

PRESIDENT'S CABINET MEETING
April 27, 2021
MINUTES

CALLED TO ORDER

9:06 a.m.

ADJOURNED

11:06 a.m.

MEMBERS PRESENT

Bob Austin; Kevin Ball; Tamara Clunis; Cara Crowley; Cheryl Jones; Russell Lowery-Hart; Chris Sharp; Denese Skinner; Joe Bill Sherrod; Mark White

MEMBERS ABSENT

OTHERS PRESENT

Joy Brenneman; Laura Geiger; Jeanette Nelson

DISCUSSION:

1. FACULTY SENATE QUESTION – STALKING	Skinner
<p>Mr. Austin presented a response to a Faculty Senate question regarding an incident where a faculty member reported begin stalked by a student. Such actions are a violation of AC's Student Rights and Responsibilities and Board of Regents policy DIAA and appropriate action will be taken by the administration and/or the police department when reported.</p> <p>Ms. Jones presented a response to a Faculty Senate question regarding potential cybersecurity issues related to Colleague. CIO, Shane Helper drafted the response. Colleague currently has security roles in place and employees acknowledge and agree to use information appropriately and confidentially each time they log in. Additionally, an Information Technology Lead has been hired to oversee the college's security. Training is provided each year and role assignments are based on department/job role as requested by supervisors.</p>	
<p>Action Items:</p> <ul style="list-style-type: none">• Mr. White moved, seconded by Ms. Jones, to approve the full response to stalking presented to Cabinet• Mr. White moved, seconded by Mr. Austin, to approve the full response to the Colleague security question presented to Cabinet	
2. BUDGET	Sharp Nelson
<p>Mr. Sharp presented an update on the budget and provided a copy of the Amarillo College data and demographics. At the beginning of this budget process, all departments were asked to present a budget with a 5% reduction in all categories other than personnel. State appropriations won't be known until June, but a reduction is expected. Tax revenue will go up due to an increase in property valuations. The preliminary budget keeps most revenue areas approximately the same as last year. At this time, \$2.2M in CARES fund money will be used to make up lost revenue.</p> <p>Summary of expenses:</p> <ul style="list-style-type: none">• No change in wages• Decrease to supplies• Increase in travel (includes \$60,000 for Honors Program travel)	

- Large increase in capital
- Increase in “Other” category

There is a deficit of \$3.7M before CARES funds are applied. This includes \$500,000 for the athletic program and an additional \$500,000 for fringe benefits which have not been budgeted in the past. This is based on the budgets submitted to Ms. Nelson.

Unknowns include:

- TACC projections for reductions range from \$246,346 to \$2.7M.
- Enrollment considerations range from 5% increase to 15% decrease – Mr. Austin thinks enrollments will at least be flat or slightly increased.
- Amount of increase in tax revenue.

Requesting additional cuts was discussed. 80% of the college’s budget is in salaries and fringe benefits, but there might be room for reductions in the adjunct and overload pool. This is the first year Dr. Clunis has tracked the overload budget. The proposed budget does include \$270,000 for salary adjustments as HR reviews positions.

Dr. Lowery-Hart stated that he is hopeful the legislature might still “hold harmless” community colleges and reductions won’t be as big but this won’t be known until June. The special session on redistricting won’t be held until later in the year and won’t get in the way of the budget.

Mr. Sharp provided a list of new position changes and requests. Total effect is an increase of \$61,412. He asked Cabinet to closely review these requests and get in touch with him. Requests by the VPAA are budget neutral. Additional personnel may be required for the Innovation Outpost, athletics, and the VFX program. Some positions can be covered with grants or salary savings from positions not refilled.

Mr. Sharp presented projections for the budget impact of raises from 1% to 3%. Depending on revenue, a 3% raise would result in a deficit of \$3.4M before CARES funds. A 10% increase in enrollment or substantial increase in ad valorem might allow for raises to be considered.

Action Items:

- Mr. Sharp and Ms. Nelson will continue to work on the budget and provide an update in the next few weeks.

3. OTHER	Cabinet
<ul style="list-style-type: none"> • Possible uses for East Campus housing were discussed including housing students in programs at the East Campus and HUD housing for students. Mr. White will look into the possibility of HUD housing but believes it would be too burdened with government regulations. • Dr. Lowery-Hart suggested a 2022-23 marketing campaign acknowledging the difficulty of the last two years and proposing to use American Rescue Plan funds to pay tuition for adult students who want to attend AC. • Denese announced that our Esports team “Overwatch” won their division last week. Ms. Skinner will ask Chris George to report on Esports at a future Cabinet meeting. • Dr. Lowery-Hart will report on the REP4 meeting at the Board meeting 	
<p>Action Items:</p> <ul style="list-style-type: none"> • None 	