

Advisory Committee Minutes

PROGRAM COMMITTEE NAME:		Dental Assisting				
CHAIRPERSON:		Dr. Street				
MEETING DATE:		3-6-2020	MEETING TIME:	12:00	MEETING PLACE:	Jones Hall 105
RECORDER:		Janet Barton, Executive Secretary		PREVIOUS MEETING:		
MEMBERS PRESENT						
List all members of the committee, then place an X in the box left of name if present						
	NAME	TITLE	EMPLOYER INFO	PHONE	EMAIL	
x	Dr. Ryan Street	Dentist	Amarillo Dental Associates	806-355-7463	drstreet@suddenlink.com	
x	Dr. Kyle Sparkman	Dentist	Sparkman Orthodontics	806-355-9732	debbie@sparkmanorthodontics.com	
x	Stephanie Braddock	Dental Assistant	Pendergrass and Willkie Dentistry	806-282-7953	stbraddock@yahoo.com	
x	Axel Saucedo	Dental Assistant	Abbeville Dentistry	806-674-7059	axelsaucedo@gmail.com	
x	Matthew Adams	Community Member	Amarillo Independent School District; Amarillo Police Dept.	806-679-3727	Adamsmatt@hotmail.com	
EX-OFFICIO'S PRESENT						
x	Kim Crowley	Dean of Health Sciences	Amarillo College	806-354-6087	kacrowley@actx.edu	
x	Kim Boyd	Assoc. Dean of Health Sciences	Amarillo College	806-354-6060	kmboyd@actx.edu	
x	Melissa Burns	Director of CHCE	Amarillo College	806-354-3650	mdburns@actx.edu	
x	Makayla Garcia	Student Representative	Amarillo College			
x	Javier Herrera	Advisor	Amarillo College	806-354-6007	jfherrera@actx.edu	
x	Sandra de la Rosa	Advisor	Amarillo College	806-371-5456	S0053236@actx.edu	
AGENDA ITEM		ACTION DISCUSSION INFORMATION			RESPONSIBILITY	
Call to Order		Dr. Street – Welcome and introductions				
Approval of Minutes		Dr. Street called for approval of minutes. Matt 1 st , Stephanie 2 nd			All approved	

Health Science Advisor Report	<p>Javier – Spring has been busy registering for 2nd week classes. Health Sciences Application opened in December and closes May 31st. They are making visits to AISD High Schools talking with seniors. Sent out 1st Graduation List.</p> <p>Sandra – Has been busy meeting with students. Withdrawal is this Friday for 1st 8 weeks.</p> <p>Erica mentioned there is an issue with students discouraged about not getting in Dental Hygiene program and don't go anywhere. We need to encourage those students to enroll in DA. They are required to meet with Erica if they don't get into Dental Hygiene. Sandra mentioned a student she encouraged a student to go into Dental Assisting. Student is doing great.</p>	Javier, Sandra
Student Report	<p>Makala – Mentioned that she received tutoring and it was very helpful. 1 on 1 instruction beneficial. Makala also mentioned the resources that are available such as the ARC. Also appreciates the food instructors bring for students. Makala mentioned she has a concern about internet. Feels having books is better than using internet information.</p> <p>Erica stated this is the 1st year we have had a peer tutor. It is a new initiative to remove barriers. Also linked the ARC to every online course. Erica also stated students should have access to the online bundle regardless if they have internet or not. Dr. Street asked the cost and where do we get the text books. Erica stated we order from publishers and books are sent to our bookstore. Stephanie mentioned it may be better to get in bookstore. We need to inform students of choices.</p> <p>Kim Boyd mentioned we are looking at getting a bookstore on WC that will enable students to get books, scrubs and other items. They could use their Financial Aid.</p>	
Director's Report	<p>Erica – Annual report – Received re-accreditation without reporting. American Dental Association has 5 standards. Have to abide by standards. Self-Study is coming up. It is in electronic format now. Next site visit will be in 2022. Will ask for dentists help with this. Will also ask for equipment in budget such as cassettes. We have a Trios digital impression machine now. Need a 3D printer. Erica has an appointment with FM90 to talk about the dental assisting program.</p> <p>Students are able to take national exam now. National pass rate is 72%, AC for several years is 100%. If a person outside of program wants to take the exam, they must be employed in a dentist office 2 years.</p> <p>Retention rate – 100% one person left program for landscaping.</p> <p>Erica reviewed strategic plan and information about the Cultural Difference Program.</p> <p>Erica also mentioned the food cart they have in the classroom in an effort to help students who may not have a lot of food available to them</p>	
Affiliation Reports	<p>Dr. Street – Their office has taken students for many years. Try to break students of being uncomfortable. It has been a great experience. Hired several students. Things have been good this year. Hired a student from last year.</p> <p>Dr. Sparkman – Took 3 students this year for clinicals. The did great...will probably hire</p>	

	<p>2. Hard to find good applicants.</p> <p>Stephanie –Stephanie mentioned she started out as a Hygienist. Happy she made the move to Dental Assisting. Stephanie feels we should teach more about dentures. Did not have any students this year for clinicals.</p> <p>Erica brought up the issue with AISD Pro Students going to Drs. Offices and not allowing our students. Erica asked dentists to encourage others to let AC students in clinicals. We need to encourage Pro Students to visit with AC advisors and Erica. Dr. Street mentioned they have a HS Senior in their office now who wants to be a dentist. He stated AC Dental Assisting program is a priority. Would like AISD student in Fall only. Erica mentioned AC Students could help train AISD students. Dana mentioned this is a career exploration. AACAL students visit doctor's offices for Medical Assisting.</p> <p>Axel – mentioned the AISD students are doing good. It does get overwhelming at times. Does not have AC students this semester but will after spring break. Office manager and others are complimentary of AC students...really great.</p> <p>Matt – works with Pro students. Jr. and Senior are doing good. Suggest having Pro students come to AC to learn.</p>	
Faculty Report	<p>Cassie – mentioned she chose DA to get a job but really loves what she does. Passion for the program is what led her to teach. There are other pathways. They need to know what needs to be taught. Other PT instructors have specialized skills.</p> <p>Jolie Vega –Jolie Vega also mentioned her passion for the program. She is currently working on updating the Handbook and setting up Facebook page. They attended a community T-Mom event. Community events encourages our students to help others. If T-Mom event is on Friday, we will require students to attend. Asked committee to let them know about any community events.</p> <p>Dana – Dana is working on a Nitrous Oxide certification. Trying to find out the new criteria. Hopefully have class in April or May.</p>	
Dean of Health Sciences- Kim Crowley	Kim introduced Kim Boyd as the new Assoc. Dean. We need to know about any equipment that we need so we can get in the budget for this upcoming year. We have been fortunate to get equipment that is needed. Kim also mentioned special population and how we attract non-traditional students into the Dental Assisting program. Kim stated Erica does a great job of getting out in the community. We are coming to the end of our Strategic plan 2020. Now working on 2025, Completion is still the focus. Our Partnerships are critical to success. We are also creating a new Health Sciences Degree.	
CCHCE – Melissa Burns	PDDS is coming back to AC. Has been working with Dana on Nitrous Oxide certification class.	
Assoc. Dean HS – Kim Boyd	Was in attendance but had to leave early	
Adjournment	Meeting adjourned 9:41 AM	

Date: 4-6-2020	Executive Secretary Signature: Janet Barton <i>Janet Barton</i>	Next Meeting: TBD
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