

## ADVISORY COMMITTEE MEETING MINUTES

<b>PROGRAM COMMITTEE NAME:</b>	<b>Industrial Technology Department</b>	Electromechanical/Renewable Advisory Board Meeting
<b>CHAIRPERSON:</b> Eric Ozier		
<b>MEETING DATE:</b> April 5, 2016	<b>MEETING TIME:</b> 2:00 p.m.	<b>MEETING PLACE:</b> East Campus MEC Building
<b>RECORDER:</b> Amy Linqvist		<b>PREVIOUS MEETING:</b> First seperate meeting

### MEMBERS PRESENT:

Name and Title:	Employer Info:	Email and Phone Number
<b>Tim Claytor</b> Assistant Water Production Superintendent	City of Amarillo 509 SE 7th Ave, Amarillo, TX 79101	Phone: 806.378.3019 tim.claytor@amarillo.gov
<b>Lance Keys</b> Maintenance	ASARCO Refinery 7001 State Highway 136, Amarillo, TX 79106	Phone: 806.679.8911 LKEYS@ASARCO.com
<b>Ken Starcher</b> Instructor - WTAMU	WTAMU WTAMU Box 60217, Canyon, TX 79016	Phone: 806.651-2296 kstarcher@wtamu.edu
<b>Max Grant</b> Maintenance	Amarillo Gear Company 2401 W Sundown Lane Amarillo, TX 79118	Phone: 806.622.1273 mgrant@amarillogear.com
<b>Eric Ozier</b> Airport Facilities Manager	City of Amarillo; Rick Husband International Airport 10801 Airport Blvd, Amarillo, TX 79111	Phone: 806.335.1674 eric.ozier@amarillo.gov
<b>John Kelly</b> Airport Maintenance Coordinator	City of Amarillo; Rick Husband International Airport 10801 Airport Blvd, Amarillo, TX 79111	Phone: 806.335-1671 john.kelly@amarillo.gov
<b>DeWayne Musick</b> Maintenance Leader	Owens Corning 1701 Hollywood Rd, Amarillo, TX 79118	Phone: 806.671.9982 dewayne.musick@owenscorning.com
<b>Billy Decostanze</b> Electrical Leader	Owens Corning 1701 Hollywood Rd., Amarillo, TX 79118	Phone: 903.746.3555 william.decostanze@owenscorning.com
<b>CURRENT STUDENTS PRESENT:</b>		
<b>Isai Tirado</b> Mechanic	Owens Corning 1701 Hollywood Rd., Amarillo, TX 79118	Phone: 806.678.6183 isaitirado@yahoo.com
<b>OTHERS PRESENT:</b>		

<b>Delane McUne</b> Program Coordinator	Amarillo College 1502 B Avenue, Amarillo, TX 79111	Phone: 806.335-4309 delane.mcune@actx.edu
<b>Amy Linquist</b> Senior Staff Assistant	Amarillo College 1502 B Avenue, Amarillo, TX 79111	Phone: 806.335.4216 arevans42@actx.edu
<b>Jeff Wallick</b> Technical Training Coordinator	Amarillo College 1502 B. Avenue, Amarillo, TX 79111	Phone: 806.335.4228 jwallick@actx.edu
<b>Kim Hays</b> Program Coordinator	Amarillo College 1502 B Avenue, Amarillo, TX 79111	Phone: 806.335.4366 kthays@actx.edu
<b>Jeff Hale</b> Instructor	Amarillo College 1502 B Avenue., Amarillo, TX 79111	Phone: 806.335.4311 jdhale@actx.edu
<b>Nicholas Wade</b> Instructor	Amarillo College 1502 B Avenue., Amarillo, TX 79111	Phone: 806.335.4317 nickwade@actx.edu
<b>Bob Johnson</b> Instructor	Amarillo College 1502 B Avenue., Amarillo, TX 79111	Phone: 806.335.4263 rljohnson@actx.edu
<b>Deborah Vess</b> Vice President of Academic Affairs	Amarillo College 2211 S. Washington St., Amarillo, TX 79110	Phone: 806.371.5226 deborah.vess@actx.edu
<b>Marissa Cochran</b> Curriculum Specialist - DOL Grant Academic Affairs	Amarillo College 2211 S. Washington St., Amarillo, TX 79110	Phone: 806.467.3111 mmcochran@actx.edu
<b>Walt Webb</b> Instructor	Amarillo College 1502 B Avenue., Amarillo, TX 79111	Phone: 806.335.4221 wwebb@actx.edu

<b>Agenda Item</b>	<b>Action / Discussion / Information</b>	<b>Responsibility</b>
<b>Old Business:</b>	No old business	
<b>Continuing Business:</b>	No continuing business	
<b>New Business:</b>	Welcome / Introductions	Delane McUne
<b>Curriculum Decisions:</b>	Program Updates, Equipment Overview	Delane McUne
<b>Other:</b>	Open Discussion	All

## MINUTES:

Key Discussion Points		Discussion
Old Business:		This is the first meeting for the Electromechanical/Renewable Advisory meetings. All Advisory Committee meetings before were representative of each individual program within the department.
Continuing Business		No continuing business
		Welcome and introductions were made. Delane discussed need of a Committee Chair, Eric Ozier was appointed and called the meeting to order. Delane McUine went over the meeting agenda. She explained some of the requirements contained in the Advisory Committee Handbook that was included in members' packets.
New Business:		
Curriculum Decisions:		Copies of curriculum rotations and the Technical Education Code of Conduct were included in members' packets. Delane mentioned that many classes are shared between the programs and explained what the new Technical Core was and the value it brings to the students. Marissa passed out Advisory Committee Approval sheets to get industries approval on the curriculum changes.

<b>Delane McUline: Program Coordinator</b>	Delane explained the curriculum rotation for the Electromechanical/Renewable programs, including brief descriptions of each class. Delane also explained our different certificates and degree that we offer to the students. Entry level is different from company to company. Tool kit lists and items required for class are discussed, including price and student ability to purchase these items. Student demographics were discussed to let industry know the variety of students we have to offer as employees.		
<b>Other:</b>			
<b>Open Discussion:</b>	There was a lengthy discussion about what industry thinks we need to focus on making sure our students know. There was a lengthy discussion of students needing to know accurately what kind of position they will get when they graduate and the salary ranges and job locations for starting employees.		
<b>Open Discussion:</b>	There was a lengthy discussion about internships for the students. They could prove to be a good investment for both students and employers. Internships help students by tying what they are learning to what they are working on in their jobs. Several spoke up saying they would love to offer internships to students.		
<b>Open Discussion:</b>	It was pointed out that sometimes our students get jobs before they finish their program, but then their employer encourages and works with them to allow them to finish school. More and more State funding is being tied into "completers". The requirement is gradually evolving to having 15 completers in three years or lose funding. It was mentioned that an intern program where students sign contracts - students commit to college and company. Helps completion rate and employers already know who they get to work for them.		
<b>Open Discussion:</b>	There was a lengthy discussion about Renewable Energy industry is on the increase. The need for technicians for the solar and wind farms will increase in the coming years. Student numbers in these programs are lacking but there is still interest.		

<b>CHAIRPERSON SIGNATURE:</b>	<b>DATE:</b>	<b>NEXT MEETING:</b>
	April 25, 2016	Undecided at this time.
<b>RECORDER SIGNATURE:</b>		