

Minutes of the Amarillo College Board of Regents Status Update and Regular Meeting of Apr. 2, 2020

**AMARILLO COLLEGE BOARD OF REGENTS
MINUTES OF STATUS UPDATE AND REGULAR BOARD MEETING
APRIL 2, 2020**

DUE TO COVID-19, THIS MEETING WAS HELD VIRTUALLY. DR. LOWERY-HART, DR. PAUL PROFFER, AND MR. SHANE HEPLER JOINED THE MEETING FROM THE PALO DURO ROOM AT AMARILLO COLLEGE. OTHERS PARTICIPATED VIA THE WEB OR TELEPHONE.

REGENTS PRESENT: Dr. Paul Proffer, Chair; Mr. Johnny Mize, Vice-Chair; Mrs. Anette Carlisle, Secretary; Mr. Jay Barrett; Ms. Michele Fortunato; Ms. Sally Jennings; Mr. Dan Henke; Mr. Patrick Miller; Dr. David Woodburn

REGENTS ABSENT: None

CAMPUS REPRESENTATIVES PRESENT: Ms. Ronda Crow, Representative for the Moore County Campus; Ms. Sara Pesina, Representative for the Hereford Hinkson Memorial Campus

CAMPUS REPRESENTATIVES ABSENT: None

OTHERS PRESENT: Mr. Bob Austin, Vice President of Enrollment Management; Mr. Kevin Ball, Vice President of Communications and Marketing; Dr. Tamara Clunis, Vice President of Academic Affairs; Ms. Cara Crowley, Vice President of Strategic Initiatives; Ms. Cheryl Jones, Vice President of Human Resources; Dr. Russell Lowery-Hart, President; Mr. Chris Sharp, Vice President of Business Affairs; Mr. Joe Bill Sherrod, Vice President of Institutional Advancement; Ms. Denese Skinner, Vice President of Student Affairs; and Mr. Mark White, Executive Vice President and General Counsel

Ms. Tina Babb – Director of Institutional Effectiveness
Ms. Joy Brenneman – Exec. Asst., President's Office/Asst. Sec. to the Board of Regents
Ms. Becky Burton – Associate Vice President of Academic Affairs
Ms. Simone Buys – Faculty Senate Representative
Ms. Kim Crowley – Dean of Health Sciences
Ms. Lauren Ebben – Student and Ranger Reporter
Mr. David Gay – Amarillo Globe News
Ms. Caylee Hanna – Student
Mr. Shane Hepler – Chief Information Officer
Ms. Sadie Newsome – Digital Communications Coordinator, College Relations
Mr. Danny Smith – Program Manager, Independent Contractor, for bond projects
Mr. Joe Wyatt – Assistant Director, College Relations

STATUS UPDATE AND REGULAR BOARD MEETING

The Status Update meeting was called to order at 5:45 p.m. by Dr. Paul Proffer, Chairman of the Board of Regents. A quorum was present.

Dr. Proffer read the following statement related to this meeting held via telephone or videoconference under suspended Open Meetings Act (OMA) Laws:

Minutes of the Amarillo College Board of Regents Status Update and Regular Meeting of Apr. 2, 2020

On March 16, Gov. Greg Abbott granted a request by Attorney General Ken Paxton to temporarily suspend a limited number of open meetings laws to the extent necessary to allow telephonic or videoconference meetings in response to the Coronavirus (COVID-19).

In accordance with those suspended rules, we certify the following: Notice of this meeting has been posted online for at least 72 hours.

1. Although members of the board are not gathered in a central, physical location, we do have a quorum in attendance at this meeting by videoconference or telephone call.
2. We are meeting by use of Google Meetings which allows two-way communication for members of the public.
3. As we would at any in-person meeting, members of the public who have followed the instructions on the meeting notice for registering to speak during the public comment portion will be unmuted for three minutes to speak. If the speaker submitted written comments in advance, Joy Brenneman will read these comments into record before or during the board's consideration of that item. If you would like to provide comment at a future meeting conducted by videoconference or telephone call, please follow instructions on the meeting notice.
4. All other meeting procedures will adhere to board-adopted procedures to the extent practicable.
5. An audio recording of this meeting is being made and will be available to the public at a later date.
6. This software application allows for 100 people to view and interact at a time. We apologize in advance for any unforeseeable difficulties and ask for your patience as we navigate unprecedented conditions.
7. If you have questions about these suspended laws, please call the Office of the Attorney General at 888.672.6787 or by email at TOMA@oag.texas.gov

PUBLIC COMMENTS

Dr. Proffer noted that COVID policies would be discussed later in the meeting and gave the public a few minutes to submit comments or questions. There were none.

REGENTS' REPORTS, COMMITTEES AND COMMENTS REGARDING AC AFFILIATES

Executive Committee – report by Proffer, Mize, Carlisle

Dr. Proffer announced that the Board Retreat will be delayed and the committee will be contacting Board members to determine a date.

AC Foundation – report by Woodburn, Henke, Barrett

No report.

Amarillo Museum of Art (AMoA) – report by Fortunato

No report.

Panhandle PBS – report by Miller, Jennings

Mr. Miller reported that Panhandle PBS continues its leadership in supporting the area's US census collection. The station featured a 30-minute internally produced show on local impacts of the 2020 census, which was televised March 31st and also included on social media. Local television and radio outlets are using public service announcements created at Panhandle PBS. The station has also announced that the Miss Solemnis Alliance will reschedule the Beethoven concert performance to sometime in May 2021.

Minutes of the Amarillo College Board of Regents Status Update and Regular Meeting of Apr. 2, 2020**Tax Increment Reinvestment Zone (TIRZ)** – report by Mize

Mr. Mize reported that the TIRZ Board had met in-person to approve the annual audit and to consider how to strategically continue building in downtown.

Tax Increment Reinvestment Zone 2 (TIRZ 2) – report by Lowery-Hart

No report.

Amarillo Foundation for Education and Business – report by Proffer-Chair, Mize, Carlisle

No report.

East Property Family Housing Committee – report by Mize-Chair, Proffer, Barrett

No report.

Standing Policies & Procedures Committee – report by Carlisle-Chair, Fortunato, Woodburn

Mrs. Carlisle noted that Dr. Lowery-Hart had provided a copy of the temporary COVID policy which will be covered later in the meeting to the Board. A contract with TASB for writing of AC's Board policy handbook is also on the agenda.

Finance Committee (AC Investment, Potential Lease & Sales Opportunities) – report by Henke-

Chair, Proffer, Mize

No report.

Legislative Affairs Committee – Carlisle-Chair, Miller, Jennings, Barrett

Mrs. Carlisle stated that it will be important for this committee to set up a virtual meeting soon to discuss strategies. She will work with Dr. Lowery-Hart to create that meeting.

Community College Association of Texas Trustees (CCATT) – report by Barrett, Carlisle

Mrs. Carlisle attended the last meeting via video conference. The June conference has been postponed and CCATT is working to get that rescheduled, probably in August. She and Ms. Brenneman will send out those new dates once set. Other CCATT meetings have been canceled as well.

Nominating Committee – Fortunato-Chair, Proffer, Barrett

No report.

BOND PROJECTS

Mr. Danny Smith reported that currently six architects have been selected. Four were previously approved by the Board and two are on this agenda. The Master Plan does not include a scope of service for these projects, so he is working with the architects to get those done followed by fee proposals and contracts. A meeting with the architects for the Student Services Center is still pending. He has met with Lavin Architects for the Carter Fitness Center and HVAC projects and is working on memos of understanding with them so that they may develop the scope of services for the Washington Street Tier I projects. Related to the Technology Innovation Hub, he has received a fee proposal from Parkhill, Smith, and Cooper for program development, scope of services, plans, and specifications. There is still much development to do on this project and he is working directly with PSC on a contract to be presented for Board approval at a subsequent meeting. The committee for the First Responders Academy has met and their recommendation will be presented later in this meeting. He also met with Mr. Baca and Mr. Sharp to move some smaller ADA and paving projects into one big project and sent out an RFQ. That item is also on tonight's agenda.

Minutes of the Amarillo College Board of Regents Status Update and Regular Meeting of Apr. 2, 2020**NO EXCUSES****Information Security Update** by Shane Hepler

Mr. Hepler reported that increased security measures are working. Additional filters were added after the previous incident with a virus, and there have been no incidents since then. Many attachments are no longer allowed. At the last report, the system blocked approximately 60% of incoming emails; that number is now 75%. Last month, 1.2M emails were received and 882,000 of those were blocked. Rules for the firewall have also changed as alerts from the FBI provide suspicious IP addresses and locations of potential attacks. The college's firewall now blocks 10.5M hits. Approximately 1M of these are known to be attacks on the network. His team is constantly evolving, monitoring, and changing to stay abreast of this information. The IT department is also working on the State's requirement for an Information Security Officer to determine what that means and who will be responsible for that role. Next year, Mr. Hepler will include funds in the budget to build a perimeter on the inside of the system to catch attacks from the inside. Because the college's network is open to students and the public issues can arise. These have not been majorly compromising but are a nuisance and a system is needed to provide protection from intrusions from the inside.

COVID-19 Update by Dr. Lowery-Hart and Cabinet members

Dr. Lowery-Hart asked each Cabinet member to update the Board on actions they have taken in their divisions to address the COVID-19 situation and encouraged Board members to ask questions. He thanked the 23 members of the COVID-19 task force and expressed his appreciation for all the work that has happened in a short period of time to get ready for the 2nd eight-weeks in a technology assisted environment.

Strategic Initiatives – Cara Crowley

Ms. Crowley noted that Institutional Research began working from home at the very beginning of the crisis. With the help of the IT department, their work was easy to transition. All three social workers have moved to work from home and are connecting with students by phone, email, and videoconferencing. The Food Pantry has been moved to one location for distribution from the Russell Hall Overstock area. Judith Lara will manage the Food Pantry, and she and Ms. Crowley will distribute pre-bagged food and hygiene items between 9:00 am and 5:00 pm on Tuesdays and Thursdays. So far, they have served about 150 students. Approximately 1,700 students have received services from the ARC this year. Emails were sent to these students and 1,400 have been contacted.

Enrollment Management – Bob Austin

Mr. Austin reported that it is business as usual for the Financial Aid Office except that all departmental employees are working from home and are supporting students by phone and email. Additionally, they are continuing to process financial aid applications and make awards for the upcoming year. The Registrar's Office looks pretty much the same as the Financial Aid Office. All employees are working from home except for the Registrar and one document-imaging specialist. Academic Advisors, Financial Aid Advisors, Registrar's Office personnel, and others would not be able to work from home without access to the thousands of student documents that are digitized every month. The one document-imaging specialist on campus is continuing to keep that process going. Since a week ago Monday, AskAC has managed more than 2,000 inbound calls. On Monday alone, they handled almost 500 inbound calls. The new phone call software update has allowed more staff to work remotely. Those working on campus have a back-up person working from home to whom they can transfer calls. Recruiters made approximately 400 outbound calls to prospective students, and Enrollment Specialists made about 300 calls to new applicants in support of AC's applicant to enrollment communication plan. Within a week, most, if not all, staff will be working from home.

Minutes of the Amarillo College Board of Regents Status Update and Regular Meeting of Apr. 2, 2020**Communications & Marketing – Kevin Ball**

Mr. Ball expressed his appreciation to the Communications & Marketing team for their timely efforts on making everything happen quickly with correct, up-to-date, and appropriate information for students, faculty, and staff. He then reviewed the timeline of work done by his division.

- March 12th – Communications/Marketing, Panhandle PBS, and FM-90 successfully tested all department communication for off-site ability to run from home.
- March 18th – Email, social media, web site, and PR media announced the pause of classes, provided information on moving to tech-supported remote learning and ARC resources, and announced that AC remained open and classes would resume one week later on March 30th.
- March 19th - Six electronic billboards were erected to reflect that classes would resume on March 30th.
- March 19th – Dr. Lowery-Hart appeared in a video on social media explaining AC's plans, social distancing, tech supported learning, and providing web site location for information. Facebook reach was 10,500 with 5,700 views to date.
- March 20th – Online ordering of books was promoted in email and social media.
- March 24th – Social media and local media presented a story about AC's Haggy Center remaining open.
- March 25th – Social media promoted Virtual Advising and free high speed access on the Washington Street and Community Link campuses provided by AW Broadband. Facebook reach was 7,300.
- March 30th – Dr. Lowery-Hart appeared in a live stream to faculty and staff regarding move to Phase 3 and the City's announcement of a Level Red status.
- March 31st – Email, social media, and the AC web site explained support of Amarillo's Level Red shelter in-place order and AC's Phase 3 plan constricting in-person services, ARC food availability on campus, etc. Billboards were changed to yellow to show support of the City's "All In" campaign.
- April 1st – Email sent which discussed closing of buildings and which personnel were allowed on campus to enforce status level red. Employees must have a letter from the President.

The Communications & Marketing team made sure that signs, handouts, and information were available on campus and deployed for each milestone of the program roll-out. The division's next project will be the creation of a virtual graduation celebration. Students will receive a message from Dr. Lowery-Hart, a cap and gown at no charge, and will be asked to submit pictures of themselves in their cap and gown along with a message. They will also be given the option to walk in December if they choose. Open rate by students on COVID emails has been approximately 60% which is high and indicates that the messaging is working.

Student Affairs – Denese Skinner

Ms. Skinner reported that Student Activities had to cancel already planned entertainers, trips, and events, but have worked to create online events which are listed each Monday morning in the "Weekly Dig." A tips sheet had a reach of 4,900 students with 400 shares and their welcome back message had a reach of 1,000 with 136 engaging. The open rate for the "Weekly Dig" is 30%. The Student Government Association and Phi Theta Kappa are still meeting virtually. Ernesto Olmos and one other advisor are available on campus. They do not meet face-to-face but utilize a Google meeting to have a conversation. All other advisors are working from home utilizing Skype, phones, and email to work with students. Counseling is working well by using Therapy Assistance Online. In one week, 42 students were seen virtually and no shows were lower. The online part of this service is also available for employees. Career and Employment Services are online and a video was

Minutes of the Amarillo College Board of Regents Status Update and Regular Meeting of Apr. 2, 2020

created and provided to faculty to use with their students for resume help. Transfer Services is working to connect students to virtual orientations, etc. Disability Services is still able to deliver their services in person. Providing testing has been harder to deliver and the Testing Center is working on alternatives. The calling campaign to students by employees to let them know school would start a week later in a technology assisted online learning platform was successful and students were genuinely grateful to receive the information. More than 5,000 students were contacted. Phase 2 of the calling campaign will be a modified coaches and champions program where coaches will reach out to students three times during the semester.

The Board asked about supports for students who are parents. The “Weekly Dig” includes helpful information and activities. The ARC has a three-page resource sheet listing on-campus and community resources and is contacting students to make sure they know that this information is available. Additionally, reduced cost internet services were provided by AT&T and Suddenlink. The college has wireless access in some parking lots. The Food Bank continues to offer produce to students on Tuesday mornings at 11:30 am with a drive through delivery located by the Greenhouse. Historically, 2,000 pounds are distributed each time.

Institutional Advancement – Joe Bill Sherrod

Mr. Sherrod reported that his division consists of 4.5 employees and all are working remotely. He comes to campus occasionally. He also noted that his employees had participated in the phone calling campaign. This is award season for the Foundation. There are two awards – the Amarillo College award and the Harrington award. All applications were downloaded for review by an employee at home. Electronic and hard copy packets will be prepared for the grant committees which will convene virtually to discuss the awards. Setting up these meetings is in process. In order for gift receipt processing to continue, Mr. Sherrod picks up the mail and distributes it to the employees who then process the contributions before they are taken to the bank by the AC Police Department. All of the AC Foundation Board meetings have been moved to online. The Gonser Gerber consultant will not make the trip to Amarillo in April for interviews with constituents, but will instead conduct those via phone. The feasibility study and campaign will proceed but timelines will need to shift. Mr. Sherrod announced that the Brown Foundation has granted the No Excuses fund \$250,000 to be paid over two years at \$125,000 each year. This is their first round of grant funding. The funds will be used as follows: \$20,000 for housing; \$35,000 for help with utilities; \$45,000 aid for child care; and, \$25,000 to help the college fund conversations with other institutions. An electronic outreach appeal will be made to donors to match the \$20,000 housing funds in order to also provide help with food.

Executive Vice President & Grants – Mark White

Mr. White stated that Grants Management was able to transition to remote work with just minor procedure modifications. They have attended a webinar for updates on recent extensions of deadlines. He continues to do legal work and keep up with new legislation while working from home. He is also working with Danny Smith on the construction and architect contracts.

Business Office – Chris Sharp

Mr. Sharp reminded all that revenue collections and payment of bills continues during this time and his staff is handling this while working remotely. Currently, he and Tiffani Crosley are the only staff on campus from his division. He has set up a Google Hangout for the staff to visit and check in and he provides a dad joke of the day to keep community and build up the team in this remote environment. Scanned documents and uploads can also be accessed here. The Bookstore is now closed but offers online ordering with free shipping. Orders have picked up recently but are expected to drop off as the semester continues. Bookstore manager, Andrew Flores is picking up and sorting the mail. The physical plant has done an incredible job keeping the campus clean and sanitized and have been flexible and adaptable.

Minutes of the Amarillo College Board of Regents Status Update and Regular Meeting of Apr. 2, 2020Academic Affairs – Tamara Clunis

Dr. Clunis reported that Academic Affairs had worked with 200 full-time and hundreds of part-time faculty to get tech supported learning in place by the time the 2nd 8 weeks semester started. The team did a great job. She noted that the No Excuses 2020 plan had prepared the college for this time with a learning goal that included tech supported learning. She has received many compliments for the support and help provided by the Center for Teaching and Learning. In moving to this remote environment, the goal was to preserve synchronous connections and interactions with students and provide a continuity of instruction. Using multiple platforms, faculty work to meet in real time with students. Tutoring is centralized, provided online, and includes tutoring for students in developmental education and co-req classes. The Underground is open 6 days a week and has been well-utilized. Some students are working to get ahead in their classes not being sure of the future. Much of Kids College programming and Continuing Education classes had to be canceled. The Hagy Center for childcare remains open, however the Lab School is closed and is rotating staff through the Hagy to provide services. There have been some challenges with tech supported learning in the Health Sciences programs but those are being worked out. Only the EMSP, EMT, and Fire programs continue with in-person teaching in order to get those students completed and ready for service as soon as possible. Much work continues in Academic Affairs, most of it off-site through many virtual meetings.

Human Resources, Training, IT, and AC Police Department – Cheryl Jones

Ms. Jones praised the work done by the IT department over the past three weeks getting faculty and staff ready to work remotely and supporting Academic Affairs to move classes to tech supported learning. During Phase 2, they determined what was needed for remote work, worked with CTL to determine their needs, prepared 93 laptops for work at home, and built a faculty and staff site for remote work information. They are now in support mode with about 1/3 of the IT staff working from home. The others remain on campus out of necessity. They are currently working to get the soft phones set up so that most of AskAC can move to working from home.

The AC Police Department is essential during this time. Chief Acker has had a dual role as chief of the department and head of the Emergency Response Team. He has worked to keep everything on track and personally secured personal protection equipment for the officers. The ACPD continues to provide coverage on all campuses and will use volunteer officers to cover the night shift and do door checks. The Hereford and Dumas police departments are assisting with those campuses. Officers will continue to control foot traffic on all campuses with the strict order in place for only essential personnel. Chief Acker and Mr. Sharp are leading the incident management team to track usage of resources during this event for reimbursement and reporting. Two dispatchers are working from home, but all others in the department are working regular shifts.

Ms. Jones was on vacation when this crisis began and other members of Human Resources began immediately to transition payroll staff to work remotely. This went well and there have been two successful payroll cycles so far. There is much new legislation providing sick leave and extended medical leave during this time and the department is keeping abreast of this through webinars and other information sources. The college is subject to the paid leave legislation and she is monitoring that. She will present a temporary policy for employee pay during COVID-19 later in this meeting. Employee engagement events, including service awards, have been canceled. The training staff are working to provide some of these in a virtual environment. HR is still recruiting and providing employee relations. They are reminding employees that online counseling and other services are available through ERS. This department is now 100% remote.

Minutes of the Amarillo College Board of Regents Status Update and Regular Meeting of Apr. 2, 2020**TEMPORARY COVID-19 POLICY**

It is the commitment of the Amarillo College that employees receive their wages and salaries even while being sent home during the shelter in place order. Best practices are that this commitment be put into policy and adopted by the Board. At Dr. Lowery-Hart's request to ensure that no employee's pay would be affected during the COVID-19 outbreak, Ms. Jones and Mr. White drafted a temporary COVID-19 Employment Policy. Ms. Jones read the policy attached at page 150.

Dr. Proffer asked for a motion to adopt the policy and Mr. White explained that the Board of Regents would need to find that the temporary supplemental policy serves a public purpose.

Dr. Proffer read the following resolution:

**Resolution of the Board Regarding Wage Payments
During Emergency College Closings**

WHEREAS, the Board is authorized to expend funds of Amarillo Junior College District for purposes necessary in the conduct of the college as determined by the Board;

WHEREAS, the Board acknowledges that during an emergency closing, certain college employees are instructed not to report for work or are unable to work;

WHEREAS, the Board finds that a need exists to address wage payments for employees who are idled;

WHEREAS, the Board determines that Board of Regents Policy DEC Compensation and Benefits should be temporarily supplemented as provided on the attached document DEC.COVID.TEMP. 2020 Compensation and Benefits: Leave and Absences; and

WHEREAS, the Board concludes that adopting this temporary supplemental policy serves the public purpose of maintaining morale, reducing turnover, and ensuring continuity of college staffing when college facilities reopen.

NOW, THEREFORE, BE IT RESOLVED that the Board of Regents of Amarillo College adopts said temporary supplemental policy.

Adopted this 2nd day of April, 2020, by the Board of Regents.

President

Secretary

This policy will allow Amarillo College to continue paying employees for being at home. Through the Cares Act, the college will receive reimbursement for costs associated with COVID-19. The Department of Education's projection is approximately \$5.2M for Amarillo College but that amount could change as it goes through the Governor's Office. One-half of these funds are designated to students for emergency aid and basic needs with the other half designated for institutional reimbursement. This policy is temporary but may be amended or extended.

Mrs. Carlisle moved, seconded by Dr. Woodburn, to adopt the resolution as presented. The motion carried anonymously.

Minutes of the Amarillo College Board of Regents Status Update and Regular Meeting of Apr. 2, 2020**MINUTES APPROVED**

Minutes of the Regular Meeting of February 25, 2020 had been provided to the Regents.

Dr. Woodburn moved, seconded by Mr. Henke, to approve the minutes of the regular meeting of January 28, 2020. The motion carried unanimously.

CONSENT AGENDA APPROVED

The following items were presented for Board approval.

A. APPOINTMENTS

Faculty - None

Administrators - None

B. BUDGET AMENDMENTS

The Budget Amendments for approval by the Board are attached at page 151.

Mr. Miller moved, seconded by Mr. Barrett, to approve the Consent Agenda. The motion carried unanimously.

APPROVAL OF SALE OF COUNTY PROPERTY OBTAINED THROUGH SHERIFF'S SALE

Properties foreclosed for taxes and sold at a "Sheriff's Sale" must sell for a minimum bid which is the lower of the adjusted value or the taxes due plus costs of the sale. In some cases this puts the price above what people will pay at a "Sheriff's Sale." Those properties which do not sell are then held in trust by the county/school tax office. The law provides that they can be offered for sale by sealed bids or auction without a minimum bid at a later date.

A listing of those properties and additional information is attached at pages 152 through 154. Board approval is required because the properties are held in trust by Potter County. The Potter County Tax Assessor/Collector recommends acceptance of these bids as this puts the property back in production and on the tax rolls. The motion should authorize the Chairman of the Board of Regents to execute the Tax Deeds transferring these properties to the successful bidders.

Mr. Sharp referenced the letter from Potter County attached to these minutes and noted that these properties had been foreclosed for back taxes. The most important thing to note is that this puts the properties back on the tax rolls.

Mrs. Carlisle moved, seconded by Dr. Woodburn, to authorize the Chairman of the Board of Regents to execute the Tax Deeds transferring these properties to the successful bidders. The motion carried unanimously.

PURCHASE OF SKG AND DELL TECHNOLOGY FOR STEM STUDENTS APPROVED

Amarillo College's US Department of Education Title V Project, award #P013S150029, requested approval for the purchase of technology to update 11 classrooms in the Science Building. This technology will enhance student learning and engagement for STEM students. The total cost of the project will be \$82,959.50 (Vendor - SKG \$70,826.94; and Vendor - Dell \$12,132.56) paid with Title V funds. All technology will be installed in the designated classrooms by August 2020.

Minutes of the Amarillo College Board of Regents Status Update and Regular Meeting of Apr. 2, 2020

Dr. Clunis asked for Board approval of this purchase for brand new technology with Title V funds. The technology will support students in these STEM programs and is a standard grant request for equipment upgrades. This is the core Title V grant and not the HSI grant which is for the STEM Research Center.

Dr. Woodburn moved, seconded by Mr. Barrett to approve the purchase of SKG and Dell technology for STEM students. The motion carried unanimously.

PURCHASE OF MAC TECHNOLOGY FOR CREATIVE ARTS/CIS STUDENTS APPROVED

Amarillo College's US Department of Education Title V Project, award #P031S510029, requested approval for the purchase of technology to update 4 classrooms in Parcels Hall. This technology (Macs) will enhance student learning and engagement for Creative Arts/CIS students. The total cost of the project will be no more than \$155,000 paid with Title V funds. All technology will be installed in the designated classrooms by August 2020.

Dr. Clunis noted that this is the same type of request as the previous item and funds are available to upgrade technology. This will increase the number of Mac labs on campus to support CIS and coding students with the best equipment.

Mrs. Carlisle moved, seconded by Mr. Barrett, to approve the purchase of MAC technology for Creative Arts/CIS students. The motion carried unanimously.

CONTRACT TO ALLOW THE TEXAS ASSOCIATION OF SCHOOL BOARDS (TASB) TO CREATE A LOCAL POLICY MANUAL FOR AMARILLO COLLEGE RATIFIED

This item was on the agenda in order for the Board of Regents to consider allowing the Texas Association of School Boards, Inc. (TASB), through its TASB Community College Services department, to create a local policy manual appropriate for Amarillo College. The cost to create this new policy manual is \$21,000. The annual fee for maintenance of the policies is \$7,000. A portion of the funds are available in the 2020 Executive Vice President budget and the remaining portion in the 2021 Human Resource budget. A copy of the agreement was included in the Board materials for the board's review. The contract had been signed previously by Mr. Mark White for timely delivery to TASB.

Mr. White stated that funds for this contract are available. Since the college has signed the contract, it is now in the queue for TASB to begin work on this. It is expected that this will be completed by the end of the year. TASB will conduct some remote interviews during the process which may include Mr. White, Ms. Jones, the Business Office, and the Policy Committee. The college will receive one hard copy of the policy. The electronic copy will be kept current by TASB on the AC website. Mr. White will receive information regarding new legislation, but TASB will draft new policies for inclusion in the policy manual. Mr. White stated that, after the initial \$21,000 cost, the annual fee would be \$7,000/year. Ms. Jones noted that TASB also has a robust tool that she plans to utilize for employee handbooks and procedures manuals.

This motion came from the Policy Committee and no second was required. The motion to ratify the contract with TASB carried unanimously.

Minutes of the Amarillo College Board of Regents Status Update and Regular Meeting of Apr. 2, 2020**AWARD OF RFQ NO. 1352 – ARCHITECTURAL/ENGINEERING PROFESSIONAL SERVICES FOR FIRST RESPONDERS TRAINING ACADEMY AND ADA IMPROVEMENTS TO THE LOGISTICS TRAINING CENTER TO DEKKER/PERICH/SABATINI APPROVED**

RFQ No. 1352 was advertised in the newspaper, and RFQ packages were received by five firms with five firms providing qualification statements. Five firms were selected by the Selection Committee to be interviewed. A recommendation was made to the Board of Regents by the Selection Committee based on qualifications and best value to Amarillo College. A tabulation sheet was provided in Board materials. The project will be paid for with proceeds from the sale of bonds.

Mr. Sharp reported that the selection committee met and recommended Decker/Perich/Sabatini to the Finance Committee. Once approved, the college will enter a contract with them. The location for the First Responder Training Academy has not yet been determined.

This motion came from the Finance Committee and no second was required. The motion to award RFQ No. 1352 to Dekker/Perich/Sabatini carried unanimously.

AWARD OF RFQ NO. 1355 – ARCHITECTURAL/ENGINEERING PROFESSIONAL SERVICES FOR ADA PROJECTS/PAVING/FURNITURE SPECIFICATIONS TO SHIVER-MEGERT ARCHITECTS APPROVED

RFQ No. 1355 was advertised in the newspaper. RFQ packages were received by two firms with two firms providing qualification statements. Two firms were selected by the Selection Committee to be interviewed. A recommendation was made to the Board of Regents by the Selection Committee based on qualifications and best value to Amarillo College. The tabulation sheet was provided in Board materials. This project will be paid for with proceeds from the sale of bonds.

Mr. Sharp stated that this is the project discussed earlier in this meeting by Mr. Danny Smith. The project combines several smaller Master Plan ADA and paving projects into one larger project so that work may begin more quickly. With the current COVID-19 situation and students not on campus, now would be a good time to work on some of these empty parking lots. The selection committee recommended Shiver-Megert Architects.

Dr. Woodburn moved, seconded by Mr. Barrett, to approve the award of RFQ No. 1355 to Shiver-Megert Architects. The motion carried unanimously.

INVESTMENT REPORT

The Quarterly Investment Report for the period December 1, 2019 through February 29, 2020 was presented. A copy of the report had been provided to the Regents in the Board materials.

Mr. Sharp referenced the report included in the Board materials. He pointed out the college's book value in investments of \$74,842,737 located on page four. The yield for the quarter was 1.712% which is a guaranteed rate. With the current coronavirus situation, projections for the next quarter are unknown, but the college's funds are in conservative investments, mostly with Amarillo National Bank.

Mrs. Carlisle moved, seconded by Mr. Mize, to approve the Quarterly Investment Report. The motion carried unanimously.

Minutes of the Amarillo College Board of Regents Status Update and Regular Meeting of Apr. 2, 2020**FINANCIAL REPORTS APPROVED**

The financial statements as of February 29, 2020 are attached at pages 155 through 164.

Mr. Sharp encouraged the Board to contact him with any questions. He noted the net position for revenues located on page 9 of the financial report. Last year at this time revenues were \$190M compared to \$219M this year. The difference is bond proceeds. Revenue from tuition, grants, etc. listed on page 11 are \$55M compared to \$57M this year. This is comparable and differences are timing issues. Currently, the college is 50% into the budget year, but 73% has been collected to date for revenue. On the expense side, the college is just over where it should be at this time. The college's fund balance is healthy at \$23M and should sustain it through this tough time. It is difficult to know if the pandemic will have an effect on tax collection which could be slower, but he expects those to not decrease. Forms for tracking expenses related to COVID-19 have been provided by governmental entities, and Mr. Sharp will plan to submit this information to the Board monthly.

Dr. Lowery-Hart also reported that some technology purchases have been accelerated to meet current needs.

Mr. Mize moved, seconded by Dr. Woodburn, to approve the February 29, 2020 financial statements. The motion carried unanimously.

CLOSED MEETING

Dr. Proffer called a closed meeting at 7:55 p.m. in order that the Board of Regents might consult with the college attorney regarding pending litigation pursuant to Section 551.071, Texas Government Code. No final decision, action, or vote was taken in the closed session. The closed session adjourned at 8:33 p.m., and the regular meeting reconvened at 8:35 p.m. with a quorum still present.

ADJOURNMENT

There being no further items for discussion, Mrs. Carlisle moved, seconded by Ms. Jennings, to adjourn. The meeting adjourned at 8:36 p.m.

Anette Carlisle, Secretary

Minutes of the Amarillo College Board of Regents Status Update and Regular Meeting of Apr. 2, 2020**DEC.COVID.TEMP.2020 Compensation and Benefits: Leaves and Absences****PURPOSE:**

In response to the COVID-19 pandemic, the passage of the Families First Coronavirus Response Act (FFCRA), and state and local orders intended to mitigate the spread of the Coronavirus and COVID-19 illness, and to protect the health and safety of our community, this policy is intended to temporarily supplement the existing Amarillo College Board of Regents policy ***DEC Compensation and Benefits: Leaves and Absences***. This policy does not diminish any rights afforded to employees under the Extended Paid Sick Leave Act (EPSLA) or the Emergency Family and Medical Leave Expansion Act portions of the [FFCRA](#).

SCOPE:

This policy applies to all regular active full-time and part-time faculty, staff and student employees of Amarillo College.

POLICY:

While the College is in Phase III of the COVID-19 Action Plan, virtually all faculty, staff and employees will not be allowed on campus, and will migrate to a remote work environment.

Remote Work: Salaried employees whose work duties translate easily to an online environment and who continue to perform work for the benefit of the College will continue to be paid their full regular salary for days in which work is performed. Hourly employees who are able to migrate to an online work environment and who continue to perform work for the benefit of the College will continue to be paid their full regular hourly wage for all documented hours in which the employee performs their work duties. Salaried or hourly employees whose regular work duties do not translate easily to an online environment shall work with their supervisors and every effort shall be made to assign alternate work which can be completed remotely and for which the employee can continue to be paid full regular salary and wages.

Absence from Work: Employees who are unable to work, either on-site or remotely, due to their own COVID-19 related reason, or because the College cannot provide work for them, will be eligible for continuation of full wages under this policy. Employees shall communicate regularly and timely with their supervisors and provide documentation as needed to ensure continuation of wages during the effective period of this policy.

EFFECTIVE DATES:

This policy is effective April 1, 2020 and will remain in effect at least until May 22, 2020, the projected end of the Spring 2020 semester as determined by the amended academic calendar. Amarillo College senior leadership will regularly review data related to this policy, including but not limited to number of employees utilizing paid leave, the financial implications of such paid leave, and the impact on College operations. Based on recommendations from College senior leadership, the Board may extend the effective dates or modify the terms of this policy.

Minutes of the Amarillo College Board of Regents Status Update and Regular Meeting of Apr. 2, 2020**AMARILLO COLLEGE
BUDGET AMENDMENTS
April 2, 2020**

- 1. Integrated Reading and Writing – transfer of funds to cover expenses of institutional membership and vouchers.**

Increase Dean of Academic Success – Other Pool	\$ 11,000.00
Decrease Integrated Reading and Writing – Other Pool	(\$ 11,000.00)

- 2. Vocational Nursing – transfer of funds to cover expenses of testing fees.**

Increase Vocational Nursing – Other Pool	\$22,869.00
Decrease General Contingency – Contingency Pool	(\$22,869.00)

- 3. Business Office – transfer of funds to cover expenses of processing 1098T forms for students.**

Increase Business Office – Other Pool	\$ 10,098.75
Decrease General Contingency – Contingency Pool	(\$ 10,098.75)

- 4. Insurance - transfer of funds to cover expenses of liability insurance.**

Increase Liability Insurance – Other Pool	\$ 41,084.42
Decrease General Contingency – Contingency Pool	(\$ 41,084.42)

**Minutes of the Amarillo College Board of Regents Status Update and Regular Meeting
of Apr. 2, 2020**

County of Potter

STATE OF TEXAS
SANTA FE BUILDING

TAX OFFICE
900 S. POLK, SUITE 106
PO BOX 2289
AMARILLO, TEXAS 79103-2289



PHONE: (806) 342-1600
FAX: (806) 342-1607
potco@co.potter.tx.us

SHERRI AYLOR, PCC
TAX ASSESSOR-COLLECTOR

March 3, 2020

Amarillo Jr. College
Chris Sharp
P. O. Box 447
Amarillo, TX 79178-0001

Mr. Sharp:

Enclosed is a list of Sheriff Sale properties that Potter County, as Trustee, sent out for bid. The bidder who qualified to purchase the property has been highlighted, and we have received their payment for the property. Please place this item on your governing body's April 2nd agenda for their deed approval and signature(s).

If you would please e-mail a confirmation that this item has been placed on your agenda to katrinaadams@co.potter.tx.us or contact Katrina at #342-2607.

Sincerely,

A handwritten signature in cursive script, appearing to read "Sherri Aylor", is written in dark ink.

SHERRI AYLOR, PCC
Tax Assessor-Collector

SA/ka

Enclosure

**Minutes of the Amarillo College Board of Regents Status Update and Regular Meeting
of Apr. 2, 2020**

**TRUSTEE PROPERTY SALE
MARCH 2, 2020**

PROPERTY DESCRIPTION:			CAUSE # 21001E	
R-052-5000-5020			TOTAL DUE: \$	233.78
LOT: 2	BLOCK: 24	1115 NW 21ST AVE		
NORTH HEIGHTS				
BIDS RECEIVED:				
Leonor Guerra	\$	901.00		
Alton Hancock	\$	750.00		
Ubaldo Armendariz	\$	500.00		
Jonathan Jimenez	\$	-0-		

PROPERTY DESCRIPTION:			CAUSE # 21362C	
R-069-1000-3586			TOTAL DUE: \$	6,269.21
LOT: 5	BLOCK: 96	309 N Virginia St		
SAN JACINTO HEIGHTS				
BIDS RECEIVED:				
Leonor Guerra	\$	901.00		
Ubaldo Armendariz	\$	500.00		
Jonathan Jimenez	\$	-0-		

PROPERTY DESCRIPTION:			CAUSE # 20737E	
R-069-1000-8896			TOTAL DUE: \$	7,387.84
LOT: 5	BLOCK: 226	402 S TENNESSEE ST		
SAN JACINTO HEIGHTS				
BIDS RECEIVED:				
Leonor Guerra	\$	1,001.00		
Ubaldo Armendariz	\$	500.00		
Jonathan Jimenez	\$	-0-		

PROPERTY DESCRIPTION:			CAUSE # 21418D	
R-069-1000-3418			TOTAL DUE: \$	13,282.34
LOT: 2	BLOCK: 92	203 N ALABAMA ST		
SAN JACINTO HEIGHTS				
BIDS RECEIVED:				
Leonor Guerra	\$	1,001.00		
Ubaldo Armendariz	\$	500.00		
Jonathan Jimenez	\$	-0-		

Minutes of the Amarillo College Board of Regents Status Update and Regular Meeting of Apr. 2, 2020

TRUSTEE PROPERTY SALE

MARCH 2, 2020

PROPERTY DESCRIPTION:

R-082-0820-7110

LOT: 35 & 36 BLOCK: 78

UNIVERSITY HEIGHTS

2424 NW 13TH AVE

CAUSE # 209638

TOTAL DUE: \$ 3,190.03

BIDS RECEIVED:

Magaly Velasco \$ 3,000.00

Leonor Guerra \$ 201.00

Jonathan Jimenez \$ -0-

PROPERTY DESCRIPTION:

R-065-3500-3180

LOT: 8 BLOCK: 48

ROBERTS PLACE

4232 SW 15TH AVE

CAUSE # 216990

TOTAL DUE: \$ 40,110.80

BIDS RECEIVED:

Rhonda Christie Silverman \$ 17,171.71

Hayden & Edgar Anaya \$ 10,000.00

C.F. Climer \$ 2,450.00

Leonor Guerra \$ 1,201.00

Jonathan Jimenez \$ -0-

Minutes of the Amarillo College Board of Regents Status Update and Regular Meeting of Apr. 2, 2020

FEBRUARY 29, 2020 FINANCIALS

AMARILLO COLLEGE								
INTERNAL UNAUDITED STATEMENT OF NET POSITION								
FISCAL YEAR 2020 THROUGH FEBRUARY 29, 2020								
	Feb-19	Aug-19	Sep-19	Oct-19	Nov-19	Dec-19	Jan-20	Feb-20
ASSETS								
CURRENT ASSETS								
Cash & Equivalents	\$ 20,671,637	\$ 9,633,196	\$ 13,158,441	\$ 10,616,512	\$ 9,219,850	\$ 13,081,061	\$ 21,243,667	\$ 24,775,030
Short-Term Investments	\$ 20,361,695	\$ 17,681,900	\$ 15,893,617	\$ 15,921,855	\$ 15,921,855	\$ 15,921,855	\$ 15,977,500	\$ 16,063,536
Receivables	\$ 7,025,316	\$ 16,969,227	\$ 36,366,622	\$ 35,095,722	\$ 37,355,769	\$ 25,069,787	\$ 14,115,121	\$ 6,994,847
Inventory	\$ 1,262,935	\$ 1,125,049	\$ 1,209,162	\$ 1,323,728	\$ 1,354,288	\$ 1,440,967	\$ 1,291,482	\$ 1,240,770
Prepaid Expenses and Other Assets	\$ 118,113	\$ 688,397	\$ 631,284	\$ 194,498	\$ 183,055	\$ 183,055	\$ 151,356	\$ 116,838
Total Current Assets	\$ 49,439,696	\$ 46,097,769	\$ 67,259,126	\$ 63,152,316	\$ 64,034,818	\$ 55,696,725	\$ 52,779,125	\$ 49,191,020
NON CURRENT ASSETS								
Restricted Cash and Cash Equivalents	\$ 3,877,798	\$ 3,220,394	\$ 34,890,190	\$ 34,937,304	\$ 34,966,541	\$ 40,632,525	\$ 42,293,213	\$ 36,056,266
Restricted Investments	\$ 10,120,353	\$ 10,464,280	\$ 9,927,322	\$ 10,056,845	\$ 10,286,730	\$ 10,470,067	\$ 10,450,259	\$ 9,906,642
Endowments	\$ 2,500,000	\$ 2,500,000	\$ 2,500,000	\$ 2,500,000	\$ 2,500,000	\$ 2,500,000	\$ 2,500,000	\$ 2,500,000
Long Term Grant Receivable	\$ -	\$ 500,000	\$ 500,000	\$ -	\$ -	\$ -	\$ -	\$ -
Construction in Progress	\$ 440,970	\$ 1,922,776	\$ 1,922,776	\$ 1,922,776	\$ 1,922,776	\$ 1,922,776	\$ 1,922,776	\$ 1,922,776
Property & Equipment	\$ 123,737,180	\$ 122,384,142	\$ 122,384,142	\$ 121,633,973	\$ 121,183,559	\$ 120,864,928	\$ 120,628,054	\$ 120,198,759
Total Non Current Assets	\$ 140,676,300	\$ 140,991,592	\$ 172,124,430	\$ 171,050,897	\$ 170,859,605	\$ 176,390,295	\$ 177,794,301	\$ 170,584,442
TOTAL ASSETS	\$ 190,115,996	\$ 187,089,362	\$ 239,383,556	\$ 234,203,212	\$ 234,894,423	\$ 232,087,020	\$ 230,573,427	\$ 219,775,462
DEFERRED OUTFLOWS OF RESOURCES								
Deferred Outflows on Net Pension Liability	\$ 2,340,372	\$ 9,076,985	\$ 9,076,985	\$ 9,076,985	\$ 9,076,985	\$ 9,076,985	\$ 9,076,985	\$ 9,076,985
Deferred Outflows related to OPEB	\$ 2,015,167	\$ 1,964,753	\$ 1,964,753	\$ 1,964,753	\$ 1,964,753	\$ 1,964,753	\$ 1,964,753	\$ 1,964,753
Deferred Charge on Refunding	\$ 1,910,673	\$ 1,698,376	\$ 2,009,273	\$ 2,009,273	\$ 1,971,109	\$ 1,971,109	\$ 1,971,109	\$ 1,971,109
TOTAL DEFERRED OUTFLOWS	\$ 6,266,212	\$ 12,740,114	\$ 13,051,011	\$ 13,051,011	\$ 13,012,847	\$ 13,012,847	\$ 13,012,847	\$ 13,012,847
	\$ 196,382,208	\$ 199,829,476	\$ 252,434,568	\$ 247,254,224	\$ 247,907,270	\$ 245,099,867	\$ 243,586,273	\$ 232,788,309

Minutes of the Amarillo College Board of Regents Status Update and Regular Meeting of Apr. 2, 2020

AMARILLO COLLEGE								
INTERNAL UNAUDITED STATEMENT OF NET POSITION (Page 2)								
FISCAL YEAR 2020 THROUGH FEBRUARY 29, 2020								
	Feb-19	Aug-19	Sep-19	Oct-19	Nov-19	Dec-19	Jan-20	Feb-20
LIABILITIES AND NET POSITION								
CURRENT LIABILITIES								
Payables	\$ 778,501	\$ 1,365,482	\$ 1,639,717	\$ 1,544,395	\$ 1,395,200	\$ 703,217	\$ 1,219,956	\$ 1,095,934
Accrued Compensable Absences - Current	\$ 418,222	\$ 442,794	\$ 442,794	\$ 442,794	\$ 442,794	\$ 442,794	\$ 442,794	\$ 442,794
Funds Held for Others	\$ 5,415,230	\$ 12,093,152	\$ 5,632,520	\$ 5,659,663	\$ 5,756,594	\$ 5,716,644	\$ 5,819,266	\$ 5,599,153
Unearned Revenues	\$ 11,479,687	\$ 11,080,299	\$ 21,956,627	\$ 19,969,316	\$ 18,005,436	\$ 16,106,885	\$ 14,145,455	\$ 12,182,637
Bonds Payable - Current Portion	\$ 3,980,000	\$ 3,985,000	\$ 3,985,000	\$ 3,985,000	\$ 3,985,000	\$ 3,985,000	\$ 3,985,000	\$ 4,120,000
Notes Payable - Current Portion	\$ -	\$ 500,000	\$ 500,000	\$ 500,000	\$ 500,000	\$ -	\$ -	\$ -
Capital Lease Payable	\$ 23,708	\$ 30,698	\$ 35,456	\$ 69,217	\$ 75,912	\$ 74,945	\$ 107,535	\$ 96,346
Retainage Payable	\$ 24,717	\$ 74,415	\$ 74,415	\$ 84,546	\$ 13,552	\$ 17,902	\$ 23,418	\$ -
Total Current Liabilities	\$ 22,120,066	\$ 29,571,841	\$ 34,266,529	\$ 32,254,932	\$ 30,174,489	\$ 27,047,387	\$ 25,743,424	\$ 23,536,864
NON CURRENT LIABILITIES								
Accrued Compensable Absences - Long Term	\$ 769,212	\$ 853,386	\$ 853,386	\$ 853,386	\$ 853,386	\$ 853,386	\$ 853,386	\$ 853,386
Deposits Payable	\$ 150,006	\$ 157,631	\$ 153,381	\$ 156,081	\$ 156,981	\$ 155,031	\$ 153,831	\$ 157,431
Bonds Payable	\$ 51,740,000	\$ 51,530,000	\$ 79,030,000	\$ 79,030,000	\$ 79,030,000	\$ 79,030,000	\$ 79,030,000	\$ 73,410,000
Notes Payable	\$ 914,567	\$ 414,567	\$ 414,567	\$ 414,567	\$ 414,567	\$ 402,129	\$ 402,129	\$ 402,129
Capital Lease Payable - LT	\$ -	\$ 78,537	\$ 90,908	\$ 153,255	\$ 146,988	\$ 231,625	\$ 351,240	\$ 351,240
Unamortized Debt Premium	\$ 5,429,088	\$ 2,450,438	\$ 13,810,628	\$ 13,124,328	\$ 12,438,029	\$ 11,751,729	\$ 11,065,430	\$ 10,379,131
Net Pension Liability	\$ 10,237,600	\$ 18,764,815	\$ 18,764,815	\$ 18,764,815	\$ 18,764,815	\$ 18,764,815	\$ 18,764,815	\$ 18,764,815
Net OPEB Liability	\$ 71,519,923	\$ 53,163,257	\$ 53,163,257	\$ 53,163,257	\$ 53,163,257	\$ 53,163,257	\$ 53,163,257	\$ 53,163,257
Total Non Current Liabilities	\$ 140,760,396	\$ 127,412,630	\$ 166,280,941	\$ 165,659,688	\$ 164,968,022	\$ 164,351,972	\$ 163,784,087	\$ 157,481,388
TOTAL LIABILITIES	\$ 162,880,461	\$ 156,984,472	\$ 200,547,471	\$ 197,914,620	\$ 195,142,511	\$ 191,399,359	\$ 189,527,511	\$ 181,018,252
Deferred Inflows								
Deferred Inflows of Resources	\$ 4,313,522	\$ 3,237,755	\$ 3,237,755	\$ 3,237,755	\$ 3,237,755	\$ 3,237,755	\$ 3,237,755	\$ 3,237,755
Deferred Inflows related to OPEB	\$ 15,813,398	\$ 31,007,605	\$ 31,007,605	\$ 31,007,605	\$ 31,007,605	\$ 31,007,605	\$ 31,007,605	\$ 31,007,605
TOTAL DEFERRED INFLOWS	\$ 20,126,920	\$ 34,245,360	\$ 34,245,360	\$ 34,245,360	\$ 34,245,360	\$ 34,245,360	\$ 34,245,360	\$ 34,245,360
NET POSITION								
Capital Assets								
Net Investment in Capital Assets	\$ 67,088,903	\$ 66,153,994	\$ 67,967,890	\$ 67,218,826	\$ 66,768,928	\$ 66,451,597	\$ 66,234,408	\$ 71,289,359
Restricted								
Non Expendable: Endowment - True	\$ 2,500,000	\$ 2,500,000	\$ 2,500,000	\$ 2,500,000	\$ 2,500,000	\$ 2,500,000	\$ 2,500,000	\$ 2,500,000
Expendable: Capital Projects	\$ 386,800	\$ 386,800	\$ 422,756	\$ 469,716	\$ 497,541	\$ 532,668	\$ 574,267	\$ 613,348
Expendable: Debt Service	\$ 1,266,276	\$ 3,099,330	\$ 3,728,630	\$ 4,420,018	\$ 5,106,610	\$ 5,799,590	\$ 6,496,273	\$ 263,845
Other, Primary Donor Restrictions	\$ 7,567,784	\$ 8,676,177	\$ 7,431,495	\$ 6,966,955	\$ 8,106,254	\$ 7,999,400	\$ 7,637,346	\$ 7,461,859
Unrestricted								
Unrestricted	\$ (65,434,936)	\$ (72,216,655)	\$ (64,409,034)	\$ (66,481,271)	\$ (64,459,934)	\$ (63,828,107)	\$ (63,628,892)	\$ (64,603,714)

Minutes of the Amarillo College Board of Regents Status Update and Regular Meeting of Apr. 2, 2020

AMARILLO COLLEGE									
INTERNAL UNAUDITED STATEMENT OF REVENUES, EXPENSES AND CHANGES IN NET POSITION									
FISCAL YEAR 2020 THROUGH FEBRUARY 29, 2020									
		Final							
	Fiscal 2019 YTD	2019	2020	2020	2020	2020	2020	2020	2020
	Feb-19	Fiscal 2019	Sep-19	Oct-19	Nov-19	Dec-19	Jan-20	Feb-20	Fiscal 2020 YTD
OPERATING REVENUES									
Tuition and Fees	\$ 18,412,591	\$ 14,506,836	\$ 9,609,669	\$ 377,367	\$ 4,304,128	\$ 2,787,668	\$ 1,458,932	\$ 423,428	\$ 18,961,192
Federal Grants and Contracts	\$ 1,053,311	\$ 3,919,396	\$ -	\$ 191,535	\$ 125,546	\$ 89,002	\$ 89,583	\$ 213,829	\$ 709,495
State Grants and Contracts	\$ 2,462,651	\$ 1,475,361	\$ 820,807	\$ 138,853	\$ 239,346	\$ 171,860	\$ 141,744	\$ 182,543	\$ 1,695,154
Local Grants and Contracts	\$ 990,060	\$ 1,927,040	\$ 164,679	\$ 178,166	\$ 158,497	\$ 157,138	\$ 164,504	\$ 158,978	\$ 981,963
Nongovernmental grants and contracts	\$ 1,447,330	\$ 1,585,508	\$ 544,443	\$ 55,394	\$ 678,460	\$ 216,281	\$ 38,069	\$ 180,358	\$ 1,713,004
Sales and Services of Educational Activities	\$ 220,016	\$ 524,617	\$ 41,081	\$ 32,754	\$ 25,136	\$ 31,557	\$ 164,142	\$ 22,438	\$ 317,109
Auxiliary Enterprises (net of discounts)	\$ 3,160,102	\$ 5,526,346	\$ 395,220	\$ 428,425	\$ 325,653	\$ 283,107	\$ 1,250,691	\$ 325,244	\$ 3,008,340
Other Operating Revenues	\$ 695,167	\$ 771,077	\$ 202,942	\$ 89,260	\$ 96,446	\$ 175,522	\$ 356,071	\$ 36,952	\$ 957,194
Total Operating Revenues	\$ 28,441,229	\$ 30,236,181	\$ 11,778,842	\$ 1,491,754	\$ 5,953,213	\$ 3,912,137	\$ 3,663,736	\$ 1,543,770	\$ 28,343,451
NON OPERATING REVENUES									
State Appropriations	\$ 6,759,066	\$ 18,799,929	\$ 1,237,285	\$ 1,237,285	\$ 1,237,285	\$ 1,237,285	\$ 1,237,285	\$ 1,237,285	\$ 7,423,710
Taxes for maintenance and operations	\$ 10,412,217	\$ 21,067,011	\$ 1,807,298	\$ 1,808,868	\$ 1,798,234	\$ 1,809,951	\$ 1,826,586	\$ 1,847,454	\$ 10,898,390
Taxes for general obligation bonds	\$ 2,720,286	\$ 5,463,085	\$ 688,310	\$ 688,517	\$ 682,876	\$ 688,086	\$ 687,400	\$ 690,748	\$ 4,125,936
Federal revenue, non-operating	\$ 7,741,065	\$ 17,946,479	\$ -	\$ 249,047	\$ 243,048	\$ (182,217)	\$ 7,104,271	\$ 383,650	\$ 7,797,798
Gifts	\$ 215,441	\$ 321,166	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,950	\$ 2,950
Investment Income	\$ 122,108	\$ 912,003	\$ 135,663	\$ 154,225	\$ 197,710	\$ 174,254	\$ 81,635	\$ (207,244)	\$ 536,243
Interest on Capital Debt	\$ (1,038,238)	\$ (2,051,396)	\$ (63,200)	\$ (1,000)	\$ -	\$ -	\$ -	\$ (1,445,949)	\$ (1,510,149)
Local Grants and Contracts	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Loss on Disposal of Fixed Assets	\$ (374)	\$ 102,884	\$ 356	\$ 1,106	\$ 516	\$ 300	\$ 19,685	\$ (17,691)	\$ 4,271
Total Non Operating Revenues	\$ 26,931,572	\$ 62,561,162	\$ 3,805,711	\$ 4,138,047	\$ 4,159,669	\$ 3,727,659	\$ 10,956,861	\$ 2,491,202	\$ 29,279,150
Extraordinary Item (Insurance Proceeds)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL REVENUE	\$ 55,372,801	\$ 92,797,343	\$ 15,584,553	\$ 5,629,802	\$ 10,112,882	\$ 7,639,795	\$ 14,620,598	\$ 4,034,972	\$ 57,622,601

Minutes of the Amarillo College Board of Regents Status Update and Regular Meeting of Apr. 2, 2020

AMARILLO COLLEGE									
INTERNAL UNAUDITED STATEMENT OF REVENUES, EXPENSES AND CHANGES IN NET POSITION (Page 2)									
FISCAL YEAR 2020 THROUGH FEBRUARY 29, 2020									
		Final							
	Fiscal 2019 YTD	2019	2020	2020	2020	2020	2020	2020	2020
	Feb-19	Fiscal 2019	Sep-19	Oct-19	Nov-19	Dec-19	Jan-20	Feb-20	Fiscal 2020 YTD
OPERATING EXPENSES									
Cost of Sales	\$ 1,137,233	\$ 2,694,825	\$ 14,593	\$ 116,091	\$ 58,805	\$ 72,116	\$ 663,918	\$ 210,581	\$ 1,136,104
Salary, Wages & Benefits									
Administrators	\$ 2,808,374	\$ 5,578,827	\$ 455,011	\$ 463,899	\$ 453,307	\$ 454,716	\$ 481,183	\$ 481,395	\$ 2,789,511
Classified	\$ 7,389,326	\$ 16,168,858	\$ 1,150,792	\$ 1,337,681	\$ 1,354,852	\$ 1,340,538	\$ 1,662,685	\$ 1,401,953	\$ 8,248,500
Faculty	\$ 8,990,749	\$ 18,507,469	\$ 1,322,838	\$ 1,571,841	\$ 1,551,751	\$ 1,560,220	\$ 1,207,415	\$ 1,475,158	\$ 8,689,224
Student Salary	\$ 372,042	\$ 810,757	\$ 49,572	\$ 74,474	\$ 65,740	\$ 70,664	\$ 47,441	\$ 70,225	\$ 378,115
Temporary (Contract) Labor	\$ 106,228	\$ 290,806	\$ 19,540	\$ 37,499	\$ 29,253	\$ 29,963	\$ 26,875	\$ 9,186	\$ 152,314
Employee Benefits	\$ 5,853,968	\$ 12,092,486	\$ 1,113,380	\$ 964,557	\$ 1,002,703	\$ 956,637	\$ 988,141	\$ 928,272	\$ 5,953,689
Dept Operating Expenses									
Professional Fees	\$ 2,604,272	\$ 3,613,207	\$ 388,961	\$ 888,171	\$ 356,516	\$ 911,631	\$ (45,046)	\$ 292,426	\$ 2,793,660
Supplies	\$ 1,389,621	\$ 3,218,351	\$ 175,221	\$ 292,447	\$ 210,280	\$ 181,459	\$ 194,751	\$ 226,207	\$ 1,280,364
Travel	\$ 461,407	\$ 1,053,037	\$ 9,378	\$ 95,126	\$ 99,915	\$ 94,712	\$ 92,473	\$ 102,281	\$ 493,885
Property Insurance	\$ 476,458	\$ 475,626	\$ 692,268	\$ 1,456	\$ -	\$ 2,730	\$ 635	\$ 1,352	\$ 698,441
Liability Insurance	\$ 95,697	\$ 162,120	\$ 85,328	\$ 11,126	\$ 4,900	\$ -	\$ -	\$ 417	\$ 101,771
Maintenance & Repairs	\$ 2,200,437	\$ 2,698,460	\$ 286,725	\$ 714,907	\$ 854,071	\$ 78,128	\$ 114,323	\$ 74,797	\$ 2,122,951
Utilities	\$ 668,280	\$ 1,624,324	\$ (13,136)	\$ 134,325	\$ 108,708	\$ 109,965	\$ 170,894	\$ 116,486	\$ 627,243
Scholarships & Fin Aid	\$ 9,148,488	\$ 11,742,288	\$ 510,887	\$ 292,927	\$ (72,713)	\$ 203,218	\$ 7,639,262	\$ 265,545	\$ 8,839,126
Advertising	\$ 394,045	\$ 805,172	\$ 29,792	\$ 40,700	\$ 35,312	\$ 33,029	\$ 40,575	\$ 28,499	\$ 207,908
Lease/Rentals	\$ 131,527	\$ 322,938	\$ 13,020	\$ 24,999	\$ 18,347	\$ 31,313	\$ 23,496	\$ 31,690	\$ 142,865
Interest Expense	\$ 27,527	\$ 50,961	\$ 384	\$ 2,747	\$ 3,028	\$ (2,862)	\$ 1,220	\$ 4,348	\$ 8,866
Depreciation	\$ 2,876,024	\$ 5,692,875	\$ -	\$ 917,008	\$ 455,593	\$ 453,279	\$ 453,239	\$ 452,014	\$ 2,731,133
Memberships	\$ 79,148	\$ 148,258	\$ 53,972	\$ 26,309	\$ 800	\$ 4,329	\$ 10,223	\$ 14,661	\$ 110,293
Property Taxes	\$ 152,607	\$ 152,607	\$ -	\$ -	\$ -	\$ -	\$ 145,552	\$ -	\$ 145,552
Institutional Support	\$ 173,617	\$ 384,531	\$ 15,310	\$ 29,699	\$ 23,500	\$ 42,048	\$ 23,170	\$ 20,683	\$ 154,410
Other Miscellaneous Disbursements	\$ 699,916	\$ 1,372,726	\$ 157,721	\$ 135,307	\$ 80,538	\$ 71,869	\$ 60,449	\$ 101,588	\$ 607,472
Capital Expenses - Less than \$1000									
Land and Improvements	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Buildings	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Audio/Visual Equipment	\$ -	\$ 7,647	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Classroom Equipment	\$ 99,240	\$ 190,272	\$ (6,000)	\$ 6,000	\$ 2,340	\$ -	\$ 1,187	\$ 8,973	\$ 12,500
Computer Related	\$ 146,163	\$ 492,957	\$ 3,129	\$ 44,012	\$ -	\$ 28,597	\$ 11,498	\$ 8,515	\$ 95,750
Maintenance & Grounds	\$ 1,995	\$ -	\$ -	\$ 1,895	\$ -	\$ 1,090	\$ 2,185	\$ 2,076	\$ 7,246
Office Equipment & Furnishing	\$ 11,902	\$ 29,403	\$ 1,202	\$ 2,327	\$ -	\$ -	\$ -	\$ 3,832	\$ 7,361
Television Station Equipment	\$ -	\$ 103,019	\$ -	\$ -	\$ -	\$ 2,313	\$ -	\$ -	\$ 2,313
Vehicles	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Other Sources		\$ 5,500							
Disposal Gain (Loss)			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Interfund Transfers	\$ 153,772	\$ 359,480.9	\$ (18,202)	\$ (20,282.2)	\$ (19,737)	\$ (19,513)	\$ 243,010	\$ (7,425)	\$ 157,852
TOTAL EXPENSE	\$ 48,650,063	\$ 90,849,788	\$ 6,511,686	\$ 8,208,245	\$ 6,677,810	\$ 6,712,191	\$ 14,260,753	\$ 6,325,734	\$ 48,696,419
CHANGE IN NET POSITION	\$ 6,722,738	\$ 1,947,555	\$ 9,072,867	\$ (2,578,443)	\$ 3,435,071	\$ 927,604	\$ 359,844	\$ (2,290,761)	\$ 8,926,183

Minutes of the Amarillo College Board of Regents Status Update and Regular Meeting of Apr. 2, 2020

AMARILLO COLLEGE									
INTERNAL UNAUDITED STATEMENT OF REVENUES, EXPENSES AND CHANGES IN NET POSITION (Page 3)									
FISCAL YEAR 2020 THROUGH FEBRUARY 29, 2020									
		Final							
	Fiscal 2019 YTD	2019	2020	2020	2020	2020	2020	2020	2020
	Feb-19	Fiscal 2019	Sep-19	Oct-19	Nov-19	Dec-19	Jan-20	Feb-20	Fiscal 2020 YTD
Non Income Statement Expenditures - Capitalized and Depreciated									
Capital Expenses - Exceeds \$5000 - Capitalized									
Land and Improvements	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Buildings	\$ -	\$ 691,300	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Audio/Visual Equipment	\$ -	\$ 15,495	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Classroom Equipment	\$ 99,240	\$ 676,100	\$ -	\$ 11,080	\$ 5,130	\$ (206)	\$ 56,978	\$ 32,600	\$ 105,582
Computer Related	\$ 146,163	\$ 334,076	\$ -	\$ -	\$ -	\$ 15,970	\$ -	\$ -	\$ 15,970
Library Books	\$ 1,995	\$ 31,183	\$ -	\$ 1,055	\$ 2,026	\$ 7,408	\$ 479	\$ -	\$ 10,968
Maintenance & Grounds	\$ 11,902	\$ 60,288	\$ 6,000	\$ -	\$ -	\$ 9,500	\$ -	\$ -	\$ 15,500
Office Equipment & Furnishing	\$ -	\$ 11,630	\$ 5,471	\$ 27,238	\$ -	\$ -	\$ -	\$ -	\$ 32,709
Television Station Equipment	\$ -	\$ 10,271	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Vehicles	\$ -	\$ 111,644	\$ 19,303	\$ 96,515	\$ 7,940	\$ 93,832	\$ 159,194	\$ 5,000	\$ 381,783
Donations	\$ -	\$ 2,500	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL CAPITALIZED EXPENDITURES	\$ 259,300	\$ 1,944,426	\$ 30,774	\$ 135,888	\$ 15,096	\$ 126,503	\$ 216,651	\$ 37,600	\$ 562,512

Minutes of the Amarillo College Board of Regents Status Update and Regular Meeting of Apr. 2, 2020

AMARILLO COLLEGE									
INTERNAL UNAUDITED STATEMENT OF REVENUES, EXPENSES AND CHANGES IN NET POSITION									
BUDGETED FUNDS ONLY COMPARED TO HISTORICAL AND CURRENT BUDGET									
FISCAL YEAR 2020 THROUGH FEBRUARY 29, 2020									
	Feb-19		COMPARED Feb-20			COMPARED Fiscal 2019 Final		COMPARED 2020 Budget	
OPERATING REVENUES									
Tuition and Fees	\$ 18,807,683		\$ 18,279,731			\$ 14,388,077		\$ 22,242,137	
Federal Grants and Contracts	\$ 21,808		\$ 33,729			\$ 163,099		\$ 224,992	
State Grants and Contracts	\$ 57,060		\$ 50,133			\$ 32,817		\$ -	
Local Grants and Contracts	\$ 980,266		\$ 978,602			\$ 1,915,331		\$ 2,076,101	
Nongovernmental grants and contracts	\$ 224,574		\$ 205,880			\$ 338,629		\$ 251,750	
Sales and Services of Educational Activities	\$ 317,109		\$ 220,016			\$ 524,617		\$ 364,301	
Auxiliary Enterprises (net of discounts)	\$ 3,008,340		\$ 3,160,102			\$ 5,526,346		\$ 7,092,114	
Other Operating Revenues	\$ 575,590		\$ 347,856			\$ 1,911		\$ 654,469	
Total Operating Revenues	\$ 23,992,430		\$ 23,276,050	103%		\$ 22,890,829	105%	\$ 32,905,864	73%
NON OPERATING REVENUES									
State Appropriations	\$ 7,423,710		\$ 6,759,066			\$ 13,548,432		\$ 14,847,412	
Taxes for maintenance and operations	\$ 10,898,390		\$ 10,412,217			\$ 21,067,011		\$ 21,633,307	
Taxes for general obligation bonds	\$ 4,125,936		\$ 2,720,286			\$ 5,463,085		\$ 8,354,281	
Federal revenue, non-operating	\$ 12,502		\$ 18,915			\$ 56,982		\$ 450,000	
Gifts	\$ 2,950		\$ 215,441			\$ 321,166		\$ 55,000	
Investment Income	\$ 161,846		\$ 165,327			\$ 661,304		\$ -	
Interest on Capital Debt	\$ (6,995,149)		\$ (4,418,238)			\$ (2,051,396)		\$ -	
Loss on Disposal of Fixed Assets	\$ 4,271		\$ (374)			\$ -		\$ -	
Fund Allocation						\$ 2,189,159		\$ -	
Total Non Operating Revenues	\$ 15,634,456		\$ 15,872,642	98%		\$ 41,255,744	38%	\$ 45,340,000	34%
TOTAL REVENUE	\$ 39,626,886		\$ 39,148,692	101%		\$ 64,146,572	62%	\$ 78,245,864	51%

Minutes of the Amarillo College Board of Regents Status Update and Regular Meeting of Apr. 2, 2020

AMARILLO COLLEGE									
INTERNAL UNAUDITED STATEMENT OF REVENUES, EXPENSES AND CHANGES IN NET POSITION (Page 2)									
BUDGETED FUNDS ONLY COMPARED TO HISTORICAL AND CURRENT BUDGET									
AMARILLO COLLEGE									
	Feb-19		COMPARED Feb-20		COMPARED Fiscal 2019 Final		COMPARED 2020 Budget		
OPERATING EXPENSES									
Cost of Sales	\$ 1,136,104		\$ 1,137,233		\$ 2,707,259		\$ 2,551,360		
Salary, Wages & Benefits									
Administrators	\$ 2,657,148		\$ 2,662,444		\$ 5,060,961		\$ 5,490,382		
Classified	\$ 7,560,088		\$ 6,823,284		\$ 14,322,525		\$ 16,174,440		
Faculty	\$ 8,487,684		\$ 8,741,187		\$ 18,145,357		\$ 18,170,973		
Student Salary	\$ 175,536		\$ 155,877		\$ 617,316		\$ 627,852		
Temporary (Contract) Labor	\$ 73,943		\$ 41,523		\$ 109,111		\$ 166,754		
Employee Benefits	\$ 5,727,728		\$ 5,636,594		\$ 7,813,363		\$ 8,415,552		
Dept Operating Expenses									
Professional Fees	\$ 1,568,111		\$ 1,371,691		\$ 480,576		\$ 2,105,709		
Supplies	\$ 1,072,689		\$ 1,037,549		\$ 2,303,203		\$ 2,261,676		
Travel	\$ 358,509		\$ 368,766		\$ 664,736		\$ 712,366		
Property Insurance	\$ 698,441		\$ 368,766		\$ 302,798		\$ 552,190		
Liability Insurance	\$ 101,771		\$ 95,697		\$ 128,065		\$ 151,215		
Maintenance & Repairs	\$ 2,053,467		\$ 2,104,149		\$ 2,361,660		\$ 2,755,971		
Utilities	\$ 627,026		\$ 668,280		\$ 1,874,149		\$ 1,714,198		
Scholarships & Fin Aid	\$ 227,172		\$ 184,057		\$ (7,848,921)		\$ 697,158		
Advertising	\$ 182,394		\$ 381,030		\$ 427,105		\$ 348,459		
Lease/Rentals	\$ 117,812		\$ 110,341		\$ 241,717		\$ 329,340		
Interest Expense	\$ -		\$ -				\$ -		
Depreciation	\$ 2,731,133		\$ 2,876,024		\$ 1,700		\$ 143,524		
Memberships	\$ 91,077		\$ 77,843		\$ 124,600		\$ 225,000		
Property Taxes	\$ 145,552		\$ 152,607		\$ 224,708		\$ 796,144		
Institutional Support	\$ 148,929		\$ 167,163		\$ 311,464		\$ 36,050		
Other Miscellaneous Disbursements	\$ 606,968		\$ 699,451		\$ 1,313,115		\$ 1,692,610		
Capital Expenses - All									
Land and Improvements	\$ -		\$ -		\$ (2,436,391)		\$ -		
Buildings	\$ 433,823		\$ 464,123		\$ 16,868		\$ 1,025,000		
Audio/Visual Equipment	\$ -		\$ -		\$ 450,181		\$ 78,000		
Classroom Equipment	\$ 26,013		\$ 156,811		\$ 797,799		\$ 150,000		
Computer Related	\$ 102,065		\$ 133,880		\$ 31,183		\$ 786,169		
Library Book	\$ 10,968		\$ 9,067		\$ 67,005		\$ 30,000		
Maintenance & Grounds	\$ 22,746		\$ 1,995		\$ 14,909		\$ 30,000		
Office Equipment & Furnishing	\$ 30,506		\$ 11,902		\$ 2,463		\$ 25,000		
Television Station Equipment	\$ 2,313		\$ -		\$ 2,389		\$ -		
Vehicles	\$ 49,154		\$ -		\$ 2,500		\$ 100,000		
Donations	\$ -		\$ 2,500				\$ -		
Other Sources									
Disposal (Gain) Loss	\$ -		\$ -		\$ -		\$ -		
Interfund Transfers	\$ 154,034		\$ 4,567,083		\$ 340,525		\$ -		
Bond Payments	\$ 5,485,000		\$ 3,380,000		\$ -		\$ 8,691,881		
TOTAL EXPENSE	\$ 42,865,904		\$ 44,588,920	96%	\$ 50,976,001	84%	\$ 77,034,973	56%	
CHANGE IN NET POSITION	\$ (3,239,018)		\$ (5,440,228)	60%	\$ 13,170,571		\$ 1,212,891		

Minutes of the Amarillo College Board of Regents Status Update and Regular Meeting of Apr. 2, 2020

AMARILLO COLLEGE													
Alterations and Improvements													
Projects for Fiscal 2020													
as of February 29, 2020													
AMARILLO - WASHINGTON STREET CAMPUS													
PROJECT BUDGETING							SOURCE OF FUNDS						
PROJECT	DESCRIPTION	BUDGETED	EXPENSED	ENCUMBERED	STATUS	OVER/ (SHORT)	TOTAL COST	CURRENT A&I BUDGET	RESERVE	GIFT/ DONATION	BOND	OTHER	DIFFERENCE
1	Underground Project	-	150,805.95	-	Completed	(150,805.95)	150,805.95	-	-	-	-	-	-
2	Parking Lot 9 Reconfiguration - Create 2 lane parking by reducing s	196,700.00	-	-	Not Started	196,700.00	-	196,700.00	-	-	28,000.00	-	(28,000.00)
3	Elevated pedestrian walks (speed bumps) on 22nd, 24th, and Van E	269,600.00	-	-	Not Started	269,600.00	-	269,600.00	-	-	-	-	-
4	Reconfiguration on 22nd Ave for right turn at Jackson & 22nd.	107,900.00	-	-	Not Started	107,900.00	-	107,900.00	-	-	-	-	-
		574,200.00	150,805.95	-		423,394.05	150,805.95	574,200.00	-	-	28,000.00	-	(28,000.00)
AMARILLO - EAST CAMPUS													
PROJECT BUDGETING							SOURCE OF FUNDS						
PROJECT	DESCRIPTION	BUDGETED	EXPENSED	ENCUMBERED	STATUS	OVER/ SHORT	TOTAL COST	CURRENT BUDGET	RESERVE	GIFT/ DONATION	BOND	OTHER	DIFFERENCE
5	EC - Roofing Replacement and Repairs	121,223.34	121,239.19	-	Complete	(15.85)	121,239.19	121,223.34	-	-	-	71,419.34	(71,419.34)
6	EC - Rebuild House That Burned Down (1806/1808 Kimberly)	161,764.66	24,503.39	-	In Progress	137,261.27	24,503.39	161,764.66	-	-	-	479,220.66	(479,220.66)
		282,988.00	145,742.58	-		137,245.42	145,742.58	282,988.00	-	-	-	550,640.00	(550,640.00)
AMARILLO - ALL CAMPUS													
PROJECT BUDGETING							SOURCE OF FUNDS						
PROJECT	DESCRIPTION	BUDGETED	EXPENSED	ENCUMBERED	STATUS	OVER/ SHORT	TOTAL COST	CURRENT BUDGET	RESERVE	GIFT/ DONATION	BOND	OTHER	DIFFERENCE
7	Other Unplanned Projects	35,000.00	32,695.89	-	In Progress	2,304.11	32,695.89	35,000.00	-	-	-	-	-
8	Campus Wide - Replace Furniture	25,000.00	-	-	Ongoing	25,000.00	-	25,000.00	-	-	-	-	-
9	Campus Wide - Building Drainage Corrections	20,000.00	11,924.12	-	Ongoing	8,075.88	11,924.12	20,000.00	-	-	-	-	-
10	Campus Wide - Emergency Lighting Corrections	25,000.00	10,362.02	-	Ongoing	14,637.98	10,362.02	25,000.00	-	-	-	-	-
11	Campus Wide - Paint and Small Repairs	50,000.00	31,631.32	-	Ongoing	18,368.68	31,631.32	50,000.00	-	-	-	-	-
12	Campus Wide - Parking Lot Repairs	30,000.00	-	-	Ongoing	30,000.00	-	30,000.00	-	-	-	-	-
13	Campus Wide - Carpet Replacement	20,000.00	10,891.12	-	Ongoing	9,108.88	10,891.12	20,000.00	-	-	-	-	-
14	Campus Wide - ADA Corrections	-	23,551.27	-	Ongoing	(23,551.27)	23,551.27	-	-	-	-	-	-
		205,000.00	121,055.74	-		83,944.26	121,055.74	205,000.00	-	-	-	-	-
		BUDGETED	EXPENSED	ENCUMBERED		SHORT	COST	BUDGET	RESERVE	DONATION	GRANT	OTHER	DIFFERENCE
		1,062,188.00	417,604.27	-		644,583.73	417,604.27	1,062,188.00	-	-	28,000.00	550,640.00	(578,640.00)

**Minutes of the Amarillo College Board of Regents Status Update and Regular Meeting
of Apr. 2, 2020**

AMARILLO COLLEGE
Preliminary Tax Schedule
as of February 29, 2020

	FY 2020			FY 2019			
	Potter County	Randall County	Branch Campuses	Total	Total		
Net Taxable Values	\$6,330,145,318	\$7,415,009,428		\$13,745,154,746	\$13,282,812,272		
Tax Rate	\$0.22790	\$0.22790			\$0.20750		
Assessment:							
Bond Sinking Fund - \$.06291	\$3,849,007	\$4,386,586		\$8,235,593	\$5,438,113		
Maintenance and Operation - \$.16499	\$10,094,649	\$11,504,537		\$21,599,187	\$21,106,098		
Branch Campus Maintenance Tax			\$1,982,608	\$1,982,608	\$1,860,654		
Total Assessment	<u>\$13,943,656</u>	<u>\$15,891,123</u>	<u>\$1,982,608</u>	<u>\$31,817,386</u>	<u>\$28,404,865</u>		
Deposits of Current Taxes	13,117,986.40	\$15,402,777	\$1,907,063	\$30,427,826	\$28,125,673		
Current Collection Rate	94.08%	96.93%	96.19%	95.63%	99.02%		
Deposits of Delinquent Taxes	\$114,518	\$33,092	\$11,084	\$158,694	\$212,474		
Penalties & Interest	\$76,146	\$37,594	\$7,360	\$121,101	\$224,942		
				collection rate	collection rate		
Budgeted - Bonds				\$8,345,887	101.34%	\$5,340,494	98.20%
Budgeted - Maintenance and Operation				\$21,641,701	100.20%	\$20,868,770	98.88%
Budgeted - Moore County				\$1,082,645	54.61%	\$1,095,947	58.90%
Budgeted - Deaf Smith County				\$818,556	41.29%	\$759,441	40.82%
Total Budget				<u>\$31,888,789</u>	100.22%	<u>\$28,064,652</u>	98.80%
Total Collected - Current + Delinquent + Penalty/Interest				<u>\$30,707,621</u>		<u>\$28,563,089</u>	
Over (Under) Budget				<u>(\$1,181,168)</u>		<u>\$498,437</u>	

Minutes of the Amarillo College Board of Regents Status Update and Regular Meeting of Apr. 2, 2020

Amarillo College Reserve Analysis FY 2019 As Of 2/29/20				
	Balance as of 08/31/2019	Current Fiscal Year Activity	Ending Balance	Explanation
Encumbered Prior to 8/31/19				
Overlapping Purchase Orders	103,299	(103,299)	0	Materials and services requested in prior year and charged against prior year budget but received and paid for in the current year
Subtotal	103,299	(103,299)	0	
Board Restricted				
Equipment Reserve	1,000,000		1,000,000	Set-up for equipment purchases required but not budgeted
Facility Reserve	2,191,548		2,191,548	Set-up for facility purchases required but not budgeted
Sim Central	283,923		283,923	Sim Central prior years revenues over expenses fund balance
East Campus A&I Designated	1,190,847		1,190,847	Set-up for East Campus improvements required but not budgeted
SGA	172,695		172,695	Student government prior years revenues over expenses fund balance
Insurance	200,000		200,000	Set-up to cover insurance deductibles and claims that fall below the
Moore County Campus Designated	490,262		490,262	Moore County prior years revenues over expenses fund balance
Hereford Campus Designated	1,392,934	(51,402)	1,341,532	Hereford Campus prior years revenues over expenses fund balance
East Campus Land Proceeds	376,268		376,268	Proceeds from sale of land at East Campus
East Campus Designated	1,837,931		1,837,931	East Campus set aside from the State of Texas for operations of programs at TSTC (EC)
Subtotal	9,136,408	(51,402)	9,085,006	
Unrestricted Reserve				
Undesignated Local Maintenance	12,887,936		12,887,936	Local Maintenance prior years revenues over expenses fund balance
Master Plan	(408,577)		(408,577)	Master Plan Project
Ware Student Commons	(1,780,582)	(150,806)	(1,931,387)	Ware Student Commons Basement Renovation
Undesignated Auxiliary	3,754,371		3,754,371	Auxiliary prior years revenues over expenses fund balance
Subtotal	14,453,148	(150,806)	14,302,343	Must leave in Reserve 10% of next year's budget
Total	23,692,855	(305,507)	23,387,348	
Fiscal Year 2019	26,516,562	(2,776,113)	23,692,855	-
Fiscal Year 2018	24,096,277	2,420,285	26,516,562	-
Fiscal Year 2017	22,979,978	1,116,299	24,096,277	-
Fiscal Year 2016	26,185,015	(3,205,037)	22,979,978	-
Fiscal Year 2015	27,440,976	(1,255,961)	26,185,015	-
Fiscal Year 2014	26,447,719	993,257	27,440,976	-