

**Part-time Faculty Soiree
Agenda
August 17, 2006**

5:30 – 6:15 Gifts

Becky Easton
Bob Austin
Brenda Davidson
Brenda Rossnagel
Danita McAnally
Donna Cleere
Edie Carter
Jerry Moller
Jill Gibson
Judy Carter
Lynn Thornton
Paul Matney
Susan Burgoon

6:15 – 7:00 Dinner

Welcome – Paul Matney
Diane and Kay final rosters
Professional Development
 ACTS Retreat – Michelle Orcutt
 Part-time Certification – Elsie Jackson
Portal Implementation – myAC

7:00 – 8:00 Division/Department Chair Meetings

Receive Parking Permits in the lobby

Part-Time Faculty Soiree`

Yes, it does seem early to start planning for fall! And, yes, AC is beginning a week earlier than usual Fall 2006!! So, this wonderful opportunity to help part-time faculty is coming early.

Once again during the faculty preparation time, Amarillo College will be hosting the Part-time Faculty Soiree. In the past the part-time faculty have given positive feedback about this event. It helps them connect with the campus.

The formant will be as follows:

5:30-6:15	Gifts Session
6:15-7:00	Dinner, Welcome
7:00-8:00	Division/Department Meetings

You have been targeted as a wonderful addition to the evening. We would like you to participate in the "Gifts" session. Gifts are as follows:

Brenda Rossnagel – DisAbility Services

Lynae Jacob – Getting class started

Becky Easton – Portal

Bob Sloger/Brenda Davidson – eLearning Center

Lynn Thornton/Bob Austin/ Brenda Answers – Sexual Harassment, Student Confidentiality and Employ scholarships

Donna Cleere, Jerry Moller – Dental Clinic and Carter Fitness Center

Paul Matney – Community College Philosophy

Danita McAnally – TCCTA

Susan Burgoon/Edie Carter – Adult Learning Styles

Judy Carter – Student involvement in learning

You will have about 15 minutes to present at each rotation. There will be four or five rotations. I will be calling to confirm your willingness to participate.

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Gifts:

Brenda Rossnagel – DisAbility Services

DisAbility Services provides reasonable accommodations for students with disabilities attending Amarillo College. An overview of the program and how it works with students and faculty will be provided. Answers to: Who, What, How, and Why are services are provided will be presented. Information on working with specific disability groups will also be available.

Jill Gibson – Getting class started

Whether you are teaching for the first time or are a seasoned classroom veteran, the first day of class can evoke anxiety as well as excitement. Like no other day, it affects the tenor of the entire term. This session will provide suggestions to reduce anxiety, heighten the excitement, and start off the course on a positive, professional, and participatory note.

Becky Easton – Portal

Amarillo College has a new addition to its online services, myAC. This session will demonstrate how the portal can help you be more aware of what is going on at AC; how the portal can help you contact your students, and how to customize the portal to better serve you individually.

Bob Sloger/Brenda Davidson – eLearning Center

The e-Learning Center is service provided to AC faculty and staff. The staff of the Center can help you learn to develop online or hybrid courses, and develop your online skills with WebCT. They can assist you with instructional design, graphic design, course maintenance issues, video streaming, and other aspects of online course design. This session will introduce you to the services offered by the e-Learning Center.

Lynn Thornton/Bob Austin/– Sexual Harassment, Student Confidentiality

An overview of Amarillo College policy and state and federal laws dealing with sexual harassment in the workplace, and an overview of your responsibility to protect the confidentiality of education records will be covered in this session.

Donna Cleere, Jerry Moller, Brenda Andrews – Dental Clinic, Carter Fitness Center, and Employee Scholarships

Amarillo College Dental Hygiene Clinic provides Dental Cleanings, Dental X-rays, Fluoride Treatment, and Sealants. All services are free to all faculty and employees of Amarillo College. Learn about wellness and fitness opportunities provided for AC employees through the Carter Fitness Center. AC Part-time faculty are eligible for tuition scholarships. Come learn about these benefits.

Paul Matney – Community College Philosophy

What really is the community college philosophy? How did community colleges get started? What makes the community college concept so unique? What makes a community college teacher successful? What does "open door" admission mean? What is our mission at Amarillo College? Attend this session to learn the answers to all of these questions.

Danita McAnally – TCCTA

You are entitled to join the Texas Community College Teachers Association. This Association monitors legislative action, Texas Higher Education Coordinating Board activity, and provides liability insurance for faculty. Learn more at this session.

Susan Burgoon/Edie Carter – Adult Learning Styles

A variety of sources provides us with a body of fairly reliable knowledge about adult learning. This knowledge might be divided into three basic divisions: things we know about adult learners and their motivation, things we know about designing curricula for adults, and things we know about working with adults in the classroom.

Judy Carter – Student involvement in learning

Do you have trouble keeping students on topic? Do you have trouble keeping students engaged in learning? This session will give you ways involve your students learning.

You will have about 15 minutes to present at each rotation. There will be four or five rotations. I will be calling to confirm your willingness to participate.

Amarillo College
Change Tomorrow, Enroll Today.



Part-time Faculty Soiree`

*You are invited to attend a professional development activity for
Amarillo College Part-time Faculty. The evening will include
helpful teaching hints, student service information, and time to
meet with your department/division.*

Date: August 17, 2006

Time: 5:30—8:00 p.m.

*Place: College Union Building (CUB)
Second Floor
Washington Street Campus*

*RSVP regrets only to dillard-ck@actx.edu
or 371-5993 by August 15*

We look forward to you joining us for dinner.

Sincerely,

Lou Ann Seabourn

Director of Extended Programs

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