

Minutes of the Amarillo College Board of Regents Status Update and Regular Meeting of April 27, 2021

**AMARILLO COLLEGE BOARD OF REGENTS
MINUTES OF STATUS UPDATE AND REGULAR BOARD MEETING
APRIL 27, 2021**

REGENTS PRESENT: Mr. Johnny Mize, Chair (via Zoom); Mrs. Anette Carlisle, Vice-Chair; Mr. Patrick Miller, Secretary; Mr. Jay Barrett; Ms. Michele Fortunato; Mr. Dan Henke; Ms. Sally Jennings; Dr. Paul Proffer; Dr. David Woodburn

REGENTS ABSENT: None

CAMPUS REPRESENTATIVES PRESENT: Ms. Ronda Crow, Representative for the Moore County Campus; Ms. Sara Pesina, Representative for the Hereford Hinkson Memorial Campus

CAMPUS REPRESENTATIVES ABSENT: None

OTHERS PRESENT: Mr. Bob Austin, Vice President of Enrollment Management; Dr. Tamara Clunis, Vice President of Academic Affairs; Ms. Cara Crowley, Vice President of Strategic Initiatives; Ms. Cheryl Jones, Vice President of Human Resources; Dr. Russell Lowery-Hart, President; Mr. Chris Sharp, Vice President of Business Affairs; Mr. Joe Bill Sherrod, Vice President of Institutional Advancement; Ms. Denese Skinner, Vice President of Student Affairs; and Mr. Mark White, Executive Vice President and General Counsel

Mr. Don Abel – Faculty Senate Representative
Ms. Joy Brenneman – Exec. Asst., President's Office/Asst. Sec. to the Board of Regents
Ms. Becky Burton – Associate Vice President of Academic Services
Ms. Tiffani Crosley – Associate Vice President, Business Affairs
Mr. David Gay – Amarillo Globe News Reporter
Mr. Daniel Jungmayer – Student Government Association
Ms. Cindy Lanham – Human Resources Manager
Dr. Lori Petty – Director of Center for Teaching & Learning
Mr. Jesse Pfrimmer – Community Member
Mr. Danny Smith – Master Plan Program Manager
Mr. Fred Snyder – Former Regent
Ms. Peggy Thomas – Candidate, AC Board of Regents
Mr. Joe Wyatt – Communication Content Producer

STATUS UPDATE

The Status Update was called to order at 5:47 p.m. by Mrs. Anette Carlisle, Vice-Chairman of the Board of Regents. A quorum was present.

SGA REPORT

Mr. Daniel Jungmayer, Parliamentarian for the Student Government Association, reported that many more students are getting involved since there are more in person events. The SGA attended the Texas Junior College SGA State conference virtually where they entered eight competitions, placing in the top three in each of them and winning Sweepstakes. Sixty-three students helped celebrate Earth Day and received a DIY air plant. SGA continues to host the "Living While Black" series each week and participated in the city-wide Amarillo Clean-Up day. Mr. Jungmayer also noted that the AC Badger Varsity Overwatch Esports team won the Division B national championship. To finish out the year, SGA will host a mental health program, "Stop the Stigma" and Badgerama on Friday evening, May 7.

Minutes of the Amarillo College Board of Regents Status Update and Regular Meeting of April 27, 2021**REGENTS' REPORTS, COMMITTEES, AND COMMENTS REGARDING AC AFFILIATES****Executive Committee** – report by Mize, Carlisle, Miller

Mr. Mize reported that this committee met and that a date has been set for the tour of AmTech on May 12, 2021 at 4:00 pm.

AC Foundation – report by Barrett, Henke, Mize

Mr. Barrett stated that this board meeting was similar to the last Regents' meeting where Sharon Oeschger discussed the campaign. Mr. Sherrod noted that everything is going well with scholarship, grants, etc. The campaign received a \$1M gift in December and received another a few weeks ago.

Amarillo Museum of Art (AMoA) – report by Fortunato

No report.

Panhandle PBS – report by Miller, Barrett

No report.

Tax Increment Reinvestment Zone 2 (TIRZ 2) – report by Sharp

No report.

Amarillo Foundation for Education and Business – report by Proffer, Mize, Carlisle, Crow

No report.

Standing Policies & Procedures Committee – report by Carlisle-Chair, Fortunato, Woodburn

Mrs. Carlisle stated that there will be a new CLA policy recommendation during the Board meeting.

Finance Committee (AC Investment, Potential Lease & Sales Opportunities) – report by Henke-Chair, Proffer, Mize

Mr. Henke reported that the committee met and discussed bond project updates, the RFQ for auditors, a master services contract with Todd McLees, and the Moore County Campus renewal contract. The Todd McLees contract is on the regular meeting agenda for board approval. Also, Mr. Sharp will discuss later in the meeting the bond refunding which will save the tax-payers approximately \$900,000.

Legislative Affairs Committee – report by Barrett-Chair, Carlisle, Jennings, Miller

Mr. Barrett reported on the trip to Austin to meet with legislators. He, Dr. Lowery-Hart, Regent Carlisle, and Doug Loomis, AISD Superintendent, met with TACC representatives and then with Senator Kel Seliger and representatives Four Price and John Smithee. The priority was hold harmless funding which will allow community colleges to operate in the black while waiting for enrollments to come back. Mr. Barrett briefly discussed the alignment between Amarillo College and Amarillo ISD at AmTech.

Community College Association of Texas Trustees (CCATT) – report by Barrett, Carlisle

Mr. Barrett noted that there is a legislative meeting each Monday and that the combined BOTI and CCATT conference will be held in September in Austin.

Nominating Committee – report by Fortunato-Chair, Proffer, Woodburn

Ms. Fortunato stated that this committee will meet after the election to discuss a slate of officers. She asked regents to email her if they were interested in serving as an officer.

BOND REFUNDING

Mr. Sharp explained that Amarillo College did refund two of its bonds which saves about \$900,000 in interest. Interest on the first bond of \$2.7M was lowered to 1.25% with a savings of \$361,000 and the rate for the 2012 bond of \$10.5M was lowered to 1.77% resulting in \$526,000 in savings. He will continue to look at additional bond refunding when possible.

Minutes of the Amarillo College Board of Regents Status Update and Regular Meeting of April 27, 2021**LEADERSHIP GIFT CHALLENGE**

Mr. Sherrod asked the Board members to consider a gift to the campaign and will meet with individuals one on one if they wish. The Foundation will post cumulative giving amounts for the Board and Cabinet and recognize individual gifts as requested. Sharon Oeschger made her presentation to the Amarillo College Foundation Board and they are beginning to see some generous gifts. He expects to have the case for support ready soon and will be able to provide that to interested parties.

TEACHING FOR TRANSFORMATION

Dr. Clunis introduced Dr. Lori Petty who provided an update on Teaching for Transformation, the faculty onboarding program. Initially, this has focused on faculty who have been with the college five years or less and they have just finished with the 2nd cohort. The overall structure of the training is a cohort that meets for six or more intensive, interactive sessions to work on building relationship and breaking down silos. Cohort 1 included 43 faculty members and Cohort 2 had 13 participants. Five faculty mentors who have been at the college for at least ten years have been added as well as training for digital pedagogy. The faculty present a showcase at the end using real-world contexts for teaching.

Next year, Teaching for Transformation will open to all faculty and will align with the 2025 strategic plan to keep adult learning theory, cultural framework for adult motivation, inquiry, and data-information instruction. The goal is to teach faculty tools and strategies to increase retention and transfer.

NO EXCUSES 2025

Dr. Lowery-Hart noted that Dr. Clunis and her team are leading a 2nd national convening, HELN, focused on reforming developmental education and accelerated learning. Twenty institutions and two state systems are participating in this conference. Dr. Clunis started HELN as a more efficient method of working with colleges on an individual basis and expects auxiliary revenue of about \$70,000 from the event.

Ms. Crowley presented the 100-student video which reflected that 57 students were retained, 17 graduated, and 7 transferred for a total of 81. Only 19 students were lost.

Ms. Crowley also discussed the results of the Hope Center Survey. The impact of COVID was reflected in the survey with an increase in food insecurity, 51% compared to 48% last year; need of assistance with utilities, up 46% compared to 32%; and, an increase in the homelessness rate from 16% to 17%. All 101 homeless students were connected to housing through the City. 71% of students had more than one basic need. 65% of students said they did not seek services as they thought others had a greater need than they did. The college has national funding, federal aid, and local funding available to meet these needs and will begin working on a communication plan with SWIM digital to connect students to existing resources and the counseling center to assist students toward the goal of completion.

Dr. Lowery-Hart discussed the national announcement of the REP4 consortium, an alliance of universities including one historically black college. Amarillo College is the only community college invited to participate. The group is working to determine interventions to transform institutions and will begin with finding new pathways to enrollment and closing equity gaps. AC has chosen to focus on the STEM fields and Dr. Clunis will be leading AC's team. The announcement will be made on May 20, 2021. The alliance may provide AC access to multi-year funding it would not otherwise have access to.

Dr. Lowery-Hart reminded everyone that the Aspen Award announcement will be May 18, 2021 with lunch beginning at 11:45 and the program beginning at noon.

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The next Board meeting has been moved to Monday, May 24, 2021.

The status update meeting adjourned at 6:39 p.m.

REGULAR BOARD MEETING

The Regular Meeting was called to order at 6:46 p.m. by Mrs. Anette Carlisle, Vice-Chairman of the Board of Regents. Mrs. Carlisle welcomed those in attendance. A quorum was still present.

PUBLIC COMMENTS

Mr. Jesse Pfimmer stated that he attended the Amarillo ISD board meeting and heard about the work between AISD and Amarillo College to help students get their education and wanted to commend the Board on that partnership. However, he expressed a concern about the cost of the new athletic program and his fear that it could affect the cost of college for the students not in athletics.

MINUTES APPROVED

Minutes of the regular meeting of March 23, 2021 had been provided to the Regents.

Dr. Proffer moved, seconded by Dr. Woodburn, to approve the minutes of the regular meeting of March 23, 2021. The motion carried unanimously.

CONSENT AGENDA APPROVED

The following items were presented for Board approval.

A. APPOINTMENTS

Faculty – None

Administrators – None

B. BUDGET AMENDMENTS

The Budget Amendments for approval by the Board are attached at page 186.

Mr. Miller moved, seconded by Ms. Fortunato, to approve the Consent Agenda. The motion carried unanimously.

ORDERS OF APPOINTMENT FOR ELECTION JUDGES APPROVED

The Orders of Appointment for Election Judges for the Amarillo College Board of Regents election on May 1, 2021 are attached at pages 187 through 188.

Mr. Sharp explained that this is a normal course of business during an election.

Mr. Miller moved, seconded by Mr. Barrett, to approve the Orders of Appointment for Election Judges. The motion carried unanimously.

ORDER FOR ANNEXATION APPROVED

Attached at page 189 is an Order for Annexation of Territory to Amarillo Junior College District. The City of Amarillo has annexed 330.26 acres of land lying adjacent to and adjoining the City of Amarillo, Texas. Maps and exhibits showing the area were provided in Board materials. It was recommended that this territory be annexed to the Amarillo Junior College District.

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Mr. Sharp noted that this is an area that borders the city limits. Annexation of this property will add it to the tax rolls.

Mr. Barrett moved, seconded by Ms. Fortunato, to approve the aforementioned territory annexation. The motion carried unanimously.

SALE OF COUNTY PROPERTY OBTAINED THROUGH SHERIFF'S SALE APPROVED

Properties foreclosed for taxes and sold at a "Sheriff's Sale" must sell for a minimum bid which is the lower of the adjusted value or the taxes due plus costs of the sale. In some cases this puts the price above what people will pay at a "Sheriff's Sale." Those properties which do not sell are then held in trust by the county/school tax office. The law provides that they can be offered for sale by sealed bids or auction without a minimum bid at a later date.

Potter County, as Trustee, has agreed to sell the following property as a private sale, and payment has been received. Additional information on the property is attached at pages 190 through 191.

1008 Melody Lane	\$47,700.00
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805 S Florida	\$11,599.03
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Board approval is required because the property is held in trust by Potter County. The motion should authorize the Chairman of the Board of Regents to execute the Tax Deed transferring this property to the purchaser.

Mr. Sharp noted that this sale includes two pieces of property in Potter county. This action puts this property back on the tax rolls and requires Board approval.

Dr. Proffer moved, seconded by Ms. Fortunato, to approve the sale of county property obtained through Sheriff's Sale and authorize Johnny Mize, Board Chair, to execute the Tax Deeds. The motion carried unanimously.

ASSESSMENT AND COLLECTION SERVICES CONTRACT WITH MOORE COUNTY APPROVED

Moore County assesses and collects the branch campus maintenance property tax within Moore County for the operation of the Moore County Branch Campus of Amarillo College. Amarillo College and Moore County wish to renew the contract for assessment and collection of taxes for the period covering July 1, 2021 through June 30, 2022. A copy of the contract is attached at pages 192 through 195.

Mr. Sharp reported that this contract allows Moore County to collect the taxes for the Moore County Campus annually. There are no changes from the previous contract.

Mr. Miller moved, seconded by Dr. Proffer, to approve the contract with Moore County. The motion carried unanimously.

ASSESSMENT AND COLLECTION SERVICES CONTRACT WITH RANDALL COUNTY APPROVED

Randall County assesses and collects Amarillo Junior College District taxes. Randall County and Amarillo Junior College District wish to renew the contract for assessment and collection of taxes. A copy of the contract is attached at pages 196 through 202.

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Mr. Sharp noted that this contract is similar to the Moore County contract above and allows Randall County to collect taxes for Amarillo College

Dr. Woodburn moved, seconded by Ms. Jennings, to approve the contract with Randall County. The motion carried unanimously.

RFQ-1368 - CONSTRUCTION MANAGER AS CONSTRUCTOR STANDARD FORM OF AGREEMENT BETWEEN OWNER AND CONTRACTOR FOR THE CARTER FITNESS CENTER RENOVATION PROJECT APPROVED

The Carter Fitness Center Renovation Construction Committee issued 6 Requests for Qualifications and accepted 4 proposals. The tabulation sheet is attached at page 203. Four firms were interviewed for the final selection. This tabulation sheet is attached at page 204. Western Builders was selected to be the Construction Manager for the Carter Fitness Center Renovation Project. This is project A11 listed in the Amarillo College Master Plan, prepared by Parkhill, Smith & Cooper, dated March 2019. Recommend approval of the AIA A-133 Standard Form of Agreement between Owner and Construction Manager as Constructor.

This project will be paid for with proceeds from the bonds issued in 2019.

Mr. Smith reported that this RFQ was issued about one month ago and the committee reviewed the proposals and interviewed four contractors. Western Builders was selected. Western Builders is also renovating Russell Hall and proposed that there may be some cost savings as resources can be shared between the two projects.

Dr. Proffer moved, seconded by Mr. Barrett, to approve the Standard Form of Agreement for Construction Manager Services from Western Builders and that Mr. Sharp be authorized to negotiate the fee. The motion carried unanimously.

REQUEST FOR STATEMENT OF QUALIFICATIONS NO. 1369-INDEPENDENT FINANCIAL AUDIT SERVICES FOR AMARILLO COLLEGE, KACV, AND AMARILLO COLLEGE FOUNDATION APPROVED

RFQ No. 1369 was advertised in the Amarillo Globe News on Sunday, March 28, 2021 and Sunday, April 4, 2021. Packets were requested by seven (7) firms.

Approval of the award being granted to CMMS CPAs & Advisors PLLC, with an annual contract, was requested based on qualifications and best value to Amarillo College.

Mr. Sharp noted that 2003 was the last time Amarillo College sent out an RFQ for auditors. Only one packet was received for the college's current auditors. Approval of an annual contract with CMMS CPA's was recommended.

Mr. Henke moved, seconded by Mr. Miller, to approve an annual contract for independent financial audit services to CMMS CPAs & Advisors, PLLC. The motion carried unanimously.

BOARD OF REGENTS POLICY MANUAL REVISION OF SECTION CLA APPROVED

This item was placed on the agenda in order for the Board of Regents to consider approval and adoption of the revisions made to Section CLA of the Board of Regents Policy Manual. The revisions were contained in the materials provided.

Mr. White reminded the Board that a gift naming policy had been approved previously. After meeting with the policy committee, the proposed revision changes some names and will allow for corporate

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logos. An example of a logo would be a large company name along with the current building name for a 10-year commitment which might then be renewed at a negotiated rate after that time. It is important to update this policy for the comprehensive campaign.

Dr. Woodburn moved, seconded by Ms. Jennings, to approve the revision of Section CLA of the Board of Regents Policy Manual. The motion carried unanimously.

MASTER SERVICES AGREEMENT WITH FULL CIRCLE, LLC APPROVED

This item was placed on the agenda in order for the Board of Regents to consider approval of the Master Services Agreement between Amarillo College and Todd McLees of Full Circle, LLC regarding the development, design, and implementation of workforce education through a digital transformation of human potential, and the future of work and learning. A copy of the Agreement was provided to the regents prior to the meeting

Mr. Henke reported that the Finance Committee had reviewed this agreement and is recommending approval. The total amount will not exceed \$240,000. Statements of work will be provided with invoices but will not require additional Board approval.

Ms. Fortunato has requested a few changes to the contract and has worked with Mr. White. Mr. McLees has approved the changes. Ms. Fortunato asked that the Board approve the agreement subject to these changes.

As the motion for approval came from committee, no second was required. Approval of the Master Services Agreement with Full Circle, LLC carried unanimously subject to the agreed upon changes.

FINANCIAL REPORTS APPROVED

The financial reports for March 31, 2021 are attached at pages 205 through 211.

Ms. Crosley provided the financial report. She noted that increases in assets and revenue reflect receipt of CARES funds and increases in expenses are attributed to distribution of these funds to students. The change in net position is also related to CARES funding.

Mr. Henke moved, seconded by Ms. Fortunato, to approve the Financial Reports. The motion carried unanimously.

CLOSED MEETING

There was no closed meeting.

ADJOURNMENT

There being no further items for discussion Mr. Miller moved, seconded by Mr. Barrett, to adjourn the meeting and the meeting adjourned at 7:10 p.m.

Patrick Miller, Secretary

Minutes of the Amarillo College Board of Regents Status Update and Regular Meeting of April 27, 2021**AMARILLO COLLEGE
BUDGET AMENDMENTS
April 27, 2021**

- 1. TREC and Learning Management System Software – transfer of funds to cover expenses of technology and software.**

Increase Contingency-LMS software fee – Other Pool	\$ 24,948.00
Increase Technology Replacement Equipment Contingency – Capital Equipment Pool	\$641,062.01
Decrease Contingency – Cares Act Funds – Other Pool	(\$666,010.01)

- 2. Physical Plant – transfer of funds to cover expenses of supplies.**

Increase Grounds – Supplies Pool	\$ 13,465.00
Decrease Grounds – Other Pool	(\$ 10,000.00)
Decrease Physical Plant – Travel Pool	(\$ 3,465.00)

- 3. Executive Vice President – transfer of funds to cover expenses of legal costs.**

Increase Legal Fees – Other Pool	\$ 12,000.00
Decrease Executive Vice President – Travel Pool	(\$ 12,000.00)

Minutes of the Amarillo College Board of Regents Status Update and Regular Meeting of April 27, 2021**ORDER OF APPOINTMENT FOR ELECTION JUDGES FOR POTTER COUNTY**

The Board of Regents of the Amarillo Junior College District do hereby appoint the following election judges for one election, in accordance with Texas Election Code Sec. 32.005, to be held May 1, 2021.

Vote Center

Amarillo Auto Supply
Bushland Fire Station #1
Casey Carpet One
Chaparral Hills Church
Don Harrington Discovery Center
Hillside Christian Church, NW
Kids, Inc.
Lighthouse Baptist Church
Pride Home Center
Trinity Baptist Church
United Citizens Forum
Valle de Oro Fire Station
Wesley Community Center

Judges

Robby Philyaw
Tonya Joza
Barbara Veazey
Ray Humphrey
David Read
Brenda Johnson
Lo Davis
Shelley Jones
Leslie Crawford
Anita Cochran
BF Roberts
Garry Snider
Leslie Fullbright

It is hereby directed that this order be filed with the Secretary of the Board of Regents. Melynn Huntley, Potter County Elections Administrator, is hereby instructed to send notice of appointment to each election judge of their appointment for a single election. The Board hereby authorizes Mrs. Huntley to make emergency appointments of election judges as necessary and to send notice to them of their appointment for a single election.

Chair, Board of Regents

Secretary, Board of Regents

Minutes of the Amarillo College Board of Regents Status Update and Regular Meeting of April 27, 2021**ORDER OF APPOINTMENT FOR ELECTION JUDGES FOR RANDALL COUNTY**

The Board of Regents of the Amarillo Junior College District do hereby appoint the following election judges for one election, in accordance with Texas Election Code Sec. 32.005, to be held May 1, 2021.

Vote Centers

Arden Road Baptist Church
Central Baptist Church
Comanche Trail Church of Christ
Coulter Road Baptist Church
Oasis Southwest Baptist Church
Randall County Annex
Randall County Justice Center
Redeemer Christian Church
SW Church of Christ
SW Library
The Summit

Judges

Doneice Ray
Lori Beckham
Kathy Ashlock
Ann Ries
Charlotte Howard
Manuel Vega
Berneta Adams
Beverly Harris
Bert Bytheway
Carol Braudt
Glenda Wilkerson

It is hereby directed that this order be filed with the Secretary of the Board of Regents. Shannon Lackey, Randall County Elections Administrator, is hereby instructed to send notice of appointment to each election judge of their appointment for a single election. The Board hereby authorizes Mrs. Lackey to make emergency appointments of election judges as necessary and to send notice to them of their appointment for a single election.

Chair, Board of Regents

Secretary, Board of Regents

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ORDER FOR ANNEXATION OF

TERRITORY TO

AMARILLO JUNIOR COLLEGE DISTRICT

WHEREAS, Amarillo Junior College District, pursuant to the Texas Education Code Section 130.066, has heretofore annexed all of the territory which is co-extensive with the city limits of Amarillo, Texas; and

WHEREAS, the City of Amarillo, Texas, did on September 22, 2020, enact its ordinance No. 7882 thereby annexing and including the territory described in Exhibit "A" attached hereto within the boundary limits of the City of Amarillo, Texas, and amending the present boundary limits of such city at the various points contiguous to the areas described in Exhibit "A" attached hereto so as to include the territory described in Exhibit "A" within the corporate limits of the City of Amarillo, Texas; and

WHEREAS, pursuant to the Texas Education Code Section 130.066 the governing board of Amarillo Junior College District by order may annex for Junior College purposes any territory annexed by the City of Amarillo, Texas, and the governing board of Amarillo Junior College District wishes to annex the territory described in Exhibit "A" attached hereto which territory has previously been annexed to the City of Amarillo, Texas, by ordinance No. 7882 referred to above; it is therefore ORDERED that the territory described in Exhibit "A", which exhibit is expressly incorporated herein by reference, are annexed for purposes of the Amarillo Junior College District and same shall be henceforth a part of the Amarillo Junior College District for all purposes.

Read, adopted and approved by at least a majority of regents of the Amarillo Junior College District and the seal thereof hereunto affixed this 27th day of April, 2021.

Chair, Board of Regents
Amarillo Junior College District

ATTEST:

Secretary, Board of Regents
Amarillo Junior College District

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County of Potter

STATE OF TEXAS
SANTA FE BUILDING

TAX OFFICE
900 S. POLK, SUITE 106
PO BOX 2289
AMARILLO, TEXAS 79105-2289



PHONE: (806) 342-2600
FAX: (806) 342-2637
pcto@co.potter.tx.us

SHERRI AYLOR, PCC
TAX ASSESSOR-COLLECTOR

March 23, 2021

Amarillo Jr. College
Carolyn Leslie
PO Box 447
Amarillo, TX 79178-0001

Ms. Leslie:

Potter County, as Trustee, has agreed to sell the property located at 1008 Melody Ln to Elias Almayehu for \$47,700.00 as a trustee sale. We have received their payment for the property. Please place this item on your governing body's April 27, 2021 agenda for their deed approval and signature(s).

If you would, e-mail a copy of the agenda as confirmation that this item has been placed on your agenda to katrinaadams@co.potter.tx.us or contact Katrina at #342-2607.

Sincerely,

A handwritten signature in cursive script, reading "Sherri Aylor".

SHERRI AYLOR, PCC
Tax Assessor-Collector

SA/ka

Enclosure

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County of Potter

STATE OF TEXAS
SANTA FE BUILDING

TAX OFFICE
900 S. POLK, SUITE 106
PO BOX 2289
AMARILLO, TEXAS 79105-2289



PHONE: (806) 342-2600
FAX: (806) 342-2637
pcto@co.potter.tx.us

SHERRI AYLOR, PCC
TAX ASSESSOR-COLLECTOR

April 12, 2021

Amarillo Jr. College
Carolyn Leslie
PO Box 447
Amarillo, TX 79178-0001

Ms. Leslie:

Potter County, as Trustee, has agreed to sell the property located at 805 S Florida St to Vicente Baeza and Stephanie Baeza for \$11,599.03 as a private sale. We have received their payment for the property. Please place this item on your governing body's April 27, 2021 agenda for their deed approval and signature(s).

If you would, e-mail a copy of the agenda as confirmation that this item has been placed on your agenda to katrinaadams@co.potter.tx.us or contact Katrina at #342-2607.

Sincerely,

A handwritten signature in cursive script, reading "Sherri Aylor".

SHERRI AYLOR, PCC
Tax Assessor-Collector

SA/cm

Enclosure

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**CONTRACT FOR ASSESSMENT
AND COLLECTION SERVICES**

STATE OF TEXAS

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COUNTY OF MOORE

MOORE COUNTY (hereinafter referred to as "County") and the AMARILLO COLLEGE (hereinafter referred to as either AC OR "taxing unit"), and based on the mutual exchange and receipt of good and valuable consideration, enter into the following agreement, and acknowledge same by signature of authorized representatives hereafter.

PURPOSE

The parties of this contract wish to consolidate the assessment and collection of AMARILLO COLLEGE branch campus maintenance property taxes with the County. The County is the taxing entity and, as such, establishes the tax rate in consultation with AC and levies and collects this tax. The AC branch campus maintenance property tax was approved and authorized by a county-wide election on May 18, 1999. Such property taxes are collected by Moore County and remitted to AC for the operation of the Moore County Branch Campus of AC. The purpose of this contract is to eliminate the duplication of effort in the existing system and to promote governmental efficiency.

The parties enter into this contract pursuant to the authority granted by Section 6.24, Property Tax Code, and Article 4413 (32c) of Vernon's Annotated Civil Statutes.

TERM

This contract shall be effective from the 1st day of July, 2021, to June 30, 2022, and shall continue from year to year thereafter unless terminated as hereinafter provided or by operation of law.

SERVICE TO BE PERFORMED

1. The County shall assess and collect the ad valorem property taxes owing to ACMCC. The County further agrees to timely perform for AC all the duties provided by the laws of the State of Texas for the assessment of said taxes.
2. The County shall perform all the functions set out in the definitions section of this contract. Specifically, the County agrees to prepare tax statements for each taxpayer and to mail said tax statements to each taxpayer within the taxing district of the AC. The tax statement shall include the taxes owed to AC by the taxpayer which the County is responsible for collecting.

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3. The AC hereby designates the Tax Assessor/Collector of Moore County as its Tax Assessor and Collector for the purposes of compliance with Chapter 26 of the Texas Property Tax Code, as amended. In addition, the parties agree that the Tax Assessor/Collector of Moore County shall perform all the duties required by law of the Tax Assessor/Collector of the AC in regard to assessing and collecting ad valorem taxes.

PAYMENT**AMOUNT OF PAYMENT**

The AC agrees to pay the County for the cost of performing the services specified above. These costs will be \$.32 per parcel on current taxes collected. The cost of performing the services will be billed annually in October.

The past-due collection costs will be five percent (5%) for delinquent taxes plus penalty and interest collected by the County on behalf of AC. Current years taxes are considered delinquent on July 1st of each year. The cost of performing the services will be deducted from each report.

REMITTANCE OF COLLECTIONS

The taxes collected for AC will be remitted as requested in writing by AC.

COLLECTION REPORTS

The County shall make regular reports to AC showing amounts collected, total paid and unpaid levy, and adjustments made to the tax levy in a form which will enable the AC to maintain its financial records.

ADMINISTRATIVE PROVISIONS

1. All expenses incurred by the County for the assessment and collection of taxes shall be clearly kept on the books and records of the County. The AC or its designated representatives are authorized to examine the records to be kept by the County at reasonable times and intervals. Such books and records will be kept in the offices of the County.
2. The County agrees to maintain a surety bond for the Tax Assessor/Collector acting in her capacity as assessor/collector for each of the taxing units for which the County performs assessing and collection services.

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3. The County will make the records of taxing assessment and collection available to auditors engaged by AC for its annual audit. The cost of auditing tax assessment and collection records pertaining to each of the taxing units shall be paid by the said taxing unit.

MISCELLANEOUS PROVISIONS

1. AC agrees to transfer to the possession and control of the County without charge, copies of all records necessary for the performance of the duties and responsibilities of the County pursuant to this contract. These records shall include all tax records including delinquent tax rolls, or records available to the taxing unit, and shall be delivered on or before the 1st day of July, 2021.
2. The County shall not be liable to AC on account of any failure to collect taxes nor shall the Tax Assessor/Collector be liable unless the failure to collect taxes results from some failure on their part to perform the duties imposed upon her by law and by this agreement.
3. The County, with the consultation of AC, will establish the tax rate for the Amarillo College branch campus maintenance property tax within the county each year on or before the 30th day of September, and in a timely manner provide to AC the adopted tax rate along with any adopted payment options.
4. The 5% past-due collection costs may, under special circumstances, be waived. However, such waiver must first be presented to, and approved by, the Moore County Commissioner's Court.

DELINQUENT TAX SUITS

AC authorizes the County to institute such suits for the collection of delinquent taxes as the County deems necessary and to contract with an attorney, as provided by Section 6.30 of the Property Tax Code, for the collections of delinquent taxes.

DEFINITIONS

For the purpose of this agreement, the terms "assessment" and "collection" shall include the following: calculation of tax, preparation of current and delinquent tax rolls, proration of taxes, correction of clerical errors in tax rolls, collection of current liabilities, collection of delinquent taxes, and calculation of an effective tax rate required by Section

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26.04 of the Property Tax Code. The term "assessment" shall not include those functions defined as "appraisal" by the Property Tax Code.

TERMINATION

Each party reserves the right to terminate this contract prior to July 1st of each year during the existence of this contract. Upon such termination, the County shall continue to perform and to complete its performance of services for the terminating taxing unit for the tax year in which such termination was done through the following June 30th. Written notice of such election to terminate shall be given to the County.

Upon such termination, the County will provide the terminating taxing unit duplicate records covering all taxable properties within such taxing unit, the cost of such duplicating to be paid by the terminating taxing unit.

AMARILLO COLLEGE AND MOORE COUNTY DO HEREBY AGREE TO THIS CONTRACT, AS OUTLINED ABOVE, EVIDENCED BY ACTION OF THE GOVERNING BODIES OF EACH PARTY AND THE SIGNATURE OF THEIR PRESIDING OFFICERS.

Passed by the **AMARILLO COLLEGE**, Moore County, Texas, on the ____ day of _____, 2021.

MR. JOHNNY MIZE
Chairman, Board of Regents

CHRIS SHARP
Vice President, Business Affairs

Passed by **MOORE COUNTY** on the ____ day of _____, 2021.

Moore County Commissioners Court:

ROWDY RHOADES
Moore County Judge

MILES MIXON, Commissioner

LYNN CARTRITE, Commissioner

DANIEL GARCIA, Commissioner

DEE VAUGHAN, Commissioner

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CONTRACT FOR RANDALL COUNTY TO ASSESS AND COLLECT
AMARILLO JUNIOR COLLEGE DISTRICT TAXES

THE STATE OF TEXAS §
 § KNOW ALL MEN BY THESE PRESENTS:
COUNTY OF RANDALL §

That on this the date set forth below herein, THE COUNTY OF RANDALL, TEXAS acting by and through its Commissioners Court, with the full knowledge, approval, and on behalf of its duly and legally elected Tax Assessor-Collector after ratification hereof in regularly scheduled open meeting, (hereinafter called "The County") and The Amarillo Junior College District, acting by and through its duly elected Board of Regents in open session (hereinafter called "The District") do hereby enter into the following contract each with the other.

PURPOSES: For the term of this contract, the parties intend to and do hereby consolidate all of the duties, actions, and steps of assessing and collecting property taxes for The District, under Chapters 26, 31, 32, and 33 of the Texas Property Tax Code.

STATUTORY AUTHORITY: The Statutory Authority for the making of this contract found in Section 130.121 of the Texas Education Code, Section 6.24 of the Texas Property Tax Code, and Chapter 791, Government Code.

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EFFECTIVE TERM: This contract shall commence the date the last signature is affixed and end when both parties mutually agree; provided however that The District shall have the right to terminate this agreement by giving ninety (90) days written notice of their desire and intention to terminate this agreement, and The County may terminate only on July 1, if prior notice of one year is given.

SERVICES TO BE PERFORMED BY THE COUNTY: The County agrees and contracts to collect current ad valorem taxes for The District on property in Randall County that The District is entitled by law to collect, based on and assessed against real and personal property by virtue of the Constitution and Statutes of Texas. The County shall also collect delinquent taxes on property located in Randall County for The District.

The District may appoint an employee to calculate and publish the effective tax rate or may appoint the Randall County Tax Assessor-Collector to calculate and publish the effective tax rate. The District will pay for any publication costs, as required by state law, at the rate currently charged by the publication. The District will provide information requested by The County regarding the calculation and publication of the effective tax rate.

Further, The County shall maintain all the property and appropriate files regarding tax accounts and records pertaining to current and delinquent ad valorem property taxes regarding The District residents and property owners and property in Randall County in the same manner and with the same diligence in its records and performances that The County now follows in its own policies regarding the collection of its own ad valorem

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taxes. At all times during office hours The District shall be entitled to inspect, or have audited, all its tax records being retained and serviced by The County.

Further, The County shall perform and cooperate with The District in all of the other activities necessitated by this contract in order to promptly and efficiently perform and consummate the same, just as though The County were engaged in the assessing and collecting its own taxes.

The District authorizes The County to choose a delinquent tax attorney to represent The District in the collection of the delinquent taxes and hereby consents in the selection of attorney by The County as required by Section 6.30(b), Texas Property Tax Code. The District will be covered under The County's contract with the delinquent tax attorney and will receive the same fee schedule as The County under that contract.

Further, tax refunds shall be made from available collections by The County after notification of change by the Potter-Randall Appraisal District and The District will be furnished the details on the monthly reports required by this contract.

If a taxpayer applies to the County Tax Collector for a refund of an overpayment or erroneous payment of taxes and the collector determines that the payment was erroneous or excessive, and the auditor for the unit agrees with the collector's determination, the collector shall refund the amount of the excessive or erroneous payment from available tax collections or from funds appropriated by the unit for making refunds. However, the collector may not make the refund unless the governing body of the taxing unit that employs the collector also determines that the payment was erroneous or excessive and approves the refund if the amount of the refund exceeds \$2,500.

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If a refund is not claimed within three (3) years after the date of payment, the taxpayer waives the right to the refund. The governing body of the taxing unit may extend the deadline provided by Property Tax Code Section 31.11 (c-1) for a single period not to exceed two (2) years on a showing of good cause by the taxpayer. If refunds are not claimed during the allotted time frame, The County will refund the pro-rata share of the refund to The District.

TAX RATE: The District shall adopt a tax rate for the current tax year and shall notify the assessor for the unit of the rate adopted before the later of September 30 or the 60th day after the date the certified appraisal roll is received by the taxing unit.

PAYMENT IN CONSIDERATION FROM THE DISTRICT TO THE COUNTY:

The District agrees to pay The County a fee each year of this contract which will be determined annually on actual prior years cost as consideration for the performance by The County of this contract. It is agreed that this is a reasonable method to determine the annual fee for assessing and collecting the ad valorem taxes of The District.

The County agrees to inform The District of the annual fee for the next fiscal year no later than May 15 each year. The District agrees to pay the annual collection fee on or before February 15 of each year.

ROLLBACK ELECTION: In the event an election by the voters of the taxing unit under Section 26.08 of the Texas Property Tax Code requires the tax rate of The District be rolled back, The District agrees to pay The County all costs involved in administering

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such rollback. These costs will be in addition to any other consideration set out herein and will be paid by The District to The County at such time as such costs are incurred.

LATE ADOPTION OF TAX RATE: In the event The District has not adopted a tax rate and delivered notification of such rate to The County in the manner prescribed by law by Sections 26.05 and 31.01(h) of the Texas Property Tax Code, The District agrees to pay The County, as additional compensation, the actual cost of preparing and mailing the tax statements of The District. These additional costs shall include, but not be limited to, postage, computer programming, paper, outsourcing and employees' time.

SPLIT PAYMENT/DISCOUNT: The parties hereto agree that the split/discount payment options as provided in Section 31.03 and 31.05 of the Texas Property Tax Code, will not be granted and that no split/discount payments of The District's taxes will be accepted.

PARTIAL PAYMENTS: The parties hereto agree that partial payments for both current and delinquent taxes, as provided in Section 31.07 and Section 33.02 of the Texas Property Tax Code, are authorized for taxes collected hereunder.

ADDITIONAL COSTS: In the event The District requests programs or reports, in addition to those presently furnished to The District by The County, The District agrees to pay The County its actual costs, including programming costs, for preparing and furnishing such programs and reports.

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DELIVERY OF THE DISTRICT FUNDS: Taxes collected by the county collector shall be deposited daily by the county in an interest-bearing account. Weekly transfers are authorized from an interest-bearing account to The District's designated account. The District's pro-rata share of interest earned will be transferred with the weekly transfer after the bank statement is reconciled monthly. If there is any cost associated with these transfers, The District agrees to pay the cost when billed by The County. The District funds held by The County will be collateralized as required by Chapter 2256 & 2257, of the Government Code.

ACCEPTABLE METHODS OF PAYMENT BY TAXPAYERS: The County agrees to accept as payment from taxpayers United States currency or a check or money order and shall accept payment by credit card or electronic funds transfer. The County is not required to accept checks from taxpayers who have previously given insufficient funds checks or payments rejected by a financial institution to The County.

REPORTS: The County will furnish The District with collection reports listed in Appendix A.

IN WITNESS WHEREOF, the parties hereto have executed this contract on this _____ day of _____, 2021 in Randall County, Texas, same being signed by those parties and officers hereunto duly authorized by law to bind both of the parties hereto.

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AMARILLO JUNIOR COLLEGE

RANDALL COUNTY, TEXAS

By: _____

By: _____

Johnny Mize
Chairman
Board of Regents

Christy Dyer
Randall County Judge

By: _____

Christina McMurray
County Tax Assessor-Collector

ATTEST:

Patrick Miller
Secretary, Board of Regents
Amarillo Junior College District

Susan Allen
Randall County Clerk

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[illegible]

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Carter Fitness Center CMAR Interview Scoresheet				
April 13, 2021				
	Danny Smith	Kevin Moore	Jim Baca	Chris Sharp
Wiley Hicks	3	3	2	2
Plains Builders	2	2	3	3
Panhandle Steel Buildings	4	4	4	*
Western Builders of Amarillo	1	1	1	1
* = Chris missed the Panhandle Steel Buildings interview so the selection was made using Danny's, Kevin's & Jim's scores. Chris's scores were used as a tiebreaker if needed.				

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AMARILLO COLLEGE								
INTERNAL UNAUDITED STATEMENT OF NET POSITION (Page 2)								
FISCAL YEAR 2021 THROUGH MARCH 2021								
	Mar-20	Sep-20	Oct-20	Nov-20	Dec-20	Jan-21	Feb-21	Mar-21
LIABILITIES AND NET POSITION								
CURRENT LIABILITIES								
Payables	\$ 1,084,803	\$ 2,093,113	\$ 1,913,900	\$ 1,530,994	\$ 1,632,154	\$ 2,449,621	\$ 2,262,985	\$ 2,877,555
Accrued Compensable Absences - Current	\$ 442,794	\$ 473,834	\$ 473,834	\$ 473,834	\$ 473,834	\$ 473,834	\$ 473,834	\$ 473,834
Funds Held for Others	\$ 5,151,740	\$ 5,352,480	\$ 5,748,650	\$ 6,096,367	\$ 6,219,678	\$ 6,162,661	\$ 6,209,364	\$ 6,250,806
Unearned Revenues	\$ 10,221,127	\$ 22,992,776	\$ 21,313,275	\$ 19,220,156	\$ 17,128,056	\$ 15,036,654	\$ 12,946,034	\$ 10,852,905
Bonds Payable - Current Portion	\$ 3,125,000	\$ 5,815,000	\$ 5,815,000	\$ 5,815,000	\$ 5,815,000	\$ 5,815,000	\$ 5,470,000	\$ 5,515,000
Notes Payable - Current Portion	\$ -	\$ 402,129	\$ 402,129	\$ 402,129	\$ 402,129	\$ -	\$ -	\$ -
Capital Lease Payable	\$ 86,429	\$ 124,974	\$ 115,138	\$ 105,303	\$ 95,468	\$ 85,547	\$ 75,625	\$ 65,704
Retainage Payable	\$ -	\$ 2,374	\$ 2,374	\$ 5,116	\$ 5,116	\$ 5,116	\$ 5,116	\$ 7,200
Total Current Liabilities	\$ 20,111,894	\$ 37,256,681	\$ 35,784,301	\$ 33,648,900	\$ 31,771,436	\$ 30,028,433	\$ 27,442,959	\$ 26,043,005
NON CURRENT LIABILITIES								
Accrued Compensable Absences - Long Term	\$ 853,386	\$ 967,756	\$ 967,756	\$ 967,756	\$ 967,756	\$ 967,756	\$ 967,756	\$ 967,756
Deposits Payable	\$ 154,606	\$ 156,097	\$ 161,537	\$ 162,312	\$ 160,037	\$ 160,692	\$ 163,492	\$ 165,877
Bonds Payable	\$ 73,190,000	\$ 70,500,000	\$ 70,500,000	\$ 70,500,000	\$ 70,500,000	\$ 70,500,000	\$ 65,250,000	\$ 65,040,000
Notes Payable	\$ 402,129	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Lease Payable - LT	\$ 351,240	\$ 254,131	\$ 254,131	\$ 254,131	\$ 254,131	\$ 254,131	\$ 254,131	\$ 254,131
Unamortized Debt Premium	\$ 10,841,808	\$ 14,930,490	\$ 14,195,471	\$ 13,460,451	\$ 12,725,432	\$ 11,990,412	\$ 11,255,392	\$ 10,940,005
Net Pension Liability	\$ 18,764,815	\$ 17,223,734	\$ 17,223,734	\$ 17,223,734	\$ 17,223,734	\$ 17,223,734	\$ 17,223,734	\$ 17,223,734
Net OPEB Liability	\$ 53,163,257	\$ 59,085,863	\$ 59,085,863	\$ 59,085,863	\$ 59,085,863	\$ 59,085,863	\$ 59,085,863	\$ 59,085,863
Total Non Current Liabilities	\$ 157,721,240	\$ 163,118,071	\$ 162,388,491	\$ 161,654,247	\$ 160,916,952	\$ 160,182,587	\$ 154,200,368	\$ 153,677,365
TOTAL LIABILITIES	\$ 177,833,134	\$ 200,374,752	\$ 198,172,792	\$ 195,303,147	\$ 192,688,388	\$ 190,211,020	\$ 181,643,327	\$ 179,720,370
Deferred Inflows								
Deferred Inflows of Resources	\$ 3,237,755	\$ 4,783,368	\$ 4,783,368	\$ 4,783,368	\$ 4,783,368	\$ 4,783,368	\$ 4,783,368	\$ 4,783,368
Deferred Inflows related to OPEB	\$ 31,007,605	\$ 25,821,316	\$ 25,821,316	\$ 25,821,316	\$ 25,821,316	\$ 25,821,316	\$ 25,821,316	\$ 25,821,316
TOTAL DEFERRED INFLOWS	\$ 34,245,360	\$ 30,604,684	\$ 30,604,684	\$ 30,604,684	\$ 30,604,684	\$ 30,604,684	\$ 30,604,684	\$ 30,604,684
NET POSITION								
Capital Assets								
Net Investment in Capital Assets	\$ 71,095,195	\$ 71,605,122	\$ 71,627,068	\$ 70,618,980	\$ 70,221,186	\$ 69,824,380	\$ 75,272,299	\$ 75,083,857
Restricted								
Non Expendable: Endowment - True	\$ 2,500,000	\$ 2,500,000	\$ 2,500,000	\$ 2,500,000	\$ 2,500,000	\$ 2,500,000	\$ 2,500,000	\$ 2,500,000
Expendable: Capital Projects	\$ 585,997	\$ (134,638)	\$ (619,096)	\$ (616,183)	\$ (997,997)	\$ (1,038,730)	\$ (1,237,245)	\$ (1,786,821)
Expendable: Debt Service	\$ 958,510	\$ 3,719,272	\$ 4,165,064	\$ 4,892,007	\$ 5,628,231	\$ 6,363,872	\$ 186,963	\$ 401,918
Other, Primary Donor Restrictions	\$ 7,226,983	\$ 6,331,377	\$ 10,486,376	\$ 7,493,427	\$ 8,148,747	\$ 7,523,765	\$ 6,733,807	\$ 8,050,564
Unrestricted								
Unrestricted	\$ (67,008,610)	\$ (65,290,130)	\$ (67,211,092)	\$ (65,280,480)	\$ (64,648,004)	\$ (65,199,663)	\$ (66,827,784)	\$ (57,195,762)
TOTAL NET POSITION	\$ 15,358,074	\$ 18,731,002	\$ 20,948,320	\$ 19,607,751	\$ 20,852,163	\$ 19,973,624	\$ 16,628,041	\$ 27,053,757

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INTERNAL UNAUDITED STATEMENT OF REVENUES, EXPENSES AND CHANGES IN NET POSITION										
FISCAL YEAR 2021 THROUGH MARCH 2021										
	Fiscal 2020 YTD Mar-20	2020 Fiscal 2020	2021 Sep-20	2021 Oct-20	2021 Nov-20	2021 Dec-20	2021 Jan-21	2021 Feb-21	2021 Mar-21	2021 Fiscal 2021 YTD
OPERATING REVENUES										
Tuition and Fees	\$ 19,108,441	\$ 13,054,085	\$ 9,043,608	\$ 301,607	\$ 3,463,583	\$ 2,527,576	\$ 1,774,578	\$ 243,295	\$ 169,914	\$ 17,524,160
Federal Grants and Contracts	\$ 909,456	\$ 3,996,431	\$ 148,582	\$ 196,957	\$ 2,004,544	\$ 563,735	\$ 137,776	\$ 138,333	\$ 12,908,736	\$ 16,098,662
State Grants and Contracts	\$ 2,292,219	\$ 1,097,550	\$ 1,032,456	\$ (169,549)	\$ 231,892	\$ 112,858	\$ 36,145	\$ 590,202	\$ 149,432	\$ 1,983,437
Local Grants and Contracts	\$ 1,147,149	\$ 1,988,629	\$ 123,047	\$ 160,943	\$ 161,523	\$ 164,379	\$ 163,204	\$ 163,696	\$ 161,240	\$ 1,098,033
Nongovernmental grants and contracts	\$ 1,983,182	\$ 1,706,466	\$ 711,448	\$ 39,396	\$ 46,806	\$ 44,875	\$ 71,887	\$ 712,850	\$ 377,497	\$ 2,004,759
Sales and Services of Educational Activities	\$ 92,204	\$ 148,985	\$ 18,001	\$ 6,216	\$ 9,459	\$ 8,469	\$ 14,374	\$ 6,511	\$ 23,276	\$ 86,305
Auxiliary Enterprises (net of discounts)	\$ 3,662,290	\$ 5,035,532	\$ 406,115	\$ 442,762	\$ 341,263	\$ 301,395	\$ 1,465,755	\$ 110,094	\$ 472,009	\$ 3,539,394
Other Operating Revenues	\$ 1,055,839	\$ 1,049,213	\$ 206,885	\$ 100,360	\$ 51,400	\$ 344,534	\$ 64,206	\$ 51,570	\$ 99,518	\$ 918,473
Total Operating Revenues	\$ 30,250,780	\$ 28,076,890	\$ 11,690,141	\$ 1,078,693	\$ 6,310,471	\$ 4,067,821	\$ 3,727,924	\$ 2,016,551	\$ 14,361,623	\$ 43,253,223
NON OPERATING REVENUES										
State Appropriations	\$ 8,691,724	\$ 20,653,338	\$ 1,237,284	\$ 1,237,284	\$ 1,237,284	\$ 1,237,284	\$ 1,237,284	\$ 1,237,284	\$ 1,237,284	\$ 8,660,988
Taxes for maintenance and operations	\$ 12,459,360	\$ 21,483,476	\$ 1,935,227	\$ 1,174,553	\$ 1,908,080	\$ 1,943,203	\$ 1,946,437	\$ 1,960,625	\$ 1,955,824	\$ 12,823,948
Taxes for general obligation bonds	\$ 4,817,758	\$ 8,253,270	\$ 737,408	\$ 446,525	\$ 726,660	\$ 735,895	\$ 735,431	\$ 742,257	\$ 744,558	\$ 4,868,733
Federal revenue, non-operating	\$ 8,025,356	\$ 16,614,191	\$ -	\$ 430,445	\$ 350,906	\$ (162,965)	\$ 6,561,826	\$ 353,272	\$ 156,365	\$ 7,689,849
Gifts	\$ 2,950	\$ 12,950	\$ 250,000	\$ -	\$ 46,405	\$ 8,381	\$ 25,000	\$ 8,600	\$ -	\$ 338,386
Investment Income	\$ 25,948	\$ 1,407,425	\$ (145,702)	\$ (64,334)	\$ 510,127	\$ 189,014	\$ (11,897)	\$ 95,583	\$ 211,528	\$ 784,317
Interest on Capital Debt	\$ 595	\$ (3,051,719)	\$ (60,000)	\$ (1,000)	\$ -	\$ -	\$ (295)	\$ (1,324,388)	\$ (588,686)	\$ (1,974,369)
Loss on Disposal of Fixed Assets	\$ (1,573,349)	\$ 79,298	\$ 5,850	\$ 21,947	\$ (12,869)	\$ (9,676)	\$ 21,103	\$ 2,995	\$ (154)	\$ 29,196
Total Non Operating Revenues	\$ 32,450,343	\$ 65,452,230	\$ 3,960,067	\$ 3,245,419	\$ 4,766,592	\$ 3,941,136	\$ 10,514,888	\$ 3,076,228	\$ 3,716,718	\$ 33,221,048
Extraordinary Item (Insurance Proceeds)	\$ -	\$ 355,199	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Prior Period Adjustment	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL REVENUE	\$ 62,701,123	\$ 93,884,319	\$ 15,650,208	\$ 4,324,112	\$ 11,077,063	\$ 8,008,957	\$ 14,242,812	\$ 5,092,779	\$ 18,078,341	\$ 76,474,272

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INTERNAL UNAUDITED STATEMENT OF REVENUES, EXPENSES AND CHANGES IN NET POSITION (Page 2)										
FISCAL YEAR 2021 THROUGH MARCH 2021										
	Fiscal 2020 YTD Mar-20	2020 Fiscal 2020	2021 Sep-20	2021 Oct-20	2021 Nov-20	2021 Dec-20	2021 Jan-21	2021 Feb-21	2021 Mar-21	2021 Fiscal 2021 YTD
OPERATING EXPENSES										
Cost of Sales	\$ 1,178,795	\$ 2,219,197	\$ (16,980)	\$ 109,760	\$ 92,575	\$ 45,025	\$ 684,073	\$ 109,306	\$ 120,685	\$ 1,144,443
Salary, Wages & Benefits										
Administrators	\$ 4,253,476	\$ 6,804,941	\$ 482,809	\$ 480,847	\$ 480,600	\$ 490,614	\$ 1,952,892	\$ 540,849	\$ 491,839	\$ 4,920,450
Classified	\$ 9,611,518	\$ 16,877,437	\$ 1,104,091	\$ 1,341,536	\$ 1,339,466	\$ 1,662,880	\$ 1,330,867	\$ 1,359,489	\$ 1,306,015	\$ 9,444,343
Faculty	\$ 10,150,292	\$ 18,158,209	\$ 1,427,542	\$ 1,560,550	\$ 1,446,617	\$ 1,504,110	\$ 1,064,612	\$ 1,399,277	\$ 1,394,052	\$ 9,796,760
Student Salary	\$ 439,201	\$ 727,559	\$ 42,147	\$ 65,391	\$ 54,841	\$ 71,529	\$ 25,103	\$ 43,980	\$ 51,832	\$ 354,823
Temporary (Contract) Labor	\$ 196,733	\$ 356,853	\$ 27,794	\$ 20,116	\$ 38,506	\$ 18,694	\$ 55,358	\$ 33,378	\$ 73,726	\$ 267,571
Employee Aid	\$ -	\$ 31,938	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Employee Benefits	\$ 6,976,451	\$ 13,967,421	\$ 1,110,545	\$ 971,585	\$ 981,668	\$ 1,018,735	\$ 1,085,542	\$ 1,065,798	\$ 893,858	\$ 7,127,729
Dept Operating Expenses										
Professional Fees	\$ 2,868,316	\$ 4,624,189	\$ 342,374	\$ 733,825	\$ 455,393	\$ 542,930	\$ 247,469	\$ 566,392	\$ 946,893	\$ 3,835,278
Supplies	\$ 1,518,222	\$ 2,731,192	\$ 129,999	\$ 220,161	\$ 233,909	\$ 155,976	\$ 203,967	\$ 178,273	\$ 250,442	\$ 1,372,727
Travel	\$ 600,143	\$ 602,994	\$ 2,576	\$ 20,527	\$ 14,634	\$ 15,635	\$ 10,188	\$ 14,791	\$ 13,435	\$ 91,786
Property Insurance	\$ 700,101	\$ 701,115	\$ 808,385	\$ (1,452)	\$ -	\$ 611	\$ 915	\$ -	\$ -	\$ 808,459
Liability Insurance	\$ 101,771	\$ 102,000	\$ 81,708	\$ 2,115	\$ 180	\$ -	\$ -	\$ 153	\$ -	\$ 84,156
Maintenance & Repairs	\$ 2,196,598	\$ 2,727,028	\$ 2,893,848	\$ 387,057	\$ (1,611,231)	\$ 60,904	\$ 256,002	\$ 81,673	\$ 56,898	\$ 2,125,150
Utilities	\$ 751,012	\$ 1,483,980	\$ 31,277	\$ 157,110	\$ 133,839	\$ 90,450	\$ 198,961	\$ 143,535	\$ 116,745	\$ 871,916
Scholarships & Fin Aid	\$ 9,309,944	\$ 8,588,927	\$ 158,116	\$ 964,404	\$ 2,190,710	\$ 224,025	\$ 7,106,917	\$ 2,028,909	\$ 1,287,804	\$ 13,960,885
Advertising	\$ 234,388	\$ 415,289	\$ 30,906	\$ 33,708	\$ 24,807	\$ 25,265	\$ 30,848	\$ 72,863	\$ 47,600	\$ 265,997
Lease/Rentals	\$ 165,408	\$ 282,877	\$ 26,379	\$ 21,380	\$ 20,280	\$ 25,124	\$ 6,912	\$ 34,028	\$ 22,952	\$ 157,055
Interest Expense	\$ 11,497	\$ 25,057	\$ 1,399	\$ 1,399	\$ 1,399	\$ 1,399	\$ 6,863	\$ 1,399	\$ 1,399	\$ 15,256
Depreciation	\$ 3,182,642	\$ 5,422,327	\$ -	\$ -	\$ 1,326,926	\$ 441,923	\$ 441,227	\$ 442,909	\$ 441,568	\$ 3,094,553
Memberships	\$ 117,212	\$ 178,144	\$ 57,960	\$ 42,287	\$ 7,704	\$ 4,489	\$ 4,151	\$ 9,504	\$ 9,462	\$ 135,557
Property Taxes	\$ 145,552	\$ 145,552	\$ -	\$ -	\$ -	\$ -	\$ 226,358	\$ -	\$ -	\$ 226,358
Institutional Support	\$ 178,161	\$ 322,100	\$ 3,968	\$ 25,389	\$ 56,693	\$ 32,797	\$ 22,108	\$ 45,389	\$ 20,570	\$ 206,913
Other Miscellaneous Disbursements	\$ 699,304	\$ 1,312,675	\$ 83,976	\$ 110,233	\$ 78,168	\$ 86,277	\$ 70,415	\$ 242,364	\$ 101,711	\$ 773,144
Capital Expenses - Less than \$1000										
Land and Improvements	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Buildings	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Audio/Visual Equipment	\$ -	\$ 8,250	\$ -	\$ -	\$ 2,499	\$ -	\$ 2,160	\$ (1,316)	\$ -	\$ 3,343
Classroom Equipment	\$ 12,500	\$ 186,422	\$ 1,570	\$ -	\$ 7,739	\$ 4,522	\$ 34,110	\$ 24,033	\$ 8,381	\$ 80,355
Computer Related	\$ 167,090	\$ 625,956	\$ 599	\$ 27,173	\$ 17,107	\$ 25,655	\$ 65,128	\$ 11,962	\$ 11,138	\$ 158,763
Maintenance & Grounds	\$ 9,306	\$ 25,862	\$ -	\$ -	\$ 2,893	\$ 9,590	\$ -	\$ 1,499	\$ -	\$ 13,981
Office Equipment & Furnishing	\$ 24,391	\$ 48,129	\$ -	\$ 1,308	\$ -	\$ -	\$ -	\$ 4,176	\$ 510	\$ 5,994
Television Station Equipment	\$ 2,313	\$ 5,609	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Vehicles	\$ -	\$ -	\$ 0	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Other Sources										
Disposal Gain (Loss)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Interfund Transfers	\$ 139,226	\$ 336,273.3	\$ (17,380)	\$ (18,674)	\$ (17,818)	\$ 214,030	\$ (266,793)	\$ (16,250)	\$ (17,890)	\$ (140,776)
TOTAL EXPENSE	\$ 55,941,563	\$ 90,045,502	\$ 8,815,606	\$ 7,277,734	\$ 7,380,102	\$ 6,773,190	\$ 14,866,352	\$ 8,438,361	\$ 7,651,625	\$ 61,202,970
CHANGE IN NET POSITION	\$ 6,759,559	\$ 3,838,817	\$ 6,834,602	\$ (2,953,622)	\$ 3,696,961	\$ 1,235,767	\$ (623,540)	\$ (3,345,583)	\$ 10,426,716	\$ 15,271,302

Minutes of the Amarillo College Board of Regents Status Update and Regular Meeting of April 27, 2021

AMARILLO COLLEGE										
INTERNAL UNAUDITED STATEMENT OF REVENUES, EXPENSES AND CHANGES IN NET POSITION (Page 3)										
FISCAL YEAR 2021 THROUGH MARCH 2021										
	Fiscal 2020 YTD	2020	2021	2021	2021	2021	2021	2021	2021	2021
	Mar-20	Fiscal 2020	Sep-20	Oct-20	Nov-20	Dec-20	Jan-21	Feb-21	Mar-21	Fiscal 2021 YTD
Non Income Statement Expenditures - Capitalized and Depreciated										
Capital Expenses - Exceeds \$5000 - Capitalized										
Land and Improvements	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,000	\$ 1,000
Buildings	\$ -	\$ 1,945,242	\$ -	\$ 400,000	\$ -	\$ -	\$ 5,000	\$ 160,863	\$ 1,000	\$ 566,863
Audio/Visual Equipment	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Classroom Equipment	\$ 121,370	\$ 218,300	\$ 7,100	\$ 125,616	\$ 115,996	\$ 43,760	\$ 7,551	\$ 11,498	\$ -	\$ 311,521
Computer Related	\$ 15,970	\$ 375,094	\$ 5,696	\$ -	\$ -	\$ -	\$ 12,987	\$ -	\$ 31,316	\$ 49,999
Library Books	\$ 12,584	\$ 28,775	\$ -	\$ 2,837	\$ 1,150	\$ 1,399	\$ 2,780	\$ -	\$ 964	\$ 9,131
Maintenance & Grounds	\$ 42,316	\$ 42,316	\$ 7,800	\$ -	\$ -	\$ -	\$ -	\$ 8,451	\$ -	\$ 16,251
Office Equipment & Furnishing	\$ 39,509	\$ 77,009	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Television Station Equipment	\$ -	\$ 29,128	\$ -	\$ -	\$ 21,156	\$ -	\$ -	\$ 112,021	\$ -	\$ 133,177
Vehicles	\$ 381,783	\$ 391,783	\$ -	\$ -	\$ 13,000	\$ -	\$ -	\$ -	\$ -	\$ 13,000
Donations	\$ -	\$ 10,000	\$ -	\$ -	\$ 40,000.0	\$ -	\$ -	\$ -	\$ -	\$ 40,000
TOTAL CAPITALIZED EXPENDITURES	\$ 613,532	\$ 3,117,648	\$ 20,596	\$ 528,454	\$ 191,302	\$ 45,159	\$ 28,318	\$ 292,833	\$ 34,280	\$ 1,140,942

Minutes of the Amarillo College Board of Regents Status Update and Regular Meeting of April 27, 2021

AMARILLO COLLEGE												
Alterations and Improvements												
Projects for Fiscal 2021												
as of March 31, 2021												
AMARILLO - ALL CAMPUSES												
PROJECT BUDGETING							SOURCE OF FUNDS					
PROJECT	DESCRIPTION	BUDGETED	EXPENSED	ENCUMBERED	STATUS	OVER/ SHORT	TOTAL COST	CURRENT BUDGET	RESERVE	GIFT/ DONATION	OTHER	DIFFERENCE
1	AMAG Upgrades to All Campuses	88,000.00	81,406.68	-	In Progress	6,593.32	81,406.68	31,991.88	56,008.12	-	-	-
		88,000.00	81,406.68	-		6,593.32	81,406.68	31,991.88	56,008.12	-	-	-
AMARILLO - EAST CAMPUS												
PROJECT BUDGETING							SOURCE OF FUNDS					
PROJECT	DESCRIPTION	BUDGETED	EXPENSED	ENCUMBERED	STATUS	OVER/ SHORT	TOTAL COST	CURRENT BUDGET	RESERVE	GIFT/ DONATION	OTHER	DIFFERENCE
2	EC Grounds Shop	41,000.00	17,925.00	15,175.00	In Progress	7,900.00	33,100.00	13,259.81	27,740.19	-	-	-
		41,000.00	17,925.00	15,175.00		7,900.00	33,100.00	13,259.81	27,740.19	-	-	-
AMARILLO - WEST CAMPUS												
PROJECT BUDGETING							SOURCE OF FUNDS					
PROJECT	DESCRIPTION	BUDGETED	EXPENSED	ENCUMBERED	STATUS	OVER/ SHORT	TOTAL COST	CURRENT BUDGET	RESERVE	GIFT/ DONATION	OTHER	DIFFERENCE
3	New Store Front Upgrades to All Campuses	40,000.00	10,505.31	-	In Progress	29,494.69	10,505.31	12,936.40	27,063.60	-	-	-
		40,000.00	10,505.31	-		29,494.69	10,505.31	12,936.40	27,063.60	-	-	-

Minutes of the Amarillo College Board of Regents Status Update and Regular Meeting of April 27, 2021

AMARILLO COLLEGE												
Alterations and Improvements (Page 2)												
Projects for Fiscal 2021												
as of March 31, 2021												
AMARILLO - ALL CAMPUSES												
AMARILLO - WASHINGTON STREET CAMPUS												
PROJECT BUDGETING							SOURCE OF FUNDS					
PROJECT	DESCRIPTION	BUDGETED	EXPENSED	ENCUMBERED	STATUS	OVER/ SHORT	TOTAL COST	CURRENT BUDGET	RESERVE	GIFT/ DONATION	OTHER	DIFFERENCE
4	Warren Hall Elevator Upgrade	94,000.00	-	-	Not Started	94,000.00	-	30,400.54	63,599.46	-	-	-
5	Music Building Elevator Upgrade	111,000.00	-	-	Not Started	111,000.00	-	35,898.51	75,101.49	-	-	-
		205,000.00	-	-		205,000.00	-	66,299.05	138,700.95	-	-	-
AMARILLO - AUXILIARY												
PROJECT BUDGETING							SOURCE OF FUNDS					
PROJECT	DESCRIPTION	BUDGETED	EXPENSED	ENCUMBERED	STATUS	OVER/ SHORT	TOTAL COST	CURRENT BUDGET	RESERVE	GIFT/ DONATION	OTHER	DIFFERENCE
6	HVAC and Flooring for Church	60,000.00	33,551.60	-	In Progress	26,448.40	33,551.60	60,000.00	-	-	-	-
7	Roof Replacement East Campus Housing	120,000.00	-	-	Not Started	120,000.00	-	120,000.00	-	-	-	-
		180,000.00	33,551.60	-		146,448.40	33,551.60	180,000.00	-	-	-	-
AMARILLO - ALL CAMPUS ONGOING PROJECTS												
PROJECT BUDGETING							SOURCE OF FUNDS					
PROJECT	DESCRIPTION	BUDGETED	EXPENSED	ENCUMBERED	STATUS	OVER/ SHORT	TOTAL COST	CURRENT BUDGET	RESERVE	GIFT/ DONATION	OTHER	DIFFERENCE
8	Other Unplanned Projects	45,000.00	34,572.39	-	Ongoing	10,427.61	34,572.39	14,255.75	30,744.25	-	-	-
9	Campus Wide - Replace Furniture	-	-	-	Ongoing	-	-	-	-	-	-	-
10	Campus Wide - Roofing	23,000.00	22,400.00	-	Ongoing	600.00	22,400.00	7,438.43	15,561.57	-	-	-
11	Campus Wide - Building Drainage Corrections	30,000.00	-	-	Ongoing	30,000.00	-	9,702.30	20,297.70	-	-	-
12	Campus Wide - LED Lighting Upgrades	65,000.00	16,095.54	-	Ongoing	48,904.46	16,095.54	21,021.65	43,978.35	-	-	-
13	Campus Wide - Paint and Small Repairs	60,000.00	23,611.70	3,427.14	Ongoing	32,961.16	27,038.84	19,404.60	40,595.40	-	-	-
14	Campus Wide - Parking Lot Repairs	62,000.00	-	-	Ongoing	62,000.00	-	20,051.42	41,948.58	-	-	-
15	Campus Wide - Carpet and Flooring Replacement	40,000.00	4,199.25	-	Ongoing	35,800.75	4,199.25	12,936.40	27,063.60	-	-	-
16	Campus Wide - ADA Corrections	10,000.00	568.00	-	Ongoing	9,432.00	568.00	3,234.10	6,765.90	-	-	-
17	Campus Wide - COVID-19	30,000.00	26,202.13	-	Ongoing	3,797.87	26,202.13	6,468.21	23,531.79	-	-	-
18	Prior Year Campus Wide Parking Lot Repairs Project	171,881.00	96,525.00	75,356.00	In Progress	-	171,881.00	-	171,881.00	-	-	-
		536,881.00	224,174.01	78,783.14		233,923.85	302,957.15	114,512.86	422,368.14	-	-	-
		BUDGETED	EXPENSED	ENCUMBERED		SHORT	COST	BUDGET	RESERVE	DONATION	OTHER	DIFFERENCE
		1,090,881.00	367,562.60	93,958.14		629,360.26	461,520.74	419,000.00	671,881.00	-	-	-

AMARILLO COLLEGE											
Preliminary Tax Schedule											
as of Mar 31, 2021											
				FY 2021				FY 2020			
		Potter County		Randall County		Branch Campuses		Total			
									Total		
Net Taxable Values		\$6,591,376,151		\$7,654,049,295				\$14,245,425,446	\$13,745,154,746		
Tax Rate		\$0.22790		\$0.22790					\$0.22790		
Assessment:											
Bond Sinking Fund - \$.06291		\$4,005,141		\$4,815,125				\$8,820,267	\$8,235,593		
Maintenance and Operation - \$.16499		\$10,504,026		\$12,628,453				\$23,132,478	\$21,599,187		
Branch Campus Maintenance Tax						\$1,939,767		\$1,939,767	\$1,982,608		
Total Assessment		\$14,509,167		\$17,443,578		\$1,939,767		\$33,892,511	\$31,817,388		
Deposits of Current Taxes		13,898,788.24		\$17,092,781		\$1,856,124		\$32,847,694	\$31,534,159		
Current Collection Rate		95.79%		97.99%		95.69%		96.92%	99.11%		
Deposits of Delinquent Taxes		\$146,781		\$54,146		\$36,075		\$237,001	\$263,383		
Penalties & Interest		\$101,922		\$47,562		\$8,337		\$157,821	\$274,904		
								collection rate	collection rate		
		Budgeted - Bonds						\$8,341,350	94.57%	\$8,345,887	101.34%
		Budgeted - Maintenance and Operation						\$22,386,310	96.77%	\$21,641,701	100.20%
		Budgeted - Moore County						\$1,091,001	56.24%	\$1,082,645	54.61%
		Budgeted - Deaf Smith County						\$865,009	44.59%	\$818,556	41.29%
		Total Budget						\$32,683,670	96.43%	\$31,888,789	100.22%
		Total Collected - Current + Delinquent + Penalty/Interest						\$33,242,517	-	\$32,072,446	
		Over (Under) Budget						\$558,847		\$183,657	

Minutes of the Amarillo College Board of Regents Status Update and Regular Meeting of April 27, 2021

Amarillo College				
Reserve Analysis FY 2021				
As Of 3/31/21				
	Balance as of	Current Fiscal	Ending	
Encumbered Prior to 8/31/20	08/31/2020	Year Activity	Balance	Explanation
Overlapping Purchase Orders	151,523	(137,188)	14,335	Materials and services requested in prior year and charged against prior year budget but received and paid for in the current year
Subtotal	151,523	(137,188)	14,335	
Board Restricted				
Equipment Reserve	1,000,000		1,000,000	Set-up for equipment purchases required but not budgeted
Facility Reserve	2,160,034	(208,586)	1,951,448	Set-up for facility purchases required but not budgeted
Sim Central	194,773		194,773	Sim Central prior years revenues over expenses fund balance
East Campus A&I Designated	1,164,400	(19,840)	1,144,560	Set-up for East Campus improvements required but not budgeted
SGA	339,899		339,899	Student government prior years revenues over expenses fund balance
Insurance	200,000		200,000	Set-up to cover insurance deductibles and claims that fall below the
Moore County Campus Designated	496,784		496,784	Moore County prior years revenues over expenses fund balance
Hereford Campus Designated	2,163,535	(59,969)	2,103,566	Hereford Campus prior years revenues over expenses fund balance
East Campus Land Proceeds	376,268		376,268	Proceeds from sale of land at East Campus
East Campus Designated	1,837,931		1,837,931	East Campus set aside from the State of Texas for operations of programs at TSTC (EC)
Subtotal	9,933,624	(288,395)	9,645,229	
Unrestricted Reserve				
Undesignated Local Maintenance	7,321,484		7,321,484	Local Maintenance prior years revenues over expenses fund balance
Innovation Outpost		(250,000)	(250,000)	
Undesignated Auxiliary	3,074,068		3,074,068	Auxiliary prior years revenues over expenses fund balance
Subtotal	10,395,552	(250,000)	10,145,552	Must leave in Reserve 10% of next year's budget
Total	20,480,699	(675,583)	19,805,115	
Fiscal Year 2020	23,780,057	(3,299,358)	20,480,699	-
Fiscal Year 2019	26,516,562	(2,736,504)	23,780,057	-
Fiscal Year 2018	24,096,277	2,420,285	26,516,562	-
Fiscal Year 2017	22,979,978	1,116,299	24,096,277	-
Fiscal Year 2016	26,185,015	(3,205,037)	22,979,978	-
Fiscal Year 2015	27,440,976	(1,255,961)	26,185,015	-