

AMARILLO COLLEGE

NURSING FACULTY MEETING MINUTES

DATE: October 3, 2018

TIME & PLACE: 1:30 pm WCJH - 205

ATTENDANCE: Kati Alley, LaVon Barrett, Sandra Brannan, Jeanette Embrey, Janie Gillett, Debby Hall, Verena Johnson, Marianne Jones, Jody Kile, Tabatha Mathias, Becky Matthews, Susan McClure, Kristi McKelvy, Kim Pinter, Claudia Reed, Tamara Rhodes, Kathy Snider, Brenda Stoddard, Catherine Stout, Kelly Voelm, Kerrie Young, April Bonds – VN Staff Assistant, Connie Bonds – Executive Secretary

ABSENT: Jan Cannon, Kim Crowley, Treiva Daniels, Chandra Melton, Sarah Milford, DeeAnne Sisco, Kim Smith, Annette Watts

AGENDA:

MINUTES:

TOPIC	DISCUSSION/RATIONALE	ACTION/RECOMMENDATION
1.0 Opening Remarks Approval of Minutes	Ms. Hall, called the meeting to order at 1:30 p.m. Minutes from the nursing faculty meeting on April 25, 2018 and August 15, 2018 were approved.	K. Alley made a motion to accept the minutes as written. T. Mathias seconded the motion. The motion carried by majority vote.
2.0 Report from Dean of Health Sciences	No report	No action/recommendation
3.0 Report from VN Director	Ms. Barrett advised Level I had 10 failures in nursing skills. Clinical will be starting next week. Debby Hall welcomed Dr. Sandra Brannan, ADN Program Director.	No action/recommendation
4.0 Report from ADN Director	No report	No action/recommendation
5.0 Report from West Campus Tutoring Center	No report	No action/recommendation
6.0 College Committee Reports	<u>6.1 Academic Technology</u> - no report <u>6.2 Assessment- Alley, Rhodes</u> – no report	No action/recommendation

7.0 Nursing Program Committee Reports	<u>6.3 Commencement-</u> no report <u>6.4 Curriculum- Hall and Brannan –</u> no report <u>6.5 Developmental Education Council- Pinter -</u> no report <u>6.6 Faculty Handbook- Kile -</u> no report <u>6.7 Faculty Professional Development- Matthews, Milford, Voelm</u> A meeting will be held regarding CEU and \$500 faculty development stipend. Details will come later. <u>6.8 Faculty Senate- Alley, Milford, Pinter, Sisco –</u> The next meeting is October 5, 2018. Merit pay will be discussed. <u>6.9 Financial Aid Appeals-</u> no report <u>6.10 Library Network Advisory- Daniels, Matthews, Milford -</u> no report <u>6.11 Rank and Tenure – Barrett, Cannon, Johnson-</u> You must submit form for approval to petition for tenure this semester. Petition for rank will be in spring. <u>6.12 Wellness – Watts –</u> no report <u>7.1 Instructional Resources- Pinter, Milford –</u> A survey will be sent to all students regarding DocuCare for feedback. If faculty knows of issues, please include the specific device having issues. <u>7.2 Nursing Peer Review- Voelm -</u> no report <u>7.3 Research & Program Evaluation- Kile –</u> no report	No action/recommendation If you wish to do so, please submit approval form.
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8.0 Other Reports	<u>7.4 Student Activities- Jones, Pinter</u> – The t shirt sale raised over \$1000 for SNA. Student activities will participate in Race for the Cure. The community service project for October will be Boo at the Zoo. <u>7.5 Testing- Johnson</u> – no report <u>8.1 Advising- McClure</u> – Considering the number of students who have attended application orientation for this semester, it appears there will be a large applicant pool. As of this date, 363 students have attended orientation and there are 79 students scheduled for tomorrow. <u>8.2 NRC- McKelvy</u> – Please submit dates for spring 2019. There is a need for help on November 26th and 27th for med lab testing. <u>8.3 Staff Development- Stout, Melton</u> – A webinar was offered last week. There will be a webinar on October 10, 2018. Please register if you plan to attend.	Submit your dates for the calendar as soon as possible. If you plan to attend the webinar, please register.
	<u>Treasurer's Report- McKelvy</u> - There is currently \$557.56 in the account. If you have not paid your dues, please do so. The annual Christmas party will be December 14, 2018 at the Plaza Restaurant from 11:00-1:00.	If you have not paid your dues, please do so.
10.0 Additional Items Announcements	Ms. Hall advised there is a free license renewal reminder available. She will send the link to faculty. Kati Alley advised that she still needs cans of frosting for the Thanksgiving Bags. If you can donate, please see her.	Register for the free license renewal reminder. If you wish to donate, please do so.

	Becky Matthews met with Kim Crowley regarding the Palo Duro Project. There are issues requiring legal department approval. Kim Crowley wants a committee formed with Health Sciences. Please let Becky Matthews know if you would like to help.	Let Becky Matthews know if you would like to help.
10.0 Adjournment	Meeting was adjourned at 2:10 p.m.	

LaVon Barrett, LSN, RN, CNE

LaVon Barrett, LVN Program Director

Debby Hall

Debby Hall, Interim ADN Program Director

3/21/19

Date

3/21/19

Date