ADVISORY COMMITTEE MEETING MINUTES

PROGRAM COMMITTEE NAME:	Industrial Technology Department	

CHAIRPERSON: Frank Wilburn Sr.		
MEETING DATE: November 12, 2015	MEETING TIME: 2:00 p.m.	MEETING PLACE: East Campus MEC Building
RECORDER: Amy Linquist		PREVIOUS MEETING: First seperate meeting

MEMBERS PRESENT:

Name and Title:	Employer Info:	Email and Phone Number
Joel Ramirez	Grizzle Heating & Air 112 N 15th St, Canyon, TX 79015	Phone: 806.640.3680 joelramirezintexas_01@yahoo.com
Torey Mahanay Owner	Mahanay's Heating & Cooling 3992 Business Park Dr., Amarillo, TX 79110	Phone: 806.570.4773 mahanayhc21@hotmail.com
Guadalupe Campos Jr Manager	Grizzle Heating & Air 112 N 15th St, Canyon, TX 79015	Phone: 806.655.7676 campos@grizzlehvac.com
Bill Quisenberry Vice President	Plains Plumbing 1301 SW 7th Ave, Amarillo, TX 79101	Phone: 806.376.6375 quiz@plainsplumbing.com
Simmie Callahan V Project Manager	Plains Plumbing 1301 SW 7th Ave, Amarillo, TX 79101	Phone: 806.376.6375 cinco@plainsplumbing.com
Frank Willburn, Sr. Owner	Frank's Repair Plumbing 4112 NW 10th Ave, Amarillo, TX 79106	Phone: 806.355.5697 frank@frankrepairplumbing.com
Frank Wilburn, Jr., Student	Frank's Repair Plumbing 4112 NW 10th Ave, Amarillo, TX 79106	Phone: 806.355.5697 franko@frankrepairplumbing.com
Gary Marcum Owner	Patrick Heating and Air 1602 S Monroe St, Amarillo, TX 79102	Phone: 806.622.3862 jashreiner@1800plumber.com
Robert Macias Electrical Lead	Affiliated Foods 1401 W Farmers Ave, Amarillo, TX 79118	Phone: 806.570.7087
Paul Ebben Building Maintenance	Affiliated Foods 1401 W Farmers Ave, Amarillo, TX 79118	Phone: 806.676.5140 pebben@af.ama.com
Phillip Lamb Refrigeration Tech	Affiliated Foods 1401 W Farmers Ave, Amarillo, TX 79118	Phone: 806.290.5304
Ken Warren	Allen Tri-State Mechanical 404 S. Hayden St., Amarillo, TX 79101	Phone: 806.376.8345 ken@alletri.com

OTHERS PRESENT:		
Janice Johnston Director of DOL Grant - Academic Affairs	Amarillo College 2211 S. Washington St., Amarillo, TX 79110	Phone: 806.467.3110 jmjohnston31@actx.edu
Delane McUne Program Coordinator	Amarillo College 1502 B Ave, Amarillo, TX 79111	Phone: 806.335-4309 delane.mcune@actx.edu
Amy Linquist Senior Staff Assistant	Amarillo College 1502 B Ave, Amarillo, TX 79111	Phone: 806.335.4216 arevans42@actx.edu
Robert Johnson HVACR Faculty	Amarillo College 1502 B. Avenue, Amarillo, TX 79111	Phone: 806.335.4263 rljohnson@actx.edu
Dr. Kim Hays Manufacturing Department Chair	Amarillo College 1502 B. Avenue, Amarillo, TX 79111	Phone: 806.335.4366 kthays@actx.edu
Robert Johnson Industrial Maintenance Faculty	Amarillo College 1502 B. Avenue, Amarillo, TX 79111	Phone: 806.335.4263 rljohnson@actx.edu
Jeff Wallick Technical Training Coordinator	Amarillo College 1502 B. Avenue, Amarillo, TX 79111	Phone: 806.335.44228 jwallick@actx.edu
Jerry Terry Program Coordinator	Amarillo College 1502 B. Avenue, Amarillo, TX 79111	Phone: 806.335.4280 jlterry@actx.edu
Brad Williams Faculty	Amarillo College 115 Success Blvd. Dumas, TX 79029	Phone: 806.379.2726 b0242637@actx.edu
Susie Wheeler Grants Coordinator - Planning and Assessments	Amarillo College 2211 S. Washington St., Amarillo, TX 79110	Phone: 806.371.5352 lswheeler@actx.edu
Marissa Cochran Curriculum Specialist - DOL Grant Academic Affairs	Amarillo College 2211 S. Washington St., Amarillo, TX 79110	Phone: 806.584.4418 mmchochran@actx.edu

Agenda Item	Action / Discussion / Information	Responsibility
Old Business:	No old business	
Continuing Business:	No continuing business	
New Business:	Welcome / Introductions	Delane McUne
Curriculum Decisions:	Program Updates, Equipment Overview	Robert Johnson, Delane McUne

Other:	Open Discussion	All

MINUTES:

Key Discussion Points	**Discussion**
Old Business:	This is the first meeting for the HVACR Advisory meetings. All Advisory Committee meetings before were representative of each individual program within the department.
Continuing Business	No continuing business
New Business:	Welcome and introductions were made. Delane McUne went over the meeting agenda. She explained some of the requirements contained in the Advisory Committee Handbook that was included in members' packets. Delane discussed need of a Committee Chair, Frank Wilburn Sr. was appointed and called the meeting to order.
Curriculum Decisions:	Copies of curriculum rotations were included in members' packets. Delane mentioned that many classes are shared between the programs. Jerry Terry explained what the new Technical Core was and the value it brings to the students. Janice Johnston had industry to approve curriculum and sign off for the DOL Grant.

Bob Johnson: HVACR	Bob explained the curriculum rotation for the HVACR program, including brief descriptions of each class. Entry level is different from company to company. The students are trained to follow EPA cerification standards. The HVACR students usually are highly recommended to have the EPA certification. Our students did very well the last time this testing was done. Several employers said they are very happy with the students they have hired. Bob included that we do encourage our students to go online to get their technician cards. Bob discussed the equipment we have on site to train students.
Other:	
Open Discussion:	There was a lengthy discussion about what industry thinks we need to focus on making sure our students know. Guadalupe Compos, Jr. asked about the quality of teaching about heat pumps. He stated he hired 2 of our students and felt they didn't have enough knowledge about them. Bob talked about the simplicity of heat pumps and thanked Guadalupe for his input. There was discussion of new items in the market that will need to be taught and included in the classes. There was a lengthy discussion of students needing to know accurrately what kind of position they will get when they graduate and the salary ranges for starting employees.
Open Discussion:	There was a lengthy discussion about internships for the students. They could prove to be a good investment for both students and employers. Internships help students by tying what they are learning to what they are working on in their jobs. Several spoke up saying they would love to offer internships to students.
Open Discussion:	It was pointed out that sometimes our students get jobs before they finish their program, but then their employer won't work with them to allow them to finish school. More and more State funding is being tied into "completers". The requirement is gradually evolving to having 15 completers in three years or lose funding. It was mentioned that an intern program where students sign contracts - students commit to college and company. Helps completion rate and employers already know who they get to work for them.

CHAIRPERSON SIGNATURE:	**DATE:**	**NEXT MEETING:**
	January 12, 2016	Undecided at this time.
RECORDER SIGNATURE: