

Minutes of the Amarillo College Board of Regents Status Update and Regular Meeting of February 23, 2021

**AMARILLO COLLEGE BOARD OF REGENTS
MINUTES OF STATUS UPDATE AND REGULAR BOARD MEETING
FEBRUARY 23, 2021**

REGENTS PRESENT: Mr. Johnny Mize, Chair; Mrs. Anette Carlisle, Vice-Chair; Mr. Patrick Miller, Secretary; Mr. Jay Barrett; Ms. Michele Fortunato; Mr. Dan Henke; Ms. Sally Jennings; Dr. Paul Proffer; Dr. David Woodburn

REGENTS ABSENT: None

CAMPUS REPRESENTATIVES PRESENT: Ms. Ronda Crow, Representative for the Moore County Campus

CAMPUS REPRESENTATIVES ABSENT: Ms. Sara Pesina, Representative for the Hereford Hinkson Memorial Campus

OTHERS PRESENT: Mr. Bob Austin, Vice President of Enrollment Management; Mr. Kevin Ball, Vice President of Communications and Marketing; Dr. Tamara Clunis, Vice President of Academic Affairs; Ms. Cara Crowley, Vice President of Strategic Initiatives; Ms. Cheryl Jones, Vice President of Human Resources; Dr. Russell Lowery-Hart, President; Mr. Chris Sharp, Vice President of Business Affairs; Mr. Joe Bill Sherrod, Vice President of Institutional Advancement; Ms. Denese Skinner, Vice President of Student Affairs; and Mr. Mark White, Executive Vice President and General Counsel

Ms. Tina Babb – Director of Institutional Effectiveness
Ms. Joy Brenneman – Exec. Asst., President's Office/Asst. Sec. to the Board of Regents
Mr. Kevin Carter – Amarillo Economic Development Corporation
Ms. Tiffani Crosley – Associate Vice President, Business Affairs
Mr. Pedro Cunha – PRANA
Mr. Andrew Freeman – City of Amarillo
Mr. David Gay – Amarillo Globe News Reporter
Corporal Derek Judd – AC Police Department
Mr. Daniel Jungmayer – Student Government Association
Mr. Michael Kitten – Amarillo Economic Development Corporation
Ms. Amber Hamilton – Director of Student Life
Ms. Ruth Martinez – Student with the Ranger
Mr. Alan Rhodes - PRANA
Mr. Danny Smith – Master Plan Program Manager
Mr. Dave Van Domelen – Faculty Senate Representative
Mr. James Wester – PRANA
Mr. Larry Wilhite – Real Estate Broker
Mr. Joe Wyatt – Communication Content Producer

STATUS UPDATE

The Status Update was called to order at 5:47 p.m. by Mr. Johnny Mize, Chairman of the Board of Regents. A quorum was present.

SGA REPORT

Mr. Daniel Jungmayer, Parliamentarian for the Student Government Association, reported on student activities for February. He was born in Washington and is a Business Management and Business

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Administration major. He noted that SGA served meals on the West and East Campuses with 152 and 112 students attending respectively. A special event for the month called Cupids Corner was visited by 70 students and guests who received goodie bags. Also, during the month 38 quarantine kits that contained snacks, notes, and puzzles were mailed out. Badgers Give Back, a food drive for the Advocacy and Resource Center, collected more than four barrels of items for the ARC. Students and staff received a free t-shirt for donating. SGA is preparing for the virtual State Convention. Some clubs and organizations are beginning to meet in person again following mask and social distancing protocols, however, most students don't want to come to campus just for a meeting while they are still in tech-supported classes.

REGENTS' REPORTS, COMMITTEES, AND COMMENTS REGARDING AC AFFILIATES**Executive Committee** – report by Mize, Carlisle, Miller

Ms. Carlisle reported that this committee met the previous day. Chairman Mize will continue to provide an agenda for the meeting and send notes from the meeting to the Board. Most board members have completed the implicit bias training. AC's May board meeting conflicts with the Amarillo High School graduation, so the Board agreed to move the meeting to Monday, May 24th, and keep it on the Washington Street Campus rather than in Dumas as previously scheduled.

AC Foundation – report by Barrett, Henke, Mize

Mr. Henke noted that the Foundation board had a short meeting on February 11th via Zoom, and he provided them with a report on the Innovation Outpost. Other topics discussed were the May election, purchase of the J.C. Penney building for the First Responders Academy, and the purchase of the Bible Chair of the Southwest property. Reports from the treasurer, director, grants, and the finance and investment committee were also presented. The Foundation received \$1.157M in total gifts last year. Mr. Sherrod announced that \$2.7M has been collected in the quiet phase of the comprehensive campaign and Ms. Peyton Bivins reported on the needed ADA updates for the Child Development Lab.

Amarillo Museum of Art (AMoA) – report by Fortunato

Ms. Fortunato noted that this Board met the previous week. She noted that the building had some issues during the recent snow storm with condensation and frozen windows and doors. The gala is still scheduled in June. The museum is doing well financially and did not qualify for any Paycheck Protection Program loans.

Panhandle PBS – report by Miller, Barrett

Mr. Miller reported that Panhandle PBS is still planning and producing "Living While Black – in Amarillo and the Panhandle" for broadcast in March and April. PPBS staff continue to develop educational programs for Spring into Summer and are working to slowly return to live children's events, character visits, Yellow City Sounds Concerts, and Savor the Goods dinner fundraising events in the Summer and Fall.

Tax Increment Reinvestment Zone (TIRZ) – report by Woodburn

No report.

Tax Increment Reinvestment Zone 2 (TIRZ 2) – report by Sharp

Mr. Sharp stated that there was nothing new to report but there is an agenda item related to TIRZ 2 in the regular meeting.

Amarillo Foundation for Education and Business – report by Proffer, Mize, Carlisle, Crow

Mr. Mize stated that this board met and will have a presentation during the regular meeting.

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Standing Policies & Procedures Committee – report by Carlisle-Chair, Fortunato, Woodburn
Mrs. Carlisle reported that the committee is proceeding with the TASB board policy revision process and that there is a policy update for approval on the regular meeting agenda.

Finance Committee (AC Investment, Potential Lease & Sales Opportunities) – report by Henke-Chair, Proffer, Mize
No report.

Legislative Affairs Committee – report by Barrett-Chair, Carlisle, Jennings, Miller
Mr. Barrett provided the Board with the CCATT and TACC policy priorities for the 87th Legislative Session. Increased appropriations for community colleges will be recommended. Amarillo College is one of 12 colleges participating in the Texas Reskilling & Upskilling through Education (TRUE) program which is focused on workforce and economic recovery. He thanked members of the Board who completed the survey for trustees and noted that Mrs. Carlisle is working with other CCATT members on amendments to CCATT policy. The CCATT conference in June is now combined with the Board of Trustees Institute and will remain mostly virtual this year.

Mrs. Carlisle noted that the legislative session had begun but committee assignments were not yet known. Legislative priorities include the state budget, power grid, broad band access, ceasing tax-funded lobbying, expanding virtual learning, fair sports, law enforcement, and first respondents.

Community College Association of Texas Trustees (CCATT) – report by Barrett, Carlisle
This report is included in the Legislative Affairs report above.

Nominating Committee – report by Fortunato-Chair, Proffer, Woodburn
Ms. Fortunato noted that the filing deadline for the May 1 election has passed. Mrs. Carlisle and Mr. Henke will be seeking another term and there are four other candidates.

BOND PROJECTS & FIRST RESPONDERS BUILDING

A copy of the Bond Project Update was included in the Board materials. Mr. Danny Smith provided renderings for the First Responders building planned for the old J.C. Penney building at Sunset Center. He explained that there will be three areas with similar spaces for Emergency Management Services, Law Enforcement Academy, and Fire Technology. These spaces will include classrooms, training spaces, and simulation rooms. There will also be areas for a kitchen, washers and dryers, closets, and apparatus bays for vehicles. Plans for the 2nd floor are conceptual and not included in the budget, however asbestos abatement will be done throughout both floors. A 3-1/2 story fire tower will be constructed and will utilize fake smoke and/or propane fires. Training with “dirty fires” will still take place at the fire tower out on the East Campus/airport. The entire property will be surrounded by a metal security fence.

SACS UPDATE

Dr. Clunis introduced Tina Babb who provided information about the SACS decennial report. She reviewed the timeline and noted that the committees assigned to sections of the report have submitted about 90% of the needed information. There are 79 standards and core requirements to be addressed by 12 internal decennial committees. She is currently collecting this year’s evidence. Ms. Babb believes that the college is in a strong position for few or no citations due to the professional development that has taken place and improved test scores. Some strengths reflected in the report include better learning outcomes, good institutional effectiveness documentation, and the collaboration between academic affairs and student support services. The QEP is “Smart Start to Finish” and is still in development. The committees are meeting and the QEP is expected to rollout in the summer of 2021.

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The SACSCOC advisory visit will take place in September 2021 with about 12 people visiting the campuses. This committee will be provided with a great deal of detail while here. The report will be prepared and submitted for external review and feedback in January 2022 with a reaffirmation decision expected by July 2023.

EQUITY REPORT

The 100-student video was updated by Collin Witherspoon and showed to the Board. He noted that these students are a representation of all minority students, not just FTIC students. 59 students returned in Spring 2021. Of the 41 who did not, 15 graduated and 2 transferred. Mr. Witherspoon stated that these numbers are about the same as other Fall to Spring enrollments.

Ms. Skinner's teams reached out to the students who did not return to determine why. Some were waiting to be accepted into a health services program, others stated the classes they wanted were not available, five were on academic suspension but planned to return, and four had various reasons including needing to work. These numbers can be extrapolated to the total student population.

Dr. Clunis explained that Academic Affairs is working with students in health services programs to move them along by emphasizing transfer to partner institutions and to the health science transfer degree offered by WTAMU. She noted that there were 90 sections of science programs offered but caps had to be lowered due to COVID reducing the number of students who could enroll in these courses. Faculty and staff are working to encourage students waiting to get into the nursing program to consider other health services programs. Student planning will help with course planning in future years.

Mr. Witherspoon then provided a comparison of Amarillo College to national institutions from the National Clearing house data. During the COVID pandemic community college enrollment nationally declined by 9.5% but AC was only down 6.6%. The most significant drop nationally was in black males, but AC's remained flat, and the college's drop in Hispanic enrollments was half of the national average. The strategies AC put in place during the pandemic helped keep enrollments better than other institutions. These included calling every student enrolled, assigning mentors, advisors tracking students, and faculty working with the students to help them be successful in the tech-supported environment.

More information on demographics, enrollments, retention, etc. can be found on the Strategic Plan dashboard.

CARES ACT 2 FUNDS

Dr. Lowery-Hart noted that funds received from the 2nd round of Cares Act funding will allow the college to support budgets and programs.

Ms. Crowley reported on the Cares Act funding for student emergency aid. Cares Acts funds received in round one in the amount of \$2.4M resulted in a 76% retention rate for students. An additional \$2.4M must be expended by July 22. As of the date of this board meeting \$1.3M had been distributed to more than 1,500 students. During the process, the college learned that 101 students were homeless but 69 of them had been housing secure in the Fall. These students were connected with the City and one-half found housing with the others put into temporary housing to help them get through until they receive full housing assistance. Funds were distributed using a matrix based on a 5-point scale with amounts of \$200 to \$2,000 awarded. Students were then automatically connected to services which can help them stay in school.

Minutes of the Amarillo College Board of Regents Status Update and Regular Meeting of February 23, 2021**TOOL KITS FOR SCHOOL OF CINEMATIC ARTS**

Dr. Clunis described these tool kits which include a MacBook Pro and gold standard equipment for the program which they will own and take with them into the workplace. The cost will be between \$4,200 to \$5,500 and financial aid may be used to purchase. Students enrolled in these programs may purchase all or a part of the tool kit.

LEADERSHIP GIFT CHALLENGE

Mr. Sherrod asked that this item be moved to the next meeting.

NO EXCUSES

Mr. Ball noted that Communications and Marketing and PPBS had received several national awards and were up against some larger universities and colleges. These were:

Gold Awards

- Streaming/On Demand Content – AC's Virtual Commencement Ceremony
- Total Digital Marketing Program
- Social Media Content Campaign
- Digital Publication – Creating a Culture of Caring, Learning & Innovation

Silver Recognition

- COVID Response Strategy
- Digital Publication – Teaching for Transformation

The status update meeting adjourned at 7:04 p.m.

REGULAR BOARD MEETING

The Regular Meeting was called to order at 7:12 p.m. by Mr. Johnny Mize, Chairman of the Board of Regents. Mr. Mize welcomed those in attendance. A quorum was still present.

PUBLIC COMMENTS

There were no public comments.

MINUTES APPROVED

Minutes of the regular meeting of January 26, 2021 had been provided to the Regents.

Mrs. Carlisle moved, seconded by Mr. Barrett, to approve the minutes of the regular meeting of January 26, 2021. The motion carried unanimously.

CONSENT AGENDA APPROVED

The following items were presented for Board approval.

A. APPOINTMENTS

Faculty – None

Administrators – None

B. BUDGET AMENDMENTS

The Budget Amendments for approval by the Board are attached at page 133.

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Dr. Proffer moved, seconded by Dr. Woodburn, to approve the Consent Agenda. The motion carried unanimously.

ADDENDUM NO. 1 TO THE PARTICIPATION AGREEMENT FOR EAST GATEWAY TAX INCREMENT ZONE NUMBER 2, AMARILLO, TEXAS APPROVED

The Board of Regents of Amarillo College considered the approval of Addendum No. 1 that amends Participation Agreement for East Gateway Tax Increment Zone Number 2, Amarillo, Texas which is attached at page 134.

Mr. Andrew Freeman with the City of Amarillo provided a map of the area which is attached at page 135. The TIRZ zone was approved in 2017 and the area has seen \$17M in growth since its beginning not including a hotel and the new Toot'n Totum. Expansion of the zone will result in a tax base increase of \$41.24M and has been approved by the other districts, with the exception of the water district, which has not yet met. The new area will be more commercial than industrial and TIRZ should be able to help with the challenges of drainage and utilities. Most of the buildings located on the property are vacant and some are being torn down. A new residential development is in the preliminary phase but is moving forward fairly quickly. The property located in this area is owned by more than one entity.

Ms. Fortunato moved, seconded by Dr. Proffer, to approve Addendum No. 1, thereby continuing Amarillo College's participation in TIRZ #2 as amended and to authorize the President to execute this document. The motion carried unanimously.

AGREEMENT FOR RANDALL COUNTY ELECTIONS ADMINISTRATOR TO CONDUCT A JOINT ELECTION BETWEEN THE CITY OF AMARILLO, AMARILLO JUNIOR COLLEGE, AND AMARILLO INDEPENDENT SCHOOL DISTRICT APPROVED

A copy of the proposed joint election agreement is attached at pages 136 through 140. Mr. Sharp explained that this is the normal agreement with Randall county to run the election. The college shares the cost of running the election with AISD, the county, and the city.

Mrs. Carlisle moved, seconded by Mr. Miller, to approve Joint Election Agreement. The motion carried unanimously.

BOARD OF REGENTS POLICY MANUAL ADDITION OF SECTION CFA APPROVED

This item was placed on the agenda in order for the Board of Regents to consider approval and adoption of Section CFA of the Board of Regents Policy Manual. The addition is attached at page 141.

Mr. White explained that over the past few years there have been changes to procurement laws and AC's procurement manual has been updated accordingly but is not policy. In order to avoid confusion, this new section CFA to the Board Policy Manual is a new policy that states that the college will have this manual and that it will be used for all procurements. If federal/state policies differ from college policies, the more stringent policy will be used.

Mrs. Carlisle moved, seconded by Mr. Barrett, to approve and adopt Section CFA of the Board of Regents Policy Manual. The motion carried unanimously.

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Approval was requested to proceed with the purchase of Perkins Basic funded equipment and supplies for CTE programs. This approval will cover the purchase of items listed on page 142. The additional reallocated funds total \$124,423.48 for 2020-2021.

Dr. Clunis asked the Board to approve a slate of equipment based on additional funds received.

Mr. Miller moved, seconded by Ms. Fortunato, to approve this purchase of Perkins Basic Funded Equipment and Supplies. The motion carried unanimously.

RFQ-1365 - CONSTRUCTION MANAGER AS CONSTRUCTOR STANDARD FORM OF AGREEMENT BETWEEN OWNER AND CONTRACTOR FOR THE ART DEPARTMENT RELOCATION / COLLEGE UNION BUILDING FOOD SERVICE PROJECT APPROVED

The Art Department Relocation / College Union Building Food Service Project Construction Committee issued 11 Requests for Qualifications and accepted 3 proposals. The tabulation sheet is attached at page 143. Plains Builders, Inc. was selected to be the Construction Manager for the Art Department Relocation / College Union Building Food Service Project. These are projects A8 & A9 listed in the Amarillo College Master Plan, prepared by Parkhill, Smith & Cooper, dated March 2019. Recommend approval of the AIA A-133 Standard Form of Agreement between Owner and Construction Manager as Constructor.

This project will be paid for with proceeds from the bonds issued in 2019.

Mr. Smith explained that this is for the basement and first floor renovations to the College Union building for the Art Department relocation and upgrades to the café. The air handlers will also be redone.

Dr. Woodburn moved, seconded by Mrs. Carlisle, to approve RFQ 1365 and approve the Standard Form of Agreement from Plains Builders, Inc. The motion carried unanimously.

RFQ-1366 - CONSTRUCTION MANAGER AS CONSTRUCTOR STANDARD FORM OF AGREEMENT BETWEEN OWNER AND CONTRACTOR FOR THE STUDENT SERVICES CENTER "HUB" RENOVATION APPROVED

The Student Services Center "HUB" Renovation Construction Committee issued 11 Requests for Qualifications and accepted 4 proposals. The tabulation sheet is attached at page 144. Western Builders was selected to be the Construction Manager for the Student Services Center "HUB" Renovation. This is project A6 listed in the Amarillo College Master Plan, prepared by Parkhill, Smith & Cooper, dated March 2019. Recommend approval of the AIA A-133 Standard Form of Agreement between Owner and Construction Manager as Constructor.

This project will be paid for with proceeds from the bonds issued in 2019.

Mr. Smith noted that it is common to receive few proposals compared to the number of requests for qualifications.

Mr. Henke moved, seconded by Dr. Proffer, to approve RFQ 1366 and approve the Standard Form of Agreement from Western Builders. The motion carried unanimously.

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This item was placed on the agenda in order to have the board of regents determine prevailing wage rates for public works contracts pursuant to Texas Government Code Section 2258.022. The City of Amarillo Wage Rate Schedule will be provided in Board materials.

Dr. Smith explained that when using federal money, the Davis-Bacon Act for wage rates must be used. This is not required for bond projects that do not include federal funds. The City of Amarillo has adopted a prevailing wage rate based on a study by Western Builders to determine rates for the Amarillo area. The list includes all the trades and provides a baseline for wages. Typically, the rates paid are a little higher. Mr. Smith recommended that the Board adopt the same prevailing wage rates as the City of Amarillo. The most current rate table is dated May 22, 2018 and is attached at page 145. If the City updates the rates, Amarillo College will update as well.

Mrs. Carlisle moved, seconded by Mr. Barrett, to adopt the current City of Amarillo Wage Rate Schedule for its public works contracts. The motion carried unanimously.

FINANCIAL REPORTS APPROVED

The financial statements for January 31, 2021 are attached at pages 146 through 154.

Ms. Crosley noted that assets, liabilities, and revenue are close to last year's numbers. There have been few capital assets purchased this year. The change in net position was \$7M at this time last year and \$8M as of this report.

Patrick, Paul

Mr. Miller moved, seconded by Dr. Proffer, to approve the Financial Reports. The motion carried unanimously.

AMENDMENTS TO PRANA AGREEMENT

Alan Rhodes, representing PRANA, discussed the history of PRANA which began in 2011. They have worked with the City on property adjacent to the East Campus. James Wester and Alan Rhodes are also on the Amarillo Foundation for Education & Business (AFEB) board with Regents Mize, Carlisle, and Proffer where there has been discussion regarding the residential area near the East Campus. Real estate broker, Larry Wilhite, discussed the advantages and risks of building residential homes in the area. New jobs are opening in that area and there is little competition for new, affordable housing. PRANA would like to purchase two acres at \$3,100/acre to develop 9 or 10 lots to sell to builders and test the market for housing in the area. This would require an amendment to earlier agreements with PRANA and AFEB because it would be a lower price than the present agreements provide and would be a smaller amount than the existing minimums.

The timeframe for development will depend on engineering, surveying, and studies required to get ready to present this to City of Amarillo but could begin by November of this year. These houses would be 1,400 to 1,500 square feet and sell for under \$200,000. Most homes would be spec homes. This is in the Highland Park School District. If there is interest in these initial homes, more property would be purchased for new residential development.

CLOSED MEETING

At 8:05, Chairman Mize announced that there would be a closed session so that the regents might deliberate:

- a. a matter regarding commercial or financial information received from a business prospect and/or to deliberate the offer of a financial or other incentive to a business prospect; project number 20-06-04 pursuant to Section 551.087 of the Texas Government Code, and

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- b. a matter concerning the potential sale of real property pursuant to Section 551.072 of the Texas Government Code and to obtain legal advice from counsel pursuant to Section 551.071.

Representatives from AEDC will be in attendance for the first matter. Only Counsel Mark White, Vice President of Business Affairs, Chris Sharp, and President Russell Lowery-Hart will be asked to stay for both matters. No final decision, action or vote will be taken in closed session.

The closed session concluded at 8:55 p.m. and no final decision, action, or vote was taken in the closed session. The open session convened at 8:56 p.m. with a quorum still present and the Board returned to agenda item number 15 – Amendments to Real Estate Sales Agreement and Contract for Deed Between Amarillo College and Amarillo Foundation for Education and Business (AFEB); Amendment to the Property Development Agreement Amendment to Declaration of Covenants and Restrictions.

Mrs. Carlisle moved, seconded by Mr. Barrett, that the Board of Regents reduce the sales price to \$3,100 per acre under the existing Real Estate Sales Agreement and Contract for Deed between Amarillo College and AFEB; Property Development Agreement; and Declaration of Covenants and Restrictions for two (2) acres of the East Campus property, and these two acres only, to be developed as residential sites. Such acreage will be reflected on a nap attached to the minutes (page 155). The motion passed unanimously

ADJOURNMENT

There being no further items for discussion Mrs. Carlisle moved, seconded by Mr. Miller to adjourn the meeting and the meeting adjourned at 8:59 p.m.

Patrick Miller, Secretary

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BUDGET AMENDMENTS
February 23, 2021**

- 1. Human Resources – transfer of funds to cover expenses of personnel.**

Increase Biology – Appointed Personnel Pool	\$14,500.00
Decrease Contingency Fund/Personnel – Appointed Personnel Pool	(\$14,500.00)

- 2. Vice President of Academic Affairs – transfer of funds to cover expenses of furniture for first floor of Ware.**

Increase President's Office – Other Pool	\$16,022.48
Decrease Vice President of Academic Affairs – Capital Equipment Pool	(\$16,022.48)

Minutes of the Amarillo College Board of Regents Status Update and Regular Meeting of February 23, 2021**Agenda for the Amarillo College Board of Regents Regular Meeting on February 23, 2021****ADDENDUM No. 1**

This Addendum No. 1 amends that certain "PARTICIPATION AGREEMENT FOR EAST GATEWAY TAX INCREMENT ZONE NUMBER TWO, AMARILLO, TEXAS" that was previously effective on November 28, 2017, by and between the City of Amarillo "City"), a municipal corporation, and Amarillo Junior College District ("Amarillo College"), is now amended as stated here:

- I. On December 8, 2020, the City Council enacted Ordinance No. 7892 (attached and incorporated herein by this reference) which:
 - (A) expanded the previously existing boundary of the Tax Increment Reinvestment Zone #2 to include additional lands, as described in the ordinance; and,
 - (B) enacted revisions to the Project and Financing Plan for Zone #2.
- II. Except as specifically amended herein, all other terms, conditions, obligations, rights, and provisions of the referenced Agreement remain in full force and effect.

On February 23, 2021, the Board of Regents of Amarillo College voted to approve this Addendum No. 1, thereby continuing its participation in Tax Reinvestment Zone #2 as amended herein and, authorizing the President to execute this document.

Signed this _____ day of _____, 2021.

CITY OF AMARILLO, TEXAS

ATTEST:

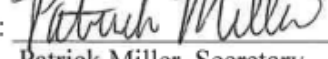
By: _____
Jared Miller, City Manager

By: _____
Frances Hibbs, City Secretary

**AMARILLO JUNIOR
COLLEGE DISTRICT**

ATTEST:

By: 
Dr. Russell Lowery-Hart, President

By: 
Patrick Miller, Secretary
Amarillo College Board of Regents

cc: Ordinance with attachments



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**JOINT ELECTION SERVICES AGREEMENT
BETWEEN RANDALL COUNTY ELECTIONS ADMINISTRATOR, CITY OF AMARILLO,
AMARILLO JUNIOR COLLEGE and
AMARILLO INDEPENDENT SCHOOL DISTRICT**

WHEREAS, The City of Amarillo, Amarillo Junior College and Amarillo Independent School District and/or other "Participating Entities," have each called an election; and

WHEREAS, the Participating Entities desire to conduct these elections jointly, pursuant to Chapter 271, Texas Election Code, on May 1, 2021; and

WHEREAS, the Randall County Elections Administrator or "Administrator" will provide election services to the Participating Entities;

NOW, THEREFORE, the Participating Entities and Administrator adopt this Agreement to conduct a joint election:

1. SCOPE The Participating Entities will hold an election on May 1, 2021 ("Election Day") jointly for the voters in Randall County.

2. BALLOT LANGUAGE Each Participating Entity will provide the appropriate ballot language, in both English and Spanish, for the contests to be voted on by the qualified voters of the Participating Entity. The Administrator will provide a final proof of ballot language, as it will appear on the ballot, for final approval. The ballots shall be printed in a timely fashion in order to be available for Early Voting by Mail and voting devices shall be programmed for Early Voting by personal appearance.

3. RESPONSIBILITIES OF RANDALL COUNTY ELECTIONS ADMINISTRATOR Randall County shall be responsible for performing the duties and performing the services associated with an election, including but not limited to the following:

- (a) Designate and confirm all early voting polling place locations. Days and hours for early voting on weekdays and weekends will be those days and hours provided by the County;
- (b) Receive and process requests for Early Voting by Mail;
- (c) Contact the owners or custodians of county-designated polling places and arrange for their use in the Election;
- (d) Procure and distribute all necessary election kits and supplies;
- (e) Procure all necessary voting machines and equipment, transport machines and equipment to and from the polling places and prepare the voting machines and equipment for use at the polling places;

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- (f) Notify the election judges of the date, time and place of the election school and arrange for a facility for holding the school;
- (g) Arrange for the use of a central counting station, for tabulating personnel and equipment needed at the counting station and assist in the preparation of programs and test materials for tabulating the ballots to be used with electronic voting equipment;
- (h) Publish legal notice of the date, time and place of the test of electronic tabulating equipment and conduct such test;
- (i) Serve as the Custodian of Record, for the sole purpose of preserving all voted ballots securely in a locked room in the locked ballot boxes and securing electronic votes for the period of preservation required by the Election Code; and
- (j) Provide staff and offices to administer the Joint Election under the direction of the Administrator.

4. CANVASS OF RESULTS Each Participating Entity will be responsible for the canvass of the returns regarding its ballot items.

5. LOCATION OF COMMON POLLING PLACES Exhibit "A" to this Agreement is a list of polling places that will be used as common polling places in this election. Exhibit "B" to this Agreement is a list of early voting polling places. Exhibits "A" and "B" are incorporated by reference.

6. ALLOCATION OF ELECTION EXPENSES

(a) The Administrator shall initially pay the expenses for the election and subsequently invoice the Participating Entity for its share of the expenses. Joint election expenses include, but are not limited to, election equipment rental, expenses for facilities, personnel, supplies and training actually incurred by the Administrator for establishing and operating all early voting and Election Day activities at the polling place in the joint election territory, as well as activities related to the tabulation of votes. Upon receipt of an invoice from the Administrator for election expenses, the Participating Entity shall pay the total amount within thirty (30) days.

(b) The expense for any early voting polling place established at the request of a Participating Entity, that is not mutually agreed upon by all the Participating Entities, shall be borne by the requesting Participating Entity.

(c) A Participating Entity may cancel an election but will be financially responsible for its share of any expense incurred by the Administrator up to the time of cancellation.

(d) In the event of a recount, the expense of the recount shall be borne by the Participating Entity involved in such recount. In the

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event more than one Participating Entity is involved in a recount, the Participating Entity shall pay the expenses incurred only for that Participating Entity's recount.

(e) Election workers will be paid at the rate of \$12 per hour.

7. LEGAL NOTICES

(a) Each Entity shall be individually responsible for the preparation of election orders, resolutions, notices and other pertinent documents for adoption or execution by its respective governing board, as well as the posting or publication of election notices, including all expenses related thereto. Notices will be published or posted in both English and Spanish. This provision does not prevent the Participating Entities, or any combination of them, from issuing a joint notice of election and sharing the cost of same.

8. AUTHORITY TO CONFORM TO ELECTION LAW

The Participating Entities authorize the election administrator for each Entity to vary the terms of this agreement to conform to applicable law without further action by the governing body of any participating Entity.

9. EFFECTIVE DATE This Agreement takes effect upon the complete execution of this Agreement by the Participating Entities and the Administrator.

Attest:

**RANDALL COUNTY
ELECTIONS ADMINSTRATOR**

By: _____

By: _____
Shannon Lackey

Date: _____

Attest:

Amarillo Junior College District

By: _____
Patrick Miller, Secretary

By: _____
Johnny Mize, Board Chair

Date:

Minutes of the Amarillo College Board of Regents Status Update and Regular Meeting of February 23, 2021**EXHIBIT "A"**

Election Day
Randall County Vote Centers

The Cowboy Church
8827 S. Washington
Amarillo, TX 79118

Arden Road Baptist
6701 Arden Road
Amarillo, TX 79109

Comanche Trail Church of Christ
2700 E. 34th
Amarillo, TX 79103

Central Baptist Church
1601 SW 58th
Amarillo, TX 79110

Randall County Justice Center
2309 Russell Long Blvd
Canyon, TX 79015

Oasis Southwest Baptist Church
8201 Canyon Drive
Amarillo, TX 79110

Southwest Church of Christ
4515 Cornell
Amarillo, TX 79109

Randall County Annex
4320 S. Western
Amarillo, TX 79110

Redeemer Christian Church
3701 S. Soncy
Amarillo, TX 79121

The Summit
2008 12th Avenue
Canyon, TX 79015

Southwest Branch Library
6801 W. 45th Ave.
Amarillo, TX 79109

Coulter Road Baptist Church
4108 S. Coulter
Amarillo, TX 79109

Journey Church
9711 FM 2186
Amarillo, TX 79119

Minutes of the Amarillo College Board of Regents Status Update and Regular Meeting of February 23, 2021

EXHIBIT "B"

Early Voting Schedule
General Election
Election Day May 1, 2021

Randall County Election Administration Office
1604 5th Ave
Canyon, TX 79015**

April 19, 2021 – April 23, 2021 (Monday-Friday)	8 am - 5 pm
April 26 and April 27, 2021 (Monday & Tuesday)	7 am - 7 pm

**Randall County Annex
4320 S. Western
Amarillo, TX 79110**

April 19, 2021 – April 23, 2021 (Monday-Friday)	8 am - 5 pm
April 26 and April 27, 2021 (Monday & Tuesday)	7 am - 7 pm

**Southwest Branch Library
6801 W. 45th Ave
Amarillo, TX 79109**

April 19, 2021 – April 23, 2021 (Monday-Friday)	8 am - 5 pm
April 26 and April 27, 2021 (Monday & Tuesday)	8 am - 7 pm

**Comanche Trail Church of Christ
2700 E. 34th
Amarillo, TX 79103**

April 19, 2021 – April 23, 2021 (Monday-Friday)	8 am - 5 pm
April 26 and April 27, 2021 (Monday & Tuesday)	8 am - 7 pm

**Randall County Justice Center
2309 Russell Long Blvd
Canyon TX, 79015**

April 19, 2021 – April 23, 2021 (Monday-Friday)	8 am - 5 pm
April 26 and April 27, 2021 (Monday & Tuesday)	8 am - 7 pm

****Main Early Voting Location**

PURCHASING AND ACQUISITION

CFA

PURCHASING PROCEDURES MANUAL

It is the policy of Amarillo College to follow the procurement guidelines set forth by federal law, state law or specific grant requirements. In the event of a conflict between these requirements, Amarillo College will follow the more stringent of the policies.

The Amarillo College Business Office will maintain a Purchasing Procedures Manual which will contain this information. This manual will be used for all purchases made by the college whether grant related or not. The Purchasing Procedures Manual will be reviewed and updated annually.

To be approved by the Board of Regents – February 23, 2021

Minutes of the Amarillo College Board of Regents Status Update and Regular Meeting of February 23, 2021

Amarillo College Board of Regents
Request for Approval – Purchase of Perkins Basic Funded
Equipment and Supplies Supporting CTE Programs
Additional Reallocated Funds
February 23, 2021

History: AC was reallocated an additional \$124,423.48 for its 2020-2021 Perkins Basic grant award. This award is federal pass through funding administered by THECB. The equipment/supplies to be purchased provide critical support for AC's CTE programs. It is a requirement that all items purchased with this funding have to be used by students in CTE programs during the 2020-2021 academic year. In order to expedite acquisition of the budgeted items, the entire budget is being presented for approval.

Attachment A: The THECB approved Perkins Basic grant budget schedules are attached. Items will be purchased through one of the following methods: competitive quote process; direct purchase from an AC approved cooperative purchasing contract; formal bid process; or sole source provider. All of these methods meet the requirements for a competitive procurement process as mandated by AC's internal procedure, state requirements, and federal Uniform Grant Guidance regulations.

Requested Approval: Amarillo College respectfully requests approval, from the AC Board of Regents, to proceed with the purchase of Perkins Basic funded equipment/supplies for CTE programs. This approval shall cover the purchase of the items listed below in an aggregate sum not to exceed the award amount of \$996,470.

The funds will be spent on the following:

Cost	Qty	Program	Item
\$34,000.00	1	Aviation	Air conditioning system
\$9,000.00	20	Business Technology	Dictaphones
\$20,000.00	18	Dental Program	extraoral suction
\$16,590.00	2	Dental Program	Portable Nomad X-Ray machine
\$7,150.00	2	Dental Program	DEXcam Intraoral Camera
\$40,000.00	6	Fire Protection	SCBA
\$4,484.00	38	Law enforcement	Holsters
\$25,000.00	1	Law enforcement	Ford Police Interceptor Vehicle
\$45,000.00	1	Law enforcement	Ford Police Interceptor Vehicle
\$3,000.00	1	Physical Therapy	Pulley System
\$5,000.00	1	Physical Therapy	Nustep Trainer
\$27,000.00	1	Radiography	whole body phantom
\$6,300.00	1	Radiography	Pelvic Phantom
\$35,000.00	1	Sonography	Ultrasound Machine

Minutes of the Amarillo College Board of Regents Status Update and Regular Meeting of February 23, 2021

RFQ 1365 CMAR Contrator Score Sheet													
MP A8 & A9 - Art Department Relocation & CUB Food Service & First Floor Renovation													
February 12, 2021													
		Wiley Hicks				Plains Builders				Panhandle Steel Buildings			
Criteia	Possible Points	Danny	Jim	Kevin	Chris	Danny	Jim	Kevin	Chris	Danny	Jim	Kevin	Chris
Submission Envelope	0-5	5	5	5	5	5	5	5	5	5	5	5	5
Summary Cover Letter	0-5	3	3	3	4	5	5	5	5	5	4	4	4
Firm Qualifications and experience as CMAR	0-10	5	3	3	5	5	5	5	5	5	4	4	5
References	0-10	6	3	3	6	6	5	5	6	6	4	4	6
Project Team Qualifications	0-5	3	3	3	3	4	5	5	4	4	4	4	3
Resume of Job Superintendent	0-10	5	3	3	6	7	5	5	8	8	4	4	6
Past Experience on Similar Projects	0-15	8	3	3	10	13	5	5	12	12	4	4	10
Safety Record and Safety Plan	0-10	6	3	3	6	8	5	5	8	8	4	4	8
Project Approach: Workplan and Schedule	0-15	11	3	3	10	12	5	5	12	14	4	4	11
Quality Control	0-15	11	3	3	12	13	5	5	14	12	4	4	10
Total	100	63	32	32	67	78	50	50	79	79	41	41	68
Average		48.5				64.25				57.25			
Attachments													
Conflict of Interest		X				X				X			
Certificate of Insurance		X				X				X			
Audited Financial Statement		X				X				X			

Minutes of the Amarillo College Board of Regents Status Update and Regular Meeting of February 23, 2021

RFQ 1366 CMAR Contrator Score Sheet																	
MP A6 - Student Services Center Renovation																	
February 12, 2021																	
		Wiley Hicks				Western Builders				Plains Builders				Page & Associates			
Criteia	Possible Points	Danny	Jim	Kevin	Chris	Danny	Jim	Kevin	Chris	Danny	Jim	Kevin	Chris	Danny	Jim	Kevin	Chris
Submission Envelope	0-5	5	5	5	5	5	5	5	5	5	5	5	5	5	5	5	5
Summary Cover Letter	0-5	3	2	2	4	5	4	4	5	5	5	5	5	4	3	3	4
Firm Qualifications and experience as CMAR	0-10	5	2	2	5	10	4	4	9	5	5	5	5	6	3	3	6
References	0-10	6	2	2	6	7	4	4	7	6	5	5	6	6	3	3	6
Project Team Qualifications	0-5	3	2	2	3	4	4	4	5	4	5	5	4	4	3	3	4
Resume of Job Superintendent	0-10	5	2	2	6	9	4	4	9	7	5	5	8	7	3	3	7
Past Experience on Similar Projects	0-15	8	2	2	10	13	4	4	14	13	5	5	12	11	3	3	12
Safety Record and Safety Plan	0-10	6	2	2	6	8	4	4	9	8	5	5	8	7	3	3	7
Project Approach: Workplan and Schedule	0-15	11	2	2	10	13	4	4	13	12	5	5	12	11	3	3	11
Quality Control	0-15	11	2	2	12	14	4	4	14	13	5	5	14	11	3	3	11
Total	100	63	23	23	67	88	41	41	90	78	50	50	79	72	32	32	73
Average		44				65				64.25				52.25			
Attachments																	
Conflict of Interest		X				X				X				X			
Certificate of Insurance		X				X				X				X			
Audited Financial Statement		X				X				X				X			

Minutes of the Amarillo College Board of Regents Status Update and Regular Meeting of February 23, 2021



City of Amarillo

Prevailing Wage Rate

601 S. Buchanan
Amarillo, Texas 79101

Date: May 22, 2018 County:
Potter & Randall

Classification	City of Amarillo				
Acoustic Ceiling Installer	\$16.00				
Abestos Abatement Worker	\$13.50				
Carpenter	\$15.77				
Concrete-Finisher	\$17.13				
Crane Operator	\$29.00				
Driver	\$12.00				
Drywall Installer	\$14.06				
Electrician-Journeyman	\$24.50				
Electrician-Apprentice	\$13.63				
Elevator Mechanic-Journeyman	\$34.00				
Elevator Mechanic-Apprentice	\$28.00				
Fire Protection-Controls	\$13.00				
Fire Protection-Pipefitter	\$13.00				
Formwork Builder	\$15.00				
Glazer	\$17.49				
HVAC-Journeyman	\$21.00				
HVAC-Apprentice	\$15.00				
HVAC-Controls	\$21.00				
Insulator	\$12.00				
Ironworker	\$18.76				
Laborer/Helper	\$12.50				
Mason	\$17.52				
Equipment Operator-Light	\$16.00				
Equipment Operator-Heavy	\$20.61				
Painter	\$13.41				
Pipefitter-Journeyman	\$20.29				
Pipefitter-Apprentice	\$13.59				
Plasterer	\$16.37				
Plumber-Journeyman	\$20.29				
Plumber-Apprentice	\$11.59				
Reinforcing Steel Worker	\$12.00				
Roofer	\$15.41				
Stone Mason	\$15.00				
Terrazzo Installer	\$18.75				
Tile Setter	\$14.50				
Waterproofing	\$14.50				

This survey was conducted by calling local contractors currently doing business with the City and receiving current wages rates posted and paid to the trades represented. The wage rates paid to the employees shall be adjusted to Time and a Half for work performed in excess of 40 hours per week or weekend and holidays

Listed minimum prevailing wage rate is the base hourly wage rate and is inclusive of any fringes

Unlisted classifications needed for work not included within the scope of the classifications listed may not be added after award.

The job classifications are not inclusive of all possible trades on a construction project.

It is the responsibility of the contractor to classify the worker in accordance with the published classifications and demonstrate that workers are paid commensurate with determined rates.

Minutes of the Amarillo College Board of Regents Status Update and Regular Meeting of February 23, 2021

JANUARY 2021 FINANCIALS

AMARILLO COLLEGE						
INTERNAL UNAUDITED STATEMENT OF NET POSITION						
FISCAL YEAR 2021 THROUGH JANUARY 2021						
	Jan-20	Sep-20	Oct-20	Nov-20	Dec-20	Jan-21
ASSETS						
CURRENT ASSETS						
Cash & Equivalents	\$ 21,243,667	\$ 12,431,406	\$ 8,997,835	\$ 9,782,425	\$ 17,055,510	\$ 21,546,136
Short-Term Investments	\$ 15,977,500	\$ 14,186,712	\$ 14,205,756	\$ 14,205,756	\$ 14,205,756	\$ 14,241,237
Receivables	\$ 14,115,121	\$ 36,682,153	\$ 35,388,653	\$ 36,104,503	\$ 23,523,540	\$ 14,008,778
Inventory	\$ 1,291,482	\$ 1,444,249	\$ 1,418,861	\$ 1,489,491	\$ 1,991,255	\$ 1,496,097
Prepaid Expenses and Other Assets	\$ 151,356	\$ 502,358	\$ 97,616	\$ 27,300	\$ 96,049	\$ 77,546
Total Current Assets	\$ 52,779,125	\$ 65,246,878	\$ 60,108,722	\$ 61,609,475	\$ 56,872,110	\$ 51,369,794
NON CURRENT ASSETS						
Restricted Cash and Cash Equivalents	\$ 31,304,372	\$ 34,914,690	\$ 34,617,454	\$ 29,201,964	\$ 30,433,642	\$ 29,981,879
Restricted Investments	\$ 21,439,100	\$ 10,523,847	\$ 15,904,269	\$ 16,686,631	\$ 19,219,616	\$ 22,235,698
Endowments	\$ 2,500,000	\$ 2,500,000	\$ 2,570,330	\$ 2,500,000	\$ 2,500,000	\$ 2,500,000
Long Term Grant Receivable	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction in Progress	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Property & Equipment	\$ 122,550,829	\$ 120,017,633	\$ 120,017,633	\$ 119,010,122	\$ 118,612,478	\$ 118,194,569
Total Non Current Assets	\$ 177,794,301	\$ 167,956,170	\$ 173,109,685	\$ 167,398,717	\$ 170,765,736	\$ 172,912,146
TOTAL ASSETS	\$ 230,573,427	\$ 233,203,048	\$ 233,218,407	\$ 229,008,192	\$ 227,637,846	\$ 224,281,939
DEFERRED OUTFLOWS OF RESOURCES						
Deferred Outflows on Net Pension Liability	\$ 9,076,985	\$ 7,711,161	\$ 7,711,161	\$ 7,711,161	\$ 7,711,161	\$ 7,711,161
Deferred Outflows related to OPEB	\$ 1,964,753	\$ 7,310,149	\$ 7,310,149	\$ 7,310,149	\$ 7,310,149	\$ 7,310,149
Deferred Charge on Refunding	\$ 1,971,109	\$ 1,486,079	\$ 1,486,079	\$ 1,486,079	\$ 1,486,079	\$ 1,486,079
TOTAL DEFERRED OUTFLOWS	\$ 13,012,847	\$ 16,507,389	\$ 16,507,389	\$ 16,507,389	\$ 16,507,389	\$ 16,507,389

Minutes of the Amarillo College Board of Regents Status Update and Regular Meeting of February 23, 2021

AMARILLO COLLEGE						
INTERNAL UNAUDITED STATEMENT OF NET POSITION - Page 2						
FISCAL YEAR 2021 THROUGH JANUARY 2021						
	Jan-20	Sep-20	Oct-20	Nov-20	Dec-20	Jan-21
LIABILITIES AND NET POSITION						
CURRENT LIABILITIES						
Payables	\$ 1,219,956	\$ 2,093,113	\$ 1,913,900	\$ 1,530,994	\$ 1,632,154	\$ 2,449,621
Accrued Compensable Absences - Current	\$ 442,794	\$ 473,834	\$ 473,834	\$ 473,834	\$ 473,834	\$ 473,834
Funds Held for Others	\$ 5,819,266	\$ 5,352,480	\$ 5,748,650	\$ 6,096,367	\$ 6,219,678	\$ 6,162,661
Unearned Revenues	\$ 14,145,455	\$ 22,992,776	\$ 21,313,275	\$ 19,220,156	\$ 17,128,056	\$ 15,036,654
Bonds Payable - Current Portion	\$ 3,985,000	\$ 5,815,000	\$ 5,815,000	\$ 5,815,000	\$ 5,815,000	\$ 5,815,000
Notes Payable - Current Portion	\$ -	\$ 402,129	\$ 402,129	\$ 402,129	\$ 402,129	\$ -
Capital Lease Payable	\$ 107,535	\$ 124,974	\$ 115,138	\$ 105,303	\$ 95,468	\$ 85,547
Retainage Payable	\$ 23,418	\$ 2,374	\$ 2,374	\$ 5,116	\$ 5,116	\$ 5,116
Total Current Liabilities	\$ 25,743,424	\$ 37,256,681	\$ 35,784,301	\$ 33,648,900	\$ 31,771,436	\$ 30,028,433
NON CURRENT LIABILITIES						
Accrued Compensable Absences - Long Term	\$ 853,386	\$ 967,756	\$ 967,756	\$ 967,756	\$ 967,756	\$ 967,756
Deposits Payable	\$ 153,831	\$ 156,097	\$ 161,537	\$ 162,312	\$ 160,037	\$ 160,692
Bonds Payable	\$ 79,030,000	\$ 70,500,000	\$ 70,500,000	\$ 70,500,000	\$ 70,500,000	\$ 70,500,000
Notes Payable	\$ 402,129	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Lease Payable - LT	\$ 351,240	\$ 254,131	\$ 254,131	\$ 254,131	\$ 254,131	\$ 254,131
Unamortized Debt Premium	\$ 11,065,430	\$ 14,930,490	\$ 14,195,471	\$ 13,460,451	\$ 12,725,432	\$ 11,990,412
Net Pension Liability	\$ 18,764,815	\$ 17,223,734	\$ 17,223,734	\$ 17,223,734	\$ 17,223,734	\$ 17,223,734
Net OPEB Liability	\$ 53,163,257	\$ 59,085,863	\$ 59,085,863	\$ 59,085,863	\$ 59,085,863	\$ 59,085,863
Total Non Current Liabilities	\$ 163,784,087	\$ 163,118,071	\$ 162,388,491	\$ 161,654,247	\$ 160,916,952	\$ 160,182,587
TOTAL LIABILITIES	\$ 189,527,511	\$ 200,374,752	\$ 198,172,792	\$ 195,303,147	\$ 192,688,388	\$ 190,211,020
Deferred Inflows						
Deferred Inflows of Resources	\$ 3,237,755	\$ 4,783,368	\$ 4,783,368	\$ 4,783,368	\$ 4,783,368	\$ 4,783,368
Deferred Inflows related to OPEB	\$ 31,007,605	\$ 25,821,316	\$ 25,821,316	\$ 25,821,316	\$ 25,821,316	\$ 25,821,316
TOTAL DEFERRED INFLOWS	\$ 34,245,360	\$ 30,604,684	\$ 30,604,684	\$ 30,604,684	\$ 30,604,684	\$ 30,604,684
NET POSITION						
Capital Assets						
Net Investment in Capital Assets	\$ 66,234,408	\$ 71,605,122	\$ 71,627,068	\$ 70,618,980	\$ 70,221,186	\$ 69,824,380
Restricted	\$ -					
Non Expendable: Endowment - True	\$ 2,500,000	\$ 2,500,000	\$ 2,500,000	\$ 2,500,000	\$ 2,500,000	\$ 2,500,000
Expendable: Capital Projects	\$ 574,267	\$ (134,638)	\$ (619,096)	\$ (616,183)	\$ (997,997)	\$ (1,038,730)
Expendable: Debt Service	\$ 6,496,273	\$ 3,719,272	\$ 4,165,064	\$ 4,892,007	\$ 5,628,231	\$ 6,363,872
Other, Primary Donor Restrictions	\$ 7,637,346	\$ 6,331,377	\$ 10,486,376	\$ 7,493,427	\$ 8,148,747	\$ 7,523,765
Unrestricted	\$ -					
Unrestricted	\$ (63,628,892)	\$ (65,290,130)	\$ (67,211,092)	\$ (65,280,480)	\$ (64,648,004)	\$ (65,199,663)
TOTAL NET POSITION	\$ 19,813,402	\$ 18,731,002	\$ 20,948,320	\$ 19,607,751	\$ 20,852,163	\$ 19,973,624

Minutes of the Amarillo College Board of Regents Status Update and Regular Meeting of February 23, 2021

AMARILLO COLLEGE								
INTERNAL UNAUDITED STATEMENT OF REVENUES, EXPENSES AND CHANGES IN NET POSITION								
FISCAL YEAR 2021 THROUGH JANUARY 2021								
	Fiscal 2020 YTD Jan-20	2020 Fiscal 2020	2021 Sep-20	2021 Oct-20	2021 Nov-20	2021 Dec-20	2021 Jan-21	2021 Fiscal 2021 YTD
OPERATING REVENUES								
Tuition and Fees	\$ 18,537,764	\$ 13,054,085	\$ 9,043,608	\$ 301,607	\$ 3,463,583	\$ 2,527,576	\$ 1,774,578	\$ 17,110,951
Federal Grants and Contracts	\$ 495,666	\$ 3,996,431	\$ 148,582	\$ 196,957	\$ 2,004,544	\$ 563,735	\$ 137,776	\$ 3,051,594
State Grants and Contracts	\$ 1,512,611	\$ 1,097,550	\$ 1,032,456	\$ (169,549)	\$ 231,892	\$ 112,858	\$ 36,145	\$ 1,243,803
Local Grants and Contracts	\$ 822,986	\$ 1,988,629	\$ 123,047	\$ 160,943	\$ 161,523	\$ 164,379	\$ 163,204	\$ 773,096
Nongovernmental grants and contracts	\$ 1,538,439	\$ 1,706,466	\$ 711,448	\$ 39,396	\$ 46,806	\$ 44,875	\$ 71,887	\$ 914,412
Sales and Services of Educational Activities	\$ 69,350	\$ 148,985	\$ 18,001	\$ 6,216	\$ 9,459	\$ 8,469	\$ 14,374	\$ 56,518
Auxiliary Enterprises (net of discounts)	\$ 2,908,416	\$ 5,035,532	\$ 406,115	\$ 442,762	\$ 341,263	\$ 301,395	\$ 1,465,755	\$ 2,957,291
Other Operating Revenues	\$ 914,450	\$ 1,049,213	\$ 206,885	\$ 100,360	\$ 51,400	\$ 344,534	\$ 64,206	\$ 767,385
Total Operating Revenues	\$ 26,799,682	\$ 28,076,890	\$ 11,690,141	\$ 1,078,693	\$ 6,310,471	\$ 4,067,821	\$ 3,727,924	\$ 26,875,050
NON OPERATING REVENUES								
State Appropriations	\$ 6,186,425	\$ 20,653,338	\$ 1,237,284	\$ 1,237,284	\$ 1,237,284	\$ 1,237,284	\$ 1,237,284	\$ 6,186,420
Taxes for maintenance and operations	\$ 9,050,937	\$ 21,483,476	\$ 1,935,227	\$ 1,174,553	\$ 1,908,080	\$ 1,943,203	\$ 1,946,437	\$ 8,907,500
Taxes for general obligation bonds	\$ 3,435,189	\$ 8,253,270	\$ 737,408	\$ 446,525	\$ 726,660	\$ 735,895	\$ 735,431	\$ 3,381,918
Federal revenue, non-operating	\$ 7,414,149	\$ 16,614,191	\$ -	\$ 430,445	\$ 350,906	\$ (162,965)	\$ 6,561,826	\$ 7,180,212
Gifts	\$ -	\$ 12,950	\$ 250,000	\$ -	\$ 46,405	\$ 8,381	\$ 25,000	\$ 329,786
Investment Income	\$ 743,487	\$ 1,407,425	\$ (145,702)	\$ (64,334)	\$ 510,127	\$ 189,014	\$ (11,897)	\$ 477,206
Interest on Capital Debt	\$ 21,962	\$ (3,051,719)	\$ (60,000)	\$ (1,000)	\$ -	\$ -	\$ 87,356	\$ 26,356
Loss on Disposal of Fixed Assets	\$ (64,200)	\$ 79,298	\$ 5,850	\$ 21,947	\$ (12,869)	\$ (9,676)	\$ (66,548)	\$ (61,295)
Total Non Operating Revenues	\$ 26,787,948	\$ 65,452,230	\$ 3,960,067	\$ 3,245,419	\$ 4,766,592	\$ 3,941,136	\$ 10,514,888	\$ 26,428,102
Extraordinary Item (Insurance Proceeds)	\$ -	\$ 355,199	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Prior Period Adjustment	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL REVENUE	\$ 53,587,629	\$ 93,884,319	\$ 15,650,208	\$ 4,324,112	\$ 11,077,063	\$ 8,008,957	\$ 14,242,812	\$ 53,303,152

Minutes of the Amarillo College Board of Regents Status Update and Regular Meeting of February 23, 2021

AMARILLO COLLEGE								
INTERNAL UNAUDITED STATEMENT OF REVENUES, EXPENSES AND CHANGES IN NET POSITION - Page 2								
FISCAL YEAR 2021 THROUGH JANUARY 2021								
	Fiscal 2020 YTD Jan-20	2020 Fiscal 2020	2021 Sep-20	2021 Oct-20	2021 Nov-20	2021 Dec-20	2021 Jan-21	2021 Fiscal 2021 YTD
OPERATING EXPENSES								
Cost of Sales	\$ 925,523	\$ 2,219,197	\$ (16,980)	\$ 109,760	\$ 92,575	\$ 45,025	\$ 684,073	\$ 914,452
Salary, Wages & Benefits								
Administrators	\$ 2,308,115	\$ 6,804,941	\$ 482,809	\$ 480,847	\$ 480,600	\$ 490,614	\$ 1,952,892	\$ 3,887,762
Classified	\$ 6,846,547	\$ 16,877,437	\$ 1,104,091	\$ 1,341,536	\$ 1,339,466	\$ 1,662,880	\$ 1,330,867	\$ 6,778,840
Faculty	\$ 7,214,066	\$ 18,158,209	\$ 1,427,542	\$ 1,560,550	\$ 1,446,617	\$ 1,504,110	\$ 1,064,612	\$ 7,003,431
Student Salary	\$ 307,890	\$ 727,559	\$ 42,147	\$ 65,391	\$ 54,841	\$ 71,529	\$ 25,103	\$ 259,011
Temporary (Contract) Labor	\$ 143,128	\$ 356,853	\$ 27,794	\$ 20,116	\$ 38,506	\$ 18,694	\$ 55,358	\$ 160,468
Employee Aid	\$ -	\$ 31,938	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Employee Benefits	\$ 5,025,417	\$ 13,967,421	\$ 1,110,545	\$ 971,585	\$ 981,668	\$ 1,018,735	\$ 1,085,542	\$ 5,168,074
Dept Operating Expenses								
Professional Fees	\$ 2,507,296	\$ 4,624,189	\$ 342,374	\$ 733,825	\$ 455,393	\$ 542,930	\$ 247,469	\$ 2,321,992
Supplies	\$ 1,054,157	\$ 2,731,192	\$ 129,999	\$ 220,161	\$ 233,909	\$ 155,976	\$ 203,967	\$ 944,012
Travel	\$ 391,604	\$ 602,994	\$ 2,576	\$ 20,527	\$ 14,634	\$ 15,635	\$ 10,188	\$ 63,560
Property Insurance	\$ 697,089	\$ 701,115	\$ 808,385	\$ (1,452)	\$ -	\$ 611	\$ 915	\$ 808,459
Liability Insurance	\$ 101,354	\$ 102,000	\$ 81,708	\$ 2,115	\$ 180	\$ -	\$ -	\$ 84,003
Maintenance & Repairs	\$ 2,048,154	\$ 2,727,028	\$ 2,893,848	\$ 387,057	\$ (1,611,231)	\$ 60,904	\$ 256,002	\$ 1,986,579
Utilities	\$ 510,756	\$ 1,483,980	\$ 31,277	\$ 157,110	\$ 133,839	\$ 90,450	\$ 198,961	\$ 611,636
Scholarships & Fin Aid	\$ 12,320,297	\$ 8,588,927	\$ 158,116	\$ 964,404	\$ 2,190,710	\$ 224,025	\$ 7,106,917	\$ 10,644,172
Advertising	\$ 179,410	\$ 415,289	\$ 30,906	\$ 33,708	\$ 24,807	\$ 25,265	\$ 30,848	\$ 145,534
Lease/Rentals	\$ 111,175	\$ 282,877	\$ 26,379	\$ 21,380	\$ 20,280	\$ 25,124	\$ 6,912	\$ 100,075
Interest Expense	\$ 4,518	\$ 25,057	\$ 1,399	\$ 1,399	\$ 1,399	\$ 1,399	\$ 6,863	\$ 12,458
Depreciation	\$ 2,279,119	\$ 5,422,327	\$ -	\$ -	\$ 1,326,926	\$ 441,923	\$ 441,227	\$ 2,210,076
Memberships	\$ 95,633	\$ 178,144	\$ 57,960	\$ 42,287	\$ 7,704	\$ 4,489	\$ 4,151	\$ 116,591
Property Taxes	\$ 145,552	\$ 145,552	\$ -	\$ -	\$ -	\$ -	\$ 226,358	\$ 226,358
Institutional Support	\$ 133,727	\$ 322,100	\$ 3,968	\$ 25,389	\$ 56,693	\$ 32,797	\$ 22,108	\$ 140,954
Other Miscellaneous Disbursements	\$ 505,884	\$ 1,312,675	\$ 83,976	\$ 110,233	\$ 78,168	\$ 86,277	\$ 70,415	\$ 429,069
Capital Expenses - Less than \$1000								
Land and Improvements	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,160	\$ 2,160
Buildings	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 34,110	\$ 34,110
Audio/Visual Equipment	\$ -	\$ 8,250	\$ -	\$ -	\$ 2,499	\$ -	\$ 65,128	\$ 67,627
Classroom Equipment	\$ 3,527	\$ 186,422	\$ 1,570	\$ -	\$ 7,739	\$ 4,522	\$ -	\$ 13,831
Computer Related	\$ 87,236	\$ 625,956	\$ 599	\$ 27,173	\$ 17,107	\$ 25,655	\$ -	\$ 70,534
Maintenance & Grounds	\$ 5,170	\$ 25,862	\$ -	\$ -	\$ 2,893	\$ 9,590	\$ -	\$ 12,482
Office Equipment & Furnishing	\$ 3,530	\$ 48,129	\$ -	\$ 1,308	\$ -	\$ -	\$ -	\$ 1,308
Television Station Equipment	\$ 2,313	\$ 5,609	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Vehicles	\$ -	\$ -	\$ 0	\$ -	\$ -	\$ -	\$ -	\$ -
Other Sources								
Disposal Gain (Loss)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Interfund Transfers	\$ 165,277	\$ 336,273.3	\$ (17,380)	\$ (18,674)	\$ (17,818)	\$ 214,030	\$ (266,793)	\$ (106,636)
TOTAL EXPENSE	\$ 46,123,464	\$ 90,045,502	\$ 8,815,606	\$ 7,277,734	\$ 7,380,102	\$ 6,773,190	\$ 14,866,352	\$ 45,112,983
CHANGE IN NET POSITION	\$ 7,464,165	\$ 3,838,817	\$ 6,834,602	\$ (2,953,622)	\$ 3,696,961	\$ 1,235,767	\$ (623,540)	\$ 8,190,168

Minutes of the Amarillo College Board of Regents Status Update and Regular Meeting of February 23, 2021

AMARILLO COLLEGE								
INTERNAL UNAUDITED STATEMENT OF REVENUES, EXPENSES AND CHANGES IN NET POSITION - Page 3								
FISCAL YEAR 2021 THROUGH JANUARY 2021								
	Fiscal 2020 YTD Jan-20	2020 Fiscal 2020	2021 Sep-20	2021 Oct-20	2021 Nov-20	2021 Dec-20	2021 Jan-21	2021 Fiscal 2021 YTD
Non Income Statement Expenditures - Capitalized and Depreciated								
Capital Expenses - Exceeds \$5000 - Capitalized								
Land and Improvements	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Buildings	\$ -	\$ 1,945,242	\$ -	\$ 400,000	\$ -	\$ -	\$ 5,000	\$ 405,000
Audio/Visual Equipment	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Classroom Equipment	\$ 72,982	\$ 218,300	\$ 7,100	\$ 125,616	\$ 115,996	\$ 43,760	\$ 7,551	\$ 300,023
Computer Related	\$ 15,970	\$ 375,094	\$ 5,696	\$ -	\$ -	\$ -	\$ 12,987	\$ 18,683
Library Books	\$ 10,968	\$ 28,775	\$ -	\$ 2,837	\$ 1,150	\$ 1,399	\$ 2,780	\$ 8,167
Maintenance & Grounds	\$ 15,500	\$ 42,316	\$ 7,800	\$ -	\$ -	\$ -	\$ -	\$ 7,800
Office Equipment & Furnishing	\$ 32,709	\$ 77,009	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Television Station Equipment	\$ -	\$ 29,128	\$ -	\$ -	\$ 21,156	\$ -	\$ -	\$ 21,156
Vehicles	\$ 376,783	\$ 391,783	\$ -	\$ -	\$ 13,000	\$ -	\$ -	\$ 13,000
Donations	\$ -	\$ 10,000	\$ -	\$ -	\$ 40,000.0	\$ -	\$ -	\$ 40,000
TOTAL CAPITALIZED EXPENDITURES	\$ 524,912	\$ 3,117,648	\$ 20,596	\$ 528,454	\$ 191,302	\$ 45,159	\$ 28,318	\$ 813,829

Minutes of the Amarillo College Board of Regents Status Update and Regular Meeting of February 23, 2021

AMARILLO COLLEGE												
Alterations and Improvements												
Projects for Fiscal 2020												
as of January 31, 2021												
AMARILLO - ALL CAMPUSES												
PROJECT BUDGETING							SOURCE OF FUNDS					
PROJECT	DESCRIPTION	BUDGETED	EXPENSED	ENCUMBERED	STATUS	OVER/ SHORT	TOTAL COST	CURRENT BUDGET	RESERVE	GIFT/ DONATION	OTHER	DIFFERENCE
1	AMAG Upgrades to All Campuses	68,000.00	6,000.00	66,019.48	In Progress	(4,019.48)	72,019.48	21,991.88	46,008.12	-	-	-
		68,000.00	6,000.00	66,019.48		(4,019.48)	72,019.48	21,991.88	46,008.12	-	-	-
AMARILLO - EAST CAMPUS												
PROJECT BUDGETING							SOURCE OF FUNDS					
PROJECT	DESCRIPTION	BUDGETED	EXPENSED	ENCUMBERED	STATUS	OVER/ SHORT	TOTAL COST	CURRENT BUDGET	RESERVE	GIFT/ DONATION	OTHER	DIFFERENCE
2	EC Grounds Shop	41,000.00	17,925.00	15,175.00	In Progress	7,900.00	33,100.00	13,259.81	27,740.19	-	-	-
		41,000.00	17,925.00	15,175.00		7,900.00	33,100.00	13,259.81	27,740.19	-	-	-
AMARILLO - WEST CAMPUS												
PROJECT BUDGETING							SOURCE OF FUNDS					
PROJECT	DESCRIPTION	BUDGETED	EXPENSED	ENCUMBERED	STATUS	OVER/ SHORT	TOTAL COST	CURRENT BUDGET	RESERVE	GIFT/ DONATION	OTHER	DIFFERENCE
3	New Store Front Upgrades to West Campus	40,000.00	-	-	In Progress	40,000.00	-	12,936.40	27,063.60	-	-	-
		40,000.00	-	-		40,000.00	-	12,936.40	27,063.60	-	-	-

Minutes of the Amarillo College Board of Regents Status Update and Regular Meeting of February 23, 2021

AMARILLO COLLEGE												
Alterations and Improvements - Page 2												
Projects for Fiscal 2020												
as of January 31, 2021												
AMARILLO - WASHINGTON STREET CAMPUS												
PROJECT BUDGETING							SOURCE OF FUNDS					
PROJECT	DESCRIPTION	BUDGETED	EXPENSED	ENCUMBERED	STATUS	OVER/ SHORT	TOTAL COST	CURRENT BUDGET	RESERVE	GIFT/ DONATION	OTHER	DIFFERENCE
4	Warren Hall Elevator Upgrade	94,000.00	-	-	Not Started	94,000.00	-	30,400.54	63,599.46	-	-	-
5	Music Building Elevator Upgrade	111,000.00	-	-	Not Started	111,000.00	-	35,898.51	75,101.49	-	-	-
		205,000.00	-	-		205,000.00	-	66,299.05	138,700.95	-	-	-
AMARILLO - AUXILIARY												
PROJECT BUDGETING							SOURCE OF FUNDS					
PROJECT	DESCRIPTION	BUDGETED	EXPENSED	ENCUMBERED	STATUS	OVER/ SHORT	TOTAL COST	CURRENT BUDGET	RESERVE	GIFT/ DONATION	OTHER	DIFFERENCE
6	HVAC and Flooring for Church	60,000.00	16,703.80	-	In Progress	43,296.20	16,703.80	60,000.00	-	-	-	-
7	Roof Replacement East Campus Housing	120,000.00	-	-	Not Started	120,000.00	-	120,000.00	-	-	-	-
		180,000.00	16,703.80	-		163,296.20	16,703.80	180,000.00	-	-	-	-
AMARILLO - ALL CAMPUS ONGOING PROJECTS												
PROJECT BUDGETING							SOURCE OF FUNDS					
PROJECT	DESCRIPTION	BUDGETED	EXPENSED	ENCUMBERED	STATUS	OVER/ SHORT	TOTAL COST	CURRENT BUDGET	RESERVE	GIFT/ DONATION	OTHER	DIFFERENCE
8	Other Unplanned Projects	30,000.00	-	-	Ongoing	30,000.00	-	12,936.40	27,063.60	-	-	(10,000.00)
9	Campus Wide - Replace Furniture	35,000.00	-	-	Ongoing	35,000.00	-	11,319.35	23,680.65	-	-	-
10	Campus Wide - Roofing	23,000.00	-	-	Ongoing	23,000.00	-	7,438.43	15,561.57	-	-	-
11	Campus Wide - Building Drainage Corrections	30,000.00	-	-	Ongoing	30,000.00	-	9,702.30	20,297.70	-	-	-
12	Campus Wide - LED Lighting Upgrades	65,000.00	1,925.11	-	Ongoing	63,074.89	1,925.11	21,021.65	43,978.35	-	-	-
13	Campus Wide - Paint and Small Repairs	60,000.00	20,274.13	-	Ongoing	39,725.87	20,274.13	19,404.60	40,595.40	-	-	-
14	Campus Wide - Parking Lot Repairs	62,000.00	-	-	Ongoing	62,000.00	-	20,051.42	41,948.58	-	-	-
15	Campus Wide - Carpet and Flooring Replacement	40,000.00	3,750.00	-	Ongoing	36,250.00	3,750.00	12,936.40	27,063.60	-	-	-
16	Campus Wide - ADA Corrections	10,000.00	-	-	Ongoing	10,000.00	-	3,234.10	6,765.90	-	-	-
17	Campus Wide - COVID-19	30,000.00	26,202.13	-	Ongoing	3,797.87	26,202.13	6,468.21	13,531.79	-	-	10,000.00
18	Prior Year Campus Wide Parking Lot Repairs Project	171,881.00	54,845.00	117,036.00	In Progress	-	171,881.00	-	171,881.00	-	-	-
		556,881.00	106,996.37	117,036.00		332,848.63	224,032.37	124,512.86	432,368.14	-	-	-
		BUDGETED	EXPENSED	ENCUMBERED		SHORT	COST	BUDGET	RESERVE	DONATION	OTHER	DIFFERENCE
		1,090,881.00	147,625.17	198,230.48		745,025.35	345,855.65	419,000.00	671,881.00	-	-	-

AMARILLO COLLEGE											
Preliminary Tax Schedule											
as of Jan 31, 2021											
				FY 2021				FY 2020			
		Potter County		Randall County		Branch Campuses		Total	Total		
Net Taxable Values		\$6,591,376,151		\$7,654,049,295				\$14,245,425,446	\$13,745,154,746		
Tax Rate		\$0.22790		\$0.22790					\$0.22790		
Assessment:											
Bond Sinking Fund - \$.06291		\$4,005,141		\$4,815,125				\$8,820,267	\$8,235,593		
Maintenance and Operation - \$.16499		\$10,504,026		\$12,628,453				\$23,132,478	\$21,599,187		
Branch Campus Maintenance Tax						\$1,939,767		\$1,939,767	\$1,982,608		
Total Assessment		\$14,509,167		\$17,443,578		\$1,939,767		\$33,892,511	\$31,817,388		
Deposits of Current Taxes		11,978,066.96		\$15,634,099		\$707,092		\$28,319,258	\$31,534,159		
Current Collection Rate		82.56%		89.63%		36.45%		83.56%	99.11%		
Deposits of Delinquent Taxes		\$112,776		\$41,683		\$30,830		\$185,289	\$263,383		
Penalties & Interest		\$45,317		\$21,144		\$5,333		\$71,793	\$274,904		
								collection rate	collection rate		
		Budgeted - Bonds						\$8,341,350	94.57%	\$8,345,887	101.34%
		Budgeted - Maintenance and Operation						\$22,386,310	96.77%	\$21,641,701	100.20%
		Budgeted - Moore County						\$1,091,001	56.24%	\$1,082,645	54.61%
		Budgeted - Deaf Smith County						\$865,009	44.59%	\$818,556	41.29%
		Total Budget						\$32,683,670	96.43%	\$31,888,789	100.22%

Minutes of the Amarillo College Board of Regents Status Update and Regular Meeting of February 23, 2021

Amarillo College				
Reserve Analysis FY 2021				
As Of 1/31/21				
	Balance as of	Current Fiscal	Ending	
Encumbered Prior to 8/31/20	08/31/2020	Year Activity	Balance	Explanation
Overlapping Purchase Orders	151,523	(123,151)	28,372	Materials and services requested in prior year and charged against prior year budget but received and paid for in the current year
Subtotal	151,523	(123,151)	28,372	
Board Restricted				
Equipment Reserve	1,000,000		1,000,000	Set-up for equipment purchases required but not budgeted
Facility Reserve	2,160,034	(54,845)	2,105,189	Set-up for facility purchases required but not budgeted
Sim Central	194,773		194,773	Sim Central prior years revenues over expenses fund balance
East Campus A&I Designated	1,164,400		1,164,400	Set-up for East Campus improvements required but not budgeted
SGA	339,899		339,899	Student government prior years revenues over expenses fund balance
Insurance	200,000		200,000	Set-up to cover insurance deductibles and claims that fall below the
Moore County Campus Designated	496,784		496,784	Moore County prior years revenues over expenses fund balance
Hereford Campus Designated	2,163,535	(42,835)	2,120,700	Hereford Campus prior years revenues over expenses fund balance
East Campus Land Proceeds	376,268		376,268	Proceeds from sale of land at East Campus
East Campus Designated	1,837,931		1,837,931	East Campus set aside from the State of Texas for operations of programs at TSTC (EC)
Subtotal	9,933,624	(97,680)	9,835,944	
Unrestricted Reserve				
Undesignated Local Maintenance	7,321,484	(250,000)	7,071,484	Local Maintenance prior years revenues over expenses fund balance
Undesignated Auxiliary	3,074,068		3,074,068	Auxiliary prior years revenues over expenses fund balance
Subtotal	10,395,552	(250,000)	10,145,552	Must leave in Reserve 10% of next year's budget
Total	20,480,699	(470,831)	20,009,867	
Fiscal Year 2020	23,780,057	(3,299,358)	20,480,699	-
Fiscal Year 2019	26,516,562	(2,736,504)	23,780,057	-
Fiscal Year 2018	24,096,277	2,420,285	26,516,562	-
Fiscal Year 2017	22,979,978	1,116,299	24,096,277	-
Fiscal Year 2016	26,185,015	(3,205,037)	22,979,978	-
Fiscal Year 2015	27,440,976	(1,255,961)	26,185,015	-

Minutes of the Amarillo College Board of Regents Status Update and Regular Meeting of February 23, 2021

EXHIBIT "A"

**PROPERTY DESCRIPTION TO DECLARATION OF COVENANTS,
CONDITIONS, RESTRICTIONS, AND SPECIFICATIONS**

The Property is located in several sections of land owned by Amarillo College in Potter County, Texas and more particularly described below. As soon as the Amarillo College East Campus, Amarillo College Residential Area, and the Landfill areas have been surveyed, they will be used to describe what is excepted as set forth in the Save and Except below. In the interim, below is a depiction of the approximate acreage and location of the Property with the green portions being the Property. In order to avoid any confusion, it should be noted that the north line of the Amarillo College East Campus area is intended to be immediately north of 17th Street from Avenue B to Avenue J.



LEGAL DESCRIPTION: MAIN TRACT

A tract of land out of Section 27, 28, 39, and 40, Block No. 2, A.B. & M. Survey, Potter County, Texas, and being more particularly described as follows: