



Student Grievance Tracking Form

Action	Date
Student initiates grievance:	
Student meets with appropriate Amarillo College authority: <ul style="list-style-type: none">○ Instructor○ Department Chair/Program Director○ Division Chair○ Vice President/Dean of Instruction○ College President○ Dean of Enrollment Management○ Other _____	
Written complaint filed:	
Copy of complaint sent to faculty/staff member:	
Formal College response:	
Case closed:	