

PRESIDENT'S CABINET MEETING

April 2, 2019

MINUTES

CALLED TO ORDER

9:18 am

ADJOURNED

10:16 am

MEMBERS PRESENT

Tamara Clunis; Cara Crowley; Cheryl Jones; Russell Lowery-Hart; Denese Skinner; Mark White

MEMBERS ABSENT

Bob Austin; Kevin Ball; Steve Smith

OTHERS PRESENT

Joy Brenneman

DISCUSSION:

1. MASTER PLAN	Lowery-Hart
<p>Each Cabinet member received the large Master Plan document that includes drawings and renderings. Dr. Lowery-Hart reiterated that this plan by Parkhill, Smith, and Cooper is just a proposal. If the bond referendum passes, multiple conversations and discussions will take place before decisions are made.</p>	
<p>Action Items:</p> <ul style="list-style-type: none">• Ask Catherine McGovern to change the Power Point slide of the downtown skyline to show the First Bank Southwest logo that is now on the building	
2. SENSE	Lowery-Hart
<p>Dr. Lowery-Hart reviewed the data from the Fall 2018 SENSE survey. Overall, AC's data is the same or improved, and where the college is placed in the cohort has improved. There is a 1% increase in both the Engaged Learning and Academic and Social Support Network categories. It is not known if this is significant. 64% of students reported that at least one college staff member learned their name which is significantly higher than other institutions but still has room to grow.</p> <p>The low percentage of students reporting face-to-face tutoring may be a misunderstanding given the two different options (face-to-face tutoring and computer lab).</p> <p>The lowest scores for student engagement were in the categories of working with classmates outside of class (4% change) and using a computer lab (3% change). It could be that the Bookstore's new computer sales and rentals has allowed more students to have their own laptop and therefore students do not need to spend as much time in a computer lab.</p> <p>The percentage of students who noted that a college staff member talked with them about outside commitments and number of courses to take in relation to those commitments was significantly lower. Dr. Lowery-Hart surmised that this could be due to advisors encouraging students to be full-time. The advisors are working with the ARC to have whole life conversations with students while they are advising. Student planning may also be impacting this.</p>	

The Achieving the Dream survey reflects that the college is up in all categories: Early Connections; High Expectations and Aspirations; Clear Academic Plan and Pathway; Effective Track to College Readiness; Engaged Learning; and, Academic and Social Support Network.

Action Items:

- None

3. TOUR OF WARE BASEMENT

Baca

Cabinet met Jim Baca for a tour of the Ware Basement at 10:15 am.

Action Items:

- None

4. GRANT REQUEST

Clunis

Not covered

Action Items:

5. YOUR BIGGEST ISSUE

Cabinet

Not covered

Action Items:

6. ENROLLMENT UPDATE

Austin

Not covered.

Action Items:

7. BRAGGING ON EMPLOYEES

Cabinet

Not covered

Action Items:

8. COMMUNICATION POINTS

Not covered

9. POSITION JUSTIFICATIONS

Cabinet

None

10. OTHER DISCUSSION

Cabinet

Dr. Clunis asked Cabinet to consider renaming Community Link to the AC North Campus. An electronic sign will be installed at this campus to provide information to the community but before it is purchased, she would like to consider the name change. This will need to be taken to the Board for approval.

Action Items:

- Dr. Clunis will talk with Bob Austin about the campus name change and then ask to have this placed on a Status Update before asking the Board to vote on it.
- Ms. Skinner will advise Sami Landers to use Outlook to check availability of Cabinet members and schedule appointments for New Student Orientation attendance accordingly.