions would look like for adjunct instructors.

Faculty Merit Pay Committee

Emily handed out a preliminary timeline that the Merit Pay committee worked on regarding Cornerstone role out schedule. Faculty chose three different weights to choose from for their yearly evaluations. E.O.D. will email the chairs to find out what weights each faculty member in their department chose to use for the evaluation process. If faculty do not respond to what weight they prefer before the deadline, they will be given the 80/10/10 weight option. Training will be provided for deans, department chairs, and faculty regarding the navigation of Cornerstone.

Conversation with Dr. Lowery-Hart

Dr. Lowery-Hart discussed the results of a recent survey given to Amarillo College faculty and staff.