

**AMARILLO COLLEGE BOARD OF REGENTS
MINUTES OF REGULAR BOARD MEETING
April 23, 2019**

REGENTS PRESENT: Dr. Paul Proffer, Chair; Mr. Johnny Mize, Vice-Chair; Mrs. Anette Carlisle, Secretary; Mr. Jay Barrett; Ms. Michele Fortunato; Mr. Dan Henke; Ms. Sally Jennings; Mr. Patrick Miller; Dr. David Woodburn

REGENTS ABSENT: None

CAMPUS REPRESENTATIVES PRESENT: None

CAMPUS REPRESENTATIVES ABSENT: Ms. Sara Pesina, Representative for the Hereford Hinkson Memorial Campus; Mr. Mike Running, Representative for the Moore County Campus

OTHERS PRESENT: Mr. Bob Austin, Vice President of Enrollment Management; Mr. Kevin Ball, Vice President of Communications and Marketing; Ms. Cara Crowley, Vice President of Strategic Initiatives; Ms. Cheryl Jones, Vice President of Employee and Organizational Development; Dr. Russell Lowery-Hart, President; Ms. Denese Skinner, Vice President of Student Affairs; Mr. Steve Smith, Vice President of Business Affairs; and Mr. Mark White, Executive Vice President and General Counsel

Sergeant Adan Aleman – Amarillo College Police Department
Officer Stephanie Billingsley – Amarillo College Police Department
Chief Stephanie Birkenfeld – Amarillo College Chief of Police
Ms. Joy Brenneman – Exec Asst to the President & Asst Secretary to the Board of Regents
Ms. Amber Buscarello – Parkhill, Smith & Cooper
Dr. Carol Buse – Dean of STEM
Mr. Hector Casanova – Student, SGA Vice President
Mr. Wes Condray – Director of Communications and Marketing
Mr. Anthony Do - Student
Mr. Brian Griggs – Parkhill, Smith & Cooper
Ms. Judy Jackman – representing the Amarillo Senior Citizens Association
Mr. Tim Revell – Randall County Republican Party Chair
Mr. Frank Sobey – Associate Vice President of Academic Affairs
Mr. Collin Witherspoon - Executive Director of Decision Analytics & Institutional Research
Members of the Amarillo Senior Citizens Group – list attached at page 152

STATUS UPDATE

The Status Update meeting was called to order at 5:49 p.m. by Dr. Paul Proffer, Chairman of the Board of Regents. A quorum was present.

PRAYER

Ms. Skinner introduced Anthony Do and read his bio. He is of Vietnamese descent but was born and raised in Amarillo. He has learned to balance his life between both cultures and graduated in the top 10 percent of his class at Randall High School. He has always been interested in computers and is majoring in computer science engineering at Amarillo College. He plans to pursue his Bachelor's Degree in computer science at the University of North Texas and hopes to work with other programmers in the future in the field of artificial intelligence. He is involved in many campus activities such as Programming Chair of the Student Government Association, Vice President of Service for Phi Theta Kappa. Last year, he was selected as a Presidential Scholar. His hobbies include reading,

Minutes of the Amarillo College Board of Regents Regular Meeting of April 23, 2019

playing video games, and solving puzzles and mysteries. He also enjoys math and works as a tutor in the Math Outreach Center. Mr. Do said several prayers in Vietnamese and one in English.

SGA UPDATE.

Hector Casanova, Vice President of the Student Government Association, provided the Student Government Update. April has been a very busy month. SGA volunteered for Snack Pak at the beginning of the month. The State Convention was April 11-14 and was a good learning experience for the delegation. This year Amarillo College earned the chair of secretary for the Region 1 e-board which will benefit AC's standing as one of the most active SGA chapters in Texas. Club Clash took place the following week, and SGA hosted a meal for students at the East Campus. An Italian food fundraiser is scheduled to take place soon. On April 24, SGA will host a Sexual Assault Awareness Event and hold elections for next year. Badgerama is Thursday, April 25, and a campus spa will be offered on the 30th. In May and prior to commencement, SGA will hold its last meeting and a couple more events. SGA has a strong base of members which helps in the retention of new members.

MASTER PLAN

Approximately 60 members of the Amarillo Senior Citizens Association attended the meeting. Dr. Lowery-Hart thanked them for coming and stated that the college is looking forward to this conversation in hopes of clearing up some misconceptions. Mr. Mark White had attended a meeting at ASCA the previous week and suggested a small committee form to continue the dialogue. The members of this committee are Judy Jackman, James Jones, Ed Braden, Lou Ann Cagle, Patricia Moore, and Jennifer Jones, Interim Executive Director who is not a member of the committee but required to attend the meetings. He met with that committee this afternoon to map out a plan going forward.

Ms. Judy Jackman was elected spokesman for this committee and was invited to speak to the Board. She reviewed a brief history of the building. One of the concerns of the seniors is that relocating to a different section of the building will not provide the facilities necessary to offer the lunches that many of their members take advantage of daily. She stated that this is the only balanced meal many of them have each day. The college met with ASCA leadership about one year ago to address this issue and is working on solutions to keep a food service. The proposed bond includes approximately \$500,000 to renovate the new space. Without funding, they will be required to move into un-renovated space.

Ms. Jackman acknowledged that ASCA has been fortunate to have this space for so many years. ASCA recognizes that the smaller space will change the way they function, and she asked for the Board's help to find solutions and work with them to find additional space as they will need it. She noted that Amarillo's population is aging and for many seniors the center is their only social outlet. She provided the Board with a list of all the activities that take place at ASCA including office space for the Honor Flights.

Ms. Jackman reported that several solutions were discussed at the meeting with Mr. White and the committee. Mr. White dispelled the rumor that the seniors would be asked to leave in 30 days. Dr. Lowery-Hart stated that it could be six months to a year before ASCA would need to leave their current location. Dr. Proffer has volunteered to host a meeting at ASCA to begin conversations and to continue meeting with them. The committee requested a better diagram of the new space. They would like to meet often with the college and members of the Board. The other members of the committee concurred with what Ms. Jackman had presented and asked all to keep an open mind.

Much conversation took place among the crowd and Ms. Jackman reminded them that they will all need to look at things differently going forward.

The Status Update broke briefly to allow the ASCA members to leave and resumed at 6:27 p.m.

Minutes of the Amarillo College Board of Regents Regular Meeting of April 23, 2019**REGENTS' REPORTS, COMMITTEES AND COMMENTS REGARDING AC AFFILIATES****Executive Committee** – report by Proffer, Mize, Carlisle

No report.

AC Foundation – report by Woodburn, Henke, Barrett

Mr. Henke reported that they met on April 10th and toured the engineering building where they met with students and staff and were shown 3D printers which were quite interesting. During the meeting, discussion centered around the bond election. Mr. Smith provided the financial report. \$50,000 was received by donors in February. Spring Fling will take place on May 2.

Amarillo Museum of Art (AMoA) – report by Fortunato

Ms. Fortunato noted that the Amarillo Museum of Art would be hosting the AC Foundations Spring Fling on May 2, 2019.

Panhandle PBS – report by Miller, Jennings

Mr. Miller reported that Panhandle PBS recently received a \$10,000 grant from WETA in Washington, D.C. for the new Ken Burns film series entitled “Country Music” which premieres September 15, 2019. On April 18th, 130 people attended the PPBS “Savor the Goods – Local Cuisine, Ethnic Flair” dinner at Reed Beverage headquarters. Four more dinners are planned throughout the summer months. PPBS and Amarillo College will receive a Golden Touch award from the Amarillo Convention and Visitor Council Arts Committee for their production of last year’s “Chalk It Up” art competition last summer. This year’s event will be July 27 on the Oeschger Family Mall.

Tax Increment Reinvestment Zone (TIRZ) – report by Mize

Mr. Mize reported that this group met last Thursday, April 18. One significant item of note is the approval of residential space at the FirstBank Southwest Tower. FirstBank will receive a tax rebate. The rent for residential space will be less than the commercial space. A plan for the residential spaces is in the early stages of development.

Tax Increment Reinvestment Zone 2 (TIRZ 2) – report by Lowery-Hart (Kitten)

No report.

Amarillo Foundation for Education and Business – report by Proffer-Chair, Mize, Carlisle, Running

No report.

East Property Family Housing Committee – report by Mize-Chair, Proffer, Barrett

No report.

Standing Policies & Procedures Committee – report by Carlisle-Chair, Fortunato, Woodburn

No report.

Finance Committee (AC Investment, Potential Lease & Sales Opportunities) – report by Henke-

Chair, Proffer, Mize

No report.

Legislative Affairs Committee – Carlisle-Chair, Miller, Jennings, Barrett

Mrs. Carlisle noted that she was in Austin last week and the legislative session is in full swing. There are some important bills coming up that could impact funding and the property tax cap. Other bills relate to dual credit, transfer, and core curriculum that could be detrimental to community colleges and make it more difficult for students to transfer. There may be occasions when Dr. Lowery-Hart will email the Board asking them to act on an alert regarding a particular bill. The current funding bills favor Amarillo College and the college should continue to advocate for success point funding.

Minutes of the Amarillo College Board of Regents Regular Meeting of April 23, 2019**Community College Association of Texas Trustees (CCATT)** – report by Barrett

Mr. Barrett stated that CCATT has been very active regarding a couple of bills. Specifically, they are opposing a bill that would allow non-elected (appointed) trustees to act as trustees and another that would allow an ISD to “shop” for a district outside the one they are in. He doesn’t think that this bill will pass

Mr. Barrett, Mrs. Carlisle, and Ms. Jennings will be attending the CCATT Conference in June. He and Mrs. Carlisle will present a plenary discussing AC’s successes. Mrs. Carlisle is running unopposed for a position on the Board for large-sized colleges. Other positions on the Board will have elections.

Nominating Committee – Fortunato-Chair, Proffer, Barrett

Ms. Fortunato stated that this committee will meet in May after the election.

ANNUAL RACIAL PROFILING REPORT

This report was provided to the Regents prior to the Board meeting. Chief Stephanie Birkenfeld, AC Police Department, answered questions from the Board. There were more stops by officers compared to last year due to better equipment installed in the vehicles. She noted that more warnings are written than citations. She also explained that Amarillo College officers have jurisdiction county wide, not only on AC campuses, and have a duty by law to take action if they see an infraction when they are not on campus.

ADJUNCT FACULTY PERFORMANCE REVIEW

Mr. Frank Sobey, Associate Vice President of Academic Affairs, reported that in October 2018 the SACS site team visited AC’s off-campus instructional sites which includes dual credit. SACS 6.3 requires institutions of higher education to systematically evaluate both full-time and part-time faculty. Amarillo College has a good process in place for full-time faculty, but the evaluation for part-time faculty was not as good. In order to meet SACS requirements and be in compliance, a part-time form has been developed that will be implemented this Fall. Human Resources was involved in this new process. Part-time faculty will be evaluated annually. The evaluation will include classroom evaluation, performance in the classroom, student success, student comments, a rating of the instructor, and various compliance issues such as linking the syllabus and keeping the grade book up to date. All departments will be responsible for using this evaluation for their part-time faculty. Mr. Sobey acknowledged that student response rate is not great for online surveys but paper surveys are not reasonable with the accelerated learning model. Essentially, the really good or the really poor students respond to the surveys. Student narratives usually give better insight. Sometimes there is not a large enough response rate to include these in the faculty evaluation.

NO EXCUSES

Mr. Witherspoon showed the student video. Twenty students from the cohort have now dropped or not returned.

Mr. Witherspoon discussed non-dual credit students who are placed on academic probation or suspension and its effect on retention. In the Fall of 2013, 13% of students were placed on probation. In the Fall of 2018, that number was 11%. Of these students, less than 50% returned for the Spring semester. He has begun looking at ways the college might capture these students to get them to return for the following semester. There has been discussion and some progress made toward changing the terminology of how probation is communicated to make it more proactive and encouraging. There is a misconception about what probation means. Students need to know that this does not prevent them from returning the next semester and does not suspend their financial aid. They need to be directed to an advisor. First-time In College students make up only about 15% of this group of students, and there is no difference for first generation students. Most of the students in this group are young men of color, low income, and in a transfer program. A student whose GPA drops below a

Minutes of the Amarillo College Board of Regents Regular Meeting of April 23, 2019

2.0 is placed on probation, but he/she can be removed from probation by bringing their GPA above 2.0 in the next semester.

50% of students on probation who do return end up on suspension – 25% of the original group. The college is creating a plan for these students based on Mr. Witherspoon's data. Student Affairs is reaching out to the students, Mitch Parker, Career and Employment Services, is reaching out to the men of color to provide intense career guidance counseling. Advisors are contacting these students. These interventions may result in degree plan changes and more focused career paths. Communications and Marketing is working on more personalized messaging. Blackboard collaboration might also be used to catch these students prior to being placed on probation by accessing course grades during the semester. Moving forward once intermediate grades are entered will create a more robust way to engage these students, intervene early, and collaborate with the ARC and other services available.

UPCOMING EVENTS AND DATES OF INFORMATION

These were listed on page two of the Status Update Agenda.

The status update meeting adjourned at 7:04 p.m.

REGULAR BOARD MEETING

The Regular Meeting was called to order at 7:15 p.m. by Dr. Paul Proffer, Chairman of the Board of Regents.

Dr. Proffer welcomed those in attendance. A quorum was still present.

PUBLIC COMMENTS

Dr. Tim Revell introduced himself and stated that he is the newly elected Randall County Chair for the Republican Party. He would like to change the message coming out of Washington D.C. and see student organizations for both parties on Amarillo College's campus. They have put together a scholarship for students. He noted that James Farren runs the organization at WTAMU with help from other sponsors. He was surprised that AC professors with whom he met were reluctant to be sponsors. He is concerned that young people are not mentored in politics and get their information solely from social media. He asked the Regents to reach out and start a dialogue on campus for both parties to begin an open exchange of ideas. He would like to see a mentoring program for students with someone in their field of interest and have a well-rounded mentoring group. He believes this might help with student retention. He has reached out to student activities but has not yet received a response. Dr. Lowery-Hart thanked Dr. Revell for his comments and discussed the civics week recently completed by student groups. He encouraged Dr. Revell to work with Ms. Skinner.

MINUTES APPROVED

Minutes of the regular meeting of March 26, 2019 were provided to the Regents in their Board materials.

Mrs. Carlisle noted that the word "meet" should be changed to "met" in the Legislative Affairs Committee report on page 125.

Mrs. Carlisle moved, seconded by Dr. Woodburn, to approve the minutes with the correction noted above. The motion carried unanimously.

CONSENT AGENDA APPROVED**A. APPOINTMENTS****Faculty****Fithen, Dawn – Instructor, Associate Degree Nursing**

Effective Date: April 1, 2019

Salary: \$47,514/year, 9 months, full-time

Qualifications: Master's of Science-Nursing, WTAMU 2013; Bachelor's of Science-Nursing, University of New Mexico

Experience: 17 years related industry experience

Replacement for: Phyllis Pastwa

Bio: Ms. Fithen graduated from WTAMU in 2013 with a Master of Science Degree in Nursing. She began her nursing career at the University of New Mexico Hospital Level I Trauma Center NICU & Coronary Sub-Acute. She worked her way up to Relief Charge Nurse before moving to the Clinical Director position of Nursefinders in Albuquerque, New Mexico. Ms. Fithen began work at Heart Hospital of Northwest Texas in 2005 as a Staff RN. She was promoted to RN Clinical Cardiac Rehab Coordinator in December 2006 where she worked until December 2012. In July 2013, after completing her MSN, she became a Nurse Practitioner at Northwest Texas Women's and Children's Clinic. In February 2017, she was a FNP at The Medical Home Team.

Administrators**Godfrey, Jerome – Coordinator, Law Enforcement Programs**

Effective Date: March 25, 2019

Salary: \$70,000/year, 12 months, full-time

Qualifications: Bachelor's Degree-Criminal Justice Administration, WTAMU; Amarillo Police Academy 1990

Experience: 29 years related experience

Replacement for: Robert Blanchard

Bio: Mr. Godfrey graduated from WTAMU with a Bachelor of Science Degree in Criminal Justice Administration in 1989. In 1990, he graduated from the Amarillo Police Academy. During his tenure at the Amarillo Police Department (January 1990-present), Mr. Godfrey held many positions. He began as a patrol officer, and in 2000 he became a Detective in Juvenile and Sex Crimes. In 2007, he was promoted to Uniform Supervisor Midnight Shift and TAC Squad supervisor. He became Supervisor for the School Liaison program for AISD and CISD in 2011, and remained in that role until joining the AC Family.

B. BUDGET AMENDMENTS

The Budget Amendments for approval by the Board are attached at page 153.

Mr. Mize moved, seconded by Mr. Henke, to approve the consent agenda. The motion carried unanimously.

Minutes of the Amarillo College Board of Regents Regular Meeting of April 23, 2019**NEW CERTIFICATE – FULL STACK DEVELOPMENT APPROVED**

Eight courses will culminate in a Level – 1, 24-hour Full Stack Development Certificate. These eight courses will be part of a new Coding Academy. This certificate will also stack into the COSC.AAS degree and was approved by Curriculum Committee on March 11, 2019.

Approval was requested to submit the Certification Form for a New Certificate Program to THECB. If approved, all institutions within 50 miles of Amarillo College will be notified per THECB regulations.

Dr. Carol Buse discussed this request and noted that this certificate program was created in response to the need nationally and locally for this training. It will be a part of the redesigned CIS program. The program will take students from an idea or concept through inception. The new Code Academy is a 9-month concentrated certificate using problem based curriculum which will design a usable program by the end of the academy. Students will see this as one 9-month training program, but it is actually made up of 8 individual courses. The courses have been pulled from the Workforce Education Course Manual (WECM) and are generic. The State determines the outcomes.

Programming languages taught will be determined by the advisory committee for a particular cohort based on the project. Pre-requisites for the program will include programming classes and the three Apple Swift classes taught by Amarillo College. All CIS programs require the three Apple courses and the college is considering teaching these in the high schools so students will have these prior to coming to AC. Community advisors will meet with instructors and Dr. Buse to design projects to meet outcomes and will be evaluators throughout the academy.

Dr. Buse has only found one other college doing a similar program, Dawson Community College in Montana. They are using a canned curriculum, much of which is online, and the students work independently rather than learning to work within a group.

Mrs. Carlisle and other Regents expressed their excitement to see this program begin.

Mrs. Carlisle moved, seconded by Mr. Barrett, to approve the New Full Stack Development Certificate. The motion carried unanimously.

ASSESSMENT AND COLLECTION SERVICES CONTRACT WITH MOORE COUNTY APPROVED

Moore County assesses and collects the branch campus maintenance property tax within Moore County for the operation of the Moore County Branch Campus of Amarillo College. Amarillo College and Moore County wish to renew the contract for assessment and collection of taxes for the period covering July 1, 2019 through June 30, 2020. A copy of the contract is attached at pages 154 through 157.

Mr. Smith stated that this contract is renewed each year and this contract contains the same terms as last year's. There is no change to the cost or additional budget needed to support the contract.

Mr. Miller moved, seconded by Mr. Henke, to approve the Services Contract with Moore County. The motion carried unanimously.

ORDERS OF APPOINTMENT FOR ELECTION JUDGES APPROVED

The Orders of Appointment for Election Judges for the Amarillo College Board of Regents election on May 4, 2019 are attached at pages 158 and 159.

Mr. Smith noted that Potter and Randall counties have provided a list of election judges for the upcoming election. This has been provided to the Board of Regents. Mr. Smith has no concerns and recommends approval.

Mr. Miller moved, seconded by Mrs. Carlisle, to approve the Orders of Appointment for Election Judges. The motion carried unanimously.

FINANCIAL REPORT APPROVED

The financial statements as of March 31, 2019 are attached at pages 160 through 170.

Mr. Smith reviewed the financial statements which had been provided to the Regents in their Board materials. He noted that revenue is lower than last year due to the insurance proceeds that were received last year and a change in the accruing of some revenues which are now done monthly rather than at one time.

Expenses are up due to raises and an additional expense for TouchNet software. Implementation of this software will result in an offset as there will be a cost savings from lower credit card transaction fees. The Ellucian contract is one of the biggest expenses for the college. AC has agreed to a 10% increase and a five-year contract with Ellucian.

Mr. Henke moved, seconded by Mr. Mize, to approve the March 31, 2019 Financial Report. The motion carried unanimously.

CLOSED SESSION

At 7:40 p.m., Dr. Proffer announced a closed session in order that the Board of Regents might consult with the college attorney about contemplated litigation pursuant to Section 551.071, Texas Government Code. Dr. Lowery-Hart, Mr. White, and Ms. Jones were asked to stay.

The closed session concluded at 8:03 p.m. No final decision, action, or vote was taken in the closed session. The open session reconvened at 8:04 p.m. with a quorum still present.

ADJOURNMENT

There being no further items for discussion Mrs. Carlisle moved, seconded by Dr. Woodburn, that the meeting adjourn. The meeting then adjourned at 8:05 p.m.

Anette Carlisle, Secretary

ASCA MEMBERS ATTENDING BOARD MEETING

Barbara Angiono	Hubert Lewis
Richard Bailey	Charlena Lock
Clay Barbee	Ted Lock
Donna Barbee	George Maier
Lynda Barksdale	Patricia Moore
Bonna Benjamin	Robert Muscianese
Dorothy Bivens	Kathy Ozier
Linda Braden	Jim Pond
Sal Braden	George Ragan
Charles Brown	Linda Ragan
Patricia Brown	Evelyn Richie
Jerry Buttel	Rheba Jordan Rubins
Lou Ann Cagle	Dora Saunders
Barbara Caldwell	Nancy Scherlen
Melodee Campbell	Donna Schwab
Karren Clugy	Lynn Singleton
Jerry Conner	Judy Sullivan
Alan Dillingham	Judy Taylor
Roberta Dillingham	Rudy Taylor
Nelda Florence	Georgia Tidd
Joanne Gove	Robert Treadwell
Dolores (Lola) Griego	Rayma Watson
Carol Hendrick	Ira Webb
Joyce Hickey	Joyce Webb
Jennifer Jones	Rose Wilson
Donna Kelly	Dutch Worth
Dakota Kessler	James Worth
Darl Landis	Nancy Young
Carolyn Laursen	

**AMARILLO COLLEGE
BUDGET AMENDMENTS
April 23, 2019**

1. Success Center – transfer of funds to cover expenses of personnel.

Increase Advising – Appointed Personnel Pool	\$60,684.00
Decrease Success Center – Appointed Personnel Pool	(\$60,684.00)

**CONTRACT FOR ASSESSMENT
AND COLLECTION SERVICES**

¶
STATE OF TEXAS¶

§¶

COUNTY OF MOORE¶

¶
→ MOORE COUNTY (hereinafter referred to as "County") and the AMARILLO COLLEGE (hereinafter referred to as either AC OR "taxing unit"), and based on the mutual exchange and receipt of good and valuable consideration, enter into the following agreement, and acknowledge same by signature of authorized representatives hereafter.¶

PURPOSE

¶
→ The parties of this contract wish to consolidate the assessment and collection of AMARILLO COLLEGE branch campus maintenance property taxes with the County. The County is the taxing entity and, as such, establishes the tax rate in consultation with AC and levies and collects this tax. The AC branch campus maintenance property tax was approved and authorized by a county-wide election on May 18, 1999. Such property taxes are collected by Moore County and remitted to AC for the operation of the Moore County Branch Campus of AC. The purpose of this contract is to eliminate the duplication of effort in the existing system and to promote governmental efficiency.¶

¶
→ The parties enter into this contract pursuant to the authority granted by Section 6.24, Property Tax Code, and Article 4413 (32c) of Vernon's Annotated Civil Statutes.¶

TERM

¶
→ This contract shall be effective from the 1st day of July, 2019, to June 30, 2020, and shall continue from year to year thereafter unless terminated as hereinafter provided or by operation of law.¶

SERVICE TO BE PERFORMED

¶
→ 1.→ The County shall assess and collect the ad valorem property taxes owing to the AC. The County further agrees to timely perform for AC all the duties provided by the laws of the State of Texas for the assessment of said taxes.¶

¶
→ 2.→ The County shall perform all the functions set out in the definitions section of this contract. Specifically, the County agrees to prepare tax statements for each taxpayer and to mail said tax statements to each taxpayer within the taxing district of the AC. The tax statement shall include the taxes owed to AC by the taxpayer which the County is responsible for collecting.¶

¶

¶

- 3.→ The AC hereby designates the Tax Assessor/Collector of Moore County as its Tax Assessor and Collector for the purposes of compliance with Chapter 26 of the Texas Property Tax Code, as amended. In addition, the parties agree that the Tax Assessor/Collector of Moore County shall perform all the duties required by law of the Tax Assessor/Collector of the AC in regard to assessing and collecting ad valorem taxes.¶

¶

PAYMENT

¶

AMOUNT OF PAYMENT

¶

- The AC agrees to pay the County for the cost of performing the services specified above. These costs will be \$.32 per parcel on current taxes collected. The cost of performing the services will be billed annually in October.¶

¶

- The past-due collection costs will be five percent (5%) for delinquent taxes plus penalty and interest collected by the County on behalf of AC. Current years taxes are considered delinquent on July 1st of each year. The cost of performing the services will be deducted from each report.¶

¶

REMITTANCE OF COLLECTIONS

¶

- The taxes collected for AC will be remitted as requested in writing by AC.¶

¶

COLLECTION REPORTS

¶

- The County shall make regular reports to AC showing amounts collected, total paid and unpaid levy, and adjustments made to the tax levy in a form which will enable the AC to maintain its financial records.¶

¶

ADMINISTRATIVE PROVISIONS

¶

- 1.→ All expenses incurred by the County for the assessment and collection of taxes shall be clearly kept on the books and records of the County. The AC or its designated representatives are authorized to examine the records to be kept by the County at reasonable times and intervals. Such books and records will be kept in the offices of the County.¶

¶

- 2.→ The County agrees to maintain a surety bond for the Tax Assessor/Collector acting in her capacity as assessor/collector for each of the taxing units for which the County performs assessing and collection services.¶

¶

- ¶
 → 3.→ The County will make the records of taxing assessment and collection available to auditors engaged by AC for its annual audit. The cost of auditing tax assessment and collection records pertaining to each of the taxing units shall be paid by the said taxing unit.¶

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MISCELLANEOUS PROVISIONS¶

- 1.→ AC agrees to transfer to the possession and control of the County without charge, copies of all records necessary for the performance of the duties and responsibilities of the County pursuant to this contract. These records shall include all tax records including delinquent tax rolls, or records available to the taxing unit, and shall be delivered on or before the 1st day of July, 2015.¶
- 2.→ The County shall not be liable to AC on account of any failure to collect taxes nor shall the Tax Assessor/Collector be liable unless the failure to collect taxes results from some failure on their part to perform the duties imposed upon her by law and by this agreement.¶
- 3.→ The County, with the consultation of AC, will establish the tax rate for the Amarillo College branch campus maintenance property tax within the county each year on or before the 30th day of September, and in a timely manner provide to AC the adopted tax rate along with any adopted payment options.¶
- 4.→ The 5% past-due collection costs may, under special circumstances, be waived. However, such waiver must first be presented to, and approved by, the Moore County Commissioner's Court.¶

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DELINQUENT TAX SUITS¶

- AC authorizes the County to institute such suits for the collection of delinquent taxes as the County deems necessary and to contract with an attorney, as provided by Section 6.30 of the Property Tax Code, for the collections of delinquent taxes.¶

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DEFINITIONS¶

- For the purpose of this agreement, the terms "assessment" and "collection" shall include the following: calculation of tax, preparation of current and delinquent tax rolls, proration of taxes, correction of clerical errors in tax rolls, collection of current liabilities, collection of delinquent taxes, and calculation of an effective tax rate required by Section

26.04 of the Property Tax Code. The term "assessment" shall not include those functions defined as "appraisal" by the Property Tax Code.

TERMINATION

Each party reserves the right to terminate this contract prior to July 1st of each year during the existence of this contract. Upon such termination, the County shall continue to perform and to complete its performance of services for the terminating taxing unit for the tax year in which such termination was done through the following June 30th. Written notice of such election to terminate shall be given to the County.

Upon such termination, the County will provide the terminating taxing unit duplicate records covering all taxable properties within such taxing unit, the cost of such duplicating to be paid by the terminating taxing unit.

AMARILLO COLLEGE AND MOORE COUNTY DO HEREBY AGREE TO THIS CONTRACT, AS OUTLINED ABOVE, EVIDENCED BY ACTION OF THE GOVERNING BODIES OF EACH PARTY AND THE SIGNATURE OF THEIR PRESIDING OFFICERS.

Passed by the **AMARILLO COLLEGE**, Moore County, Texas, on the 23rd day of April, 2019.



DR. PAUL PROFFER
Chairman, Board of Regents

STEVEN SMITH
Vice President, Business Affairs

Passed by **MOORE COUNTY** on the ____ day of _____, 2019.

Moore County Commissioners Court:

ROWDY RHOADES
Moore County Judge

MILES MIXON, Commissioner

LYNN CARTRITE, Commissioner

DANIEL GARCIA, Commissioner

MILTON PAX, Commissioner

ORDER OF APPOINTMENT FOR ELECTION JUDGES FOR POTTER COUNTY

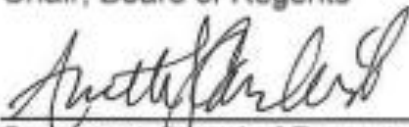
The Board of Regents of the Amarillo Junior College District do hereby appoint the following election judges for one election, in accordance with Texas Election Code Sec. 32.005, to be held May 4, 2019.

<u>Vote Center</u>	<u>Judges</u>
VC 01 – Amarillo Auto Supply	Phillip McClain and Frank White
VC 02 – Buzula Furniture	Ray Humphrey and Leslie Crawford
VC 03 – Casey Carpet One	Jeanne Fridell and Joy Parsons
VC 04 – Chaparral Hills Church	Jacky Moore and Oscar Murillo
VC 05 – Discovery Center	Sherry Philyaw and Laura Strong
VC 06 – Grace Community Church	Shelley Jones and Amy Taylor
VC 07 – Highland Park ISD Admin. Bldg.	Lynn Anthony and Doris Smith
VC 08 – Hillside Christian Church, NW	Brenda Johnson and Carolyn Kidd
VC 09 – Kids, Inc.	Tonya Detten and Sam Silverman
VC 10 – Lighthouse Baptist Church	Gwen Gable and Bill Glover
VC 11 – Pride Home Center	Linn Turner and Lo Davis
VC 12 – Second Baptist Church	Pablo Reyes and Iman Crawford
VC 13 -- The Church at Bushland	Tonya Joza and Dale Meixner
VC 14 – United Citizens Forum	Veta Vanzandt and Grover Martin
VC 15 – Valle de Oro	Stephen Miller and Joe Mihm
VC 16 – Wesley Community Center	BF Roberts and Martin Willhite

It is hereby directed that this order be filed with the Secretary of the Board of Regents. Melynn Huntley, Potter County Elections Administrator, is hereby instructed to send notice of appointment to each election judge of their appointment for a single election. The Board hereby authorizes Mrs. Huntley to make emergency appointments of election judges as necessary and to send notice to them of their appointment for a single election.



 Chair, Board of Regents




 Secretary, Board of Regents

ORDER OF APPOINTMENT FOR ELECTION JUDGES FOR RANDALL COUNTY

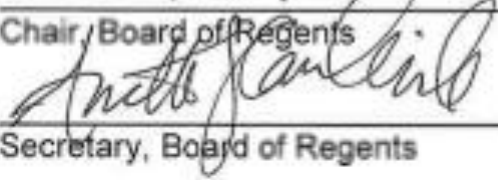
The Board of Regents of the Amarillo Junior College District do hereby appoint the following election judges for one election, in accordance with Texas Election Code Sec. 32.005, to be held May 4, 2019.

<u>Vote Centers</u>	<u>Judges</u>
VC 01 – Comanche Trail Church of Christ	Kathy Ashlock
VC 02 – Randall County Justice Center	Berneta Adams
VC 03 – SW Church of Christ	Bert Bytheway
VC 04 – Redeemer Christian Church	Beverly Harris
VC 05 – Region 16 Education Service Center	Carol Braudt
VC 06 – Arden Road Baptist Church	Kenneth Weatherly
VC 07 – Central Baptist Church	Lori Beckham
VC 08 – Oasis Southwest Baptist Church	Charlotte Howard
VC 09 – Randall County Annex	Joe Godfrey
VC 10 – Coulter Road Baptist Church	Ann Ries

It is hereby directed that this order be filed with the Secretary of the Board of Regents. Shannon Lackey, Randall County Elections Administrator, is hereby instructed to send notice of appointment to each election judge of their appointment for a single election. The Board hereby authorizes Mrs. Lackey to make emergency appointments of election judges as necessary and to send notice to them of their appointment for a single election.



 Chair, Board of Regents



 Secretary, Board of Regents

Minutes of the Amarillo College Board of Regents Regular Meeting of April 23, 2019

AMARILLO COLLEGE									
INTERNAL UNAUDITED STATEMENT OF NET POSITION (Page 2)									
FISCAL YEAR 2019 THROUGH MARCH 31, 2019									
	Mar-18	Aug-18	Sep-18	Oct-18	Nov-18	Dec-18	Jan-19	Feb-19	Mar-19
LIABILITIES AND NET POSITION									
CURRENT LIABILITIES									
Payables	\$ 1,572,789	\$ 1,202,758	\$ 1,098,759	\$ 494,009	\$ 1,098,113	\$ 1,219,995	\$ 2,178,602	\$ 778,501	\$ 833,526
Accrued Compensable Absences - Current	\$ 380,890	\$ 418,222	\$ 418,222	\$ 418,222	\$ 418,222	\$ 418,222	\$ 418,222	\$ 418,222	\$ 418,222
Funds Held for Others	\$ 6,223,287	\$ 5,576,658	\$ 5,573,624	\$ 5,583,653	\$ 5,566,166	\$ 5,556,535	\$ 5,335,795	\$ 5,415,230	\$ 4,427,041
Unearned Revenues	\$ 10,877,158	\$ 10,883,781	\$ 26,033,499	\$ 23,666,402	\$ 21,299,330	\$ 18,932,282	\$ 16,565,090	\$ 14,198,743	\$ 11,834,151
Bonds Payable - Current Portion	\$ 3,585,000	\$ 3,585,000	\$ 3,585,000	\$ 3,585,000	\$ 3,585,000	\$ 3,585,000	\$ 3,585,000	\$ 3,980,000	\$ 3,985,000
Notes Payable - Current Portion	\$ -	\$ 500,000	\$ 500,000	\$ 500,000	\$ 500,000	\$ -	\$ -	\$ -	\$ -
Capital Lease Payable	\$ 22,873	\$ 23,708	\$ 23,708	\$ 23,708	\$ 23,708	\$ 23,708	\$ 23,708	\$ 23,708	\$ 23,708
Retainage Payable	\$ -	\$ 15,472	\$ 15,472	\$ 24,717	\$ 24,717	\$ 24,717	\$ 24,717	\$ 24,717	\$ 4,639
Total Current Liabilities	\$ 22,661,997	\$ 22,205,600	\$ 37,248,284	\$ 34,295,711	\$ 32,515,257	\$ 29,760,459	\$ 28,131,134	\$ 24,839,122	\$ 21,526,287
NON CURRENT LIABILITIES									
Accrued Compensable Absences - Long Term	\$ 694,472	\$ 769,212	\$ 769,212	\$ 769,212	\$ 769,212	\$ 769,212	\$ 769,212	\$ 769,212	\$ 769,212
Deposits Payable	\$ 146,325	\$ 152,281	\$ 152,081	\$ 149,656	\$ 149,056	\$ 148,006	\$ 148,856	\$ 150,006	\$ 150,256
Bonds Payable	\$ 55,515,000	\$ 55,515,000	\$ 55,515,000	\$ 55,515,000	\$ 55,515,000	\$ 55,515,000	\$ 55,515,000	\$ 51,740,000	\$ 51,530,000
Notes Payable	\$ -	\$ 1,000,000	\$ 1,000,000	\$ 1,000,000	\$ 1,000,000	\$ 914,567	\$ 914,567	\$ 914,567	\$ 914,567
Capital Lease Payable - LT	\$ 23,708	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Unamortized Debt Premium	\$ 2,969,627	\$ 2,710,032	\$ 2,710,032	\$ 2,710,032	\$ 2,710,032	\$ 2,710,032	\$ 2,710,032	\$ 2,710,032	\$ 2,710,032
Net Pension Liability	\$ 13,430,302	\$ 10,237,600	\$ 10,237,600	\$ 10,237,600	\$ 10,237,600	\$ 10,237,600	\$ 10,237,600	\$ 10,237,600	\$ 10,237,600
Net OPEB Liability	\$ -	\$ 71,519,923	\$ 71,519,923	\$ 71,519,923	\$ 71,519,923	\$ 71,519,923	\$ 71,519,923	\$ 71,519,923	\$ 71,519,923
Total Non Current Liabilities	\$ 72,779,433	\$ 141,904,048	\$ 141,903,848	\$ 141,901,423	\$ 141,900,823	\$ 141,814,339	\$ 141,815,189	\$ 138,041,339	\$ 137,831,589
TOTAL LIABILITIES	\$ 95,441,430	\$ 164,109,648	\$ 179,152,132	\$ 176,197,134	\$ 174,416,079	\$ 171,574,798	\$ 169,946,324	\$ 162,880,461	\$ 159,357,876
Deferred Inflows									
Deferred Inflows of Resources	\$ 2,821,593	\$ 4,313,522	\$ 4,313,522	\$ 4,313,522	\$ 4,313,522	\$ 4,313,522	\$ 4,313,522	\$ 4,313,522	\$ 4,313,522
Deferred Inflows related to OPEB	\$ -	\$ 15,813,398	\$ 15,813,398	\$ 15,813,398	\$ 15,813,398	\$ 15,813,398	\$ 15,813,398	\$ 15,813,398	\$ 15,813,398
TOTAL DEFERRED INFLOWS	\$ 2,821,593	\$ 20,126,920	\$ 20,126,920	\$ 20,126,920	\$ 20,126,920	\$ 20,126,920	\$ 20,126,920	\$ 20,126,920	\$ 20,126,920
NET POSITION									
Capital Assets									
Net Investment in Capital Assets	\$ 65,191,430	\$ 66,289,681	\$ 65,766,022	\$ 65,285,014	\$ 64,856,395	\$ 64,417,529	\$ 64,100,388	\$ 67,088,903	\$ 66,938,253
Restricted									
Non Expendable: Endowment - True	\$ 2,500,000	\$ 2,500,000	\$ 2,500,000	\$ 2,500,000	\$ 2,500,000	\$ 2,500,000	\$ 2,500,000	\$ 2,500,000	\$ 2,500,000
Expendable: Capital Projects	\$ 386,800	\$ 386,800	\$ 386,800	\$ 386,800	\$ 386,800	\$ 386,800	\$ 386,800	\$ 386,800	\$ 386,800
Expendable: Debt Service	\$ 1,137,330	\$ 2,858,088	\$ 3,317,340	\$ 3,774,609	\$ 4,231,509	\$ 4,684,484	\$ 5,149,030	\$ 1,266,276	\$ 1,413,142
Other, Primary Donor Restrictions	\$ 6,198,383	\$ 6,352,967	\$ 7,241,249	\$ 6,980,674	\$ 6,992,176	\$ 7,409,734	\$ 7,167,858	\$ 7,567,784	\$ 7,816,700
Unrestricted									
Unrestricted	\$ 19,951,262	\$ (71,735,447)	\$ (65,322,544)	\$ (67,839,501)	\$ (65,516,264)	\$ (64,228,304)	\$ (63,645,715)	\$ (65,434,936)	\$ (67,193,809)
TOTAL NET POSITION	\$ 95,365,205	\$ 6,652,089	\$ 13,888,868	\$ 11,087,597	\$ 13,450,616	\$ 15,170,244	\$ 15,658,361	\$ 13,374,827	\$ 11,861,086

Minutes of the Amarillo College Board of Regents Regular Meeting of April 23, 2019

AMARILLO COLLEGE										
INTERNAL UNAUDITED STATEMENT OF REVENUES, EXPENSES AND CHANGES IN NET POSITION										
FISCAL YEAR 2019 THROUGH MARCH 31, 2019										
	Fiscal 2018 YTD	2018	2019	2019	2019	2019	2019	2019	2019	2019
	Mar-18	Fiscal 2018	Sep-18	Oct-18	Nov-18	Dec-18	Jan-19	Feb-19	Mar-19	Fiscal 2019 YTD
OPERATING REVENUES										
Tuition and Fees	\$ 19,166,230	\$ 14,416,526	\$ 9,481,860	\$ 233,755	\$ 4,240,981	\$ 2,622,448	\$ 1,500,571	\$ 332,977	\$ 215,247	\$ 18,627,838
Federal Grants and Contracts	\$ 1,867,716	\$ 6,467,853	\$ 143	\$ 122,939	\$ 253,076	\$ 260,483	\$ 142,303	\$ 274,366	\$ 172,237	\$ 1,225,547
State Grants and Contracts	\$ 1,998,761	\$ 1,548,297	\$ 1,131,375	\$ 283,027	\$ 268,532	\$ 162,732	\$ 144,709	\$ 472,277	\$ -	\$ 2,462,651
Local Grants and Contracts	\$ 1,839,395	\$ 1,981,312	\$ 235,898	\$ 149,442	\$ 186,929	\$ 164,945	\$ 171,890	\$ 168,943	\$ 92,924	\$ 1,170,970
Nongovernmental grants and contracts	\$ 1,470,963	\$ 1,503,071	\$ 418,482	\$ 25,977	\$ 41,134	\$ 694,615	\$ 23,796	\$ 34,467	\$ 211,858	\$ 1,450,329
Sales and Services of Educational Activities	\$ 337,226	\$ 505,553	\$ 34,716	\$ 35,973	\$ 37,491	\$ 21,051	\$ 50,388	\$ 40,397	\$ 57,895	\$ 277,910
Auxiliary Enterprises (net of discounts)	\$ 3,750,187	\$ 5,561,365	\$ 356,682	\$ 481,412	\$ 310,611	\$ 298,115	\$ 1,403,347	\$ 309,935	\$ 473,812	\$ 3,633,915
Other Operating Revenues	\$ 1,853,379	\$ 495,880	\$ 138,542	\$ 25,245	\$ 25,508	\$ 104,919	\$ 174,392	\$ 347,434	\$ 65,155	\$ 881,196
Total Operating Revenues	\$ 32,283,857	\$ 32,479,857	\$ 11,797,699	\$ 1,357,770	\$ 5,364,261	\$ 4,329,308	\$ 3,611,395	\$ 1,980,796	\$ 1,289,127	\$ 29,730,357
NON OPERATING REVENUES										
State Appropriations	\$ 7,893,024	\$ 21,454,694	\$ 1,126,511	\$ 1,126,511	\$ 1,126,511	\$ 1,126,511	\$ 1,126,511	\$ 1,126,511	\$ 1,126,511	\$ 7,885,577
Taxes for maintenance and operations	\$ 11,303,999	\$ 19,433,980	\$ 1,766,878	\$ 1,765,049	\$ 1,758,392	\$ 1,736,990	\$ 1,777,110	\$ 1,783,375	\$ 1,784,643	\$ 12,372,437
Taxes for general obligation bonds	\$ 3,744,382	\$ 6,412,262	\$ 455,465	\$ 454,172	\$ 452,864	\$ 446,541	\$ 453,495	\$ 457,749	\$ 458,159	\$ 3,178,445
Federal revenue, non-operating	\$ 8,185,078	\$ 16,805,032	\$ (8,838)	\$ 492,312	\$ 189,617	\$ 128,299	\$ 6,539,983	\$ 399,691	\$ 360,730	\$ 8,101,794
Gifts	\$ 53,975	\$ 235,209	\$ -	\$ 52,026	\$ 8,286	\$ -	\$ -	\$ 155,129	\$ 26,800	\$ 242,241
Investment Income	\$ 318,282	\$ 931,259	\$ 10,878	\$ (254,083)	\$ 84,946	\$ (257,865)	\$ 343,119	\$ 195,335	\$ 140,543	\$ 262,873
Interest on Capital Debt	\$ (1,221,411)	\$ (2,191,051)	\$ (67,300)	\$ (1,000)	\$ (550)	\$ -	\$ -	\$ (969,388)	\$ (112,300)	\$ (1,150,538)
Local Grants and Contacts	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Loss on Disposal of Fixed Assets	\$ (17,852)	\$ 120,126	\$ -	\$ -	\$ (345)	\$ 443	\$ (1,853)	\$ 1,380	\$ -	\$ (374)
Total Non Operating Revenues	\$ 30,259,477	\$ 63,201,511	\$ 3,283,594	\$ 3,634,987	\$ 3,619,722	\$ 3,180,921	\$ 10,238,366	\$ 3,149,783	\$ 3,785,085	\$ 30,892,457
Extraordinary Item (Insurance Proceeds)	\$ -	\$ 1,502,788	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL REVENUE	\$ 62,543,334	\$ 97,184,156	\$ 15,081,293	\$ 4,992,757	\$ 8,983,983	\$ 7,510,229	\$ 13,849,760	\$ 5,130,579	\$ 5,074,212	\$ 60,622,814

Minutes of the Amarillo College Board of Regents Regular Meeting of April 23, 2019

AMARILLO COLLEGE										
INTERNAL UNAUDITED STATEMENT OF REVENUES, EXPENSES AND CHANGES IN NET POSITION (Page 2)										
FISCAL YEAR 2019 THROUGH MARCH 31, 2019										
	Fiscal 2018 YTD	2018	2019	2019	2019	2019	2019	2019	2019	2019
	Mar-18	Fiscal 2018	Sep-18	Oct-18	Nov-18	Dec-18	Jan-19	Feb-19	Mar-19	Fiscal 2019 YTD
OPERATING EXPENSES										
Cost of Sales	\$ 1,355,059	\$ 2,707,259	\$ 48,241	\$ 254,403	\$ 38,532	\$ 6,804	\$ 761,701	\$ 27,552	\$ 182,266	\$ 1,319,499
Salary, Wages & Benefits										
Administrators	\$ 3,110,466	\$ 5,334,680	\$ 459,346	\$ 472,202	\$ 464,908	\$ 460,685	\$ 477,659	\$ 473,574	\$ 454,478	\$ 3,262,852
Classified	\$ 8,745,404	\$ 15,402,153	\$ 1,065,577	\$ 1,237,860	\$ 1,265,970	\$ 1,278,424	\$ 1,255,351	\$ 1,286,143	\$ 1,610,332	\$ 8,999,658
Faculty	\$10,365,434	\$ 18,763,169	\$ 1,435,819	\$ 1,654,702	\$ 1,610,730	\$ 1,605,248	\$ 1,161,811	\$ 1,522,439	\$ 1,554,589	\$ 10,545,338
Student Salary	\$ 550,969	\$ 921,693	\$ 53,151	\$ 68,152	\$ 79,972	\$ 72,779	\$ 25,818	\$ 72,169	\$ 107,705	\$ 479,746
Temporary (Contract) Labor	\$ 162,545	\$ 281,698	\$ 3,891	\$ 14,576	\$ 9,258	\$ 42,173	\$ 31,164	\$ 5,167	\$ 18,740	\$ 124,968
Employee Benefits	\$ 6,672,290	\$ 17,538,925	\$ 1,107,309	\$ 999,740	\$ 920,868	\$ 961,689	\$ 915,952	\$ 948,410	\$ 987,437	\$ 6,841,405
Dept Operating Expenses										
Professional Fees	\$ 2,230,403	\$ 3,366,744	\$ 659,457	\$ 733,504	\$ 327,997	\$ 202,300	\$ 200,403	\$ 656,188	\$ 353,657	\$ 3,133,507
Supplies	\$ 1,409,062	\$ 3,370,616	\$ 111,228	\$ 391,635	\$ 211,052	\$ 216,249	\$ 252,663	\$ 206,795	\$ 226,673	\$ 1,616,294
Travel	\$ 481,599	\$ 907,208	\$ 16,259	\$ 63,635	\$ 130,388	\$ 64,512	\$ 45,691	\$ 140,921	\$ 121,487	\$ 582,894
Property Insurance	\$ 289,114	\$ 307,711	\$ 477,766	\$ (19)	\$ (988)	\$ -	\$ (1,301)	\$ 1,000	\$ -	\$ 476,458
Liability Insurance	\$ 97,121	\$ 128,065	\$ 61,288	\$ -	\$ 31,403	\$ 599	\$ -	\$ 2,406	\$ -	\$ 95,697
Maintenance & Repairs	\$ 1,998,607	\$ 2,455,773	\$ 977,304	\$ 617,716	\$ 347,855	\$ 37,735	\$ 114,923	\$ 104,905	\$ 49,667	\$ 2,250,104
Utilities	\$ 883,679	\$ 1,874,750	\$ 24,752	\$ 153,437	\$ 101,307	\$ 105,830	\$ 147,700	\$ 135,254	\$ 111,050	\$ 779,329
Scholarships & Fin Aid	\$ 9,500,201	\$ 10,458,465	\$ 488,886	\$ 354,238	\$ 349,576	\$ 56,584	\$ 7,142,086	\$ 757,117	\$ 30,062	\$ 9,178,550
Advertising	\$ 269,691	\$ 468,284	\$ 108,330	\$ 47,914	\$ 56,726	\$ 60,557	\$ 70,404	\$ 50,115	\$ 92,441	\$ 486,486
Lease/Rentals	\$ 138,091	\$ 280,663	\$ (1,537)	\$ 36,737	\$ 21,393	\$ 8,000	\$ 15,529	\$ 51,405	\$ 10,639	\$ 142,166
Interest Expense	\$ -	\$ 18,734	\$ 4,563	\$ 4,715	\$ 4,563	\$ 4,715	\$ 4,715	\$ 4,258	\$ 4,715	\$ 32,242
Depreciation	\$ 3,410,939	\$ 5,827,295	\$ 480,305	\$ 480,309	\$ 480,195	\$ 478,329	\$ 478,334	\$ 478,552	\$ 479,817	\$ 3,355,841
Memberships	\$ 90,925	\$ 127,064	\$ 40,373	\$ 23,110	\$ 4,318	\$ 4,522	\$ 5,264	\$ 1,562	\$ 19,331	\$ 98,479
Property Taxes	\$ 224,708	\$ 224,708	\$ -	\$ -	\$ -	\$ -	\$ 152,607	\$ -	\$ -	\$ 152,607
Institutional Support	\$ 188,628	\$ 370,162	\$ 33,862	\$ 45,791	\$ 25,280	\$ 36,874	\$ 12,617	\$ 19,193	\$ 13,114	\$ 186,731
Other Miscellaneous Disbursements	\$ 715,334	\$ 1,313,299	\$ 200,723	\$ 102,607	\$ 92,895	\$ 71,059	\$ 76,698	\$ 155,934	\$ 116,614	\$ 816,531
Capital Expenses - Less than \$1000										
Land and Improvements	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Buildings	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Audio/Visual Equipment	\$ 10,173	\$ 16,868	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Classroom Equipment	\$ 72,338	\$ 187,812	\$ -	\$ 16,736	\$ 29,676	\$ 8,853	\$ 32,390	\$ 11,585	\$ (832)	\$ 98,407
Computer Related	\$ 214,087	\$ 793,467	\$ 1,998	\$ 26,566	\$ 35,125	\$ 24,237	\$ -	\$ 58,238	\$ 46,582	\$ 192,745
Maintenance & Grounds	\$ -	\$ 6,717	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,995	\$ -	\$ 1,995
Office Equipment & Furnishing	\$ -	\$ 11,959	\$ -	\$ 11,902	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 11,902
Television Station Equipment	\$ -	\$ 18,852	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Vehicles	\$ -	\$ 2,389	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,500	\$ 5,500
Other Sources										
Disposal Gain (Loss)	\$ -	\$ 340,525	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Interfund Transfers	\$ (137,391)	\$ -	\$ (17,458)	\$ (18,840)	\$ (18,075)	\$ (18,455)	\$ (14,598)	\$ 241,198	\$ (20,294)	\$ 133,478
TOTAL EXPENSE	\$ 53,049,475	\$ 93,827,706	\$ 7,841,432	\$ 7,793,324	\$ 6,620,927	\$ 5,790,302	\$ 13,365,581	\$ 7,414,075	\$ 6,575,768	\$ 55,401,409
CHANGE IN NET POSITION	\$ 9,493,858	\$ 3,356,450	\$ 7,239,862	\$ (2,800,567)	\$ 2,363,056	\$ 1,719,927	\$ 484,179	\$ (2,283,497)	\$ (1,501,556)	\$ 5,221,404

Minutes of the Amarillo College Board of Regents Regular Meeting of April 23, 2019

AMARILLO COLLEGE										
INTERNAL UNAUDITED STATEMENT OF REVENUES, EXPENSES AND CHANGES IN NET POSITION (Page 3)										
FISCAL YEAR 2019 THROUGH MARCH 31, 2019										
	Fiscal 2018 YTD	2018	2019	2019	2019	2019	2019	2019	2019	2019
	Mar-18	Fiscal 2018	Sep-18	Oct-18	Nov-18	Dec-18	Jan-19	Feb-19	Mar-19	Fiscal 2019 YTD
Non Income Statement Expenditures - Capitalized and Depreciated										
Capital Expenses - Exceeds \$5000 - Capitalized										
Land and Improvements	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Buildings	\$ 827,174	\$ 2,333,948	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Audio/Visual Equipment	\$ -	\$ 18,431	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Classroom Equipment	\$ 454,896	\$ 803,973	\$ 34,820	\$ -	\$ 43,500	\$ 32,557	\$ 156,692	\$ 81,336	\$ -	\$ 348,905
Computer Related	\$ 39,862	\$ 350,177	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 117,390	\$ 117,390
Library Books	\$ 16,692	\$ 44,639	\$ -	\$ (33)	\$ -	\$ 6,724	\$ 2,376	\$ -	\$ 6,777	\$ 15,844
Maintenance & Grounds	\$ 12,200	\$ 21,200	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Office Equipment & Fumishing	\$ 43,270	\$ 58,358	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Television Station Equipment	\$ -	\$ 27,192	\$ -	\$ -	\$ 8,421	\$ -	\$ -	\$ 1,850	\$ -	\$ 10,271
Vehicles	\$ 39,137	\$ 95,598	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Donations	\$ -	\$ 36,500	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,500.0	\$ -	\$ 2,500
TOTAL CAPITALIZED EXPENDITURES	\$ 1,433,231	\$ 3,790,015	\$ 34,820	\$ (33)	\$ 51,921	\$ 39,281	\$ 159,068	\$ 85,686	\$ 124,167	\$ 494,910

Minutes of the Amarillo College Board of Regents Regular Meeting of April 23, 2019

AMARILLO COLLEGE							
INTERNAL UNAUDITED STATEMENT OF REVENUES, EXPENSES AND CHANGES IN NET POSITION							
BUDGETED FUNDS ONLY COMPARED TO HISTORICAL AND CURRENT BUDGET							
FISCAL YEAR 2019 THROUGH MARCH 31, 2019							
	Mar-19	COMPARED Mar-18		COMPARED Fiscal 2018		COMPARED 2019 Budget	
OPERATING REVENUES							
Tuition and Fees	\$ 18,481,705	\$ 19,067,269		\$ 22,530,014		\$ 22,767,620	
Federal Grants and Contracts	\$ 37,567	\$ 41,939		\$ 137,455		\$ 138,000	
State Grants and Contracts	\$ 50,133	\$ 3,100		\$ 53,673		\$ 120,000	
Local Grants and Contracts	\$ 1,232,900	\$ 1,827,178		\$ 1,967,853		\$ 2,020,388	
Nongovernmental grants and contracts	\$ 134,680	\$ 130,427		\$ 271,108		\$ 247,000	
Sales and Services of Educational Activities	\$ 277,910	\$ 331,735		\$ 505,550		\$ 519,560	
Auxiliary Enterprises (net of discounts)	\$ 3,633,915	\$ 3,755,678		\$ 5,561,365		\$ 6,381,900	
Other Operating Revenues	\$ 399,422	\$ 1,783,789		\$ 1,256,980		\$ 6,673	
Total Operating Revenues	\$ 24,248,232	\$ 26,941,114	90%	\$ 32,283,998	75%	\$ 32,201,141	75%
NON OPERATING REVENUES							
State Appropriations	\$ 7,885,577	\$ 7,893,024		\$ 13,510,994		\$ 13,518,127	
Taxes for maintenance and operations	\$ 12,372,437	\$ 11,303,999		\$ 19,433,980		\$ 20,863,771	
Taxes for general obligation bonds	\$ 3,178,445	\$ 3,744,382		\$ 6,412,262		\$ 5,345,494	
Federal revenue, non-operating	\$ 23,340	\$ 17,340		\$ 49,688		\$ 55,000	
Gifts	\$ 242,241	\$ 53,975		\$ 157,963		\$ 30,000	
Investment Income	\$ 223,958	\$ 113,653		\$ 409,578		\$ 240,000	
Interest on Capital Debt	\$ -	\$ -		\$ -		\$ -	
Local Grants and Contacts	\$ -	\$ -		\$ -		\$ -	
Loss on Disposal of Fixed Assets	\$ -	\$ -		\$ (22,194)		\$ -	
Fund Allocation	\$ 442,416	\$ -		\$ -		\$ 144,428	
Total Non Operating Revenues	\$ 24,368,415	\$ 23,126,373	105%	\$ 39,952,272	61%	\$ 40,196,820	61%
TOTAL REVENUE	\$ 48,616,647	\$ 50,067,487	97%	\$ 72,236,269	67%	\$ 72,397,960	67%

Minutes of the Amarillo College Board of Regents Regular Meeting of April 23, 2019

AMARILLO COLLEGE							
INTERNAL UNAUDITED STATEMENT OF REVENUES, EXPENSES AND CHANGES IN NET POSITION (Page 2)							
BUDGETED FUNDS ONLY COMPARED TO HISTORICAL AND CURRENT BUDGET							
FISCAL YEAR 2019 THROUGH MARCH 31, 2019							
	Mar-19	COMPARED Mar-18		COMPARED Fiscal 2018	COMPARED 2019 Budget		
OPERATING EXPENSES							
Cost of Sales	\$ 1,319,499	\$ 1,355,059		\$ 2,707,259	\$ 2,920,000		
Salary, Wages & Benefits							
Administrators	\$ 3,092,785	\$ 2,955,054		\$ 5,060,961	\$ 5,452,396		
Classified	\$ 8,325,552	\$ 8,096,204		\$ 14,322,525	\$ 14,977,627		
Faculty	\$ 10,228,626	\$ 10,054,106		\$ 18,145,357	\$ 18,219,096		
Student Salary	\$ 213,952	\$ 292,620		\$ 624,979	\$ 627,409		
Temporary (Contract) Labor	\$ 55,018	\$ 63,052		\$ 109,111	\$ 118,160		
Employee Benefits	\$ 6,583,401	\$ 6,406,263		\$ 7,832,921	\$ 8,685,814		
Dept Operating Expenses							
Professional Fees	\$ 1,694,687	\$ 1,021,221		\$ 1,741,176	\$ 1,637,852		
Supplies	\$ 1,221,937	\$ 1,187,468		\$ 2,451,948	\$ 2,218,748		
Travel	\$ 465,810	\$ 344,862		\$ 664,736	\$ 759,156		
Property Insurance	\$ 468,592	\$ 289,114		\$ 302,798	\$ 412,241		
Liability Insurance	\$ 95,697	\$ 97,121		\$ 128,065	\$ 112,891		
Maintenance & Repairs	\$ 2,151,704	\$ 1,919,953		\$ 2,361,660	\$ 2,622,044		
Utilities	\$ 779,329	\$ 883,499		\$ 1,874,149	\$ 1,870,200		
Scholarships & Fin Aid	\$ 187,403	\$ 131,389		\$ 304,076	\$ 173,939		
Advertising	\$ 473,471	\$ 257,091		\$ 425,761	\$ 354,500		
Lease/Rentals	\$ 118,091	\$ 115,400		\$ 242,737	\$ 247,744		
Interest Expense	\$ -	\$ -		\$ 1,700	\$ -		
Depreciation	\$ -	\$ -		\$ -	\$ 130,113		
Memberships	\$ 86,372	\$ 89,440		\$ 124,600	\$ 225,000		
Property Taxes	\$ 152,607	\$ 224,708		\$ 224,708	\$ 679,885		
Institutional Support	\$ 179,257	\$ 163,278		\$ 311,464	\$ 32,550		
Other Miscellaneous Disbursements	\$ 816,521	\$ 715,150		\$ 1,313,115	\$ 1,608,030		
Capital Expenses - All							
Land and Improvements	\$ -	\$ -		\$ -	\$ -		
Buildings	\$ 590,859	\$ 449,887		\$ 899,386	\$ 1,000,000		
Audio/Visual Equipment	\$ 22,259	\$ 10,173		\$ 35,299	\$ -		
Classroom Equipment	\$ 315,013	\$ 179,989		\$ 283,151	\$ 170,000		
Computer Related	\$ 117,390	\$ 129,146		\$ 849,180	\$ 730,000		
Library Book	\$ 17,839	\$ 16,692		\$ 44,639	\$ 30,000		
Maintenance & Grounds	\$ 11,902	\$ 12,200		\$ 27,917	\$ 30,000		
Office Equipment & Furnishing	\$ -	\$ 43,270		\$ 67,271	\$ 25,000		
Television Station Equipment	\$ 5,500	\$ -		\$ 2,463	\$ -		
Vehicles	\$ -	\$ 39,137		\$ 41,526	\$ 100,000		
Donations	\$ 2,500	\$ -		\$ 36,500	\$ -		
Other Sources							
Disposal (Gain) Loss	\$ -	\$ -		\$ -	\$ -		
Interfund Transfers	\$ 133,478	\$ 198,059		\$ 674,734	\$ 542,471		
Bond Payments	\$ 3,585,000	\$ 3,365,000		\$ 6,412,262	\$ 5,685,094		
TOTAL EXPENSE	\$ 43,512,052	\$ 41,105,605	106%	\$ 70,650,135	62%	\$ 72,397,960	60%
CHANGE IN NET POSITION	\$ 5,104,595	\$ 8,961,882	57%	\$ 1,586,134		\$ -	

Minutes of the Amarillo College Board of Regents Regular Meeting of April 23, 2019

AMARILLO COLLEGE
Alterations and Improvements
Projects for Fiscal 2019
as of March 31, 2019

AMARILLO - WASHINGTON STREET CAMPUS

PROJECT BUDGETING							SOURCE OF FUNDS							
PROJECT	DESCRIPTION	BUDGETED	EXPENSED	ENCUMBERED	STATUS	OVER/ (SHORT)	TOTAL COST	CURRENT BUDGET	PRIOR YEAR ENCUMBRANCES	BOARD APPROVED RESERVE SPENDING	GIFT/ DONATION	GRANT	OTHER	DIFFERENCE
1	Russell Hall - Paint and Carpet	20,000.00	48,628.99	-	Complete	(28,628.99)	48,628.99		20,000.00					-
2	Carter Fitness Center - Locker Rooms/Rest Rooms/Showers	95,000.00	650.00	-	In Progress	94,350.00	650.00	95,000.00						-
3	Durrett Hall - Replacement of Exterior Doors	6,500.00	758.02	-	In Progress	5,741.98	758.02		6,500.00					-
4	Engineering Building - 2nd Floor	200,000.00	-	-	Not Started	200,000.00	-	200,000.00						-
5	Engineering Building - Replacement of Exterior Doors	6,500.00	758.02	-	In Progress	5,741.98	758.02		6,500.00					-
6	Panhandle PBS (KACV-TV) - Bathroom and Hot Water Issue	-	-	-	Not Started	0.00	-							-
7	Ware Student Commons - Computer Lab Basement Renovation	1,585,231.65	98,448.41	1,495,923.93	In Progress	(9,140.69)	1,594,372.34	-		1,585,231.65				-
8	Amarillo Museum of Art - Asbestos Abatement	20,000.00	20,000.00	-	Complete	0.00	20,000.00	20,000.00						-
9	Hagy Child Care Center - New Windows	12,000.00	4,507.47	-	Complete	7,492.53	4,507.47	12,000.00						-
		<u>\$1,945,231.65</u>	<u>\$173,750.91</u>	<u>\$1,495,923.93</u>		<u>\$275,556.81</u>	<u>\$1,669,674.84</u>	<u>\$327,000.00</u>	<u>\$33,000.00</u>	<u>\$1,585,231.65</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>

AMARILLO - WEST CAMPUS

PROJECT BUDGETING							SOURCE OF FUNDS							
PROJECT	DESCRIPTION	BUDGETED	EXPENSED	ENCUMBERED	STATUS	OVER/ SHORT	TOTAL COST	CURRENT BUDGET	PRIOR YEAR ENCUMBRANCES	BOARD APPROVED RESERVE SPENDING	GIFT/ DONATION	GRANT	OTHER	DIFFERENCE
10	West Campus - Building A - Renovations	40,400.00	243,804.28	-	Completed	(203,404.28)	243,804.28		40,400.00					-
11	WC - Allied Health - Flooring	50,000.00	34,907.06	-	Completed	15,092.94	34,907.06	50,000.00						-
		<u>90,400.00</u>	<u>278,711.34</u>	<u>-</u>		<u>(188,311.34)</u>	<u>278,711.34</u>	<u>50,000.00</u>	<u>40,400.00</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>

Minutes of the Amarillo College Board of Regents Regular Meeting of April 23, 2019

AMARILLO COLLEGE
Alterations and Improvements (Page 2)
Projects for Fiscal 2019
as of March 31, 2019

AMARILLO - EAST CAMPUS

PROJECT BUDGETING							SOURCE OF FUNDS							
PROJECT	DESCRIPTION	BUDGETED	EXPENSED	ENCUMBERED	STATUS	OVER/ SHORT	TOTAL COST	CURRENT BUDGET	PRIOR YEAR ENCUMBRANCES	BOARD APPROVED RESERVE SPENDING	GIFT/ DONATION	GRANT	OTHER	DIFFERENCE
12	EC - Upgrades to Bldg 1400 for EC Housing -Stucco Repair	14,000.00	-	-	In Progress	14,000.00	-	-	14,000.00					-
13	EC - Harrington Diesel Bay - Finish Electrical Work	8,000.00	35,211.94	-	Completed	(27,211.94)	35,211.94		8,000.00					-
14	EC - AEDC Aviation Hanger - Compressor Room and Air Drops	800.00	888.33	-	Completed	(88.33)	888.33		800.00					-
15	EC - Rebuild House That Burned Down (1806/1808 Kimberly)	100,000.00	-	-	Not Started	100,000.00	-	100,000.00						-
		122,800.00	36,100.27	-		86,699.73	36,100.27	100,000.00	22,800.00	-	-	-	-	-

AMARILLO - ALL CAMPUS

PROJECT BUDGETING							SOURCE OF FUNDS							
PROJECT	DESCRIPTION	BUDGETED	EXPENSED	ENCUMBERED	STATUS	OVER/ SHORT	TOTAL COST	CURRENT BUDGET	PRIOR YEAR ENCUMBRANCES	BOARD APPROVED RESERVE SPENDING	GIFT/ DONATION	GRANT	OTHER	DIFFERENCE
16	Other Unplanned Projects	10,592.89	10,592.89	-	In Progress	-	10,592.89	10,592.89						-
17	Campus Wide - Replace Furniture	2,307.11	-	-	Ongoing	2,307.11	-	2,307.11						-
18	Campus Wide - Building Drainage Corrections	10,000.00	22,009.71	-	Ongoing	(12,009.71)	22,009.71	10,000.00						-
19	Campus Wide - Emergency Lighting Corrections	20,000.00	15,244.39	-	Ongoing	4,755.61	15,244.39	20,000.00						-
20	Campus Wide - Paint and Small Repairs	89,000.00	22,014.85	-	Ongoing	66,985.15	22,014.85	75,000.00	14,000.00					-
21	Campus Wide - ADA Corrections	56,900.00	11,174.61	-	Ongoing	45,725.39	11,174.61	50,000.00	6,900.00					-
22	Campus Wide - Parking Lot Repairs	100,000.00	16,720.00	-	Ongoing	83,280.00	16,720.00	100,000.00						-
		-	-	-	Not Started	0.00	-	-	-					-
		-	-	-		-	-	-	-					-
						OVER/ OVER/ SHORT	TOTAL TOTAL COST	CURRENT CURRENT BUDGET	PRIOR YEAR ENCUMBRANCES	BOARD APPROVED RESERVE SPENDING	GIFT/ GIFT/ DONATION	GRANT	OTHER	DIFFERENCE
		2,497,231.65	594,850.20	1,531,202.93		371,178.52	2,126,053.13	794,900.00	117,100.00	1,585,231.65	-	-	-	-

Minutes of the Amarillo College Board of Regents Regular Meeting of April 23, 2019

Amarillo College				
Reserve Analysis FY 2019				
As Of 3/31/19				
Encumbered Prior to 8/31/18	Balance as of 08/31/2018	Current Fiscal Year Activity	Ending Balance	Explanation
Overlapping Purchase Orders	157,275	(147,091)	10,184	Materials and services requested in prior year and charged against prior year budget but received and paid for in the current year
Subtotal	157,275	(147,091)	10,184	
Board Restricted				
Equipment Reserve	1,000,000		1,000,000	Set-up for equipment purchases required but not budgeted
Facility Reserve	2,500,000	(308,452)	2,191,548	Set-up for facility purchases required but not budgeted
Sim Central	283,923		283,923	Sim Central prior years revenues over expenses fund balance
East Campus A&I Designated	1,215,000	(24,153)	1,190,847	Set-up for East Campus improvements required but not budgeted
SGA	172,695		172,695	Student government prior years revenues over expenses fund balance
Insurance	200,000		200,000	Set-up to cover insurance deductibles and daims that fall below the deductibles and for roofing repairs due to the 5/28/13 hail storm
Moore County Campus Designated	490,262		490,262	Moore County prior years revenues over expenses fund balance
Hereford Campus Designated	1,640,901	(59,969)	1,580,932	Hereford Campus prior years revenues over expenses fund balance
East Campus Land Proceeds	376,268		376,268	Proceeds from sale of land at East Campus
East Campus Designated	1,837,931		1,837,931	East Campus set aside from the State of Texas for operations of programs at TSTC (EC)
Subtotal	9,716,980	(392,574)	9,324,406	
Unrestricted Reserve				
Undesignated Local Maintenance	12,887,936		12,887,936	Local Maintenance prior years revenues over expenses fund balance
Master Plan		(343,967)		Master Plan Project
Ware Student Commons		(98,448)		Ware Student Commons Basement Renovation
Undesignated Auxiliary	3,754,371		3,754,371	Auxiliary prior years revenues over expenses fund balance
Subtotal	16,642,307	(442,416)	16,642,307	Must leave in Reserve 10% of next year's budget
Total	26,516,562	(982,081)	25,976,897	
Fiscal Year 2018	24,096,277	2,420,285	26,516,562	-
Fiscal Year 2017	22,979,978	1,116,299	24,096,277	-
Fiscal Year 2016	26,185,015	(3,205,037)	22,979,978	-
Fiscal Year 2015	27,440,976	(1,255,961)	26,185,015	-
Fiscal Year 2014	26,447,719	993,257	27,440,976	-