

Deans Council
Minutes December 12, 2019
Ware Student Commons 207, 1:30 pm – 2:30 pm

Members Present: Becky Burton, Frank Sobey, Daniel Esquivel, Kim Crowley, Linda Munoz, Jeannie George, Carol Buse, Edie Carter, Becky Easton, Tina Babb

Others Present: Toni Van Dyke

Members Absent: Toni Gray, Tamara Clunis

Co-requisite conference

Edie, Jeannie, Becky shared what they learned at the Center for the Analysis of Postsecondary Readiness conference. Amarillo College took two student's to the conference to speak about their experiences with AC.

The students spoke positively regarding resources offered by AC and how well AC communicates the support provided to students.

A forum will be created to discuss co requisites with students who have completed their co requisite.

Decennial for SACSCOC

The decennial report for SACS will be due March 2022 and the offsite review of the report will be due in April 2022. SACS will visit Amarillo College in the Fall of 2022. The report/visit will be over the 75 standards in the SACS resource manual.

Tina will meet with all academic leaders in March to visit about SACS. All chairs and coordinators will have a book and resource manual to help them prepare for the visit.

Committees were created and assigned different standards to focus on for the report.

The new committees will meet in February to review the standards and their roles within the committee.

Budgets/Vena

Becky Burton informed the council that Vena will no longer be used for the budgeting process. Deans were asked to share what they would like to see in the budgeting process.

They would like:

- The budgeting process start early then it has in the past two years.
- Cost study to figure out the income/expenses for continuing education courses offered in Health Sciences.
- Use one method for data entry

Communication

Frank Sobey and Becky Burton asked the deans to cc their Associate Vice President on communications they have with Dr. Clunis.

12/19 Debrief

Deans were asked to do a 10 minute presentation on how their semester went. The presentation should include their ups and downs of the semester.